FRAN Schedule of Major Events
PhD Students

Semester 1 (and every subsequent semester)

**Academic Registration:** course selection ([WebAdvisor](#))

**Financial Registration:** separate, but required part of registering for each semester. Students may choose to pay their tuition via payroll deductions of their GTA/GSA/GR (WebAdvisor)

**Graduate Student Evaluation:** the [Graduate Student Evaluation Report](#) must be completed at the end of each semester and signed by all members of the Advisory Committee and the student. This evaluation is the Advisor’s responsibility to complete and submit to the Graduate Program Assistant no later than the first Friday of the following semester.

Semester 2

**Establish Advisory Committee:** the [Advisory Committee Appointment & Program Degree Form](#) needs to be submitted to the Graduate Program Assistant by the 20th class day of semester 2. Failure to submit this form will result in blocked registration in the following semester. This signed form represents a contract between the student and the university program.

*A new Advisory Committee Appointment & Program Degree form must be submitted if any changes are made to the Advisory Committee or if there are program changes.*

**Establish the Qualifying Examination Committee (FRHD PhD students only)** by the end of the 2nd semester. ([Qualifying Examination Committee Appointment Form](#) and [PhD Qualifying Exam Information](#))

Semester 3

**Specialization Paper Proposal:** The [Approval of FRHD-PhD Specialization Paper Proposal](#) must be approved by the end of the 3rd semester. **FRHD PhD students only.**

Semester 5

**Establish the Qualifying Examination Committee (PhD AHN students only)** by the beginning of the 5th semester and a minimum of 8 weeks prior to the oral examination. ([Qualifying Examination Committee Appointment Form](#) and [PhD Qualifying Exam Information](#))

**Thesis Proposal:** The [Thesis/Major Research Paper Proposal: Approval Form](#) is due by the end of the 5th semester for **PhD AHN students** ([Thesis and Defense Guidelines](#))

**Qualifying Examination:** to be completed no later than the 5th semester. ([PhD Qualifying Exam Information](#))
Semester 6

**Thesis Proposal:** The [Thesis/Major Research Paper Proposal: Approval Form](#) is due by the end of the 6th semester for PhD FRHD students (see [Thesis and Defense Guidelines](#)).

Semester 7

**Research Seminar Presentation**

Semester 8

**Apply to Graduate:** Students must review [Graduation Information](#) and apply to graduate.

Semester 9

**Thesis Defense:** Students must submit the [Examination Request Form](#) to the Graduate Program Assistant a minimum of 8 weeks before the scheduled examination date. Students and Advisors will also forward the name of three or more possible external examiners at this time. The [Doctoral Final Examination Arrangements](#) form must also be submitted to the Graduate Program Assistant at least 4 weeks before the scheduled examination date. Please see [Doctoral Degree – Thesis Submission Schedule](#) for detailed information regarding Thesis Defence and submission of thesis.