

**STANDARD OPERATING PROCEDURE FOR DEALING WITH BIOHAZARD
WASTE
DEPARTMENT OF HUMAN BIOLOGY AND NUTRITIONAL SCIENCES**

Purpose: To inform all personnel of the correct procedure for disposal of biohazard waste.

Effective date: February 1, 2003

All biohazard waste in the department of Human Biology and Nutritional Sciences (HBNS) will be contained in either a yellow plastic “sharps” container or an orange biohazard bag.

All biohazard waste will be picked up and disposed of in a government-approved manner by Medical Waste Management Inc. (MWM).

There are two MWM bins in the department – in room 382 ANNU and room 212 JTP.

Full and sealed bags or containers are deposited into the MWM bins. The bins are picked up and new empty containers delivered on Friday mornings at 0830 – 0900.

MWM will also supply waste manifests with the appropriate information and coding.

Andy Huang in ANNU and Mehrnoosh Kashani in JTP will be the people responsible to ensure that all procedures are followed.

This includes:

Ensuring that a waste manifest is signed and ready to accompany each waste container.

After waste pick up the manifest must be photocopied for the departmental biohazard waste file and the white and green copies forwarded immediately to Jennifer Minogue at Environmental Health and Safety (EHS).

When the waste has been treated and disposed of, MWM will forward the brown copy of the original manifest to the department. This should also be forwarded immediately to Jennifer Minogue.

Should the waste bin be empty or only partially full by Thursday in any week, MWM should be contacted by phone or e-mail to advise them not to come for pick up. Contact information:

Medical Waste Management Inc.
Mylene Daigneault
e-mail: mylened@medwastegroup.com
phone: 866-836-6660