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## Scholarly Project and Research Management Course

This is a free, non-credit course, offering the practical and fundamental information necessary to a successful (student/researcher) undertaking thesis research and beyond. The course introduces graduate students to the management of scholarly and research projects, including administrative and ethical concerns. The presentations will not be focused on one particular discipline; rather, they will attempt to find commonalities between disciplines, and to encourage an inter-disciplinary exchange of expertise. The course will be designed for all graduate students, regardless of discipline. Students have the opportunity to access the superior knowledge of various faculty, staff and administrators who will be presenting information of benefit to students from all disciplines.

Eleven, one hour sessions will be presented. A certificate will be issued upon completion of 9 of the 11 sessions.

TOPIC	PRESENTER(s)	Session Description
Welcome and Introduction	R. Moccia AVPResearch	Outline the focus of the course and introduce you to the Office of Research. You will learn what services the Office of Research has to offer and what you need to know as you progress through your graduate studies and on to your working career
	L. Beaupre Director Research Services	
Research Integrity	J. Harvey Professor, Department of Philosophy	Provide information about plagiarism, privacy legislation and research integrity. Discuss how to avoid (and how to spot) plagiarism. Introduce privacy legislation and the impact it might have on research. Discuss what it means to embark on a career in research with integrity.
	Kim Garwood Librarian	
	Genevieve Gundy Secretariat Officer	
Finance and Conflict of Interest	Dave Reinhart, Director, Research Financial Services	Provide information about budgets, spreadsheets, and who you need to know in Research Finance. Outlines what is involved in managing a large project and how to be a valuable member of a team. Outlines what constitutes a conflict of interest, how to tell you are in one, and what to do about it.
	Mary Childs Legal Counsel	
Animal Care		Introduces how the use of animals in

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	<p>Anna Bolinder Asst. Director, Animal Care Services</p>	<p>research is regulated. This is essential information for anyone who uses animals in the course of their research. It is also essential for any University of Guelph community member to understand and be able to discuss this socially challenging issue.</p>
<p>Health, Safety, and Risk Management</p>	<p>Chris White Director, Environmental Health and Safety</p>	<p>Topic of interest to everyone whether they are exposed to chemicals in a laboratory or fine art studio, moulds in old books, or human biological materials. Outlines what you need to know to remain safe, to ensure your employees and coworkers remain safe, and to ensure that you follow the safety regulations.</p>
<p>Knowledge Mobilization – Case Studies</p>	<p>Heather Keller Professor, FRAN</p>	<p>How to transfer knowledge you generate to the larger community. Hear presentations from two professionals who have taken the knowledge and moved it successfully out of the academic field to the community at large.</p>
	<p>Bronwynne Wilton Office of Associate VP Research, Agrifood and Partnerships</p>	
<p>Knowledge Mobilization – Business Development</p>	<p>Steve De Branbandere Assoc Director, Business Development Office</p>	<p>The University of Guelph has a Business Development Office. Learn what it is and what it can offer you. Whether you need to know about patents, copyright or intellectual property, the experts at the BDO can help you take what you have learned through your research to market.</p>
<p>Human Ethics</p>	<p>Sandy Auld Director, Research Ethics</p>	<p>Do you work with humans in the course of your research? Do you plan to interview, run focus groups, or undertake oral histories? Would you like to do some research on the best way to teach a chemistry class? Then you need to come to this session on Human Ethics and learn what to think about when involving humans in your research.</p>
<p>Information Management</p>	<p>Michelle Edwards Data Resource Centre Coordinator</p>	<p>Data management has become increasingly important and perhaps overwhelming. How do you organize all that information you are gathering, Whether it is references, photos, numerical</p>
	<p>Kevin Jinde</p>	

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	<p>Team Leader for Client Solutions and Managed Desktop Product</p>	
	<p>Gerrit Bos Information Security Officer</p>	<p>values , any kind of information , if it is not organized correctly, you can waste valuable time and energy recovering lost data. How do</p>
<p>Knowledge Mobilization - Publishing</p>	<p>Pascal Lupien Research Enterprise and Scholarly Communication</p>	<p>So you want to publish in an academic journal. How do you find the right one? What do you have to do? What resources are there on campus to help you? How do you manage the data you have gathered? Two representatives from the Library Research Enterprise and Scholarly Communication group discuss these issues and more.</p>
<p>Knowledge Mobilization – Public Press</p>	<p>Owen Roberts Director, Research Communications</p>	<p>You have something interesting to tell the public. How do you go about it? How do you talk to journalists? How do you ensure that the story gets told accurately? What are the ways in which you can communicate your new knowledge to the larger community? Experts in the field of Research Communications will discuss these issues.</p>
	<p>Deidre Healey Director, Communications &amp; Public Affairs</p>	