



User Fees and General Guidelines for the Advanced Light Microscopy Unit

Optional Annual Membership fee

(May 2021 to April 2022)

\$525.00 University of Guelph / \$725.00 External Academic

Membership advantages

- lower hourly user fees
- eligible for the high-end user discount (50% after 10 hours of usage per month)
- unlimited free access to the Leica epifluorescence microscope in the facility
- free use of image processing software
- training at the unsupervised rate for 2 people per year (savings between \$129-333)

The hourly user fees are set as follows:

University of Guelph Users	CLSM SP5	Spinning Disk	Super Res	CLSM SP2	Nikon Eclipse	Leica DM 5000B	Zeiss Axiozoom	Sony FACS**	Image Processing
Training	68.00	68.00	76.10	47.70	37.60	37.60	37.60	57.90	n/a
Assisted	60.90	60.90	60.90	58.90	56.80	56.80	56.80	58.90	56.80
* Unsupervised Member	31.50	26.40	41.60	21.10	16.00	Free	10.90	36.50 / 24.40	Free
** Unsupervised Non-Member	41.60	36.50	51.80	31.50	26.40	16.00	21.10	41.60	8.75

Off Campus, Academic Users	CLSM SP5	Spinning Disk	Super Res	CLSM SP2	Nikon Eclipse	Leica DM 5000B	Zeiss Axiozoom	Sony FACS**	Image Processing
Training	136.00	136.00	152.25	101.50	58.90	58.90	58.90	101.50	n/a
Assisted	121.80	121.80	121.80	101.50	81.20	81.20	81.20	101.50	81.20
* Unsupervised Member	52.80	52.80	66.00	42.60	42.60	Free	22.30	54.80 / 36.50	Free
** Unsupervised Non-Member	62.90	62.90	76.10	47.70	52.80	27.40	32.50	62.90	17.25

* Users must have a preliminary training session and demonstrate their ability to operate all of the equipment properly and safely before any unsupervised work can be performed.

* Not eligible for high end user discount

**Sorting Chip costs will be added to total hourly fee; current price of one sorting chip: \$45.00 internal, \$65.00 external
Hourly price for members is listed as: first 3 hours per session / additional hours

Prices listed are subject to change without notice and do not include costs associated with consumables

The Molecular and Cellular Imaging Facility appreciates the acknowledgement of the facility in your publications. This recognition is important for receiving continued support from CFI and other granting agencies.

The user guidelines below are partially overwritten by COVID-19 safety measures, outlined in a separate document and subject to change without further notice!

When you begin to use these facilities please provide a Billing Information Sheet including user information, signature of the supervisor, and Trust Fund Account number.

Before any unsupervised access is granted, users must enroll in a supervised training session where they will review with the confocal manager how to operate the equipment properly and safely. The time required for this training session will vary depending upon the user's demonstrated competency with the equipment.

When using these facilities you must clearly write in each sign-up book the date, your name, department, log on and log off time, and total number of hours you used the equipment.

The facility is available at night and on the weekend for experienced University of Guelph users only. For any planned after hour use of the confocal system, please make arrangements with the confocal manager for swipe card access and keys to the confocal suite.

Users are expected to bring all their own supplies including pipets, slides, coverslips, computer disks, etc. However, the facility will provide oil and lens paper.

No USB keys allowed! Acquired image files can be transferred to a server or copied onto a CD. Files saved to the imaging computer hard drives should be removed as soon as possible. The server and imaging computer hard drives will be cleared on a regular basis - it is the users' responsibility to manage their own image files.

Please notify the confocal manager immediately of any problems that you are encountering with the facilities - it is essential that we work together in taking care of the facility. Improper care of the equipment will result in rejection of access to the facilities.