1 Course Details

1.1 Calendar Description

This course explores the inner workings of music--its harmonic, melodic, and rhythmic building blocks. Through intense exercises that hone skills in ear training, dictation, keyboard, improvisation, and harmonization, students gain a deep understanding of how music works, and acquire practical musical skills that contribute to future work in composition, music theory, (ethno)musicology, pedagogy, and performance. A solid base in rudiments is required for this course, and will be assessed upon registration.

Restrictions: This is a Priority Access Course. Some restrictions may apply during some time periods.

1.2 Course Description

This course develops foundational musicianship skills through lectures, guided listening, performance, notation, composition, and improvisation. The skills developed in this course will include sight-singing, dictation, rhythmic exercises, and knowledge of music rudiments, melody, harmony, and the keyboard.

The two assignments in this class are intended to be the work of each individual student and should not be the product of collaboration.

Students need not have any prior experience with keyboards or sight-singing in order to succeed in this course, however, students MUST be able to read music fluently and have some rudimentary music theory. Please see the Statements section for more details.
Much of this course is about learning practical skills. Such skills can only be learned bit by bit, over time, and cannot be rushed: cramming will not work here. To this end, students should plan to spend at least one hour per day, outside of class time, practicing their singing, ear training and keyboard assignments starting from week 1.

1.3 Timetable

Monday, Wednesday, Friday 9:30 - 10:20

This course will be delivered remotely. The class will meet synchronously on Zoom through the Courselink page.

1.4 Final Exam

Final Written Exam: April 24, 11:30-1:30 on CourseLink.

2 Instructional Support

2.1 Instructional Support Team

Instructor: Shannon Carter
Email: scarte05@uoguelph.ca
Office Hours: Zoom, 10:30-11:30 Mondays and Wednesdays (drop-in); other days by appointment

3 Learning Resources

3.1 Recommended Resources

Recommended for those whose theory skills are rusty. (Textbook)


4 Learning Outcomes

4.1 Course Learning Outcomes

By the end of this course, you should be able to:

1. Develop your aural, music reading and basic singing skills by learning to sing new tonal melodies at sight in any key.

2. Develop your aural, practical and notational skills by learning to correctly write melodies
and rhythms played to you by the instructor.

3. Accurately notate any interval, rhythm, or melody, as well as be able to realize simple figured-bass progressions using Common Practice Period voice leading.

4. Perform basic conducting patterns and eventually combine your sight-singing and conducting skills in single exercises.

5. Demonstrate familiarity with keyboard scores, scales, and basic harmonic progressions by writing piano/vocal scores.

6. Perform basic rhythmic and vocal improvisation.

7. Learn to write rhythmic vocal scores.

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### 5 Teaching and Learning Activities

#### 5.1 Lecture

**Week 1**

**Topics:**
- Solfège in major scales: moveable do
- singing scalar melodies: hearing the tonic and the dominant scale degrees
- singing, hearing and writing 2nds and 3rds
- performing, hearing and writing basic rhythms in simple meters
- singing, hearing and writing chords in major keys: major vs. minor

**Week 2**

**Topics:**
- conducting simple patterns in simple meters
- the nature of diatonic melodies
- hearing and writing scalar melodies
- introduction to keyboard writing and scales

**Week 3**

**Topics:**
- conducting rhythm exercises in simple meters
• introduction to keyboard: I, IV and V in major keys using proper voice leading
• **Quiz 1 on Wednesday**

**Week 4**

**Topics:**
• solfège in minor scales
• singing, hearing and writing perfect intervals
• singing, hearing and writing chords in minor keys: major, minor, and diminished
• cadences
• harmonizing melodies, V\(^7\) and the tritone
• non-chord tones in melodies

**Week 5**

**Topics:**
• performing, hearing, writing and conducting rhythms with ties and rests
• collaborative melodic and rhythmic improvisation
• the augmented chord
• **Assignment 1 due on Friday in dropbox by 11:59 p.m.**

**Week 6**

**Topics:**
• performing, hearing, writing, and conducting rhythms in compound meters
• **Quiz 2 on Wednesday**

**Week 7**

**Topics:**
• singing, hearing, and writing major and minor 6ths
• intervallic inversions
• chord inversions
• **Midterm Skills Exams by appointment on Friday**
Week 8

Topics:

- introduction to figured bass
- 16\textsuperscript{th}-note divisions in simple and compound meter
- rhythmic fugues
- rhythmic and melodic improvisation

Week 9

Topics:

- performing, hearing, writing, and conducting rhythms with 16\textsuperscript{th}-note divisions in simple and compound meter
- singing, hearing, and writing major and minor 7ths
- figured bass continued
- rhythmic and vocal improvisation continued
- Quiz 3 on Wednesday

Week 10

Topics:

- performing, hearing, writing, and conducting rhythms with 16\textsuperscript{th}-note divisions in simple and compound meter with ties and rests
- figured bass continued
- Assignment 2 due on Friday in dropbox by 11:59 p.m.

Week 11

Topics:

- figured bass continued
- cadential 6-4
- creating a keyboard accompaniment in a minor key

Week 12

Topics:

- figured bass continued
- Quiz 4 on Wednesday
6 Assessments

6.1 Assessment Details

Quizzes (best 3 of 4 at 8% each) (24%)

- **Date:** Week 3, 6, 9, and 12, Zoom through CourseLink
- **Learning Outcome:** 2, 3, 5
- Quiz 1: January 27
- Quiz 2: February 24
- Quiz 3: March 17
- Quiz 4: April 7

Each quiz will contain intervallic, rhythmic, chordal and melodic dictation using progressively more difficult material. The final quiz will also contain a figured-bass exercise.

Students will need to either download and print-off or copy out on staff paper the worksheet for the quiz ahead of time.

Assignment 1: Harmonize a Melody (10%)

- **Due:** Fri, Feb 12, Courselink dropbox
- **Learning Outcome:** 1, 3, 5

Create a harmony for four melodies and identify the non-chord tones and cadences. See the Content page on CourseLink for more information and the handouts.

Assignment 2: Compose a Rhythmic Vocal Fugue (10%)

- **Due:** Fri, Mar 26, CourseLink dropbox
- **Learning Outcome:** 3, 7

Compose a rhythmic fugue for three voices and notate it in a full score. See the Content page on CourseLink for the handout.

Midterm (20%)

- **Date:** Fri, Mar 5, Zoom through CourseLink
- **Learning Outcome:** 1, 4, 5

Your midterm is a one-on-one test of your sight-singing, rhythm, conducting and keyboard skills held in the instructor's office. Each exam is 10 minutes in duration. Students will sign up for an exam time about 2 weeks prior to the exam date.

Class Participation and Preparedness (5%)

- **Learning Outcome:** 1, 3, 4, 6
Homework (practical and written) assigned throughout the course. There will be between 20-30 such short homework assignments.

- Homework must be complete in order to count for a mark.
- All homework is assessed on a pass/fail basis.
- Homework may not be submitted/performed if a student is late to class.
- Students may miss/fail 4 such assignments with no penalty to their Class Participation grade.
- Homework must only be submitted in class and on the day it is due, regardless of illness or any other consideration.

**Final Skills Exam (15%)**
- **Date:** Thu, Apr 22, Zoom through CourseLink
- **Learning Outcome:** 1, 3, 4, 5
  Your final skills exam is a one-on-one test of your sight-singing, rhythm, conducting and keyboard skills held in the instructor’s office during the Final Exam Period. Each exam is 10 minutes in duration. Students will also submit a piano/vocal score featuring a melody from the final exam syllabus with their own lyrics and accompaniment. Students will sign up for an exam time about 2 weeks prior to the exam date.

**Final Written Exam (16%)**
- **Date:** Sat, Apr 24, 11:30 AM - 1:30 PM, Zoom through CourseLink
- **Learning Outcome:** 2, 3, 5
  The final written exam is an expansion of the material on the quizzes: intervallic, rhythmic, chordal and melodic dictation and several figured-bass exercises.

  Students will need to either download and print-off or copy out on staff paper the worksheet for the final exam ahead of time.

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**7 Course Statements**

**7.1 PREPARATION:**

Please note the statement in the Undergraduate Calendar: "Students are advised that many music courses [including MUSC*1180 & MUSC*2180] require a prior knowledge of the
rudiments of music: intervals, scales, rhythms and notation."

**N.B. Students who lack this preparation are advised to take MUSC*1130-DE.**

For this course, students should already be able to read music in both the bass and treble clefs quickly and fluently. The should also be able notate and recognize, though we will also briefly review:

a) key signatures of all major and minor scales using treble and bass clefs.
b) all major, minor, augmented and diminished intervals, using treble and bass clefs.
c) all note values, from whole notes to 64th notes.
d) simple and compound time.
e) major, minor, augmented and diminished triads.

**7.2 INSTRUCTOR’S EMAIL POLICY:**

When sending email, please remember:

1. To include the course code in the subject heading (I teach other courses, so I need to know to which course your question pertains: mix-ups have occurred in the past).
2. To include your first and last name within the body of the email.
3. That all emails must be sent from a University of Guelph email address only.

Email is checked once a day, during regular business hours (9:00-5:00), on weekdays. Email is NOT checked on weekends or after hours. Please plan your correspondence accordingly. If you have an emergency and cannot reach me, DO NOT PANIC. We will sort everything out in good time.

**7.3 INSTRUCTOR’S LATE WORK POLICY:**

Late assignments **will not be accepted** without the submission of compelling and documented evidence of a family, medical, or analogous emergency or crisis.

Please make sure that you are familiar with the regulations and procedures on Academic
Misconduct contained in the undergraduate calendar at:
http://www.uoguelph.ca/undergrad_calendar/c08/c08-amisconduct.shtml

Please also review the list of student rights and responsibilities at:
http://www.uoguelph.ca/studentaffairs/home/documents/SRRBrochureAug092.pdf

7.4 Unauthorized Collaboration

All assignments are expected to be the work of the individual registered student without collaboration with others, unless permission for such collaboration is made explicit by the instructor. Any assignments found to be the product of unauthorized collaboration will result in an investigation of Academic Misconduct.

8 University Statements

8.1 Email Communication

As per university regulations, all students are required to check their e-mail account regularly: e-mail is the official route of communication between the University and its students.

8.2 When You Cannot Meet a Course Requirement

When you find yourself unable to meet an in-course requirement because of illness or compassionate reasons please advise the course instructor (or designated person, such as a teaching assistant) in writing, with your name, id#, and e-mail contact. The grounds for Academic Consideration are detailed in the Undergraduate and Graduate Calendars.

Undergraduate Calendar - Academic Consideration and Appeals
https://www.uoguelph.ca/registrar/calendars/undergraduate/current/c08/c08-ac.shtml

Graduate Calendar - Grounds for Academic Consideration
https://www.uoguelph.ca/registrar/calendars/graduate/current/genreg/index.shtml

Associate Diploma Calendar - Academic Consideration, Appeals and Petitions
https://www.uoguelph.ca/registrar/calendars/diploma/current/index.shtml

8.3 Drop Date

Students will have until the last day of classes to drop courses without academic penalty. The deadline to drop two-semester courses will be the last day of classes in the second semester. This applies to all students (undergraduate, graduate and diploma) except for Doctor of Veterinary Medicine and Associate Diploma in Veterinary Technology (conventional and alternative delivery) students. The regulations and procedures for course registration are available in their respective Academic Calendars.
8.4 Copies of Out-of-class Assignments

Keep paper and/or other reliable back-up copies of all out-of-class assignments: you may be asked to resubmit work at any time.

8.5 Accessibility

The University promotes the full participation of students who experience disabilities in their academic programs. To that end, the provision of academic accommodation is a shared responsibility between the University and the student.

When accommodations are needed, the student is required to first register with Student Accessibility Services (SAS). Documentation to substantiate the existence of a disability is required; however, interim accommodations may be possible while that process is underway.

Accommodations are available for both permanent and temporary disabilities. It should be noted that common illnesses such as a cold or the flu do not constitute a disability.

Use of the SAS Exam Centre requires students to book their exams at least 7 days in advance and not later than the 40th Class Day.

For Guelph students, information can be found on the SAS website
https://www.uoguelph.ca/sas

For Ridgetown students, information can be found on the Ridgetown SAS website
https://www.ridgetownc.com/services/accessibilityservices.cfm

8.6 Academic Integrity

The University of Guelph is committed to upholding the highest standards of academic integrity, and it is the responsibility of all members of the University community-faculty, staff, and students-to be aware of what constitutes academic misconduct and to do as much as possible to prevent academic offences from occurring. University of Guelph students have the responsibility of abiding by the University's policy on academic misconduct regardless of their location of study; faculty, staff, and students have the responsibility of supporting an environment that encourages academic integrity. Students need to remain aware that instructors have access to and the right to use electronic and other means of detection.

Please note: Whether or not a student intended to commit academic misconduct is not
relevant for a finding of guilt. Hurried or careless submission of assignments does not excuse students from responsibility for verifying the academic integrity of their work before submitting it. Students who are in any doubt as to whether an action on their part could be construed as an academic offence should consult with a faculty member or faculty advisor.

Undergraduate Calendar - Academic Misconduct
https://www.uoguelph.ca/registrar/calendars/undergraduate/current/c08/c08-amisconduct.shtml

Graduate Calendar - Academic Misconduct
https://www.uoguelph.ca/registrar/calendars/graduate/current/genreg/index.shtml

8.7 Recording of Materials
Presentations that are made in relation to course work - including lectures - cannot be recorded or copied without the permission of the presenter, whether the instructor, a student, or guest lecturer. Material recorded with permission is restricted to use for that course unless further permission is granted.

8.8 Resources
The Academic Calendars are the source of information about the University of Guelph's procedures, policies, and regulations that apply to undergraduate, graduate, and diploma programs.

Academic Calendars
https://www.uoguelph.ca/academics/calendars

8.9 Disclaimer
Please note that the ongoing COVID-19 pandemic may necessitate a revision of the format of course offerings and academic schedules. Any such changes will be announced via CourseLink and/or class email. All University-wide decisions will be posted on the COVID-19 website (https://news.uoguelph.ca/2019-novel-coronavirus-information/) and circulated by email.

8.10 Illness
The University will not normally require verification of illness (doctor's notes) for fall 2020 or winter 2021 semester courses. However, requests for Academic Consideration may still require medical documentation as appropriate.