## **How to Order Textbooks**

Please fill out the Textbook Order Form and send it to:

The University Bookstore attn.: Tara Glaude at <a href="mailto:tglaude@uoguelph.ca">tglaude@uoguelph.ca</a>
Please cc: the Campus Coop Bookstore attn: Debra MacKay at <a href="mailto:debra@guelphcampus.coop">debra@guelphcampus.coop</a>, and don't forget to CC Audra at <a href="mailto:histsec@uoguelph.ca">histsec@uoguelph.ca</a>.

Be sure to include the projected enrolment number (found on WebAdvisor) and the 13-digit ISBN for each book on your order form.

If you would like to order a custom Course Reader, please contact Karen Briggs at kbriggs@hrs.uoguelph.ca.

## **Desk Copies:**

Faculty are asked to order their own desk copies for themselves and their TA's. Most desk copies can be ordered by visiting the publisher's website, which contains desk copy policies, a list of reps, and in some cases, online order forms. If faculty are unsure as to which publisher to contact, they should consult the University Bookstore, Tara Glaude at <a href="mailto:tglaude@uoguelph.ca">tglaude@uoguelph.ca</a>