INSTRUCTOR: Shannon Carter
TIME: Monday, Wednesday & Friday; 8:30-9:20am
LOCATION: MacKinnon Building, Room 103
OFFICE: MacKinnon Building, Room 215
PHONE: Extension 53897
EMAIL: scarte05@uoguelph.ca
OFFICE HOURS: Mondays and Wednesdays 9:30-10:20am

CALENDAR DESCRIPTION:
Ear training through dictation and sight-singing exercises; C clefs; elementary improvisation and harmonization.

COURSE DESCRIPTION:
The goal of this course is to expand your capacity for musical enjoyment and understanding. The materials of the course focus on Western tonality. You are urged to commit at least 7 hours per week outside of class for individual practice. Class time will be devoted, as much as possible, to group work and exploration.

Please DO drop in during my office hours if you are having any difficulty at all with the material: no appointment is necessary.

LEARNING OUTCOMES:
1. Dictation: students will develop their aural, practical and notational skills by learning to correctly write melodies and rhythms played to them by the instructor.
2. Sight singing: students will develop their aural, music reading and basic singing skills by learning to sing new tonal melodies at sight in any key.
3. Music Theory: Students will hone their theory skills to the point where they can accurately notate any interval, rhythm, or melody, as well as be able to realize simple figured-bass progressions using Common Practice Period voice leading.
4. Conducting: students will learn the basic conducting patterns and will eventually combine their sight-singing and conducting skills in single exercises.
5. Keyboard skills: students will learn to play one octave of all major and minor scales (one hand only). Basic skills in tonal harmony will be developed by writing and playing simple harmonic progressions in selected major and minor keys.
6. Students will write their own songs and sing them while accompanying themselves at the piano.
7. Students will learn basic rhythmic and vocal improvisation.
8. Students will learn to write rhythmic vocal scores.
REQUIRED TEXT:

There will be materials on class handouts for student use. Homework assignments may also require students to use the software and the computers in the Digital Music Lab (MACK 207). Students must bring their own earphones to the Lab. Students are required to bring their own manuscript paper to class.

METHOD OF EVALUATION:
Quizzes (ear-training and theory skills) best 3 of 4: 6% each) .......................18%
   Quiz 1 (week 3, Wednesday, September 30, 2015)
   Quiz 2 (week 6, Wednesday, October 21, 2015)
   Quiz 3 (week 9, Wednesday, November 11, 2015)
   Quiz 4 (week 12, Wednesday, December 2, 2015)
Assignments (2 at 5% each) ..............................................................................10%
   Assignment 1, harmonize a melody, ID NCTs & cadences (week 6, Oct. 23, 2015)
   Assignment 2, compose a rhythmic vocal fugue (week 10, Nov. 20, 2015)
Class Participation and Preparedness .............................................................10%
   Homework assigned throughout the course
Midterm (individual sight-singing, rhythm/conducting, keyboard skills).........20%
   By appointment (held during week 7, Oct. 26-30, 2015)
Final Skills Exam (individual sight-singing, rhythm/conducting, keyboard skills)......20%
   By appointment (held during week of December 7-11, 2015)
Final Written Exam (Dec. 11, 2015; 2:30-4:30 pm; Location: TBA) ..............22%

**VERY IMPORTANT**: This course is the pre-requisite for the other core courses in the music program. You must, therefore, demonstrate passable ability in each of the primary skill sets taught in this course in order to pass the course and move onto other parts of the music program. The primary skill sets are:

1. Ear-training/theory (tested through the quizzes, assignments and the final written exam)
2. Sight-singing (tested through the individual skills midterm and final exams)
3. Rhythm/Conducting (tested through the individual skills midterm and final exams)
4. Keyboard (tested through the individual skills midterm and final exams)

This means:
• that you must get a passing mark in each of skills 2 - 4 on the skills midterm and final skills exam, or you will receive 49% for that exam.
• that you must pass the final written exam or you will receive a grade of 49% in the course regardless of your other work. The quizzes cover the same material (which becomes gradually more advanced as the course proceeds) and are practice for the final written exam.
**PREPARATION:**
Please note the statement in the Undergraduate Calendar: "Students are advised that many music courses [including MUSC*1180 & MUSC*2180] require a prior knowledge of the rudiments of music: intervals, scales, rhythms and notation."

**N.B. Students who lack this preparation are advised to take MUSC*1130-DE.**

For this course, students should already be able to notate and recognize, though we will also briefly review:
- a) key signatures of all major and minor scales using treble and bass clefs.
- b) all major, minor, augmented and diminished intervals, using treble and bass clefs.
- c) all note values, from whole notes to 64th notes.
- d) simple and compound time.
- e) major, minor, augmented and diminished triads.

**DIGITAL MUSIC LAB**
1. Students are responsible for providing their own good quality (Sony or similar) headphones with a stereo mini-jack connector.
2. Use of the lab is a privilege, not a right. Students are required to follow all lab protocols to ensure the safety and security of the equipment, and provide consistent working conditions for other users. Students who abuse the lab will not be allowed to continue using it.

**EMAIL POLICY:**
When sending email, please remember:
1. To include the course code in the subject heading (I teach other courses, so I need to know to which course your question pertains: mix-ups have occurred in the past).
2. To include your first and last name within the body of the email.
3. That all emails must be sent from a University of Guelph email address only.

Email is checked once a day, during regular business hours (9:00-5:00), on weekdays. Email is NOT checked on weekends or after hours. Please plan your correspondence accordingly.

**LATE WORK POLICY:**
Late assignments will not be accepted without the submission of compelling and documented evidence of a family, medical, or analogous emergency or crisis.

Please make sure that you are familiar with the regulations and procedures on Academic Misconduct contained in the undergraduate calendar at:
[http://www.uoguelph.ca/undergrad_calendar/c08/c08-amisconduct.shtml](http://www.uoguelph.ca/undergrad_calendar/c08/c08-amisconduct.shtml)

Please also review the list of student rights and responsibilities at:
E-MAIL COMMUNICATION
As per university regulations, all students are required to check their <uoguelph.ca> e-mail account regularly: e-mail is the official route of communication between the university and its students. Instructors or their delegates have no obligation to contact students outside of the classroom by any means other than e-mail.

WHEN YOU CANNOT MEET A COURSE REQUIREMENT
When you find yourself unable to meet an in-course requirement because of illness or compassionate reasons, please advise the course instructor in writing with your name, ID#, and e-mail contact. Where possible, this should be done in advance of the missed work or event, but otherwise, just as soon as possible after the due date, and certainly no longer than one week later. NOTE: if appropriate documentation of your inability to meet that in-course requirement is necessary, the course instructor will request it of you. Such documentation will rarely be required for course components representing less than 10% of the course grade. Such documentation will be required, however, for Academic Consideration for missed end-of-term work and/or missed final examinations. See the Undergraduate Calendar for information on regulations and procedures for Academic Consideration.

DROP DATE
The last date to drop this course without academic penalty is Thursday, October 30, 2014. For regulations and procedures for dropping courses, see the Undergraduate Calendar.

COPIES OF OUT-OF-CLASS ASSIGNMENTS
Keep paper and/or other reliable back-up copies of all out-of-class assignments; you may be asked to resubmit work at any time.

ACADEMIC MISCONDUCT
The University of Guelph is committed to upholding the highest standards of academic integrity and enjoins all members of the University community - faculty, staff, and students - to be aware of what constitutes academic misconduct and to do as much as possible to prevent academic offences from occurring. The University of Guelph takes a serious view of academic misconduct, and it is your responsibility as a student to be aware of and to abide by the University's policy. Included in the definition of academic misconduct are such activities as cheating on examinations, plagiarism, misrepresentation, and submitting the same material in two different courses without written permission from the relevant instructors. To better understand your responsibilities, read the Undergraduate Calendar. For a statement of Students’ Academic Responsibilities; also read the full Academic Misconduct Policy. You are also advised to make use of the resources available through the Learning Commons and to discuss any questions you may have with your course instructor, TA, or academic counsellor.

Instructors have the right to use software to aid in the detection of plagiarism or copying and to examine students orally on submitted work. For students found guilty of academic misconduct, serious penalties, up to and including suspension or expulsion, can be imposed. Hurried or careless submission of work does not exonerate students of responsibility for ensuring the academic integrity of their work. Similarly, students who find themselves unable to meet course requirements by the deadlines or criteria expected because of medical, psychological or compassionate circumstances should review the university’s regulations and procedures for
Academic Consideration in the Calendar and discuss their situation with the instructor and/or the program counsellor or other academic counsellor as appropriate.

SUBMISSION AND RETURN OF TERM ASSIGNMENTS
Be sure to keep paper copies of all out-of-class work. You may be asked to resubmit it at any time. All course assignments must be submitted directly to the instructor (not to office staff) by the deadline indicated. Assignments will be returned during class time or can be picked up directly from the instructor.

REQUESTING DEFERRAL CONSIDERATION
Students who are unable to meet their final course assignments or write a final examination, and who wish to be considered for deferred privilege, must apply directly through their academic program counsellor (for example, students in the B.A. program should go to Room 130 MacKinnon or call Ext. 52140).

ACADEMIC ACCOMMODATION OF RELIGIOUS OBLIGATIONS
Students who experience a conflict between a religious obligation and scheduled test, midterm examination, requirements to attend class, or the final examination in a course must submit a request for alternative arrangements to the instructor of the course within two weeks of the distribution of the course outline, according to current university guidelines. Students may submit the request directly to the instructor, or they may consult their program counsellor, who will get in touch with the instructor. The type of accommodation granted will vary according to the nature, weight, and timing of the work for which the accommodation is sought. The instructor will accommodate such requests, provided that they are received within the prescribed time frame, so that students will suffer no academic disadvantage because of a conflict with a religious obligation.

RECORDING OF MATERIALS
Presentations in relation to course work – including lectures – cannot be recorded in any electronic media without the permission of the presenter.