



Policy on stipends/releases for Graduate Coordinators

Approved by COA Dean's Council May 23 2017

- *Each MFA program in the College will have a dedicated program coordinator, whose DoE will be adjusted to reflect their service responsibilities for the duration of their time in this position.*
- *In addition, one course remission per year per department/school will be available to support graduate coordination for other programs. This course remission will be reflected in a change to the DoE of the graduate coordinator(s) in that year, rather than through the automatic provision of a replacement Sessional Lecturer. (For example, a Grad Coordinator's DoE might be 30-40-30 for the duration of their term.)*
- *In addition, those departments/school without an MFA program (i.e. History, Philosophy, SOLAL) will receive an annual transfer of \$1,500 from the College to be used to incentivize graduate coordination; the normal expectation is that this would be applied to the general purpose research account(s) of the graduate coordinator(s).*
- *This policy governing stipends/releases for graduate coordinators will take effect from the 2018/19 academic year onwards.*