UNIVERSITY of GUELPH

LING*1000 Introduction to Linguistics

Winter 2022

Section: DE01

School of Languages and Literatures

Credit Weight: 0.50

Course Details

Calendar Description

The nature of language. An elementary survey of linguistic disciplines. Phonetics, morphology, syntax, semantics, language in society and writing.

Pre-Requisite(s): None

Co-Requisite(s): None

Restriction(s): None

Method of Delivery: Online

Final Exam

There is no final exam in this course.

Instructional Support

Instructor

Rosario Gómez

Email: rogomez@uoguelph.ca

Dr. Rosario Gómez is an Associate Professor in the School of Languages and Literatures at the University of Guelph. Dr. Gómez obtained her Ph.D. from the University of Toronto specializing in Spanish/English Linguistics and Sociolinguistics, with a focus on Translation Studies and English as a Second Language.

She is also fluent in French and Italian. She is the Coordinator of the Ecuadorean Sociolinguistic Corpus (Proyecto para Estudios Sociolingüísticos del Español de España y América) which is housed at the University of Alcalá de Henares, Spain.

She currently teaches Spanish Language courses, Introduction to Linguistics, Spanish Translation and Composition, History of the Spanish language, and Phonetics.

Dr. Gómez' publications include *El yeísmo en España y América* (2013) *Diálogos sobre los espacios: imaginados, construidos y percibidos* (2013), *Hacia la cumbre: texto avanzado para estudiantes de español* (2019)*,* as well as book chapters and articles

Office Hours via **Zoom:** Please note that further details will be posted in the **Announcements**. See also **Communicating with Your Instructor.**

Learning Resources

Required Textbook

Title: An Introduction to Language
Author(s): Victoria Fromkin, Robert Rodman, Nina Hyams, Kirsten M. Hummel
Edition / Year: 4th Canadian Edition / 2010
Publisher: Nelson
ISBN (printed): 9780176501198
ISBN (eBook): 9780176725563
Note: This is a package which includes a Student Workbook
Student Workbook for An Introduction to Language
ISBN: 9780176474256

You may purchase the textbook at the [Guelph Campus Co-op Bookstore](#) or the [University of Guelph Bookstore.](#) Please note that DE textbooks are located in the Distance Education section of the University of Guelph Bookstore.

https://bookstore.coop/

http://www.bookstore.uoguelph.ca/

Course Website

CourseLink (powered by D2L's Brightspace) is the course website and will act as your classroom. It is recommended that you log in to your course website every day to check for announcements, access course materials, and review the weekly schedule and assignment requirements.

https://courselink.uoguelph.ca/shared/login/login.html

Ares

For this course, you may be required to access course reserve materials through the University of Guelph McLaughlin Library. To access these items, select **Ares** on the navbar in CourseLink. Note that you will need your Central Login ID and password in order to access items on reserve.

For further instructions on accessing reserve resources, visit How to Get Course Reserve Materials.

If at any point during the course you have difficulty accessing reserve materials, please contact the e-Learning Operations and Reserve Services staff at:

Tel: 519-824-4120 ext. 53621
Email: libres2@uoguelph.ca
Location: McLaughlin Library, First Floor, University of Guelph

https://www.lib.uoguelph.ca/find/course-reserves-ares

Learning Outcomes

Course Learning Outcomes

This course provides an introduction to the discipline of Linguistics. Students will learn the basic concepts and methods used by linguists in the scientific study of human language. While many key aspects will be illustrated using evidence derived primarily from English, we will discuss evidence from a variety of languages in order to better demonstrate linguistic processes and the richness of linguistic diversity. Students will become familiar with how linguists approach and analyze language in primary fields of linguistic analysis such as morphology (word structure), syntax (phrases and sentences), semantics (meaning), phonetics (types of sounds), and phonology (rules of phonetic processes), language in society, and writing.

By the end of this course, you should be able to:

1. Analyze and articulate general themes about the nature of human language, and how languages work;

2. Discuss fundamental processes common to all languages related to the domains of morphology, syntax, phonetics, phonology, semantics, pragmatics, writing systems, and language in society;

3. Describe how different human languages are, and yet how fundamentally similar they are in their structures;

4. Apply findings in previous linguistic research to address real world issues, and be able to discuss language issues in an informed way both to linguists and non-linguists;

5. Identify and analyze language patterns, draw generalizations from a set of data, and make hypotheses to explain those patterns;

6. Question popular beliefs and think critically about language and language myths and determine their validity;

7. Outline your own beliefs about attitudes towards languages and how those influence the way language is used; and

8. Analyze how language varies across speakers, over time, and across dialectal regions.

Teaching and Learning Activities

Method of Learning

Each unit of the course presents a summary and explanation of a topic that correlates with a textbook chapter. Students will be assigned background readings from the textbook and will be given practice exercises for each unit that will allow them to deepen their understanding of each subject.

During each unit, students will participate in that unit's discussion forum. Discussion questions that have been designed to reinforce the concepts covered in the unit will be posted in the forum by the instructor. Students will be required to respond to one question (write one original post) and to comment on one classmate's response for a total of two posts per unit. The discussion forum will allow students to engage with one another and share ideas to extend their learning.

At the end of each week, students will take a quiz to evaluate their understanding of the material. Throughout the course, they will also complete three short assignments that will allow them to put their knowledge of linguistic concepts into practice.

Course Structure

This course consists of the following units:

- Unit 01: What is Language?

- Unit 02: Morphology

- Unit 03: Syntax

- Unit 04: Semantics

- Unit 05: Phonetics

- Unit 06: Phonology

- Unit 07: Language in Society

- Unit 08: Writing

Schedule

It is strongly recommended that you follow the course schedule provided below. The schedule outlines what you should be working on each week of the course and lists the important due dates for the assessments. By following the schedule, you will be better prepared to complete the assessments and succeed in this course.

Unit 01: What is Language

Week 1 – Monday, January 10 to Sunday, January 16

Readings

- Website: Unit 01 content

- Textbook: Chapter 1 p. 3-27

Activities

- Familiarize yourself with the course website by selecting **Start Here** on the navbar.

- Review **Outline** and **Assessments** on the course website to learn about course expectations, assessments, and due dates.

- Confirm your access to the course reserve materials by selecting **Ares** on the navbar.

- Post an introduction and view postings from classmates in the **Discussions** area.

Assessments

- **Quiz 1 (What is language?: All of Ch. 1)**
  Opens: Monday, January 10 at 11:59 PM ET
  Closes: Sunday, January 16 at 11:59 PM ET

- **Unit 01 Discussion Forum -** Write 1 original response and comment on one classmate's post for a total of 2 contributions to the forum.
  Opens: Monday, January 10 at 12:00 AM ET
  Closes: Sunday, January 16 at 11:59 PM ET

Unit 02: Morphology

Weeks 2 & 3 – Monday, January 17 to Sunday, January 30

Readings

- Website: Unit 02 content

Textbook: Chapter 2 p. 33-71

Assessments

- **Quiz 2 (Morphology I: P. 33-41)**
  Opens: Monday, January 17 at 11:59 PM ET
  Closes: Sunday, January 23 at 11:59 PM ET

- **Quiz 3 (Morphology II: P. 41-71)**
  Opens: Monday, January 24 at 11:59 PM ET
  Closes: Sunday, January 30 at 11:59 PM ET

- **Unit 2 Discussion Forum -** Write 1 original response and comment on one classmate's post for a total of 2 contributions to the forum.
  Opens: Monday, January 17 at 12:00 AM ET
  Closes: Sunday, January 30 at 11:59 PM ET

Unit 03: Syntax

Weeks 4 & 5 – Monday, January 31 to Sunday, February 13

Readings

- Website: Unit 03 content

- Textbook: Chapter 3 p. 81-133

Assessments

- **Quiz 4 (Syntax I: P. 81-101)**
  Opens: Monday, January 31 at 11:59 PM ET
  Closes: Sunday, February 6 at 11:59 ET

- **Quiz 5 (Syntax II: P. 101-133)**
  Opens: Monday, February 7 at 11:59 PM ET
  Closes: Sunday, February 13 at 11:59 ET

- **Unit 3 Discussion Forum -** Write 1 original response and comment on one classmate's post for a total of 2 contributions to the forum.
  Opens: Monday, January 31 at 12:00 AM ET
  Closes: Sunday, February 13 at 11:59 PM ET

- Submit **Assignment on Morphology and Syntax #1** to **Dropbox**
  Due on Sunday, February 13 by 11:59 pm ET

Unit 04: Semantics

Week 6 – Monday, February 14 to Sunday, February 20

Readings

- Website: Unit 04 content

- Textbook: Chapter 4 p. 142 - 192

Assessments

- **Quiz 6 (Semantics: All of Ch. 4)**
  Opens: Monday, February 14 at 12:00 AM ET
  Closes: Sunday, February 20 at 11:59 PM ET

- **Unit 4 Discussion Forum -** Write 1 original response and comment on one classmate's post for a total of 2 contributions to the forum.
  Opens: Monday, February 14 at 12:00 AM ET
  Closes: Sunday, February 20 at 11:59 PM ET

Winter Break – Monday, February 21 to Sunday, February 27

Unit 05: Phonetics

Weeks 7 & 8 – Monday, February 28 to Sunday, March 13

Readings

- Website: Unit 05 content

- Textbook: Chapter 5 p. 200-237

- **Quiz 7 (Phonetics I: P. 200-220)**
  Opens: Monday, February 28 at 12:00 AM ET
  Closes: Sunday, March 6 at 11:59 PM ET

- **Quiz 8 (Phonetics II: P. 220-237)**
  Opens: Monday, March 7 at 12:00 AM ET
  Closes: Sunday, March 13 at 11:59 PM ET

- **Unit 5 Discussion Forum -** Write 1 original response and comment on one classmate's post for a total of 2 contributions to the forum.
  Opens: Monday, February 28 at 12:00 AM ET
  Closes: Sunday, March 13 at 11:59 PM ET

Unit 06: Phonology

Week 9 – Monday, March 14 to Sunday, March 20

Readings

- Website: Unit 06 content

- Textbook: Chapter 6

Assessments

- **Quiz 9 (Phonology: All of Ch. 6)**
  Opens: Monday, March 14 at 12:00 AM ET
  Closes: Sunday, March 20 at 11:59 PM ET

- **Unit 6 Discussion Forum -** Write 1 original response and comment on one classmate's post for a total of 2 contributions to the forum.
  Opens: Monday, March 14 at 12:00 AM ET
  Closes: Sunday, March 20 at 11:59 PM ET

- Complete and submit **Assignment #2 ONLINE** via **Quizzes**
  Due on Sunday, March 20 by 11:59 PM ET

Unit 07: Language in Society

Weeks 10 & 11 – Monday, March 21 to Sunday, April 3

Readings

- Website: Unit 07 content

- Textbook: Chapter 12 p. 483-529

Assessments

- **Quiz 10 (Language in Society I: P. 483-510)**
  Opens: Monday, March 21 at 12:00 AM ET
  Closes: Sunday, March 27 at 11:59 PM ET

- **Quiz 11 (Language in Society II: P. 510-529)**
  Opens: Monday, March 28 at 12:00 AM ET
  Closes: Sunday, April 3 at 11:59 PM ET

- **Unit 7 Discussion Forum -** Write 1 original response and comment on one classmate's post for a total of 2 contributions to the forum.
  Opens: Monday, March 21 at 12:00 AM ET
  Closes: Sunday, April 3 at 11:59 PM ET

- Submit **Assignment #3** to **Dropbox**
  Due on Sunday, April 3 by 11:59 PM ET

Unit 08: Writing

Week 12 – Monday, April 4 to Friday, April 8

Readings

- Website: Unit 08 content

- Textbook: Chapter 14 p. 593-616

Assessments

- **Quiz 12 (Writing: All of Ch. 14)**
  Opens: Monday, April 4 at 11:59 PM ET
  Closes: Friday, April 8 at 11:59 PM ET

- **Unit 8 Discussion Forum -** Write 1 original response and comment on one classmate's post for a total of <u>2 contributions</u> to the forum.
  Opens: Monday, April 4 at 11:59 PM ET
  Closes: Friday, April 8 at 11:59 PM ET

Assessments

The grade determination for this course is indicated in the following table. A brief description of each assessment is provided below. Select **Content** on the navbar to locate **Assessments** in the table of contents panel to review further details of each assessment. Due dates can be found under the Schedule heading of this outline.

Table 1: Course Assessments

Assessment Item	Weight
Unit Quizzes	35%
Assignment 1 (Syntax & Morphology)	15%
Assignment 2 (Phonetics & Phonology)	15%
Assignment 3 (Language in Society)	15%
Discussion Forum Contributions	20%
Total	**100%**

Assessment Descriptions

Unit Quizzes

There are TWELVE quizzes that cover the material of the EIGHT units in the course. You can access the quizzes by clicking on the **Quizzes** tool (located in the Tools dropdown list in the course navbar). Dates for each quiz can be found in the Schedule (found above in this Outline). There will be one quiz per week that covers the material indicated on the Schedule. Each quiz will be available for the entire week of the material covered in that week. (Note: the Morphology, Syntax, Phonetics and Language and Society units are 2 weeks long, so these units will have 2 quizzes, each covering half of

the chapter. The chapters: What is Language?, Semantics, Phonology and Writing Systems units are 1 week long, and have only 1 quiz. 10 out of the 12 Quizzes will count towards your final grade. Two quizzes with the lowest scores will be dropped.

Assignments

You will complete 3 assignments throughout the semester that will allow you to explore the practical applications of the course material. You will find the assignments by selecting Content on the Navbar and clicking on **Assessments**.

Important Notes:

- Each assignment will become available for you to access two weeks before the due date.

- You will submit the assignments using Dropbox. Please note that the assignment on phonetics will be done online.

- Be mindful of each assignment deadline (date AND time) to avoid any late penalties.

- Check the **Announcements** on CourseLink for further instructions from your professor.

Discussion Participation

During each unit, you are required to participate in that unit's discussion forum. Discussion questions that have been designed to reinforce the concepts covered in the unit will be posted in the forum by the instructor. For each unit, you will respond to a minimum of one discussion question (write one original post) AND comment on a minimum of one classmate's response for a total of two posts per unit. Each post will be graded out of 10. A rubric is posted in the Assessments section outlining the criteria on which your posts will be evaluated. Eight completed units will be calculated as 20% of your final grade. One unit discussion with the lowest score will be dropped for your final grade.

Course Technology Requirements and Technical Support

CourseLink System Requirements

You are responsible for ensuring that your computer system meets the necessary [system requirements](). Use the [browser check]() tool to ensure your browser settings are compatible and up to date. (Results will be displayed in a new browser window).

https://opened.uoguelph.ca/student-resources/system-and-software-requirements

https://courselink.uoguelph.ca/d2l/systemCheck

Zoom Requirements

This course uses **Zoom** as a video communication tool. You are responsible for downloading a free copy of Zoom from www.zoom.us. A Webcam, headphones/speakers are needed. In order to use **Zoom**, you must meet the following technical requirements:

1. An internet connection – broadband wired or wireless (3G or 4G/LTE)
2. Speakers and a microphone – built-in or USB plug-in or wireless Bluetooth
3. A webcam or HD webcam - built-in or USB plug-in
4. Supported mobile platforms: Android 4.4 or later and iOS 10.0 or later.

Technical Skills

As part of your online experience, you are expected to use a variety of technology as part of your learning:

- Manage files and folders on your computer (e.g., save, name, copy, backup, rename, delete, and check properties);

- Install software, security, and virus protection;

- Use office applications (e.g., Word, PowerPoint, Excel, or similar) to create documents;

- Be comfortable uploading and downloading saved files;

- Communicate using email (e.g., create, receive, reply, print, send, download, and open attachments);

- Navigate the CourseLink learning environment and use the essential tools, such as **Dropbox**, **Quizzes**, **Discussions**, and **Grades** (the instructions for this are given in your course);

- Access, navigate, and search the Internet using a web browser (e.g., Firefox, Internet Explorer); and

- Perform online research using various search engines (e.g., Google) and library databases.

Technical Support

If you need any assistance with the software tools or the CourseLink website, contact CourseLink Support.

CourseLink Support
University of Guelph
Day Hall, Room 211
Email: courselink@uoguelph.ca
Tel: 519-824-4120 ext. 56939
Toll-Free (CAN/USA): 1-866-275-1478

Walk-In Hours (Eastern Time):
Monday thru Friday: 8:30 am–4:30 pm

Phone/Email Hours (Eastern Time):
Monday thru Friday: 8:30 am–8:30 pm
Saturday: 10:00 am–4:00 pm
Sunday: 12:00 pm–6:00 pm

Course Specific Standard Statements

Acceptable Use

The University of Guelph has an [Acceptable Use Policy](https://www.uoguelph.ca/ccs/infosec/aup), which you are expected to adhere to.

https://www.uoguelph.ca/ccs/infosec/aup

Communicating with Your Instructor

During the course, your instructor will interact with you on various course matters on the course website using the following ways of communication:

- **Announcements:** The instructor will use **Announcements** on the Course Home page to provide you with course reminders and updates. Please check this section frequently for course updates from your instructor.

- **Ask Your Instructor Discussion:** Use this discussion forum to ask questions of your instructor about content or course-related issues with which you are unfamiliar. If you encounter difficulties, the instructor is here to help you. Please post general course-related questions to the discussion forum so that all students have an opportunity to review the response. To access this discussion forum, select **Discussions** from the **Tools** dropdown menu.

- **Email:** If you have a conflict that prevents you from completing course requirements, or have a question concerning a personal matter, you can send your instructor a private message by email. The instructor will respond to your email within 48 to 72 hours.

- **Online meeting:** If you have a complex question that you would like to discuss with your instructor, you may book an online meeting or drop in during office hours, on Zoom. Online meetings depend on the availability of you and the instructor, and are booked on a first come first served basis.

Netiquette Expectations

For distance education courses, the course website is considered the classroom and the same protections, expectations, guidelines, and regulations used in face-to-face settings apply, plus other policies and considerations that come into play specifically because these courses are online.

Inappropriate online behaviour will not be tolerated. Examples of inappropriate online behaviour include:

- Posting inflammatory messages about your instructor or fellow students;

- Using obscene or offensive language online;

- Copying or presenting someone else's work as your own;

- Adapting information from the Internet without using proper citations or references;

- Buying or selling term papers or assignments;

- Posting or selling course materials to course notes websites;

- Having someone else complete your quiz or completing a quiz for/with another student;

- Stating false claims about lost quiz answers or other assignment submissions;

- Threatening or harassing a student or instructor online;

- Discriminating against fellow students, instructors, and/or TAs;

- Using the course website to promote profit-driven products or services;

- Attempting to compromise the security or functionality of the learning management system;

- Sharing your username and password; and

- Recording lectures without the permission of the instructor.

Submission of Assignments to Dropbox

Assignments 1 and 3 should be submitted electronically via the online **Dropbox** tool. Assignment 2 is to be completed online. When submitting your assignments using the **Dropbox** tool, do not leave the page until your assignment has successfully uploaded. To verify that your submission was complete, you can view the submission history immediately after the upload to see which files uploaded successfully. The system will also email you a receipt. Save this email receipt as proof of submission.

Be sure to keep a back-up copy of all of your assignments in the event that they are lost in transition. In order to avoid any last-minute computer problems, your instructor strongly recommend you save your assignments to a cloud-based file storage (e.g., Google Docs), or send to your email account, so that should something happen to your computer, the assignment could still be submitted on time or re-submitted.

It is your responsibility to submit your assignments on time as specified on the Schedule. Be sure to check the technical requirements and make sure you have the proper computer, that you have a supported browser, and that you have reliable Internet access. Remember that **technical difficulty is not an excuse not to turn in your assignment on time.** Don't wait until the last minute as you may get behind in your work.

If, for some reason, you have a technical difficulty when submitting your assignment electronically, please contact your instructor or CourseLink Support.

https://support.opened.uoguelph.ca/contact

Late Policy

If you choose to submit your assignments to the **Dropbox** tool late, the full allocated mark will be reduced by 5% per day after the deadline for the submission of the assignment to a limit of six days at which time access to the **Dropbox** folder will be closed.

Extensions will be considered for medical reasons or other extenuating circumstances. If you require an extension, discuss this with the instructor as soon as possible and well **before** the due date. Barring exceptional circumstances, extensions will not be granted once the due date has passed. These rules are not designed to be arbitrary, nor are they inflexible. They are designed to keep you organized, to ensure that all students have the same amount of time to work on assignments, and to help to return marked materials to you in the shortest possible time.

Obtaining Grades and Feedback

Unofficial assessment marks will be available in the **Grades** tool of the course website.

Your instructor will have grades posted online within 2 weeks of the submission deadline, if the assignment was submitted on time. Once your assignments are marked you can view your grades on the course website by selecting **Grades** from the **Tools** dropdown menu on the navbar. Your course will remain open to you for seven days following the last day of the final exam period.

University of Guelph degree students can access their final grade by logging into WebAdvisor (using your U of G central ID). Open Learning program students should log in to the OpenEd Student Portal to view their final grade (using the same username and password you have been using for your courses).

https://webadvisor.uoguelph.ca

https://courses.opened.uoguelph.ca/portal/logon.do?method=load

Rights and Responsibilities When Learning Online

For distance education (DE) courses, the course website is considered the classroom and the same protections, expectations, guidelines, and regulations used in face-to-face settings apply, plus other policies and considerations that come into play specifically because these courses are online.

For more information on your rights and responsibilities when learning in the online environment, visit Rights and Responsibilities.

http://opened.uoguelph.ca/student-resources/rights-and-responsibilities

Turnitin Originality Check

In this course, your instructor will be using Turnitin, integrated with the CourseLink **Dropbox** tool, to detect possible plagiarism, unauthorized collaboration or copying as part of the ongoing efforts to maintain academic integrity at the University of Guelph.

All individual assignments submitted to the **Dropbox** tool will be included as source documents in the Turnitin.com reference database solely for the purpose of detecting plagiarism of such papers. Use of the Turnitin.com service is subject to the Usage Policy posted on the Turnitin.com site.

A major benefit of using Turnitin is that you will be able to educate and empower yourself in preventing academic misconduct. In this course, you may screen your own assignments through Turnitin as many times as you wish before the due date. You will be able to see and print reports that show you exactly where you have properly and improperly referenced the outside sources and materials in your assignment.

University Standard Statements

University of Guelph: Undergraduate Policies

As a student of the University of Guelph, it is important for you to understand your rights and responsibilities and the academic rules and regulations that you must abide by.

If you are a registered **University of Guelph Degree Student**, consult the Undergraduate Calendar for the rules, regulations, curricula, programs and fees for current and previous academic years.

If you are an **Open Learning Program Student**, consult the Open Learning Program Calendar for information about University of Guelph administrative policies, procedures and services.

https://www.uoguelph.ca/registrar/calendars/undergraduate/current/

http://opened.uoguelph.ca/student-resources/open-learning-program-calendar

Email Communication

As per university regulations, all students are required to check their uoguelph.ca e-mail account regularly: e-mail is the official route of communication between the University and its students.

When You Cannot Meet Course Requirements

When you find yourself unable to meet an in-course requirement due to illness or compassionate reasons, please advise your course instructor **in writing**, with your name, ID number and email contact.

University of Guelph Degree Students

Consult the [Undergraduate Calendar](#) for information on regulations and procedures for Academic Consideration.

https://www.uoguelph.ca/registrar/calendars/undergraduate/current/c08/c08-ac.shtml

Open Learning Program Students

Please refer to the [Open Learning Program Calendar](#) for information on regulations and procedures for requesting Academic Consideration.

http://opened.uoguelph.ca/student-resources/open-learning-program-calendar

Drop Date

University of Guelph Degree Students

Students will have until the last day of classes to drop courses without academic penalty. [Review the Undergraduate Calendar for regulations and procedures for Dropping Courses](#).

https://www.uoguelph.ca/registrar/calendars/undergraduate/current/c08/c08-drop.shtml

Open Learning Program Students

Please refer to the [Open Learning Program Calendar](#).

http://opened.uoguelph.ca/student-resources/open-learning-program-calendar

Copies of Assignments

Keep paper and/or other reliable back-up copies of all assignments: you may be asked to resubmit work at any time.

Accessibility

The University of Guelph is committed to creating a barrier-free environment. Providing services for students is a shared responsibility among students, faculty and administrators. This relationship is based on respect of individual rights, the dignity of the individual and the University community's shared commitment to an open and supportive learning environment.

University of Guelph Degree Students

Students requiring service or accommodation, whether due to an identified, ongoing disability or a short-term disability should contact Accessibility Services as soon as possible.

For more information, contact Accessibility Services at 519-824-4120 ext. 56208, [email Accessibility Services](#) or visit the [Accessibility Services website](#).

accessibility@uoguelph.ca

https://wellness.uoguelph.ca/accessibility/

Open Learning Program Students

If you are an Open Learning program student who requires academic accommodation, please contact the Academic Assistant to the Director. Please ensure that you contact us before the end of the first week of your course (every semester) in order to avoid any delays in support. Documentation from a health professional is required for all academic accommodations. Please note that all information provided will be held in confidence.

If you require textbooks produced in an alternate format (e.g., DAISY, Braille, large print or eText), please contact the Academic Assistant to the Director at least two months prior to the course start date. If contact is not made within the suggested time frame, support may be delayed. It is recommended that you refer to the course outline before beginning your course in order to determine the required readings.

The provision of academic accommodation is a shared responsibility between OpenEd and the student requesting accommodation. It is recognized that academic accommodations are intended to "level the playing field" for students with disabilities.

jessica.martin@uoguelph.ca

Academic Misconduct

The University of Guelph is committed to upholding the highest standards of academic integrity and it is the responsibility of all members of the University community – faculty, staff, and students – to be aware of what constitutes academic misconduct and to do as much as possible to prevent academic offences from occurring. University of Guelph students have the responsibility of abiding by the University's policy on academic misconduct regardless of their location of study; faculty, staff and students have the responsibility of supporting an environment that discourages misconduct. Students need to remain aware that instructors have access to and the right to use electronic and other means of detection.

Please note: Whether or not a student intended to commit academic misconduct is not relevant for a finding of guilt. Hurried or careless submission of assignments does not excuse students from responsibility for verifying the academic integrity of their work before submitting it. Students who are in any doubt as to whether an action on their part could be construed as an academic offence should consult with a faculty member or faculty advisor.

The Academic Misconduct Policy is detailed in the Undergraduate Calendar.

https://www.uoguelph.ca/registrar/calendars/undergraduate/current/c08-amisconduct.shtml

Copyright Notice

Content within this course is copyright protected. Third party copyrighted materials (such as book chapters and articles) have either been licensed for use in this course, or have been copied under an exception or limitation in Canadian Copyright law.

The fair dealing exemption in Canada's Copyright Act permits students to reproduce short excerpts from copyright-protected materials for purposes such as research, education, private study, criticism and review, with proper attribution. Any other copying, communicating, or distribution of any content provided in this course, except as permitted by law, may be an infringement of copyright if done without proper license or the consent of the copyright owner. Examples of infringing uses of copyrighted works would include uploading materials to a commercial third party web site, or making paper or electronic reproductions of all, or a substantial part, of works such as textbooks for commercial purposes.

Students who upload to CourseLink copyrighted materials such as book chapters, journal articles, or materials taken from the Internet, must ensure that they comply with Canadian Copyright law or with the terms of the University's electronic resource licenses.

For more information about students' rights and obligations with respect to copyrighted works, review Fair Dealing Guidance for Students.

http://www.lib.uoguelph.ca/sites/default/files/fair_dealing_policy_0.pdf

Plagiarism Detection Software

Students should be aware that faculty have the right to use software to aid in the detection of plagiarism or copying and to examine students orally on submitted work. For students found guilty of academic misconduct, serious penalties, up to and including suspension or expulsion from the University can be imposed.

Recording of Materials

Presentations which are made in relation to course work—including lectures—cannot be recorded or copied without the permission of the presenter, whether the instructor, a classmate or guest lecturer. Material recorded with permission is restricted to use for that course unless further permission is granted.

Disclaimer

Please note that the ongoing COVID-19 pandemic may necessitate a revision of the format of course offerings, changes in classroom protocols, and academic schedules. Any such changes will be announced via CourseLink and/or class email.

This includes on-campus scheduling during the semester, mid-terms and final examination schedules. All University-wide decisions will be posted on the COVID-19 website and circulated by email.

https://news.uoguelph.ca/2019-novel-coronavirus-information/

Illness

Medical notes will not normally be required for singular instances of academic consideration, although students may be required to provide supporting documentation

for multiple missed assessments or when involving a large part of a course (e.g., final exam or major assignment).

Covid-19 Safety Protocols

For information on current safety protocols, follow these links:

[How U of G Is Preparing for Your Safe Return](#)

[Guidelines to Safely Navigate U of G Spaces](#)

Please note, these guidelines may be updated as required in response to evolving University, Public Health or government directives.

https://news.uoguelph.ca/return-to-campuses/how-u-of-g-is-preparing-for-your-safe-return/

https://news.uoguelph.ca/return-to-campuses/spaces/#ClassroomSpaces