



ONEH*1000 Introduction to One Health

Fall 2020

Section(s): C01

College of Biological Science

Credit Weight: 0.50

Version 1.00 - September 09, 2020

1 Course Details

1.1 Calendar Description

Calendar Description: (Three to four sentences MAX; description must be written in full sentence form) This course introduces One Health, an approach to understanding, managing and mitigating local and globally complex societal challenges at the intersection of human, animal and environmental health. The course will examine the scope and integrative nature of One Health and its historical development; explore concepts of health from scientific and socio-cultural perspectives; introduce a basic framework for Open Health inquiry; and relate current challenges such as climate change, pollution and environmental contamination, emerging and zoonotic diseases, antimicrobial resistance, bio- and cultural diversity loss, and food insecurity to a One Health perspective. Key skills such as systems thinking, communication and professionalism in the field of One Health will also be developed.

1.2 Timetable

Please see WebAdvisor for the latest information.

Online classes will be held Tuesdays and Thursdays from 11:30am – 12:50pm from Thursday September 10th until Thursday, December 3rd 2020: Class time will be devoted to introducing key One Health concepts and exploring their applications and implications. Lectures, small and large group discussions, and guest speakers will be incorporated into the class meetings.

Format: Asynchronous and Synchronous

1.3 Final Exam

This course will have a final exam. Please see WebAdvisor for the latest information. Information regarding the format of the exam will be posted on CourseLink.

2 Instructional Support

The primary course instructor for this course is Dr. Danielle Julien. The Teaching Assistant (TA) for this course is Jamie Goltz. Instructional support contact information is listed below.

All initial questions regarding course content, assessments (quizzes, mid-term exam, final exam), grades, or other course questions or concerns should be directed to the course Teaching Assistant. However, as One Health is multidisciplinary and collaborative and there will be guest lectures throughout the course and some of your questions may regard the material taught by them. If there are specific questions for any guest lecturers, both the TA and Dr. Julien can assist in supporting that communication.

Office Hours

10am - 12pm EDT/EST Fridays

Students may schedule or request drop-in ZOOM meetings with the TA and/or Dr. Julien during these office hours. If this time is not suitable, students may contact the TA to request alternate times for meetings, as schedules allow.

2.1 Instructional Support Team

Instructor:	Danielle Julien DVM, MPH, PhD
Email:	juliend@uoguelph.ca
Telephone:	+1-519-830-9712
Office:	Virtual
Office Hours:	Please use email as the first phase of contact with Dr. Julien. Should your matter be an emergency, you may contact Dr. Julien via her personal cell: 519-830-9712.

2.2 Teaching Assistants

Teaching Assistant:	Jamie Goltz BSc
Email:	jgoltz@uoguelph.ca
Office:	Virtual

3 Learning Resources

3.1 Required Resources

CourseLink (Software)

<https://courselink.uoguelph.ca>

This course makes extensive use of CourseLink, the University of Guelph's online learning environment. The course website will provide information and updates about the course, including schedules, quizzes, discussions, FAQs, grades and course content.

Please Note: Official final exam information will be posted by the Office of Registrarial Services on WebAdvisor under the Exam Information link. Please check both WebAdvisor and CourseLink for final exam information.

3.2 Recommended Resources

Online Reference Texts (Textbook)

The following recommended texts are all available online through the McLaughlin Library, University of Guelph: <https://www.lib.uoguelph.ca/>.

Charron DF (ed). **Ecohealth Research in Practice: Innovative Applications of an Ecosystem Approach to Health**. Springer, IDRC, 2012.

Cork S, Hall DC & Liljebjelke K. **One Health Case Studies: Addressing Complex Problems in a Changing World**. 5M Publisher; 2016.

Deem SL, Lane-deGraaf KE, Rayhel EA. **Introduction to One Health: An Interdisciplinary Approach to Planetary Health**. Wiley Blackwell, 2019.

Meadows D. **Thinking in Systems – A Primer**. White River Junction, Chelsea Green Publishing, 2008.

Electronic Resources (Website)

One Health Initiative website at <http://www.onehealthinitiative.com/index.php>.

One Health Commission website at <https://www.onehealthcommission.org/>.

4 Learning Outcomes

The course learning outcomes are based on the One Health Core Competencies established for the University of Guelph. For the purposes of this course, core competencies include an holistic understanding of health, systems thinking, critical thinking, communication, and professionalism in the field of One health.

4.1 Course Learning Outcomes

By the end of this course, you should be able to:

1. Describe the goals of a One Health approach for addressing complex societal challenges and identify its distinguishing attributes
 2. Formulate a holistic definition of health that draws on scientific and sociocultural perspectives
 3. Describe the interdisciplinary, systems-based approach used to understand, investigate, disseminate and address problems from a One Health perspective
 4. Identify the strengths and challenges of integrating diverse perspectives to address a problem
 5. Identify possible interconnections between animal, human and environmental health using concept mapping and consider the possible direction and intensity of their interactions.
 6. Identify key health challenges facing society, currently and historically, and determine whether and how they may benefit from a One Health approach
 7. Effectively communicate ideas through a variety of media for a range of audiences
 8. Using select examples of One Health research, identify sources of evidence needed to identify and support a One Health approach
 9. Describe professional attitudes and skills needed in the field of One Health including leadership, networking, ethical considerations, and diversity thinking
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5 Teaching and Learning Activities

Weekly Course Schedule:

The following Weekly Course Schedule provides a breakdown of course learning outcomes. Sessions will be delivered synchronously using ZOOM, a video conferencing service to virtually meet for classes. Students are encouraged to attend all classes if they wish to be

successful in this course. A link(s) for ZOOM sessions will be provided for students on CourseLink. ZOOM links for this class are **NOT** to be shared. Unauthorized sharing will result in an allegation of misconduct being reported to the Dean.

Sessions have been structured to encourage active learning; in addition to individual work, sessions will prioritize group work such as student-led discussions and activities to facilitate collaborative learning and integrative problem-solving across disciplines. Readings will be provided in advance of all sessions on CourseLink and students are expected to come prepared for each class having read all relevant materials.

Importantly, this integrative course will consider complex societal challenges at the intersection of human, animal, and environmental health, learning outcomes represent building blocks and cross-cutting themes. We will cover specific learning outcomes during specific class sessions, however we will revisit many of these outcomes continually during class discussions and across multiple lectures as students develop core competencies in One Health. The learning outcome(s) covered in each session is/are included within parentheses.

Instructor Evaluations and Student Goal-Setting

Instructor evaluations have been included throughout the course. Evaluations are a way to gauge how the semester is going for students while there is still time to make adjustments to the course and instruction. These evaluations are **NOT** for grades. They have been implemented intentionally by Dr. Julien so that she may receive feedback to meet the learning needs of students.

Student goal-setting will be discussed at the beginning of the course. As the course progresses, the instructor will conduct periodical check-ins with students regarding their goals. Setting goals is important for accountability, awareness in learning, and even time management. These check-ins are being implemented to help students address any challenges head on and work on their areas for improvement for overall success in this course.

Guest Lectures:

An important and exciting part of this course will be the presentation of class material by a variety of guest lecturers in the public and private sectors with expertise in One Health. Guest lecturers have been implemented for many important reasons including, but not limited to their ability to: fortify the topics and themes students cover and build on throughout the course; foster student learning in a more interactive, topic-specific manner; foster the true collaborative nature of One Health; example how the topics students are learning about in this course may be channeled into professions; and help students in developing their personal One Health networks. **Confirmed guest lecturers for relevant classes will be posted in CourseLink.**

Cloud Recording:

As part of your remote learning experience during this course, lectures will be recorded using the OpenEd account cloud recording storage. ONLY academic material will be recorded and stored with cloud recording. Recordings will be made available on CourseLink. **Once the course has ended, any recorded materials will no longer be available.**

Missed Semester Work:

If a student misses semester work, the student is to approach the instructor directly to request academic consideration. The student should be in contact with the instructor of the course immediately following the date of the missed work. If the circumstances are affecting multiple courses or are on-going for a significant amount of time, the student should be encouraged to approach a program counsellor for assistance. **Please note***** that three midterm exams in 24 hrs, vacation plans, or work are not grounds for consideration.

5.1 Lecture

Thu, Sep 10

Topics: An Introduction to One Health

References: **Readings:**

- Zinsstag et al. 2011 *Prev Vet Med*
- Deem et al. Chapter 1: "Why One Health?"

Due Date REMINDER: Assignment 1: Reflection **Due by end**

of day (11:59pm) Tuesday Sept. 17

In preparation for this assignment, please read **Boutet et al. and **Guidelines for a good critical reflection***

Course Welcome & Introductions

- An overview of the course and One Health will be provided including a review of the syllabus
- Dr. Julien will explain instructor evaluations and students will share goals for the course (setting the foundation of the course and **Check Ins**)

Tue, Sep 15

Topics: History of One Health

References: **Readings:** Deem et al.,

- Chapter 1: "Why One Health?"
- Chapter 2: "Our Interconnected World"
- Chapter 3: "Greatest Threats to Planetary Health"

Due Date REMINDER: Assignment 1: Reflection **Due by end of day (11:59pm) Thursday Sept. 17**

In preparation for this assignment, please read **Boutet et al. and **Guidelines for a good critical reflection***

(LO 1)

Students will:

- Define the One Health approach including its goals and be introduced to what One Health is at the University of Guelph
- Have the opportunity to ask questions pertaining to Assignment 1

Thu, Sep 17

Topics: Holistic Concept of Health

References:

Readings:

- Chapter 6: "Why One Health?" **Deem et al.**,
- Chapter 11: "Culture and Theology of One Health"
- Canadian Public Health Association:
<https://www.cpha.ca/what-are-social-determinants-health>

DUE DATE*: Assignment 1: Reflection **Due by end of TODAY (11:59pm) Thursday Sept. 17****

(LO 1, 2)

Students will:

- Be introduced to formal definitions of health
- Explore and devise their own definitions of health with regards to humans, animals and the environment
- Consider the *Determinants of Health* including biomedical, socio-cultural, behavioural, and environmental contexts

Check-Ins

- Instructor Evaluation (1)

- Student goals (1)

Tue, Sep 22

Topics: Systems Thinking

References:

Readings will be posted in CourseLink

(LO 3, 5)

Students will be introduced to:

- Systems thinking and be able to define this term and other terminology including (multidisciplinary, interdisciplinary and transdisciplinary), scale, boundaries, relationship to One Health

Thu, Sep 24

Topics: Networks and Interconnectivity

References: **Readings will be posted in CourseLink**

(LO 3, 5)

Students will be introduced to:

- Networks and explore how they may facilitate collaboration between and among organizations and sectors. Terminology including scale and boundaries will be defined and their relationships to One Health
- Concept mapping as a visual representation of the collective ideas of the group and its utility as part of the One Health approach

Tue, Sep 29

Topics: Complexity and Problem-Solving

References: **Readings will be posted in CourseLink**

(LO 3, 5)

Students will be introduced to the:

- Complexities of public health challenges (aka wicked problems). Using case studies as examples, students will work together using the problem-solving cycle to: define the challenge, identify strategies, propose hypotheses, consider and implement solutions, and evaluate outcomes
- 'Medical model' for problem-solving will be described and discussed – specifically students will evaluate how this model is different in a One Health approach and how it links back to the definition of One Health

Thu, Oct 1

Topics: Critical Thinking

References: **Readings will be posted in CourseLink**

(LO 4)

- Using existing One Health literature, students will be introduced to critical thinking; explanation of issues, evidence, context and assumptions, position, conclusions and related outcomes
- A rich foundation of evidence-based and advocacy approaches will be explored including enhancing their abilities to determine limitations and ambiguity in evidence-based One Health information

Tue, Oct 6

Topics: Key Challenges – Part I (aka *The Wicked Problems*)

References: **Readings will be posted in CourseLink**

(LO 3, 6)

- Students will explore key challenges facing society including microbes and contagious diseases, food systems, antimicrobial resistance, climate change, biodiversity, cultural diversity loss, and the mental health crisis

- Armed with newly acquired knowledge and skills, students will work collaboratively to brainstorm how a One Health approach can be applied to these challenges

Check-Ins

- Instructor Evaluation (2)
- Student goals (2)

Thu, Oct 8

Topics: Key Challenges – Part II (aka *The Wicked Problems*)

References: **Readings will be posted in CourseLink**

Due Date REMINDER: Midterm Examination **to be held during regularly scheduled class time on Thursday October 22**

(LO 3, 6)

- Students will explore key challenges facing society including microbes and contagious diseases, food systems, antimicrobial resistance, climate change, biodiversity, cultural diversity loss, and the mental health crisis.
- Armed with newly acquired knowledge and skills, students will work collaboratively to brainstorm how a One Health approach can be applied to these challenges.

Tue, Oct 13

Topics: FALL STUDY BREAK - **NO CLASS ON TUESDAY OCTOBER 13TH**

Thu, Oct 15

Topics: Flexible Class Session

Poster Planning & Development

A lecture geared towards helping students prepare for Assignment 3: "Presentation POSTER"

References: **Learning Outcomes:** 6, 7

Readings will be posted in CourseLink

Tue, Oct 20

Topics: One Health's Role in Public Health - Part I

References: **Readings will be posted in CourseLink**

Due Date REMINDER: Assignment 2: One Health Problem Concept Map **is due on Thursday October 29**

(LO 5, 6)

- One Health's role in public health, health promotion, health interventions
- Key organizations involved in One Health local and global scale

Thu, Oct 22

Topics: **Due Date***:** Midterm Exam

References: **Learning Outcomes:** 1, 2, 3, 4, 5, 7

The midterm exam will be held during regularly scheduled on-line class time

Tue, Oct 27

Topics: One Health's Role in Public Health - Part II

References: **Readings will be posted in CourseLink**

Due Date REMINDER: Assignment 2: One Health Problem Concept Map **is due on Thursday October 29**

(LO 5, 6)

- One Health's role in public health, health promotion, health interventions
- Key organizations involved in One Health local and global scale

Thu, Oct 29

Topics: Operationalizing One Health - Part I

References: **Readings will be posted in CourseLink**

DUE DATE*:** Assignment 2: One Health Problem Concept Map **is due TODAY (11:59pm) Thursday October 29**

(LO 6, 7, 8)

- Students will engage with concepts to date to start putting One Health to work; that is, applying a One Health approach to a problem specifically related to the four areas of emphasis (Disease, Environment and Food, Policy and Economics as well as Society and Culture)

Tue, Nov 3

Topics: International One Health Day

References: One Health Day is a timely initiative that gives scientists and advocates a powerful voice for moving beyond current provincial approaches to emerging zoonotic infectious diseases, antimicrobial resistance, climate change, environmental pollution, food safety, comparative/translational medicine and many other problems, to a holistic default way of doing business **One Health Commission**

Learning Outcomes: 1, 2, 3, 4, 5, 6, 7

For this flexible class session, depending on One Health Day activities, students may:

- Engage with any relevant University of Guelph or other OH Day activities,
- Have a guest lecture by a One Health expert, or
- Using the course material to date, as One Health advocates discuss and potentially develop educational materials about One Health and One Health challenges

Thu, Nov 5

Topics: Operationalizing One Health - Part II

References: **Readings will be posted in CourseLink**

(LO 6, 7, 8)

- Students will engage with concepts presented to date to start putting One Health to work; that is, applying a One Health approach to a problem specifically related to the four areas of emphasis (Disease, Environment and Food, Policy and Economics as well as Society and Culture)

Tue, Nov 10

Topics: Operationalizing One Health - Part III

References: **Readings will be posted in CourseLink**

(LO 6, 7, 8)

- Students will engage with concepts presented to date to start putting One Health to work; that is, applying a One Health approach to a problem specifically related to the four areas of emphasis (Disease, Environment and Food, Policy and Economics as well as Society and Culture)

Check-Ins

- Instructor Evaluation (3)

- Student goals (3)

Thu, Nov 12

Topics: Ethical Implications - Part I

References: **Readings will be posted in CourseLink**

(LO 6, 7, 8)

- Students will be introduced to and explore some of the ethical implications and frameworks for decision making in One Health e.g. Public Health Ethical Framework.

Tue, Nov 17

Topics: Ethical Implications - Part II

References: **Readings will be posted in CourseLink**

Due Date REMINDER: Assignment 3: Poster Presentations are due **November 24 and November 26**

(LO 6, 7, 8)

- Students will be introduced to and explore some of the ethical implications and frameworks for decision making in One Health e.g. Public Health Ethical Framework.

Thu, Nov 19

Topics: One Health in Professional Practice

References: **Readings will be posted in CourseLink**

(LO 8, 9)

- Students will explore professional skills necessary in a One Health approach: leadership, communication, teamwork, ethical reasoning, diversity thinking.

Tue, Nov 24

Topics: Day 1 of Assignment 3: Poster Presentations

References: ****Posters will be presented by groups during regular online class time**

Learning Outcomes: 6, 7

Thu, Nov 26

Topics: Day 2 of Assignment 3: Poster Presentations

References: ****Posters will be presented by groups during regular online class time**

Learning Outcomes: 6, 7

DUE DATE (2)*:** Assignment 4: One Health Problem Approach **is due TODAY end of day Thursday November 26 (11:59pm)**

Tue, Dec 1

Topics: Careers in One Health - Part I

References: **Readings (Deem et al.):**

- Chapter 7 "The One Health Practitioner"
- Chapter 8 "Essential Tools for the One Health Practitioner"
- Chapter 9 "Education and Critical Thinking in One Health"

(LO 9)

- Students will be provided with opportunities to explore a variety of careers in One Health, possibilities and opportunities for the future.

Thu, Dec 3

Topics: Careers in One Health - Part II

References:**Readings (Deem et al.):**

- Chapter 7 “The One Health Practitioner”
- Chapter 8 “Essential Tools for the One Health Practitioner”
- Chapter 9 “Education and Critical Thinking in One Health”

(LO 9)

- Students will be provided with opportunities to explore a variety of careers in One Health, possibilities and opportunities for the future.
- ***Students will also have the opportunity to review class content, ask questions about final examination and discuss One Health broadly

Check-Ins

- Student goals (4) ***Did you accomplish the goals you had set out to on September 10th?***

6 Assessments

Classes have been designed to foster interactive learning through an online medium and develop an understanding of and skill-sets pertaining to One Health. Sessions comprise didactic learning by the main instructor and guest lecturers. While student participation is not formerly assessed, it is highly encouraged in this course. Participation includes active listening, posing questions, engaging in classroom discussions and collaborating with peers. Quality of participation is valued over quantity.

As part of this course, there are FOUR assignments (2 individual and 2 group), 1 midterm exam, and 1 final exam. A synopsis of course assignments and exams is shown below.

IMPORTANT TO NOTE:

- Accommodations for FINAL exams are **NOT THE RESPONSIBILITY OF THE**

INSTRUCTOR OR TA, Students missing a final exam are responsible for applying for a deferred exam through their respective Academic Advising Office.

- Due to the virtual format of this course, the instructor may choose to use the Respondus LockDown Browser to host the midterm and final examinations. This browser is a custom browser that locks down the testing environment in CourseLink. When students use LockDown Browser to access an examination, they are unable to print, copy, go to another URL, access other applications, or close a quiz until it is submitted for grading.
- Be aware that exams are vulnerable to disruption, e.g. internet connectivity issues, etc. Students are instructed to contact CourseLink Support, Phone: 519-824-4120 ext. 56939, Toll Free: 1-866-275-1478 (Canada and USA), Email: courselink@uoguelph.ca, if they experience any unresolvable internet issues.

6.1 Marking Schemes & Distributions

Name	Scheme A (%)
Assignment 1 - Reflection	5
Midterm Exam	25
Assignment 2: One Health Problem Concept Map	10
Assignment 3: Poster Presentation	15
Assignment 4: One Health Problem Approach Report	15
Final Exam	30
Total	100

6.2 Assessment Details

Assignment 1 - Reflection (5%)

Due: Thu, Sep 17

Learning Outcome: 1, 2

Due Date: Thursday September 17th, by 11:59pm

This is an Individual Assignment.

Your first assignment in this course will be a critical reflection based on how **you** contextualize your relationships with animals, other humans, or the environment - or all of these components; that is *How do you as a human relate to animals/other humans/the environment around us?* **Additional details will be posted in CourseLink to help guide your reflection.**

Midterm Exam (25%)**Date:** Thu, Oct 22, On-Line class time**Learning Outcome:** 1, 2, 3, 4, 5, 7
Individual Exam.**Due Date:** Thursday October 22nd, 11:30am - 12:50pm

Students will critically evaluate a given case study that is local or national (within Canada) in scale. Critical evaluation may include defining the health challenge, determining the underlying factors that relate to the health challenge and whether or not they are interrelated, assessing broader issues influencing the challenge, addressing whether there is added value to the health of animals/humans/environment through the conduct of the work, and deciding whether the study can/should be categorized as a One Health study, or not. **Further details regarding the midterm examination will be provided on CourseLink closer to the exam date.**

Assignment 2: One Health Problem Concept Map (10%)**Due:** Thu, Oct 29

Individual Assignment.

Due Date: Thursday October 29th, at 11:59pm

A concept map is a visual representation of the relationships among processes, concepts, or, for the purposes of this course, health events. Your task in this assignment will be to create a concept map drawing from course material discussed to date. There will be a single focus/event of interest. Students should clearly show how environmental, social, economic, human, animal, and other factors are related to the event of interest. **More details regarding this assignment will be posted on CourseLink.**

Assignment 3: Poster Presentation (15%)**Date:** Tue, Nov 24

Group Assignment.

Due Dates: This assignment will be delivered over **TWO** days: Tuesday November 24 (11:30am - 12:50pm) and Thursday November 26 (11:30am - 12:50pm)

One Health by definition is collaborative. For this assignment, students will be assigned to groups (i.e., of ~ 5 members) to foster collaborative engagement and put into practice many of the fundamental principles of One Health including lecture material related to planning, developing, and conducting online presentations. Each group is responsible for presenting a scientific poster on a topic that is to be communicated to the general public. The emphasis on this assignment is harnessing skills to **effectively and concisely** communicate complex topics in health to the **general public**. Creativity is **strongly encouraged** and students may choose from a variety of communication modes including

PowerPoint presentations, Infographics, pre-recorded videos etc.). Student groups may choose to present one topic from a range of One Health topics including but not limited to: *How can we avoid a future pandemic? Why do novel diseases arise? A One Health Story about... How is One Health important to the preservation of our environment/our planet?.*

More information regarding these presentations will be provided on CourseLink

Assessment will be conducted at the group level and will be based on planning, organization, and delivery of the material.

Assignment 4: One Health Problem Approach Report (15%)

Due: Thu, Nov 26

Group Assignment.

Due Date: Thursday November 26, at 11:59pm

Group-based learning encourages active, open dialogue between students, creating diversity in the generation of ideas and opinion, and examples one of the natural ways in which systems thinking takes place across health professions. Podcasts are audio tools that let students explore writing and create multimedia content. As part of this assignment, students will actively engage in the development of a podcast episode that relates to One Health in some context. In groups, students will focus on a One Health issue; identify a One Health expert at the University of Guelph, or any experts they have learned about during the course, and provide reasons for the conduct of the podcast and the intended target audience for the podcast. Students will plan and develop scripts for the interview and indicate the appropriate stakeholders with whom they would choose to work, including a communication expert. This assignment DOES NOT require that students record a podcast. Groups of students will be assessed on their ability to develop the podcast episode to the point at which it can be recorded and aired. **More details will be provided on CourseLink.**

Final Exam (30%)

Date: During the exam period

Individual Exam.

Due Date: TBA (Date will be in December 2020)

The final examination will cover all of the course material for the semester. The course is scaffolded to provide many diverse learning opportunities that build on existing knowledge. Therefore, the final examination will be summative. Assimilating the information gleaned from the course material will be the final step to putting all of the One Health foundational pieces together. The examination will provide an excellent opportunity for students to showcase their skill-sets acquired during this Introduction to One Health course. A complex health challenge, on an international scale, will be presented. Students must critically assess whether the health challenge comprises one to which a One Health approach can/should be applied. Importantly, students will consider the determinants of health (including socio-cultural, gender, economics and other aspects) to discern the underlying factors related to the challenge. Linear text as well as diagrammatic representation of factors and their interrelation is encouraged. If a One Health approach is deemed

appropriate by the student, they must justify its application and consider the ethical implications for their choice. Finally, students will indicate how they would effectively and concisely communicate the challenge and its potential solutions to stakeholders (general public/government/academics etc.). **More details about the final examination will be posted on CourseLink.**

7 College of Biological Science Statements

7.1 Wellness

If you are struggling with personal or health issues:

- Counselling Services offers individualized appointments to help students work through personal struggles that may be impacting their academic performance.
- Student Health Services is located on campus and is available to provide medical attention.
- For support related to stress and anxiety, besides Health Services and Counselling Services, Kathy Somers runs training workshops and one-on-one sessions related to stress management and high performance situations.

<http://www.selfregulationskills.ca/>

7.2 Personal information

Personal information is collected under the authority of the University of Guelph Act (1964), and in accordance with Ontario's Freedom of Information and Protection of Privacy Act (FIPPA) <http://www.e-laws.gov.on.ca/index.html>. This information is used by University officials in order to carry out their authorized academic and administrative responsibilities and also to establish a relationship for alumni and development purposes.

For more information regarding the Collection, Use and Disclosure of Personal Information policies please see the Undergraduate Calendar.

(<https://www.uoguelph.ca/registrar/calendars/undergraduate/current/intro/index.shtml>)

8 University Statements

8.1 Email Communication

As per university regulations, all students are required to check their e-mail account regularly: e-mail is the official route of communication between the University and its students.

8.2 When You Cannot Meet a Course Requirement

When you find yourself unable to meet an in-course requirement because of illness or compassionate reasons please advise the course instructor (or designated person, such as a teaching assistant) in writing, with your name, id#, and e-mail contact. The grounds for

Academic Consideration are detailed in the Undergraduate and Graduate Calendars.

Undergraduate Calendar - Academic Consideration and Appeals

<https://www.uoguelph.ca/registrar/calendars/undergraduate/current/c08/c08-ac.shtml>

Graduate Calendar - Grounds for Academic Consideration

<https://www.uoguelph.ca/registrar/calendars/graduate/current/genreg/index.shtml>

Associate Diploma Calendar - Academic Consideration, Appeals and Petitions

<https://www.uoguelph.ca/registrar/calendars/diploma/current/index.shtml>

8.3 Drop Date

Students will have until the last day of classes to drop courses without academic penalty. The deadline to drop two-semester courses will be the last day of classes in the second semester. This applies to all students (undergraduate, graduate and diploma) except for Doctor of Veterinary Medicine and Associate Diploma in Veterinary Technology (conventional and alternative delivery) students. The regulations and procedures for course registration are available in their respective Academic Calendars.

Undergraduate Calendar - Dropping Courses

<https://www.uoguelph.ca/registrar/calendars/undergraduate/current/c08/c08-drop.shtml>

Graduate Calendar - Registration Changes

<https://www.uoguelph.ca/registrar/calendars/graduate/current/genreg/genreg-reg-regchg.shtml>

Associate Diploma Calendar - Dropping Courses

<https://www.uoguelph.ca/registrar/calendars/diploma/current/c08/c08-drop.shtml>

8.4 Copies of Out-of-class Assignments

Keep paper and/or other reliable back-up copies of all out-of-class assignments: you may be asked to resubmit work at any time.

8.5 Accessibility

The University promotes the full participation of students who experience disabilities in their academic programs. To that end, the provision of academic accommodation is a shared responsibility between the University and the student.

When accommodations are needed, the student is required to first register with Student Accessibility Services (SAS). Documentation to substantiate the existence of a disability is required; however, interim accommodations may be possible while that process is underway.

Accommodations are available for both permanent and temporary disabilities. It should be noted that common illnesses such as a cold or the flu do not constitute a disability.

Use of the SAS Exam Centre requires students to book their exams at least 7 days in advance

and not later than the 40th Class Day.

For Guelph students, information can be found on the SAS website
<https://www.uoguelph.ca/sas>

For Ridgetown students, information can be found on the Ridgetown SAS website
<https://www.ridgetownc.com/services/accessibilityservices.cfm>

8.6 Academic Integrity

The University of Guelph is committed to upholding the highest standards of academic integrity, and it is the responsibility of all members of the University community-faculty, staff, and students-to be aware of what constitutes academic misconduct and to do as much as possible to prevent academic offences from occurring. University of Guelph students have the responsibility of abiding by the University's policy on academic misconduct regardless of their location of study; faculty, staff, and students have the responsibility of supporting an environment that encourages academic integrity. Students need to remain aware that instructors have access to and the right to use electronic and other means of detection.

Please note: Whether or not a student intended to commit academic misconduct is not relevant for a finding of guilt. Hurried or careless submission of assignments does not excuse students from responsibility for verifying the academic integrity of their work before submitting it. Students who are in any doubt as to whether an action on their part could be construed as an academic offence should consult with a faculty member or faculty advisor.

Undergraduate Calendar - Academic Misconduct
<https://www.uoguelph.ca/registrar/calendars/undergraduate/current/c08/c08-amisconduct.shtml>

Graduate Calendar - Academic Misconduct
<https://www.uoguelph.ca/registrar/calendars/graduate/current/genreg/index.shtml>

8.7 Recording of Materials

Presentations that are made in relation to course work - including lectures - cannot be recorded or copied without the permission of the presenter, whether the instructor, a student, or guest lecturer. Material recorded with permission is restricted to use for that course unless further permission is granted.

8.8 Resources

The Academic Calendars are the source of information about the University of Guelph's procedures, policies, and regulations that apply to undergraduate, graduate, and diploma programs.

Academic Calendars
<https://www.uoguelph.ca/academics/calendars>

8.9 Disclaimer

Please note that the ongoing COVID-19 pandemic may necessitate a revision of the format of course offerings and academic schedules. Any such changes will be announced via CourseLink and/or class email. All University-wide decisions will be posted on the COVID-19 website (<https://news.uoguelph.ca/2019-novel-coronavirus-information/>) and circulated by email.

8.10 Illness

The University will not normally require verification of illness (doctor's notes) for fall 2020 or winter 2021 semester courses. However, requests for Academic Consideration may still require medical documentation as appropriate.
