



HIDDEN HERO RECOGNITION AWARD

Purpose: This award is to recognize and honour employees who support others and provide excellent service, behind the scenes – the Hidden Hero. This nomination is for an individual only.

Criteria: The Selection Committee will be looking for specific examples of exemplary work done behind the scenes to support the work of her/his colleagues.

Nomination Process: The nomination form should be submitted to the Office of the Vice-President (Finance & Administration) not later than May 31. Each nomination must be signed by three nominators, including one person who is identified as the lead nominator. A nomination submission of no more than 500 words should be attached. The lead nominator is encouraged to elicit a **maximum** of three letters of support from individuals/sources, either from the nominators themselves or from other individuals. Nominations may come from staff, faculty, students, alumni and retirees of the University.



President's Awards for Exemplary Staff Service

HIDDEN HERO RECOGNITION AWARD

Nomination Form – 2011

Please copy this form. For your convenience, you may submit nominations electronically to staffaward@exec.uoguelph.ca

Name of Nominee:

Department:

Position/Title:

Contact Information:

Lead Nominator:

Department:

Position/Title:

Contact Information:

Second Nominator (signature):

Department:

Position/Title:

Contact Information:

Third Nominator (signature):

Department:

Position/Title:

Contact Information:

Please attach a nomination submission of no more than 500 words with up to three letters of support.

For more information, please contact Claire Alexander at calexand@uoguelph.ca