# 

# MUSC\*2140 History of Jazz

# Fall 2022

Section: DE01

School of Fine Art and Music

Credit Weight: 0.50

Course Details

### Calendar Description

A survey of the major styles, personalities, and performances of the jazz tradition in terms of its social and cultural contexts through the examination of jazz texts and commentary, autobiographies of musicians, and recorded examples of important performances.

**Pre-Requisite(s):** 2.00 credits

**Co-Requisite(s):** None

**Restriction(s):** None

**Method of Delivery:** Online

**Final Exam**

**Available Date:** Friday, December 2, 2022

**Due Date:** Wednesday, December 7, 2022 by 11:59 pm ET

**Location:** Take-home final exam to be submitted via the **Dropbox** tool in CourseLink

## Instructional Support

**Instructor**

**Dr. Howard Spring**

**Email:** [hspring@uoguelph.ca](mailto:hspring@uoguelph.ca)

**Telephone:** 1-519-824-4120 Ext 58579

**Office:** 112 Johnston Hall

Dr. Howard Spring is an ethnomusicologist, jazz historian, and jazz guitarist who teaches ethnomusicology and jazz studies at the University of Guelph. He has published research on the improvisational style of jazz guitarist Charlie Christian, the beginnings of Swing jazz during the late 1920s and early 1930s in New York, the relationship between jazz, social dance and swing performance practice, and the relationship between improvisational practice and world-music ear training.

As a jazz guitarist he has played on a number of jazz CDs, at various jazz clubs in Toronto and at faculty concerts at the University of Guelph.

**Office Hours** via **Zoom.** Please reach out to the instructor to schedule a virtual meeting.

**Office Hours** on **Campus**: Tuesdays and Thursdays from 3:00 PM ET – 5:00 PM ET.  
**Location:** 112 Johnston Hall.

Please note that further details will be posted in the **Announcements**. See also **Communicating with Your Instructor.**

## Learning Resources

**Required Textbook**

**Title:** Jazz (Hardcopy or e-book, with Total Access Registration Card)

**Authors:** Scott Deveaux, Gary Giddins

**Edition / Year:** Second Edition / 2015

**Publisher:** W. W. Norton & Company

**ISBN:** 9780393937060

You may purchase the textbook at the [Guelph Campus Co-op Bookstore](https://bookstore.coop) or the [University of Guelph Bookstore](http://www.bookstore.uoguelph.ca/). Please note that DE textbooks are located in the Distance Education section of the University of Guelph Bookstore.

https://bookstore.coop

http://www.bookstore.uoguelph.ca/

### Course Website

[CourseLink](https://courselink.uoguelph.ca/shared/login/login.html) (powered by D2L’s Brightspace) is the course website and will act as your classroom. It is recommended that you log in to your course website every day to check for announcements, access course materials, and review the weekly schedule and assignment requirements.

https://courselink.uoguelph.ca/shared/login/login.html

### Ares

For this course, you may be required to access course reserve materials through the University of Guelph McLaughlin Library. To access these items, select **Ares** on the navbar in CourseLink. Note that you will need your Central Login ID and password in order to access items on reserve.

For further instructions on accessing reserve resources, visit [How to Get Course Reserve Materials](https://www.lib.uoguelph.ca/find/course-reserves-ares).

If at any point during the course you have difficulty accessing reserve materials, please contact the e-Learning Operations and Reserve Services staff at:

Tel: 519-824-4120 ext. 53621  
Email: [libres2@uoguelph.ca](mailto:libres2@uoguelph.ca)  
Location: McLaughlin Library, First Floor, University of Guelph

https://www.lib.uoguelph.ca/find/course-reserves-ares

## Learning Outcomes

### Course Learning Outcomes

This course is an historical survey of jazz. You will listen to important jazz recordings, learn how to recognize jazz styles and the performance practice of individual jazz musicians, watch some of the major figures in jazz in performance, read about the lives of many of the great jazz musicians, learn about the context in which this music was made and how the circumstances and the music interacted, discuss some of the major issues in jazz history and historiography including the role of technology, the impact of race and gender, how music changes, and the nature of improvisation.

By the end of this course, you should be able to:

1. Recognize and critically reflect on the various musical and social phenomena that have informed jazz practices, thought, and contexts;
2. Evaluate and critically account for historiographical narratives of jazz history;
3. Discuss issues related to the changes in and the nature of various jazz styles and aesthetics, relationships between individual talent and social forces in the formation of jazz life, and the roles of race, technology, and commerce;
4. Demonstrate abilities in aurality by identifying and extracting information from selected recorded examples in the jazz repertoire, and assess the examples in terms of their stylistic representation and place in jazz history;
5. Evaluate the significance and socio-cultural meaning of the jazz recordings;
6. Extract and synthesize information and ideas from a variety of sources and express their thoughts in written formative reports and a summative evaluation;
7. Recognize and describe the stylistic and cultural similarities and differences between musical styles using basic technical vocabulary;
8. Identify and distinguish individual and group jazz styles and transformations according to regional American socio-musical practices, and their relation to various African and Latin American musics;
9. Recognize that transcultural practices are developed through examination of the music outside the United States, particularly jazz in Europe and Canada; and
10. Express professional, informed, and ethical ideas about issues addressed in the course such as racism, social, and cultural equality, and the relationship between commercialism and artistic value in late capitalist society.

## Teaching and Learning Activities

### Course Structure

The course is divided into 12 units that are required to be completed in 12 weeks:

* Unit 01: Pre-Jazz and Early New Orleans
* Unit 02: New York Jazz in the 1920s
* Unit 03: Louis Armstrong
* Unit 04: Swing: The Beginning
* Unit 05: The Count and The Duke
* Unit 06: Swing Era Soloists
* Unit 07: Bebop and the Beginning of Modern Jazz
* Unit 08: Cool Jazz and Hard Bop
* Unit 09: Jazz Improvisation and Composition
* Unit 10: Miles and Trane; Modes and Liberation
* Unit 11: Fusion
* Unit 12: The Past and the Present

### What to Expect in Each Unit

This course is made up of 12 units. You will be exposed to a variety of instructional sources in this course to help you successfully achieve the course learning outcomes. These include reading from the course website and the textbook, online discussions with your classmates and with your instructor, self-assessments (including interactive activities), listening to digital audio files, watching videos of jazz performances and demonstrations of musical techniques, practices and styles, listening tests, and an opportunity to express your thoughts in a reflection report.

You are to complete all tasks for each unit each week. By "complete", your instructor means read the web-based text, listen to the musical examples, read the material in the textbook, watch the videos, and discuss the question of the week with your fellow students and your instructor online, all as directed. Always start the week's work by reading the web-based text for that week's unit. In the first week, you will also introduce yourself to your classmates.

For each unit, you are required to participate in an online discussion in response to a weekly question in conformance with the schedule. Engagement in these discussions promotes a collaborative learning environment in which you interact with your peers thereby building a deeper understanding of the course content. These discussions will act as a basis for your Reflection Report.

Every unit includes self-assessment questions. You will be able to complete these questions at your own pace and as many times as you want. The interactive nature of the self-test provides immediate feedback.

On a bi-weekly basis, you will be given a listening quiz which will consist of questions about the musical examples examined during the previous two weeks. The quizzes will assess your ability to aurally distinguish historical and geographic styles, characteristic musical features, and to understand their historical and social significance.

Throughout the course, you will be exposed to various professional jazz musicians who will demonstrate some of the jazz performance practices that we look at in each unit and to share with you their ideas and impressions about playing jazz and living the "jazz life."

### Schedule

You are required to follow the course schedule provided below. The schedule outlines what you should be working on each week of the course and lists the important due dates for the assessments. By following the schedule, you will be better prepared to complete the assessments and succeed in this course.

**Unit 01:** **Pre-Jazz and Early New Orleans**

**Week 1 – Thursday, September 8 to Sunday, September 18**

**Readings**

* Unit 01 course content

**Activities**

* Familiarize yourself with the course website by selecting **Start Here** on the navbar.
* Review **Outline** and **Assessments** on the course website to learn about course expectations, assessments, and due dates.
* Complete Activities 1.1 to 1.6.

**Assessments**

* Participate in **Required Discussion 1** (Activity 1.7)  
  Opens: Monday, September 12 at 12:01 am ET  
  Closes: Sunday, September 18 at 11:59 pm ET

**Unit 02: New York Jazz in the 1920s**

**Week 2 –** **Monday, September 19 to Sunday, September 25**

**Readings**

* Unit 02 course content

**Activities**

* Complete Activities 2.1 to 2.3.

**Assessments**

* Participate in **Required Discussion 2** (Activity 2.4)  
  Opens: Monday, September 19 at 12:01 am ET  
  Closes: Sunday, September 25 at 11:59 pm ET
* Complete **Listening Quiz 1**  
  Due: Sunday, September 25 at 11:59 pm ET

**Unit 03: Louis Armstrong**

**Week 3 –** **Monday, September 26 to Sunday, October 2**

**Readings**

* Unit 03 course content

**Activities**

* Complete Activities 3.1 to 3.3.

**Assessments**

* Participate in **Required Discussion 3** (Activity 3.4)  
  Opens: Monday, September 26 at 12:01 am ET  
  Closes: Sunday, October 2 at 11:59 pm ET

**Unit 04: Swing: The Beginning**

**Week 4 –** **Monday, October 3 to Sunday, October 9**

**Readings**

* Unit 04 course content

**Activities**

* Complete Activities 4.1 to 4.3.

**Assessments**

* Participate in **Required Discussion 4** (Activity 4.4)  
  Opens: Monday, October 3 at 12:01 am ET  
  Closes: Sunday, October 9 at 11:59 pm ET
* Complete **Listening Quiz 2**  
  Due: Friday, October 7 at 11:59 pm ET

**Unit 05: The Count and The Duke**

**Week 5 –** **Monday, October 10 to Sunday, October 16**

**Readings**

* Unit 05 course content

**Activities**

* Complete Activities 5.1 to 5.3.

**Assessments**

* Participate in **Required Discussion 5** (Activity 5.4)  
  Opens: Monday, October 10 at 12:01 am ET  
  Closes: Sunday, October 16 at 11:59 pm ET
* Start **Midterm Reflection Report**  
  Due: Sunday, November 13 at 11:59 pm ET

**Unit 06: Swing Era Soloists**

**Week 6 –** **Monday, October 17 to Sunday, October 23**

**Readings**

* Unit 06 course content

**Activities**

* Complete Activities 6.1 to 6.4.

**Assessments**

* Participate in **Required Discussion 6** (Activity 6.5)  
  Opens: Monday, October 17 at 12:01 am ET  
  Closes: Sunday, October 23 at 11:59 pm ET
* Complete **Listening Quiz 3**  
  Due: Sunday, October 23 at 11:59 pm ET
* Continue working on **Midterm Reflection Report**

**Unit 07: Bebop and the Beginning of Modern Jazz**

**Week 7 –** **Monday, October 24 to Sunday, October 30**

**Readings**

* Unit 07 course content

**Activities**

* Complete Activities 7.1 to 7.3.

**Assessments**

* Participate in **Required Discussion 7** (Activity 6.5)  
  Opens: Monday, October 24 at 12:01 am ET  
  Closes: Sunday, October 30 at 11:59 pm ET
* Continue working on **Midterm Reflection Report**

**Unit 08: Cool Jazz and Hard Bop**

**Week 8 –** **Monday, October 31 to Sunday, November 6**

**Readings**

* Unit 08 course content

**Activities**

* Complete Activity 8.1.

**Assessments**

* Participate in **Required Discussion 8** (Activity 8.2)  
  Opens: Monday, October 31 at 12:01 am ET  
  Closes: Sunday, November 6 at 11:59 pm ET
* Complete **Listening Quiz 4**  
  Due: Sunday, November 6 at 11:59 pm ET
* Continue working on **Midterm Reflection Report**

**Unit 09: Jazz Improvisation and Composition**

**Week 9 –** **Monday, November 7 to Sunday, November 13**

**Readings**

* Unit 09 course content

**Activities**

* Complete Activity 9.1.

**Assessments**

* Participate in **Required Discussion 9** (Activity 9.2)  
  Opens: Monday, November 7 at 12:01 am ET  
  Closes: Sunday, November 13 at 11:59 pm ET
* Submit **Midterm Reflection Report**  
  Due: Sunday, November 13 at 11:59 pm ET

**Unit 10: Miles and Trane; Modes, and Liberation**

**Week 10 –** **Monday, November 14 to Sunday, November 20**

**Readings**

* Unit 10 course content

**Activities**

* Complete Activity 10.1.

**Assessments**

* Participate in **Required Discussion 10** (Activity 10.2)  
  Opens: Monday, November 14 at 12:01 am ET  
  Closes: Sunday, November 20 at 11:59 pm ET
* Complete **Listening Quiz 5**  
  Due: Sunday, November 20 at 11:59 pm ET

**Unit 11: Fusion**

**Week 11 –** **Monday, November 21 to Sunday, November 27**

**Readings**

* Unit 11 course content

**Activities**

* Complete Activity 11.1.

**Assessments**

* Participate in **Required Discussion 11** (Activity 11.2)  
  Opens: Monday, November 21 at 12:01 am ET  
  Closes: Sunday, November 27 at 11:59 pm ET

**Unit 12: Jazz in the Past; Jazz in the Present**

**Week 12 –** **Monday, November 28 to Friday, December 2**

**Readings**

* Unit 12 course content

**Activities**

* Prepare for final exam.

**Assessments**

* Participate in **Required Discussion 12** (Activity 12.2)  
  Opens: Monday, November 28 at 12:01 am ET  
  Closes: Friday, December 2 at 11:59 pm ET

## Assessments

The grade determination for this course is indicated in the following table. A brief description of each assessment is provided below. Select **Content** on the navbar to locate **Assessments** in the table of contents panel to review further details of each assessment. Due dates can be found under the Schedule heading of this outline.

Table 1: Course Assessments

| Assessment Item | Weight | Learning Outcomes |
| --- | --- | --- |
| Listening Tests (5 x 10%) | 50% | 4,7,8, |
| Midterm Reflection Report | 25% | 1,3,5,6,7,9,10 |
| Final Exam | 25% | 2,6,7,9,10 |
| **Total** | **100%** |  |

### Assessment Descriptions

#### Listening Tests

On a bi-weekly basis, you will have access to an online listening quiz (see **Quizzes** in Tools dropdown list). The listening quizzes constitute 50% of your final grade. Each quiz will consist of multiple-choice or short-answer questions based on the musical examples discussed in the previous two units. You are required to listen to 5 musical examples and answer 25 questions per quiz. The test questions will assess your ability to aurally distinguish styles and performance practices and your ability to reflect on what you hear in relation to what you have been reading, discussing, and thinking about. Each listening quiz will be available for 48 hours. See Schedule in this Outline for exact dates.

#### Midterm Reflection Report

Each week, you will be required to discuss an assigned question with your fellow students and with the instructor in the **Discussions** forums. These discussions will form the basis of your reflection report. Marks will be deducted from your reflection report if you skip any of these weekly required discussions or if they are posted late. The mid-term reflection report is an opportunity for you to express your thoughts, ideas, imaginings and questions about these weekly discussions as per the instructions below. The midterm reflection report contributes 25% of your final grade in this course.

#### Final Exam

This course requires you to submit a take-home final exam to the **Dropbox** tool in CourseLink. The final exam will be cumulative and will consist of questions that will require medium and long answers. Questions will address broader issues and themes that have addressed during the course. Select **Content** on the navbar to locate **Assessments** in the table of contents panel to review further details of the final exam.

## Course Technology Requirements and Technical Support

**CourseLink System Requirements**

You are responsible for ensuring that your computer system meets the necessary [system requirements](https://opened.uoguelph.ca/student-resources/system-and-software-requirements). Use the [browser check](http://courselink.uoguelph.ca/d2l/tools/system_check/systemcheck.asp?ou=6605) tool to ensure your browser settings are compatible and up to date. (Results will be displayed in a new browser window).

https://opened.uoguelph.ca/student-resources/system-and-software-requirements

https://courselink.uoguelph.ca/d2l/systemCheck

**Zoom Requirements**

This course may use **Zoom** as a video communication tool. A Webcam, headphones/speakers may be needed. Review the [Zoom information for students (uoguelph)](https://support.opened.uoguelph.ca/students/courselink/tools/content/zoom) to ensure that your computer meets the technical requirements.

https://support.opened.uoguelph.ca/students/courselink/tools/content/zoom

### Technical Skills

As part of your online experience, you are expected to use a variety of technology as part of your learning:

* Manage files and folders on your computer (e.g., save, name, copy, backup, rename, delete, and check properties);
* Install software, security, and virus protection;
* Use office applications (e.g., Word, PowerPoint, Excel, or similar) to create documents;
* Be comfortable uploading and downloading saved files;
* Communicate using email (e.g., create, receive, reply, print, send, download, and open attachments);
* Navigate the CourseLink learning environment and use the essential tools, such as **Dropbox**, **Quizzes**, **Discussions**, and **Grades** (the instructions for this are given in your course);
* Access, navigate, and search the Internet using a web browser (e.g., Firefox, Internet Explorer); and
* Perform online research using various search engines (e.g., Google) and library databases.

### Technical Support

If you need any assistance with the software tools or the CourseLink website, contact CourseLink Support.

**CourseLink Support**

University of Guelph

Day Hall, Room 211

Email:[courselink@uoguelph.ca](mailto:courselink@uoguelph.ca)

Tel: 519-824-4120 ext. 56939

Toll-Free (CAN/USA): 1-866-275-1478

**Walk-In Hours (Eastern Time):**

Monday thru Friday: 8:30 am–4:30 pm

**Phone/Email Hours (Eastern Time):**

Monday thru Friday: 8:30 am–8:30 pm

Saturday: 10:00 am–4:00 pm  
Sunday: 12:00 pm–6:00 pm

## Course Specific Standard Statements

### Acceptable Use

The University of Guelph has an [Acceptable Use Policy](http://www.uoguelph.ca/cio/content/aup-acceptable-use-policy), which you are expected to adhere to.

https://www.uoguelph.ca/ccs/infosec/aup

### Communicating with Your Instructor

During the course, your instructor will interact with you on various course matters on the course website using the following ways of communication:

* **Announcements:** The instructor will use **Announcements** on the Course Home page to provide you with course reminders and updates. Please check this section frequently for course updates from your instructor.
* **Ask Your Instructor Discussion:** Use this discussion forum to ask questions of your instructor about content or course-related issues with which you are unfamiliar. If you encounter difficulties, the instructor is here to help you. Please post general course-related questions to the discussion forum so that all students have an opportunity to review the response. To access this discussion forum, select **Discussions** from the **Tools** dropdown menu.
* **Email:** If you have a conflict that prevents you from completing course requirements, or have a question concerning a personal matter, you can send your instructor a private message by email. The instructor will respond to your email within 48 to 72 hours.
* **Online meeting:** If you have a complex question you would like to discuss with your instructor, you may book an online meeting.Online meetings depend on the availability of you and the instructor, and are booked on a first come first served basis.

### Netiquette Expectations

For distance education courses, the course website is considered the classroom and the same protections, expectations, guidelines, and regulations used in face-to-face settings apply, plus other policies and considerations that come into play specifically because these courses are online.

Inappropriate online behaviour will not be tolerated. Examples of inappropriate online behaviour include:

* Posting inflammatory messages about your instructor or fellow students;
* Using obscene or offensive language online;
* Copying or presenting someone else's work as your own;
* Adapting information from the Internet without using proper citations or references;
* Buying or selling term papers or assignments;
* Posting or selling course materials to course notes websites;
* Having someone else complete your quiz or completing a quiz for/with another student;
* Stating false claims about lost quiz answers or other assignment submissions;
* Threatening or harassing a student or instructor online;
* Discriminating against fellow students, instructors, and/or TAs;
* Using the course website to promote profit-driven products or services;
* Attempting to compromise the security or functionality of the learning management system;
* Sharing your username and password; and
* Recording lectures without the permission of the instructor.

### Submission of Assignments to Dropbox

All responses to the weekly discussions take place in the Discussions area of the course website. The biweekly quizzes will be written in the Quizzes section of the website, and the Reflection Report will be submitted electronically via the Dropbox tool of the website. When submitting your assignments using the **Dropbox** tool, do not leave the page until your assignment has successfully uploaded. To verify that your submission was complete, you can view the submission history immediately after the upload to see which files uploaded successfully. The system will also email you a receipt. Save this email receipt as proof of submission.

Be sure to keep a back-up copy of all of your assignments in the event that they are lost in transition. In order to avoid any last-minute computer problems, your instructor strongly recommend you save your assignments to a cloud-based file storage (e.g., Google Docs), or send to your email account, so that should something happen to your computer, the assignment could still be submitted on time or re-submitted.

It is your responsibility to submit your assignments on time as specified on the Schedule. Be sure to check the technical requirements and make sure you have the proper computer, that you have a supported browser, and that you have reliable Internet access. Remember that **technical difficulty is not an excuse not to turn in your assignment on time.** Don’t wait until the last minute as you may get behind in your work.

If, for some reason, you have a technical difficulty when submitting your assignment electronically, please contact your instructor or [CourseLink Support](https://support.opened.uoguelph.ca/contact).

<https://support.opened.uoguelph.ca/contact>

### Late Policy

If you choose to submit your individual assignments to the **Dropbox** tool late, the full allocated mark will be reduced by 5% per day after the deadline for the submission of the assignment to a limit of six days at which time access to the **Dropbox** folder will be closed.

Extensions will be considered for medical reasons or other extenuating circumstances. If you require an extension, discuss this with the instructor as soon as possible and well before the due date. Barring exceptional circumstances, extensions will not be granted once the due date has passed. These rules are not designed to be arbitrary, nor are they inflexible. They are designed to keep you organized, to ensure that all students have the same amount of time to work on assignments, and to help to return marked materials to you in the shortest possible time.

### Obtaining Grades and Feedback

Unofficial assessment marks will be available in the **Grades** tool of the course website.

Your instructor will have grades posted online as soon as possible after the submission deadline.Once your assignments are marked you can view your grades on the course website by selecting **Grades** from the **Tools** dropdown menu on the navbar. Your course will remain open to you for seven days following the last day of the final exam period.

University of Guelph degree students can access their final grade by logging into [32TWebAdvisor](https://www.uoguelph.ca/webadvisor)32T (using your U of G central ID). Open Learning program students should log in to the [OpenEd Student Portal](https://courses.opened.uoguelph.ca/portal/logon.do?method=load) to view their final grade (using the same username and password you have been using for your courses).

https://www.uoguelph.ca/webadvisor

https://courses.opened.uoguelph.ca/portal/logon.do?method=load

### Rights and Responsibilities When Learning Online

For distance education (DE) courses, the course website is considered the classroom and the same protections, expectations, guidelines, and regulations used in face-to-face settings apply, plus other policies and considerations that come into play specifically because these courses are online.

For more information on your rights and responsibilities when learning in the online environment, visit [Rights and Responsibilities](http://opened.uoguelph.ca/student-resources/rights-and-responsibilities).

http://opened.uoguelph.ca/student-resources/rights-and-responsibilities

## University Standard Statements

### University of Guelph: Undergraduate Policies

As a student of the University of Guelph, it is important for you to understand your rights and responsibilities and the academic rules and regulations that you must abide by.

If you are a registered **University of Guelph Degree Student**, consult the [Undergraduate Calendar](http://www.uoguelph.ca/registrar/calendars/undergraduate/current/) for the rules, regulations, curricula, programs and fees for current and previous academic years.

If you are an **Open Learning Program Student**, consult the [Open Learning Program Calendar](http://opened.uoguelph.ca/en/students/open-learning-program-calendar.asp) for information about University of Guelph administrative policies, procedures and services.

https://www.uoguelph.ca/registrar/calendars/undergraduate/current/

http://opened.uoguelph.ca/student-resources/open-learning-program-calendar

### Email Communication

As per university regulations, all students are required to check their uoguelph.ca e-mail account regularly: e-mail is the official route of communication between the University and its students.

### When You Cannot Meet Course Requirements

When you find yourself unable to meet an in-course requirement due to illness or compassionate reasons, please advise your course instructor **in writing**, with your name, ID number and email contact.

#### University of Guelph Degree Students

Consult the [Undergraduate Calendar](http://www.uoguelph.ca/registrar/calendars/undergraduate/current/c08/c08-ac.shtml) for information on regulations and procedures for Academic Consideration.

https://www.uoguelph.ca/registrar/calendars/undergraduate/current/c08/c08-ac.shtml

#### Open Learning Program Students

Please refer to the [Open Learning Program Calendar](http://opened.uoguelph.ca/en/students/open-learning-program-calendar.asp) for information on regulations and procedures for requesting Academic Consideration.

http://opened.uoguelph.ca/student-resources/open-learning-program-calendar

### Drop Date

#### University of Guelph Degree Students

Students will have until the last day of classes to drop courses without academic penalty. [Review the Undergraduate Calendar for regulations and procedures for Dropping Courses](http://www.uoguelph.ca/registrar/calendars/undergraduate/current/c08/c08-drop.shtml).

https://www.uoguelph.ca/registrar/calendars/undergraduate/current/c08/c08-drop.shtml

#### Open Learning Program Students

Please refer to the [Open Learning Program Calendar](http://opened.uoguelph.ca/en/students/open-learning-program-calendar.asp).

http://opened.uoguelph.ca/student-resources/open-learning-program-calendar

### Copies of Assignments

Keep paper and/or other reliable back-up copies of all assignments: you may be asked to resubmit work at any time.

### Accessibility

**University of Guelph Degree Students**

The University promotes the full participation of students who experience disabilities in their academic programs.  To that end, the provision of academic accommodation is a shared responsibility between the University and the student.

When accommodations are needed, the student is required to first register with Student Accessibility Services (SAS). Documentation to substantiate the existence of a disability is required; however, interim accommodations may be possible while that process is underway.

Accommodations are available for both permanent and temporary disabilities. It should be noted that common illnesses such as a cold or the flu do not constitute a disability.

Use of the SAS Exam Centre requires students to make a booking at least 14 days in advance, and no later than November 1 (fall), March 1 (winter) or July 1 (summer). Similarly, new or changed accommodations for online quizzes, tests and exams must be approved at least a week ahead of time.

For more information, contact Accessibility Services at 519-824-4120 ext. 56208, [email Accessibility Services](mailto:accessibility@uoguelph.ca) or visit the [Accessibility Services website](https://wellness.uoguelph.ca/accessibility/).

mailto:accessibility@uoguelph.ca

https://wellness.uoguelph.ca/accessibility/

#### Open Learning Program Students

If you are an Open Learning program student who requires academic accommodation, please [contact the Academic Assistant to the Executive Director](mailto:jessica.martin@uoguelph.ca). Please ensure that you contact us before the end of the first week of your course (every semester) in order to avoid any delays in support. Documentation from a health professional is required for all academic accommodations. Please note that all information provided will be held in confidence.

If you require textbooks produced in an alternate format (e.g., DAISY, Braille, large print or eText), please [contact the Academic Assistant to the Executive Director](mailto:jessica.martin@uoguelph.ca) at least two months prior to the course start date. If contact is not made within the suggested time frame, support may be delayed. It is recommended that you refer to the course outline before beginning your course in order to determine the required readings.

The provision of academic accommodation is a shared responsibility between OpenEd and the student requesting accommodation. It is recognized that academic accommodations are intended to “level the playing field” for students with disabilities.

jessica.martin@uoguelph.ca

### Academic Misconduct

The University of Guelph is committed to upholding the highest standards of academic integrity and it is the responsibility of all members of the University community – faculty, staff, and students – to be aware of what constitutes academic misconduct and to do as much as possible to prevent academic offences from occurring. University of Guelph students have the responsibility of abiding by the University's policy on academic misconduct regardless of their location of study; faculty, staff and students have the responsibility of supporting an environment that discourages misconduct. Students need to remain aware that instructors have access to and the right to use electronic and other means of detection.

Please note: Whether or not a student intended to commit academic misconduct is not relevant for a finding of guilt. Hurried or careless submission of assignments does not excuse students from responsibility for verifying the academic integrity of their work before submitting it. Students who are in any doubt as to whether an action on their part could be construed as an academic offence should consult with a faculty member or faculty advisor.

The [Academic Misconduct Policy](http://www.uoguelph.ca/registrar/calendars/undergraduate/current/c08/c08-amisconduct.shtml) is detailed in the Undergraduate Calendar.

https://www.uoguelph.ca/registrar/calendars/undergraduate/current/c08/c08-amisconduct.shtml

### Copyright Notice

Content within this course is copyright protected. Third party copyrighted materials (such as book chapters and articles) have either been licensed for use in this course, or have been copied under an exception or limitation in Canadian Copyright law.

The fair dealing exemption in Canada's Copyright Act permits students to reproduce short excerpts from copyright-protected materials for purposes such as research, education, private study, criticism and review, with proper attribution. Any other copying, communicating, or distribution of any content provided in this course, except as permitted by law, may be an infringement of copyright if done without proper license or the consent of the copyright owner. Examples of infringing uses of copyrighted works would include uploading materials to a commercial third-party web site, or making paper or electronic reproductions of all, or a substantial part, of works such as textbooks for commercial purposes.

Students who upload to CourseLink copyrighted materials such as book chapters, journal articles, or materials taken from the Internet, must ensure that they comply with Canadian Copyright law or with the terms of the University’s electronic resource licenses.

For more information about students’ rights and obligations with respect to copyrighted works, review [Fair Dealing Guidance for Students](http://www.lib.uoguelph.ca/sites/default/files/fair_dealing_policy_0.pdf).

http://www.lib.uoguelph.ca/sites/default/files/fair\_dealing\_policy\_0.pdf

### Plagiarism Detection Software

Students should be aware that faculty have the right to use software to aid in the detection of plagiarism or copying and to examine students orally on submitted work. For students found guilty of academic misconduct, serious penalties, up to and including suspension or expulsion from the University can be imposed.

### Recording of Materials

Presentations which are made in relation to course work—including lectures—cannot be recorded or copied without the permission of the presenter, whether the instructor, a classmate or guest lecturer. Material recorded with permission is restricted to use for that course unless further permission is granted.

**Disclaimer**

Please note that the ongoing COVID-19 pandemic may necessitate a revision of the format of course offerings, changes in classroom protocols, and academic schedules. Any such changes will be announced via CourseLink and/or class email.

This includes on-campus scheduling during the semester, mid-terms and final examination schedules. All University-wide decisions will be posted on the [31TCOVID-19 website](https://news.uoguelph.ca/2019-novel-coronavirus-information/)31T and circulated by email.

https://news.uoguelph.ca/2019-novel-coronavirus-information/

**Illness**

Medical notes will not normally be required for singular instances of academic consideration, although students may be required to provide supporting documentation for multiple missed assessments or when involving a large part of a course (e.g., final exam or major assignment).

**Covid-19 Safety Protocols**

For information on current safety protocols, follow these links:

[How U of G Is Preparing for Your Safe Return](https://news.uoguelph.ca/return-to-campuses/how-u-of-g-is-preparing-for-your-safe-return/)

[Guidelines to Safely Navigate U of G Spaces](https://news.uoguelph.ca/return-to-campuses/spaces/#ClassroomSpaces)

Please note, these guidelines may be updated as required in response to evolving University, Public Health or government directives.

https://news.uoguelph.ca/return-to-campuses/how-u-of-g-is-preparing-for-your-safe-return/

https://news.uoguelph.ca/return-to-campuses/spaces/#ClassroomSpaces