



ARTH*3620 Museum Studies

Fall 2022

Section(s): C01

School of Fine Art and Music

Credit Weight: 0.50

Version 1.00 - September 07, 2022

1 Course Details

1.1 Calendar Description

This seminar course will be offered in conjunction with the staff and facilities of the Gallery of Guelph and will deal with historical matters relating to the role of the art museum in western life and the critical day-to-day management of a contemporary one. Students will participate, when possible, in the preparation of a current or forthcoming exhibition in the Gallery.

Pre-Requisites: 7.50 credits or 1.50 credits in Art History.

Restrictions: ARTH*4620

1.2 Course Description

This course provides an in-depth examination of museum work. It builds pathways to a museum career offering students intellectual tools and critical skills to better understand how museums share their collections and respond to their audiences. Class content covers a variety of topics including what constitutes a 'successful' museum, and how to deliver a 'good quality' experience as a museum professional.

1.3 Timetable

Class period: Monday & Wednesday 1:00 pm - 2:20 pm

This course will be delivered F2F

1.4 Final Exam

There is no formal Final Examination

2 Instructional Support

2.1 Instructional Support Team

Instructor:	Dr Susan Douglas (PhD)
Email:	sdouglas@uoguelph.ca
Telephone:	+1-519-824-4120 x53024
Office:	JHNH 111
Office Hours:	Appointments will be online by request

3 Learning Resources

3.1 Required Resources

G. Ellis Burcaw, Introduction to Museum Work. Third Edition. Altamira Press/ Rowman & Littlefield Publishers, 1997 (Textbook)

This text can be purchased in paperback format from select online bookstores, the publishers and the Co-op Bookstore. This resource is not available in digital format. The Co-op Bookstore is available to assist you with book orders: 519.824.4120 x 52235.

3.2 Additional Resources

Additional (Readings)

Additional readings may be required throughout the semester.

4 Learning Outcomes

4.1 Course Learning Outcomes

By the end of this course, you should be able to:

1. Gain an understanding of the objectives and functions of 21st century museums and art institutions.
 2. Demonstrate understanding of the central issues discussed and definition of terms given and currently in use in leading museums.
 3. Become familiar with the practical day-to-day experience of working in a museum or similar cultural institution.
 4. Develop appreciation of an area of research that is becoming increasingly important in academia, namely museum studies.
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5 Teaching and Learning Activities

5.1 Lecture Information

The course content is delivered through lectures, readings, visual material and online activities.

6 Assessments

6.1 Assessment Details

Chapter exercises (50%)

Due: Weekly

A series of exercises are intended to measure your overall understanding of the course content and activate your knowledge. These exercises will also help you identify any knowledge gaps and talking points for consideration and possible discussion during the class period. The best ten (10) assignments will count towards your final course grade. Rubrics and details will be provided.

Participation and discussion (10%)

Date: Weekly

Discussion and active participation in class and/ or online. Rubrics and details will be provided in class.

Short analytical video or MP3 (40%)

Date: November 25th

Specific instructions will be provided.

6.2 Assignment Details

As above

7 Course Statements

7.1 Email Policy, Online Behaviour Policy, and Late Assignment Policy

Email Policy

Emails will be answered on weekdays during regular working hours.

Online Behaviour

Inappropriate online behaviour will not be tolerated. Examples of inappropriate online behaviour include:

- Posting inflammatory messages about your instructor or fellow students
- Using obscene or offensive language online

- Copying or presenting someone else's work as your own
- Adapting information from the Internet without using proper citations or references
- Buying or selling term papers or assignments
- Posting or selling course materials to course notes websites
- Having someone else complete your quiz or completing a quiz for/with another student
- Stating false claims about lost quiz answers or other assignment submissions
- Threatening or harassing a student or instructor online
- Discriminating against fellow students, instructors and/or TAs
- Using the course website to promote profit-driven products or services
- Attempting to compromise the security or functionality of the learning management system
- Sharing your user name and password
- Recording lectures without the permission of the instructor

Late Assignment Policy

The penalty for all late assignments is -5% per assignment for each 24 hour period following the deadline to a maximum of two (2) days after which the graded component will no longer be accepted. You are expected to contact the course instructor well in advance of the deadline should you require special consideration.

8 University Statements

8.1 Email Communication

As per university regulations, all students are required to check their e-mail account regularly: e-mail is the official route of communication between the University and its students.

8.2 When You Cannot Meet a Course Requirement

When you find yourself unable to meet an in-course requirement because of illness or compassionate reasons please advise the course instructor (or designated person, such as a teaching assistant) in writing, with your name, id#, and e-mail contact. The grounds for Academic Consideration are detailed in the Undergraduate and Graduate Calendars.

Undergraduate Calendar - Academic Consideration and Appeals

<https://www.uoguelph.ca/registrar/calendars/undergraduate/current/c08/c08-ac.shtml>

Graduate Calendar - Grounds for Academic Consideration

<https://www.uoguelph.ca/registrar/calendars/graduate/current/genreg/index.shtml>

Associate Diploma Calendar - Academic Consideration, Appeals and Petitions

<https://www.uoguelph.ca/registrar/calendars/diploma/current/index.shtml>

8.3 Drop Date

Students will have until the last day of classes to drop courses without academic penalty. The deadline to drop two-semester courses will be the last day of classes in the second semester. This applies to all students (undergraduate, graduate and diploma) except for Doctor of Veterinary Medicine and Associate Diploma in Veterinary Technology (conventional and alternative delivery) students. The regulations and procedures for course registration are available in their respective Academic Calendars.

Undergraduate Calendar - Dropping Courses

<https://www.uoguelph.ca/registrar/calendars/undergraduate/current/c08/c08-drop.shtml>

Graduate Calendar - Registration Changes

<https://www.uoguelph.ca/registrar/calendars/graduate/current/genreg/genreg-reg-regchg.shtml>

Associate Diploma Calendar - Dropping Courses

<https://www.uoguelph.ca/registrar/calendars/diploma/current/c08/c08-drop.shtml>

8.4 Copies of Out-of-class Assignments

Keep paper and/or other reliable back-up copies of all out-of-class assignments: you may be asked to resubmit work at any time.

8.5 Accessibility

The University promotes the full participation of students who experience disabilities in their academic programs. To that end, the provision of academic accommodation is a shared responsibility between the University and the student.

When accommodations are needed, the student is required to first register with Student Accessibility Services (SAS). Documentation to substantiate the existence of a disability is required; however, interim accommodations may be possible while that process is underway.

Accommodations are available for both permanent and temporary disabilities. It should be noted that common illnesses such as a cold or the flu do not constitute a disability.

Use of the SAS Exam Centre requires students to make a booking at least 14 days in advance, and no later than November 1 (fall), March 1 (winter) or July 1 (summer). Similarly, new or changed accommodations for online quizzes, tests and exams must be approved at least a week ahead of time.

For Guelph students, information can be found on the SAS website
<https://www.uoguelph.ca/sas>

For Ridgetown students, information can be found on the Ridgetown SAS website
<https://www.ridgetownc.com/services/accessibilityservices.cfm>

8.6 Academic Integrity

The University of Guelph is committed to upholding the highest standards of academic integrity, and it is the responsibility of all members of the University community-faculty, staff, and students-to be aware of what constitutes academic misconduct and to do as much as possible to prevent academic offences from occurring. University of Guelph students have the responsibility of abiding by the University's policy on academic misconduct regardless of their location of study; faculty, staff, and students have the responsibility of supporting an environment that encourages academic integrity. Students need to remain aware that instructors have access to and the right to use electronic and other means of detection.

Please note: Whether or not a student intended to commit academic misconduct is not relevant for a finding of guilt. Hurried or careless submission of assignments does not excuse students from responsibility for verifying the academic integrity of their work before submitting it. Students who are in any doubt as to whether an action on their part could be construed as an academic offence should consult with a faculty member or faculty advisor.

Undergraduate Calendar - Academic Misconduct
<https://www.uoguelph.ca/registrar/calendars/undergraduate/current/c08/c08-amisconduct.shtml>

Graduate Calendar - Academic Misconduct
<https://www.uoguelph.ca/registrar/calendars/graduate/current/genreg/index.shtml>

8.7 Recording of Materials

Presentations that are made in relation to course work - including lectures - cannot be recorded or copied without the permission of the presenter, whether the instructor, a student, or guest lecturer. Material recorded with permission is restricted to use for that course unless further permission is granted.

8.8 Resources

The Academic Calendars are the source of information about the University of Guelph's procedures, policies, and regulations that apply to undergraduate, graduate, and diploma programs.

Academic Calendars
<https://www.uoguelph.ca/academics/calendars>

8.9 Disclaimer

Please note that the ongoing COVID-19 pandemic may necessitate a revision of the format of course offerings, changes in classroom protocols, and academic schedules. Any such changes will be announced via CourseLink and/or class email.

This includes on-campus scheduling during the semester, mid-terms and final examination schedules. All University-wide decisions will be posted on the COVID-19 website (<https://news.uoguelph.ca/2019-novel-coronavirus-information/>) and circulated by email.

8.10 Illness

Medical notes will not normally be required for singular instances of academic consideration, although students may be required to provide supporting documentation for multiple missed assessments or when involving a large part of a course (e.g.. final exam or major assignment).

8.11 Covid-19 Safety Protocols

For information on current safety protocols, follow these links:

- <https://news.uoguelph.ca/return-to-campus/how-u-of-g-is-preparing-for-your-safe-return/>
- <https://news.uoguelph.ca/return-to-campus/spaces/#ClassroomSpaces>

Please note, these guidelines may be updated as required in response to evolving University, Public Health or government directives.
