

# 2012-2013 Undergraduate Calendar

The information published in this Undergraduate Calendar outlines the rules, regulations, curricula, programs and fees for the 2012-2013 academic year, including the Summer Semester 2012, the Fall Semester 2012 and the Winter Semester 2013.

For your convenience the Undergraduate Calendar is available in PDF format.

If you wish to link to the Undergraduate Calendar please refer to the [Linking Guidelines](#).

The University is a full member of:

- The Association of Universities and Colleges of Canada

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The logo for the University of Guelph, featuring the text "UNIVERSITY of GUELPH" in a stylized font.The tagline "CHANGING LIVES IMPROVING LIFE" in a bold, sans-serif font, set against a yellow background.

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# Disclaimer

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## University of Guelph 2012

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The information published in this Undergraduate Calendar outlines the rules, regulations, curricula, programs and fees for the 2012-2013 academic year, including the Summer Semester 2012, the Fall Semester 2012 and the Winter Semester 2013.

The University reserves the right to change without notice any information contained in this calendar, including fees, any rule or regulation pertaining to the standards for admission to, the requirements for the continuation of study in, and the requirements for the granting of degrees or diplomas in any or all of its programs. The publication of information in this calendar does not bind the University to the provision of courses, programs, schedules of studies, or facilities as listed herein.

The University will not be liable for any interruption in, or cancellation of, any academic activities as set forth in this calendar and related information where such interruption is caused by fire, strike, lock-out, inability to procure materials or trades, restrictive laws or governmental regulations, actions taken by faculty, staff or students of the University or by others, civil unrest or disobedience, public health emergencies, or any other cause of any kind beyond the reasonable control of the University.

In the event of a discrepancy between a print version (downloaded) and the Web version, the Web version will apply.

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## **Introduction**

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### **Collection, Use and Disclosure of Personal Information**

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Personal information is collected under the authority of the University of Guelph Act (1964), and in accordance with Ontario's Freedom of Information and Protection of Privacy Act (FIPPA) <http://www.e-laws.gov.on.ca/index.html>. This information is used by University officials in order to carry out their authorized academic and administrative responsibilities and also to establish a relationship for alumni and development purposes. Certain personal information is disclosed to external agencies, including the Ontario Universities Application Centre, the Ministry of Training, Colleges and Universities, and Statistics Canada, for statistical and planning purposes, and is disclosed to other individuals or organizations in accordance with the Office of Registrarial Services Departmental Policy on the Release of Student Information. For details on the use and disclosure of this information call the Office of Registrarial Services at the University at (519) 824-4120 or see <http://www.uoguelph.ca/registrar/registrar/index.cfm?index>.

### **Statistics Canada - Notification of Disclosure**

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For further information, please see Statistics Canada's web site at <http://www.statcan.ca> and Section XIV Statistics Canada.

### **Address for University Communication**

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Depending on the nature and timing of the communication, the University may use one of these addresses to communicate with students. Students are, therefore, responsible for checking all of the following on a regular basis:

#### **Email Address**

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The University issued email address is considered an official means of communication with the student and will be used for correspondence from the University. Students are responsible for monitoring their University-issued email account regularly. See Section I--Statement of Students' Academic Responsibilities for more information.

#### **Home Address**

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Students are responsible for maintaining a current mailing address with the University. Address changes can be made, in writing, through Enrolment Services.

#### **Name Changes**

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The University of Guelph is committed to the integrity of its student records, therefore, each student is required to provide either on application for admission or on personal data forms required for registration, his/her complete, legal name. Any requests to change a name, by means of alteration, deletion, substitution or addition, must be accompanied by appropriate supporting documentation.

### **Student Confidentiality and Release of Student Information Policy Excerpt**

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The University undertakes to protect the privacy of each student and the confidentiality of his or her record. To this end the University shall refuse to disclose personal information to any person other than the individual to whom the information relates where disclosure would constitute an unjustified invasion of the personal privacy of that person or of any other individual. All members of the University community must respect the confidential nature of the student information which they acquire in the course of their work.

Complete policy at <http://www.uoguelph.ca/policies/pdf/ORSInfoReleasePolicy060610.pdf>.



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## V. International Study

### Study Abroad Programs

University of Guelph study abroad programs consist of two types: semesters abroad and exchange programs.

Semesters abroad offer a structured group experience where a Guelph faculty member accompanies students abroad. Students take Guelph courses and pay tuition to the University of Guelph.

Exchange programs offer students an opportunity to take courses at a university abroad for up to a year and get credit toward their degree at Guelph. In return, students from the host university may study at Guelph. Tuition is paid to the student's home university.

Participants in a University of Guelph study abroad program may qualify for a travel scholarship, see Section IX--Scholarships and Other Awards for details.

For information on these or other work or study abroad options, please see the Centre for International Programs <http://www.uoguelph.ca/cip/> or visit the Information Centre, University Centre, Level 3.

### Exchange Programs

A variety of exchange programs exist for **undergraduate students and graduate students** who wish to study at an overseas institution for a period of time. Regulations about exchange programs are shown in Exchange Programs of Section VIII--Undergraduate Degree Regulations and Procedures. For further information on any study abroad program, visit the InfoCentre, Centre for International Programs, Level 3, University Centre. The University of Guelph has official student exchange agreements with the following institutions:

#### Australia

Curtin University  
Deakin University  
Edith Cowan University  
Griffith University  
James Cook University  
La Trobe University  
University of Adelaide  
University of Canberra  
University of Sydney

#### Austria

Universität für Bodenkultur Wien (BOKU)  
University of Innsbruck  
Management Centre Innsbruck

#### Caribbean

University of the West Indies

#### Denmark

- University of Copenhagen

#### England

Keele University  
Oxford-Brookes University  
Royal Agricultural College  
University of Plymouth  
University of Essex

#### Fiji

University of the South Pacific

#### Finland

Lahti Polytechnic

#### France

Ecole Supérieure de Commerce et de Management - Tours et Poitiers  
Institutions in the Rhône-Alpes region  
University of Montpellier II

#### Germany

University of Freiburg  
University of Tübingen  
University of Ulm  
University of Karlsruhe  
University of Heidelberg  
University of Konstanz  
University of Rostock  
University of Mannheim  
University of Stuttgart

#### Ghana

University of Ghana

#### Hong Kong

Hong Kong Polytechnic  
Lingnan University

#### Iceland

University of Iceland  
University of Akureyri  
Holar University College  
Agricultural University of Iceland

#### Italy

University of Udine

#### Malaysia

Universiti Sains Malaysia

#### Malta

University of Malta

#### Mexico

Instituto Tecnológico y de Estudios Superiores de Monterrey (ITESM)  
University of Guadalajara  
Universidad de las Americas Puebla

#### Netherlands

Wageningen University  
Maastricht University

#### New Zealand

Lincoln University  
Massey University

#### Norway

UMB: Norwegian University of Life Sciences

#### Scotland

Edinburgh College of Art  
University of Aberdeen  
University of Stirling  
University of Strathclyde

#### Singapore

National University of Singapore

#### South Africa

University of KwaZulu-Natal

#### Spain

University of La Rioja  
University of Málaga

#### Sweden

Swedish University of Agricultural Sciences  
Linköping University  
Lund University

#### USA

Northwestern State University  
State University of New York in Cobleskill

### International Letter of Permission--L.O.P.

The University of Guelph has established several programs under the Commonwealth Universities Study Abroad Consortium (CUSAC) whereby the University of Guelph students may study overseas on a Letter of Permission. Students participating in these programs pay tuition to the host institution and not to the University of Guelph. The Centre for International Programs administers all CUSAC, LOP programs.

For more information, visit the InfoCentre, Centre for International Programs, Level 3, University Centre.

### Semesters Abroad

Students registered in a Semester Abroad are recognized as University of Guelph students and thus fall under the rules and regulations of the University of Guelph. It should be noted however, that many study abroad semesters involve the employment of sessional faculty from abroad. While every attempt is made to fully inform these faculty of the Senate regulations concerning academic procedures and evaluation of student work, there may be times when appeals by students are not handled in a fashion that would be appropriate under the University of Guelph guidelines. It is therefore recommended that any student who wishes to submit an appeal to Academic Review or request a grade reassessment should first contact the semester abroad coordinator for advice.

It will be the responsibility of the coordinator to refer the matter through the appropriate channels. In some cases this might be to a department chair, in others, through a dean. At all times the University of Guelph's rules and procedures will be adhered to. Given the distance between the University of Guelph and the host institution, the time deadlines in place for processing requests for academic review or grade reassessments will not be enforced. Students studying on an exchange should normally expect to abide by the rules and regulations of the host institution.

The University offers the following semester abroad programs, however, **not all semester abroad programs are offered every year**. Contact the Centre for International Programs, University Centre, Level 3, for information on current offerings.

### **India Semester**

The India semester offers a unique opportunity for up to 25 students to take University of Guelph courses on site at the University of Rajasthan in Jaipur. The India semester allows students to combine academic pursuits with the exploration of the rich historical and cultural resources of one of the world's oldest civilizations.

### **Krakow Semester**

The Guelph/Krakow semester provides the opportunity for up to 25 University of Guelph students to study on the grounds of Jagiellonian University (the alma mater of Copernicus) for the fall semester. Students, who will have completed 4 semesters with a 70% average, in all undergraduate university programs are encouraged to apply (an association with the Agricultural University in Krakow provides OAC students with a unique opportunity to learn about Polish agriculture). Courses are taught by Polish faculty in English and are accredited at either the 3000 or 4000 level. Survival Polish lessons will be provided. In addition to the experience of living in a Krakow university residence and learning formally and informally about Polish art, culture, history, political systems, etc., there are a number of trips to areas and place of interest in Poland. The semester is co-ordinated by a Guelph faculty member who may also teach a course in Krakow. More detailed information about academic requirements, bursaries, courses, etc. can be obtained from the Centre for International Programs, University Centre, Level 3.

### **Latin America Semester**

Organized with the University of Saskatchewan, this semester-long academic program in Guatemala offers Spanish-language training and local home stays to complement our humanities and social science courses. In the future, the Latin America Semester may rotate among other countries in the region. For more information, contact Dr. Kris Inwood, Department of Economics.

### **London Semester**

Students may take a full-time semester in Britain by going on the London Semester. While the courses offered are in Arts and/or Social Science, all students are eligible to apply. The Senate regulations governing the London semester, application forms, deadline dates, and details concerning the selection of students are available at the Centre for International Programs, University Centre, Level 3.

### **Nice Program**

Guelph students have many opportunities to enrich their academic French studies through varied programs. They may choose to spend semesters 5 and 6 in Nice, France, with the **Canadian Third Year in Nice** program, sponsored in part by the University of Guelph. In this program, Guelph students take courses at the University of Nice along with regular French students. Another possibility is spending one or more semesters at a university in Quebec.

### **Teach English in France**

After two years of study, French Studies students may apply to the English Assistant Program in France, a program administered by the French Embassy in Canada and which allows them to spend one full year in France, teaching conversational English in French high schools, as well as pursuing their studies at a French university if they so wish. For further details, contact the faculty advisors for French, School of Languages and Literatures, College of Arts or visit the French Embassy website.

### **Studies in Quebec or Abroad**

The French program encourages students to spend 1 or 2 semesters in a French-speaking province or country, or to pursue their studies in an immersion program at the university level. Credit for programs of study successfully completed may usually be applied towards the University of Guelph degree requirements. A letter of permission is required (see Section VIII--Undergraduate Degree Regulations & Procedures) Requests should be addressed well in advance of registration to Undergraduate Program Services. Students may also spend 1 or 2 semesters in Saguenay, Québec, on the exchange program with the Université du Québec à Chicoutimi. See the French unit for more information.

### **Year in Nice**

A special year-long program in Nice, France, is offered to Guelph students at semester levels 5 and 6. All courses for which transfer credits have been arranged are credited at Guelph without the need for letters of permission; students pay only Guelph academic fees and are eligible for OSAP. For further information see the Coordinator of the Nice Programme in French Studies.

### **Paris Semester**

Up to 25 students may take advantage of this unique semester abroad experience. Courses are taught in English and are offered in the Arts and/or the Social Sciences. All students are eligible to apply. Information, application forms and further details are available from the Centre for International Programs, University Centre, Level 3.