1 Course Details

1.1 Calendar Description
This course provides a detailed analysis of selected aspects of the Middle Ages from c. 1000 through the early modern period. Students should consult the department for specific offerings. (H)

Pre-Requisites: 10.00 credits including HIST*2000 or HIST*2200
Restrictions: Restricted to students in the B.A. Honours program with a minimum of 70% average in all History course attempts.

1.2 Course Description

Medieval Manuscripts in Archives & Special Collections

This is a 1.0 credit course that will focus on the curation of an exhibit on medieval manuscripts using a collection loaned to the Library from Les Enluminures, a rare book firm located in Chicago, New York, and Paris. The exhibit will be installed and launched in the Exhibit Gallery in Archival & Special Collections during the Winter 2020 term as part of the Manuscripts in the Curriculum program. Students in this course will learn about the production of manuscripts in Medieval and Early Modern Europe and will examine the specific historical contexts that produced each manuscript on loan. Students will write a research paper that centres on one of the nine manuscripts and will use the Omeka web-publishing platform to mount a digital display of that manuscript for the exhibit in March 2020.

1.3 Timetable
Tuesdays and Thursdays, 1:00 pm - 2:20 pm
Library Room 254 (Archives and Special Collections)
1.4 Final Exam
There is no final exam for this course.

2 Instructional Support

2.1 Instructional Support Team

| Instructor:          | Dr. Susannah Ferreira          |
| Email:              | shumble@uoguelph.ca            |
| Telephone:          | +1-519-824-4120 x53162         |
| Office:             | MCKNEXT 2006                  |
| Office Hours:       | Tuesdays 2:30 - 3:30 pm and by appointment |

3 Learning Resources

All readings are posted on courselink. It is expected that students will bring all copies of readings to class with them for discussion.

4 Learning Outcomes

4.1 Course Learning Outcomes

By the end of this course, you should be able to:

1. communicate a broad understanding of the history and material culture of medieval books in Europe
2. demonstrate knowledge of rare book and archival standards and “best practices” for exhibit curation
3. demonstrate a knowledge of procedures and protocols for using collections in Archival & Special Collections in the University of Guelph Library
4. interpret the intellectual and artifactual content of original primary resource materials
5. demonstrate familiarity with the Omeka platform

5 Teaching and Learning Activities

5.1 Seminar

Week 1
**Topics:**

Introduction & Choosing your manuscript

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**Week 2**

**Topics:**

Material Culture of the Manuscripts/Introduction to Online Exhibits

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**Week 3**

**Topics:**

Lecture: Twelfth Century Renaissance and the Rise of the Universities/Christianity and Popular Belief

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**Week 4**

**Topics:**

Lecture: Renaissance, Reformation and the Printing Press/Choosing Images to Digitize

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**Week 5**

**Topics:**

Digitization Seminars and Supervised Research with Manuscripts

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**Week 6**

**Topics:**

Digitization Seminars and Supervised Research with Manuscripts

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**Week 7**

**Topics:**

Omeka Training Workshop

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**Week 8**

**Topics:**

Omeka Sessions and Supervised Research with Manuscripts

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**Week 9**

**Topics:**

Lightning Talk/Parchment to Pixel Colloquium

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**Week 10**
6 Assessments

6.1 Assessment Details

Participation (20%)

Participation for this course includes coming to class prepared to take notes, conduct research and work on the Omeka Digital Project. Students should notify the instructor in the case of absence. Participation grades also include a 2-3 minute ‘Lightning Talk’ on their manuscript in class on 10 March in advance of the Parchment to Pixel Colloquium on 12 March. Students will have the opportunity to participate in the Colloquium and may be awarded a bonus mark for doing so.

Oral Presentation (10%)

Date: Weeks 10 - 12
Using a digital slide presentation, students will present a ten to fifteen minute summary of the findings of their research paper and answer questions posed by the class. Students must submit a digital copy of their presentation to the instructor on the morning of the day of their presentation.

Omeka Digital Project (25%)

Date: Fri, Mar 6, 5:00 PM
Using the Omeka Digital Platform, students will create an online exhibit on a chosen manuscript. An overview of digital exhibits and instructions on how to use the platform will be given in class. In Week 8 and 9 students, with instructor supervision and assistance, will use class time to develop their exhibit and consult with the manuscripts in Special Collections.

Research Paper (45%)

Date: Thu, Apr 2, 5:00 PM
Students will write a short paper (2000 to 3000) words in length about one of the medieval manuscripts in the collection, or on one of the themes of the Special Collections Exhibit. The paper must incorporate at least ten secondary sources and make good use of the manuscript as a primary source. Students receiving a grade of 80% or higher will be invited to revise and submit their paper for publication in the exhibit catalogue.
so may earn a bonus mark for their work. Late papers will be deducted 3% per day. No papers will be accepted after Monday, 13 April, 2020.

7 University Statements

7.1 Email Communication

As per university regulations, all students are required to check their e-mail account regularly: e-mail is the official route of communication between the University and its students.

7.2 When You Cannot Meet a Course Requirement

When you find yourself unable to meet an in-course requirement because of illness or compassionate reasons please advise the course instructor (or designated person, such as a teaching assistant) in writing, with your name, id#, and e-mail contact. The grounds for Academic Consideration are detailed in the Undergraduate and Graduate Calendars.

Undergraduate Calendar - Academic Consideration and Appeals
https://www.uoguelph.ca/registrar/calendars/undergraduate/current/c08/c08-ac.shtml

Graduate Calendar - Grounds for Academic Consideration
https://www.uoguelph.ca/registrar/calendars/graduate/current/genreg/index.shtml

Associate Diploma Calendar - Academic Consideration, Appeals and Petitions
https://www.uoguelph.ca/registrar/calendars/diploma/current/index.shtml

7.3 Drop Date

Students will have until the last day of classes to drop courses without academic penalty. The deadline to drop two-semester courses will be the last day of classes in the second semester. This applies to all students (undergraduate, graduate and diploma) except for Doctor of Veterinary Medicine and Associate Diploma in Veterinary Technology (conventional and alternative delivery) students. The regulations and procedures for course registration are available in their respective Academic Calendars.

Undergraduate Calendar - Dropping Courses
https://www.uoguelph.ca/registrar/calendars/undergraduate/current/c08/c08-drop.shtml

Graduate Calendar - Registration Changes
https://www.uoguelph.ca/registrar/calendars/graduate/current/genreg/genreg-reg-regchg.shtml

Associate Diploma Calendar - Dropping Courses
https://www.uoguelph.ca/registrar/calendars/diploma/current/c08/c08-drop.shtml

7.4 Copies of Out-of-class Assignments
Keep paper and/or other reliable back-up copies of all out-of-class assignments: you may be asked to resubmit work at any time.

7.5 Accessibility

The University promotes the full participation of students who experience disabilities in their academic programs. To that end, the provision of academic accommodation is a shared responsibility between the University and the student.

When accommodations are needed, the student is required to first register with Student Accessibility Services (SAS). Documentation to substantiate the existence of a disability is required; however, interim accommodations may be possible while that process is underway.

Accommodations are available for both permanent and temporary disabilities. It should be noted that common illnesses such as a cold or the flu do not constitute a disability.

Use of the SAS Exam Centre requires students to book their exams at least 7 days in advance and not later than the 40th Class Day.

For Guelph students, information can be found on the SAS website https://www.uoguelph.ca/sas

For Ridgetown students, information can be found on the Ridgetown SAS website https://www.ridgetownc.com/services/accessibilityservices.cfm

7.6 Academic Integrity

The University of Guelph is committed to upholding the highest standards of academic integrity, and it is the responsibility of all members of the University community—faculty, staff, and students—to be aware of what constitutes academic misconduct and to do as much as possible to prevent academic offences from occurring. University of Guelph students have the responsibility of abiding by the University's policy on academic misconduct regardless of their location of study; faculty, staff, and students have the responsibility of supporting an environment that encourages academic integrity. Students need to remain aware that instructors have access to and the right to use electronic and other means of detection.

Please note: Whether or not a student intended to commit academic misconduct is not relevant for a finding of guilt. Hurried or careless submission of assignments does not excuse students from responsibility for verifying the academic integrity of their work before submitting it. Students who are in any doubt as to whether an action on their part could be construed as an academic offence should consult with a faculty member or faculty advisor.

Undergraduate Calendar - Academic Misconduct
https://www.uoguelph.ca/registrar/calendars/undergraduate/current/c08/c08-amisconduct.shtml

Graduate Calendar - Academic Misconduct
https://www.uoguelph.ca/registrar/calendars/graduate/current/genreg/index.shtml
7.7 Recording of Materials

Presentations that are made in relation to course work - including lectures - cannot be recorded or copied without the permission of the presenter, whether the instructor, a student, or guest lecturer. Material recorded with permission is restricted to use for that course unless further permission is granted.

7.8 Resources

The Academic Calendars are the source of information about the University of Guelph’s procedures, policies, and regulations that apply to undergraduate, graduate, and diploma programs.

Academic Calendars
https://www.uoguelph.ca/academics/calendars