



ITAL*1060 Introductory Italian I

Fall 2022

School of Languages and Literatures

Credit Weight: 0.50

Course Details

Calendar Description

This is a beginning course in Italian providing the fundamentals of grammar, structure and idiom. Introduction to aspects of Italian life and culture through audio-visual aids.

Pre-Requisite(s): None

Co-Requisite(s): None

Offering(s): Also offered through Distance Education format.

Restriction(s): Not available to students who have credit for 4U Italian or equivalent.

Method of Delivery:

- Lectures (M/W 12:30 PM - 1:20 PM) – Virtual (Zoom)
- Labs – Virtual and/or face-to-face
 - Section 0101: T/Th 10:30 AM - 11:20 AM, MACS 301
 - Section 0102: T/Th 12:30 PM - 1:20 PM, Virtual
 - Section 0103: T/Th 2:30 PM - 3:20 PM, MCKN 305
 - Section 0104: W/F 9:30 AM - 10:20 AM, MINS 101
 - Section 0105: W/F 3:30 PM - 4:20 PM, Virtual

Final Exam

Date: December 6, 2022

Time: 8:30 am-10:30 am ET

Location: Online

Instructional Support

Instructor

Enrica Aurora Cominetti (she/her/lei)

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Telephone: (519) 824-4120 Ext. 56887

Office: MCKN 267

Office Hours: via Zoom, by appointment only

Enrica Aurora Cominetti has been teaching Italian language and culture at the University of Guelph since 2017. In May 2022, she was awarded the COA Sessional and CLA Teaching Excellence Award in recognition of her outstanding contributions to teaching and learning in the College of Arts. In 2021, she published “Il Cooperative Learning nella classe di lingua seconda come strumento di incremento della motivazione” [“Cooperative Learning in the second-language classroom as a tool to increase motivation”] on *Bollettino Itals*—Università Ca' Foscari Venezia's bimonthly journal—, and the eTextbook *Proviamo insieme! Intermediate Italian*, co-authored with Andrea Privitera and released by Top Hat.

Teaching Assistants

Chiara Cremona (she/her/lei)

Email: ccremona@uoguelph.ca

Office: MCKN 282

Office Hours: by appointment

Sara Pagliarani (she/her/lei)

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Learning Resources

Required Textbook

Title: Introductory Italian I (eTextbook)

Author(s): Sandra Parmegiani

Edition / Year: 2019

Publisher: Top Hat

ISBN: 9781774121405

The eTextbook is an exclusively digital book. It may be purchased at <https://app.tophat.com/e/900998>

Course Website

[CourseLink](#) (powered by D2L's Brightspace) is the course website and will act as your

classroom. It is recommended that you log in to your course website every day to check for announcements, access course materials, and review the weekly schedule and assignment requirements.

<https://courselink.uoguelph.ca/shared/login/login.html>

Learning Outcomes

Course Learning Outcomes

By the end of this course, you should be able to:

1. Recognize basic spoken Italian;
 2. Communicate in basic Italian using familiar everyday expressions related to practical needs;
 3. Introduce yourself in Italian;
 4. Interpret simple sentences and expressions written in Italian;
 5. Write simple sentences in Italian.
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Teaching and Learning Activities

Course Structure

This course consists of 9 *Capitoli* (chapters) where each of them focuses on a specific grammar topic. It is important to study the material on a regular basis, as each topic builds upon the previous. It is paramount to devote some time to studying the new concepts every week (three to five times a week).

What to expect from this course

During this course you will interface with and complete the following:

- **eTextbook and its related activities** which focus on the different language abilities (oral and written).
- **Top Hat Online Exercises** to be completed weekly on the Top Hat platform.
- **Lab quizzes** to weekly assess your understanding of the newly learned topics.
- **Mini-Assignments** to apply your listening, speaking, reading and writing skills in Italian.

Schedule

It is strongly recommended that you follow the course schedule provided below. The schedule outlines what you should be working on each week of the course and lists the important due dates for the assessments. By following the schedule, you will be better prepared to complete the assessments in a timely manner and succeed in this course.

Week 1: Introduzione, Pronuncia, Essere

Monday, Thursday, September 8 to Sunday, September 18

Topics

- Introductory Italian I (eTextbook): Capitolo 1, Capitolo 2: Essere (to be), C'è, Ci sono, Numeri (Numbers) 0-10.
- Introductory Italian I (eTextbook): Capitolo 1: Società, Cultura, Curiosità – Dialetto o lingua?
- Language Module: What is Language? How Do Languages Work?

Activities

- Familiarize yourself with the course website and the Top Hat platform.
- Review **Outline** and **Assessments** on the course website (under **Content**) to learn about course expectations, assessments, and due dates.

Assessments

- **Top Hat Online Exercises**
Capitolo 1 and Capitolo 2
Opens: Thursday, September 8 at 12:01 am ET
Closes: Sunday, September 25 at 11:59 pm ET

Language Module: What is Language? How Do Languages Work?
Opens: Thursday, September 8 at 12:01 am ET
Closes: Sunday, September 25 at 11:59 pm ET

Week 2: Nomi e articoli

Monday, September 19 to Sunday, September 25

Topics

- Introductory Italian I (eTextbook): Capitolo 2 Nomi (Nouns), Nomi maschili (Masculine Nouns), Nomi femminili (Feminine Nouns). Articoli indeterminativi (Indefinite Articles), Capitolo 3 Articoli determinativi (Definite Articles).
- Introductory Italian I (eTextbook): Capitolo 2: Società, Cultura, Curiosità.

Assessments

- Week 1 Top Hat Online Exercises due. Please refer to Week 1 above.
- **Lab Quiz #1**

Week 3: Avere, buono e bello

Monday, September 26 to Sunday, October 2

Topics

- Introductory Italian I (eTextbook): Capitolo 3 Avere (to have), Numeri 11-100, A list of common expressions with “avere,” Domande (How to ask a polite question in Italian), Ecco, Frasi negative (Negative Sentences), Capitolo 4 Aggettivi, The position of Italian Adjectives, Before or After the Noun?, Buono e Bello.
- Introductory Italian I (eTextbook): Capitolo 3: Società, Cultura, Curiosità – Un appartamento in affitto.
- Language Module: Word Formation and Sentence Structure.

Assessments

- **Top Hat Online Exercises**

Capitolo 3 and Capitolo 4 (selection)

Opens: Monday, September 26 at 12:01 am ET

Closes: Friday, October 7 at 05:59 pm ET

Language Module: Word Formation and Sentence Structure

Opens: Monday, September 26 at 12:01 am ET

Closes: Friday, October 7 at 05:59 pm ET

- **Lab Quiz #2**

Week 4: Aggettivi possessivi, Espressioni interrogative

Monday, October 3 to Friday, October 7

Topics

- Introductory Italian I (eTextbook): Capitolo 4 Aggettivi Possessivi, Capitolo 5 Espressioni Interrogative.
- Introductory Italian I (eTextbook): Capitolo 4: Società, Cultura, Curiosità.

Assessments

- **Mini-Assignment 1: The Interview**
Opens: Monday, October 3 at 12:01 am ET
Closes: Friday, October 7 at 05:59 pm ET
- Week 3 Top Hat Online Exercises due. Please refer to Week 3 above.
- **Top Hat Online Exercises**
Capitolo 4 (selection) and Capitolo 5 (selection)
Opens: Monday, October 3 at 12:01 am ET
Closes: Sunday, October 16 at 11:59 pm ET
- **Lab Quiz #3**

Week 5: Verbi in –are

Monday, October 10 to Sunday, October 16

Topics

- Introductory Italian I (eTextbook): Capitolo 5 Verbi (Italian verbs: an introduction), Prima coniugazione - Verbi regolari in –are, La concordanza soggetto-verbo.
- Introductory Italian I (eTextbook): Capitolo 5: Società, Cultura, Curiosità – Il calcio.
- Language Module: The Sounds of Language.

Assessments

- Week 4 Top Hat Online Exercises due. Please refer to Week 4 above.
- **Top Hat Online Exercises**
Language Module: The Sounds of Language
Opens: Monday, October 10 at 12:01 am ET
Closes: Sunday, October 23 at 11:59 pm ET
- **Lab Quiz #4**

Fall Break: Monday, October 10 to Tuesday, October 11

Week 6: Verbi irregolari in –are, Preposizioni

Monday, October 17 to Sunday, October 23

Topics

- Introductory Italian I (eTextbook): Capitolo 5 Verbi irregolari in –are, Capitolo 6 Il verbo “dare,” Espressioni con il verbo “fare,” Capitolo 4 Preposizioni (Italian Prepositions), Capitolo 5 Preposizioni “in,” “a” e il verbo “andare,” Capitolo 6 La preposizione “da,” La preposizione “con,” “su,” “per” “tra,” Preposizioni articolate, Preposizioni avverbiali.
- Introductory Italian I (eTextbook): Capitolo 6: Società, Cultura, Curiosità.

Assessments

- **Mini-Assignment 2: Your Schedule**
Opens: Monday, October 17 at 12:01 am ET
Closes: Sunday, October 23 at 11:59 pm ET
- Week 5 Top Hat Online Exercises due. Please refer to Week 5 above.
- **Top Hat Online Exercises**
Capitolo 4 (selection), Capitolo 5 (selection) and Capitolo 6
Opens: Monday, October 17 at 12:01 am ET
Closes: Sunday, October 30 at 11:59 pm ET
- **Lab Quiz #5**

Week 7: Verbi in –ere e –ire

Monday, October 24 to Sunday, October 30

Topics

- Introductory Italian I (eTextbook): Capitolo 7 Seconda coniugazione, Verbi regolari in –ere, Terza coniugazione, Verbi regolari in –ire, Verbi della terza coniugazione in –isc, Il verbo “partire” / Organizzare un viaggio, L’ora, Capitolo 8 Il Partitivo.
- Introductory Italian I (eTextbook): Capitolo 7: Società, Cultura, Curiosità – Il caffè: un rito italiano.
- Language Module: Languages in Context.

Assessments

- Week 6 Top Hat Online Exercises due. Please refer to Week 6 above.
- **Top Hat Online Exercises**
Capitolo 7 (selection) and Capitolo 8 (selection)
Opens: Monday, October 24 at 12:01 am ET
Closes: Sunday, November 6 at 11:59 pm ET

Language Module: Languages in Context
Opens: Monday, October 24 at 12:01 am ET
Closes: Sunday, November 6 at 11:59 pm ET
- **Lab Quiz #6**

Week 8: Molto, poco, troppo

Monday, October 31 to Sunday, November 6

Topics

- Introductory Italian I (eTextbook): Capitolo 9 Molto, troppo, poco. Aggettivi e avverbi.
- Introductory Italian I (eTextbook): Capitolo 8: Società, Cultura, Curiosità – La piazza: un cuore dell'Italia.

Assessments

- **Mini-Assignment 3: Video Recipe**
Opens: Monday, October 31 at 12:01 am ET
Closes: Sunday, November 6 at 11:59 pm ET
- Week 7 Top Hat Online Exercises due. Please refer to Week 7 above.
- **Top Hat Online Exercises**
Capitolo 9 (selection)
Opens: Monday, October 31 at 12:01 am ET
Closes: Sunday, November 13 at 11:59 pm ET
- **Lab Quiz #7**

Week 9: Verbi irregolari in –ere e –ire

Monday, November 7 to Sunday, November 13

Topics

- Introductory Italian I (eTextbook): Capitolo 7 Il verbo “bere,” Capitolo 8 Sapere e Conoscere, Verbi irregolari in –ere and –ire, L’oggetto diretto (A gentle introduction).
- Introductory Italian I (eTextbook): Capitolo 9: Società, Cultura, Curiosità.

Assessments

- Week 8 Top Hat Online Exercises due. Please refer to Week 8 above.
- **Top Hat Online Exercises**
Capitolo 8
Opens: Monday, November 7 at 12:01 am ET
Closes: Sunday, November 20 at 11:59 pm ET
- **Lab Quiz #8**

Week 10: Pronomi diretti

Monday, November 14 to Sunday, November 20

Topics

- Introductory Italian I (eTextbook): Capitolo 7 I mesi, Capitolo 9 Pronomi Diretti, Pronomi diretti + ecco.

Assessments

- **Mini-Assignment 4: Important Dates in Canada**
Opens: Monday, November 14 at 12:01 am ET
Closes: Sunday, November 20 at 11:59 pm ET
- Week 9 Top Hat Online Exercises due. Please refer to Week 9 above.
- **Top Hat Online Exercises**
Capitolo 9 (selection)
Opens: Monday, November 14 at 12:01 am ET
Closes: Sunday, November 27 at 11:59 pm ET
- **Lab Quiz #9**

Week 11: Passato prossimo

Monday, November 21 to Sunday, November 27

Topics

- Introductory Italian I (eTextbook): Capitolo 9 passato prossimo con “avere,” Participi passati irregolari, Posizione pronomi diretti con il passato prossimo.

Assessments

- Week 10 Top Hat Online Exercises due. Please refer to Week 10 above.
- **Top Hat Online Exercises**
Capitolo 9 (selection)
Opens: Monday, November 21 at 12:01 am ET
Closes: Sunday, December 4 at 11:59 pm ET
- **Lab Quiz #10**

Week 12: Ripasso

Monday, November 28 to Sunday, December 4

Topics

- Introductory Italian I (eTextbook): Review all chapter readings

Activities

- Review for final exam

Assessments

- **Mini-Assignment 5: Answer the Questions**
Opens: Monday, November 28 at 12:01 am ET
Closes: Sunday, December 4 at 11:59 pm ET
- Week 11 Top Hat Online Exercises due. Please refer to Week 11 above.

Assessments

The grade determination for this course is indicated in the following table. A brief description of each assessment is provided below. Select **Content** on the navbar to locate **Assessments** in the table of contents panel to review further details of each assessment. Due dates can be found under the Schedule heading of this outline.

Table 1: Course Assessments

Assessment Item	Weight	Learning Outcomes
Top Hat Online Exercises	35%	1-5
Lab Quizzes (10x1.5%)	15%	1-5
Mini-Assignments (5x5%)	25%	1-5
Final Exam	25%	1-5
Total	100%	

Assessment Descriptions

Top Hat Online Exercises

At the beginning of each eTextbook chapter students will be assigned a certain number of exercises accessible through the Top Hat online platform. Students are expected to follow the topics covered in the course to complete the exercises.

Lab Quizzes

Lab Quizzes will take place every week except weeks 1 and 12, and will be conducted via Top Hat during the seminars. They will assess students' knowledge of the newly acquired topics. The lowest two grades will be dropped to allow for illness or other emergency, so there will be no makeup quizzes. Please note that if a student leaves the seminar after completing the quiz and before the seminar is officially over, their grade will not be recorded.

Mini-Assignments

These assignments are less structured activities to test the students' skills in all the required abilities (listening, speaking, reading and writing in Italian).

Final Exam

The final examination will be conducted online. More details about the final exam will be communicated at a later stage.

The exam is 2 hours in length and will be held on December 6, 8:30 am-10:30 am ET.

Course Technology Requirements and Technical Support

CourseLink System Requirements

You are responsible for ensuring that your computer system meets the necessary [system requirements](#). Use the [browser check](#) tool to ensure your browser settings are compatible and up to date. (Results will be displayed in a new browser window).

<https://opened.uoguelph.ca/student-resources/system-and-software-requirements> <https://courselink.uoguelph.ca/d2l/systemCheck>

Top Hat

Top Hat is a web-based platform for learning activities and assessments. Review the Student: Quick Start Guide to complete a check that ensures your computer meets the requirements.

<https://support.tophat.com/s/article/Student-Top-Hat-Overview-and-Getting-Started-Guide>

Zoom System Requirements

This course will use **Zoom** as a video communication tool. A Webcam, headphones/speakers may be needed. Review the Zoom information for students (uoguelph) to ensure that your computer meets the technical requirements.

<https://support.opened.uoguelph.ca/students/courselink/tools/content/zoom>

Technical Skills

As part of your online experience, you are expected to use a variety of technology as part of your learning:

- Manage files and folders on your computer (e.g., save, name, copy, backup, rename, delete, and check properties);
- Install software, security, and virus protection;
- Use office applications (e.g., Word, PowerPoint, Excel, or similar) to create documents;
- Be comfortable uploading and downloading saved files;
- Communicate using email (e.g., create, receive, reply, print, send, download, and open attachments);
- Navigate the CourseLink learning environment and use the essential tools, such as **Discussions**, **Dropbox**, **Grades**, and **Quizzes** (the instructions for this are given in your course);
- Access, navigate, and search the Internet using a web browser (e.g., Chrome, Firefox, Safari);
- Perform online research using various search engines (e.g., Google) and library databases.

Technical Support

If you need any assistance with the software tools or the CourseLink website, contact CourseLink Support.

CourseLink Support

University of Guelph

Day Hall, Room 211

Email: courselink@uoguelph.ca

Tel: 519-824-4120 ext. 56939

Toll-Free (CAN/USA): 1-866-275-1478

Walk-In Hours (Eastern Time):

Monday thru Friday: 8:30 am–4:30 pm

Phone/Email Hours (Eastern Time):

Monday thru Friday: 8:30 am–8:30 pm

Saturday: 10:00 am–4:00 pm

Sunday: 12:00 pm–6:00 pm

Course Specific Standard Statements

Acceptable Use

The University of Guelph has an [Acceptable Use Policy](#), which you are expected to adhere to.

<https://www.uoguelph.ca/ccs/infosec/aup>

Communicating with Your Instructor

During the course, your instructor will interact with you on various course matters on the course website using the following ways of communication:

- **Announcements:** The instructor will use **Announcements** on the Course Home page to provide you with course reminders and updates. Please check this section frequently for course updates from your instructor.
- **Discussions:** Use this discussion forum to ask questions of your instructor about content or course-related issues with which you are unfamiliar. If you encounter difficulties, the instructor is here to help you. Please post general course-related questions to the discussion forum so that all students have an opportunity to review the response. To access this discussion forum, select **Discussions** from the Course Home.
- **Email:** If you have a conflict that prevents you from completing course requirements, or have a question concerning a personal matter, you can send your instructor a private message by email. The instructor will respond to your email within 48 to 72 hours.
- **Online meeting:** If you have a complex question you would like to discuss with your instructor, you may book an online meeting via **Zoom** by sending her an email.

Netiquette Expectations

For distance education courses, the course website is considered the classroom and the same protections, expectations, guidelines, and regulations used in face-to-face settings apply, plus other policies and considerations that come into play specifically because these courses are online.

Inappropriate online behaviour will not be tolerated. Examples of inappropriate online behaviour include:

- Posting inflammatory messages about your instructor or fellow students;
- Using obscene or offensive language online;
- Copying or presenting someone else's work as your own;
- Adapting information from the Internet without using proper citations or references;
- Buying or selling term papers or assignments;
- Posting or selling course materials to course notes websites;
- Having someone else complete your quiz or completing a quiz for/with another student;
- Stating false claims about lost quiz answers or other assignment submissions;
- Threatening or harassing a student or instructor online;
- Discriminating against fellow students, instructors, and/or TAs;
- Using the course website to promote profit-driven products or services;

- Attempting to compromise the security or functionality of the learning management system;
- Sharing your username and password; and
- Recording lectures without the permission of the instructor.

Submission of Assignments to Dropbox

The Short Reflections and Mini Assignments should be submitted electronically via the online **Dropbox** tool. When submitting your assignments using the **Dropbox** tool, do not leave the page until your assignment has successfully uploaded. To verify that your submission was complete, you can view the submission history immediately after the upload to see which files uploaded successfully. The system will also email you a receipt. Save this email receipt as proof of submission.

Be sure to keep a back-up copy of all of your assignments in the event that they are lost in transition. In order to avoid any last-minute computer problems, your instructor strongly recommends you save your assignments to a cloud-based file storage (e.g., Google Docs), or send them to your email account, so that, should something happen to your computer, the assignment could still be submitted on time or re-submitted.

It is your responsibility to submit your assignments on time as specified on the Schedule. Be sure to check the technical requirements and make sure you have the proper computer, that you have a supported browser, and that you have reliable Internet access. Remember that **technical difficulty is not an excuse not to turn in your assignment on time**. Don't wait until the last minute as you may get behind in your work.

If, for some reason, you have a technical difficulty when submitting your assignment electronically, please contact your instructor or [CourseLink Support](#).

<https://support.opened.uoguelph.ca/contact>

Late Policy

If you choose to submit your individual assignments to the **Dropbox** tool late, the full allocated mark will be reduced by 5% per day after the deadline for the submission of the assignment to a limit of six days at which time access to the **Dropbox** folder will be closed.

Extensions will be considered for medical reasons or other extenuating circumstances. If you require an extension, discuss this with your instructor as soon as possible and well before the due date. Barring exceptional circumstances, extensions will not be granted once the due date has passed. These rules are not designed to be arbitrary, nor are they inflexible. They are designed to keep you organized, to ensure that all students have the same amount of time to work on assignments, and to help to return marked materials to you in the shortest possible time.

Obtaining Grades and Feedback

Unofficial assessment marks will be available in the **Grades** tool of the course website.

Your instructor will have grades posted online within 2 weeks of the submission deadline, if the assignment was submitted on time. Once your assignments are marked you can view your grades on the course website by selecting **Grades** from the **Tools** dropdown menu on the navbar. Your course will remain open to you for seven days following the last day of the final exam period.

University of Guelph degree students can access their final grade by logging into [WebAdvisor](#) (using your U of G central ID). Open Learning program students should log in to the [OpenEd Student Portal](#) to view their final grade (using the same username and password you have been using for your courses).

<https://webadvisor.uoguelph.ca>

<https://courses.opened.uoguelph.ca/portal/logon.do?method=load>

Rights and Responsibilities When Learning Online

For distance education (DE) courses, the course website is considered the classroom and the same protections, expectations, guidelines, and regulations used in face-to-face settings apply, plus other policies and considerations that come into play specifically because these courses are online.

For more information on your rights and responsibilities when learning in the online environment, visit [Rights and Responsibilities](#).

<http://opened.uoguelph.ca/student-resources/rights-and-responsibilities>

University Statements

Email Communication

As per university regulations, all students are required to check their e-mail account regularly: e-mail is the official route of communication between the University and its students.

When You Cannot Meet a Course Requirement

When you find yourself unable to meet an in-course requirement because of illness or compassionate reasons please advise the course instructor (or designated person, such as a teaching assistant) in writing, with your name, id#, and e-mail contact. The grounds for Academic Consideration are detailed in the Undergraduate and Graduate Calendars.

Undergraduate Calendar - Academic Consideration and Appeals

<https://www.uoguelph.ca/registrar/calendars/undergraduate/current/c08/c08-ac.shtml>

Graduate Calendar - Grounds for Academic Consideration

<https://www.uoguelph.ca/registrar/calendars/graduate/current/genreg/index.shtml>

Associate Diploma Calendar - Academic Consideration, Appeals and Petitions

<https://www.uoguelph.ca/registrar/calendars/diploma/current/index.shtml>

Drop Date

Students will have until the last day of classes to drop courses without academic penalty. The deadline to drop two-semester courses will be the last day of classes in the second semester. This applies to all students (undergraduate, graduate and diploma) except for Doctor of Veterinary Medicine and Associate Diploma in Veterinary Technology (conventional and alternative delivery) students. The regulations and procedures for course registration are available in their respective Academic Calendars.

Undergraduate Calendar - Dropping Courses

<https://www.uoguelph.ca/registrar/calendars/undergraduate/current/c08/c08-drop.shtml>

Graduate Calendar - Registration Changes

<https://www.uoguelph.ca/registrar/calendars/graduate/current/genreg/genreg-reg-regchg.shtml>

Associate Diploma Calendar - Dropping Courses

<https://www.uoguelph.ca/registrar/calendars/diploma/current/c08/c08-drop.shtml>

Copies of Out-of-class Assignments

Keep paper and/or other reliable back-up copies of all out-of-class assignments: you may be asked to resubmit work at any time.

Accessibility

The University promotes the full participation of students who experience disabilities in their academic programs. To that end, the provision of academic accommodation is a shared responsibility between the University and the student.

When accommodations are needed, the student is required to first register with Student Accessibility Services (SAS). Documentation to substantiate the existence of a disability is required; however, interim accommodations may be possible while that process is underway.

Accommodations are available for both permanent and temporary disabilities. It should be noted that common illnesses such as a cold or the flu do not constitute a disability.

Use of the SAS Exam Centre requires students to make a booking at least 14 days in advance, and no later than November 1 (fall), March 1 (winter) or July 1 (summer).

Similarly, new or changed accommodations for online quizzes, tests and exams must be approved at least a week ahead of time.

For Guelph students, information can be found on the SAS website

<https://www.uoguelph.ca/sas>

For Ridgetown students, information can be found on the Ridgetown SAS website

<https://www.ridgetownnc.com/services/accessibilityservices.cfm>

Academic Integrity

The University of Guelph is committed to upholding the highest standards of academic integrity, and it is the responsibility of all members of the University community-faculty, staff, and students-to be aware of what constitutes academic misconduct and to do as much as possible to prevent academic offences from occurring. University of Guelph students have the responsibility of abiding by the University's policy on academic misconduct regardless of their location of study; faculty, staff, and students have the responsibility of supporting an environment that encourages academic integrity.

Students need to remain aware that instructors have access to and the right to use electronic and other means of detection.

Please note: Whether or not a student intended to commit academic misconduct is not relevant for a finding of guilt. Hurried or careless submission of assignments does not excuse students from responsibility for verifying the academic integrity of their work before submitting it. Students who are in any doubt as to whether an action on their part could be construed as an academic offence should consult with a faculty member or faculty advisor.

Undergraduate Calendar - Academic Misconduct

<https://www.uoguelph.ca/registrar/calendars/undergraduate/current/c08/c08-amisconduct.shtml>

Graduate Calendar - Academic Misconduct

<https://www.uoguelph.ca/registrar/calendars/graduate/current/genreg/index.shtml>

Recording of Materials

Presentations that are made in relation to course work - including lectures - cannot be recorded or copied without the permission of the presenter, whether the instructor, a student, or guest lecturer. Material recorded with permission is restricted to use for that course unless further permission is granted.

Resources

The Academic Calendars are the source of information about the University of Guelph's procedures, policies, and regulations that apply to undergraduate, graduate, and diploma programs.

Academic Calendars

<https://www.uoguelph.ca/academics/calendars>

Disclaimer

Please note that the ongoing COVID-19 pandemic may necessitate a revision of the format of course offerings, changes in classroom protocols, and academic schedules. Any such changes will be announced via CourseLink and/or class email.

This includes on-campus scheduling during the semester, mid-terms and final examination schedules. All University-wide decisions will be posted on the COVID-19 website (<https://news.uoguelph.ca/2019-novel-coronavirus-information/>) and circulated by email.

Illness

Medical notes will not normally be required for singular instances of academic consideration, although students may be required to provide supporting documentation for multiple missed assessments or when involving a large part of a course (e.g., final exam or major assignment).

Covid-19 Safety Protocols

For information on current safety protocols, follow these links:

- <https://news.uoguelph.ca/return-to-campus/how-u-of-g-is-preparing-for-your-safe-return/>
- <https://news.uoguelph.ca/return-to-campus/spaces/#ClassroomSpaces>

Please note, these guidelines may be updated as required in response to evolving University, Public Health or government directives.