

A reminder of the Department's policy on Class Cancellations adopted in Fall 2007:

History Class Cancellation Policy

Instructors are under an obligation to provide alternatives to cancelled classes when foreseen. No more than two 50-minute classes may be cancelled in a semester without providing alternative work/assignments for students. When the number grows inadvertently greater, the instructor will provide for make-up in a subsequent class.

For any cancelled class not provided for in the course outline, instructors will communicate with the History secretary who will e-mail to students using Colleague class lists and post a notice on the door of the classroom as well.

There are a number of things an instructor can do if class time is eaten into prejudicially:

- have a graduate student or a colleague take a missed class, or administer something such as a writing exercise on a pre-assigned topic (allowing for CSD students) or a video
- assign a project
- where ever possible, involve an assignment that the instructor can read and return to students, perhaps graded but not counted, except in the impression it conveys; alternatively, do follow-up in a succeeding class and have every student say something
- disseminate lecture/s or some other written material pertinent to the nature of the class missed