

## CourseLink: Learning Software System

A reminder that each instructor will need to request that their class is created on courselink. Even if you do not intend to use courselink in your class through the semester, it must be used to create the grades file for submission at the end of the semester. It can take TSS a couple of days to setup the class once you apply, so please apply as soon as possible to make it less hectic for them and yourself at the end of the semester. **\*\*IMPORTANT\*\* Under the "Deferred Access" section, please check the box which will automatically give access to course materials to any students who are granted official deferred privileges through the Registrar's Office. This will save a lot of time and hassles for everyone involved during the deferred examination period.**

Below is the link to the course request form, as well as some instructor resources for using courselink. TSS continues to offer weekly drop-in sessions in which you can discuss any questions, and they also continue to offer a limited number of clinics in which all aspects of using courselink are covered. Click on the link to request your course as soon as possible, as well as to sign up for any of the clinics that interest you.

<http://www.uoguelph.ca/courselink/instructorIndex.html>