Shell Canada Ltd. Product Stewardship Advisor

The Upstream Americas portfolio today generates significant cash flow from core producing areas. We explore for and extract crude oil and natural gas, often in joint ventures with international and national oil companies. We have a robust portfolio of deepwater and onshore acreage across the Americas to ensure sustained production. The Gas Monetization business focuses on ways to leverage Shell’s significant natural gas position in new and existing markets, such as converting natural gas to liquids (GTL) to provide cleaner burning fuels. We are also developers of wind power as a means to generate electricity. Upstream Americas will invest in developing our existing resource base to sustain profitable core areas, in growing integrated gas positions and new material oil projects and in unlocking additional unconventional oil and gas resources.

The Shell Canada Ltd. Product Stewardship Advisor role will be responsible to ensure all Shell Canada business units meet Royal Dutch Shell Product Stewardship policies.

The successful applicant will interact with key business focals in Health Safety & Environmental, Purchasing and Contracting and Procurement (and others) to provide support to ensure Shell is in compliance with all federal, provincial and regional regulations related to importation, purchase, use, sale or export of product materials or substances. In addition this position will represent Shell Canada interests in the regulatory development of any product stewardship related policy issue at the federal, provincial and regional levels.

They will provide issue leadership on product stewardship related policy issues that are strategic to a business or cut across more than one Shell business in Canada. On policy issue advocacy will work collaboratively with the Regulatory Affairs Team as well as Government Relations and Communications and as the Issue Leader will have close contact with Business leaders across Shell Canada business. This position will also work collaboratively with the Product Regulatory Manager Americas to provide the leadership to all Shell Canada businesses related to compliance support and in fulfillment of the Local Products Regulatory Lead role in Canada.

A Day in the life of a Shell Canada Product Stewardship Advisor:

- Compliance support and policy advocacy cover all Shell Canada businesses and facilities.
- For compliance support:
  - Define for the businesses the Product Stewardship requirements (includes monitoring, interpreting and communicating on local product related requirements) and ensure business awareness of changes in a timely manner
  - Ensure label practices and hazard communication documentation is compliant with local regulations.
  - Monitor and ensure compliance with regulatory requirements associated with Canadian Environmental Protection Act and the Chemicals Management Plan, including mandated and voluntary surveys of industry on specific chemicals, review of draft Risk Assessments, review of and subsequent compliance with Risk Management instruments, and compliance with Environmental Emergency regulations
  - Coordination or support for all New Substance Notifications within Canada
  - Responsible to provide support for the implementation of global standards and procedures locally
  - Deliver assurance to local Lines of Business that Shell standards for Product Stewardship are being adhered to.
  - Act as resource if needed in local product related incidents / issues e.g. as a part of the local Emergency response system
- For policy support:
  - Influence Responsible to develop advocacy positions to influence external agencies on proposed regulatory changes when required. Examples include Chemical Management Plan, Environmental Emergency Reg, Global harmonization System, and others. Works with industry groups (CFA, CAPP, CIAC, ICG) to encourage consistency in industry’s advocacy where appropriate
o Responsible for providing technical and regulatory support to businesses in the area of country inventories and registration knowledge (for Survey input – also falls under compliance support); and work with global teams to help develop enhanced business processes to facilitate more efficient future reporting

We are looking for someone with the following Skills and Experiences:

- Must be legally eligible to work in Canada
- Must have a university degree in Engineering or Toxicology
- Must have 10-15 industry experience
- Expertise in understanding and assessing potential exposures to various substances, assessment of the risk associated with exposures and the ranges of mitigation measures that might be applied to address and manage the risks
- A detailed knowledge of Government structure and legislative and regulatory processes and systems will be vital
- Capacity to understand and work through the complexity and changing external regulatory environment and proposed policy options
- Strong policy and process evaluation expertise
- Excellent communication and negotiation skills