



COMMUNITY SERVICE AWARD

Purpose: This award is to recognize and honour employees who demonstrate the University of Guelph's commitment to community service through volunteer work, both on and/or off campus. This nomination is for an individual only.

Criteria: The Selection Committee will be looking for a description and specific examples of the ways the nominee has demonstrated the University of Guelph's commitment to community service.

Nomination Process: The nomination form should be submitted to the Office of the Vice-President (Finance & Administration) not later than May 31. Each nomination must be signed by three nominators, including one person who is identified as the lead nominator. A nomination submission of no more than 500 should be attached. The lead nominator is encouraged to elicit a **maximum** of three letters of support from individuals/sources, either from the nominators themselves or from other individuals. Nominations may come from staff, faculty, students, alumni and retirees of the University.



COMMUNITY SERVICE AWARD

Nomination Form – 2011

Please copy this form. For your convenience, you may submit nominations electronically to staffaward@exec.uoguelph.ca

Name of Nominee:

Department:

Position/Title:

Contact Information:

Lead Nominator:

Department:

Position/Title:

Contact Information:

Second Nominator (signature):

Department:

Position/Title:

Contact Information:

Third Nominator (signature):

Department:

Position/Title:

Contact Information:

Please attach a nomination submission of no more than 500 words with up to three letters of support.

For more information, please contact Claire Alexander at calexand@uoguelph.ca