

# PHIL\*2100 Critical Thinking

# Winter 2023

Section: DE01

Department of Philosophy

Credit Weight: 0.50

# **Course Details**

# **Calendar Description**

This course is designed to develop clarity of thought and method in the analysis and construction of arguments. By contrast to <u>PHIL\*2110</u>, the emphasis here is upon informal principles of critical thinking and arguments stated in terms of ordinary language. Topics include the nature and methods of arguing, classification, definition and fallacies.

Co-Requisite(s): None

Restriction(s): None

Method of Delivery: Online

**Final Exam** 

Date: TBD

Time: TBD

Note: Please read the important information about exam timing in the **Assessment Description** section under **Final Exam** in this **Outline**.

**Location:** Online via the **Quizzes** tool in CourseLink using Respondus LockDown Browser.

# Instructional Support

## Instructor

## Mark McCullagh

Email: <u>mmcculla@uoguelph.ca</u> Office: MacKinnon (MACK) 332 Website links: <u>www.markmccullagh.ca</u>

[Instructor biography]

**Office Hours** via **Microsoft Teams:** Students may opt to drop in to office hours on Tuesdays and Wednesdays, beginning January 10, between 2 and 3 pm. Please note that further details will be posted in the **Announcements**. See also **Communicating with Your Instructor**.

## **Teaching Assistant(s)**

Name: Email:

# Learning Resources

## **Required Textbook**

Title: The Power of Critical Thinking Author(s): Chris MacDonald and Lewis Vaughn Edition / Year: 5th ed. Publisher: Oxford University Press ISBN: ISBN978-19-903043-9 (Soft Cover) ISBN978-19-903048-4 (eBook)

You may purchase the textbook at the <u>Guelph Campus Co-op Bookstore</u> or the <u>University of Guelph Bookstore</u>. Please note that DE textbooks are located in the Distance Education section of the University of Guelph Bookstore.

http://www.bookstore.uoguelph.ca/

http://www.bookstore.coop/

## **Course Materials**

There are no required materials for this course.

## **Course Website**

<u>CourseLink</u> (powered by D2L's Brightspace) is the course website and will act as your classroom. It is recommended that you log in to your course website every day to check for announcements, access course materials, and review the weekly schedule and assignment requirements.

https://courselink.uoguelph.ca

## Ares

For this course, you may be required to access course reserve materials through the University of Guelph McLaughlin Library. To access these items, select **Ares** on the navbar in CourseLink. Note that you will need your Central Login ID and password in order to access items on reserve.

For further instructions on accessing reserve resources, visit <u>How to Get Course</u> <u>Reserve Materials</u>.

If at any point during the course you have difficulty accessing reserve materials, please contact the e-Learning Operations and Reserve Services staff at:

Tel: 519-824-4120 ext. 53621 Email: <u>libres2@uoguelph.ca</u> Location: McLaughlin Library, First Floor, University of Guelph

https://www.lib.uoguelph.ca/find/course-reserves-ares

# Learning Outcomes

## **Course Learning Outcomes**

By the end of this course, you should be able to:

- 1. Distinguish between an argument and other expressions of ideas in everyday discourse;
- 2. Distinguish between a good and a bad argument using the tools for argument analysis;
- 3. Assess the effectiveness of any mode of persuasion using the criteria for cogency analysis;
- 4. Identify fallacies in political speech and media articles; and
- 5. Compose a persuasive dialectical essay or presentation in favour of any viewpoint you may hold on any Issue.

# **Teaching and Learning Activities**

# Method of Learning

Instructional material will be posted online for students. They include lecture notes, links to videos and self-assessment exercises. Discussion topics will also be posted for students to post their thoughts and opinions on. There is also a textbook for the course, which students can consult for a wider discussion of the course material.

## **Course Structure**

This course has the following units.

- Unit 01: Introduction to Critical Thinking
- Unit 02: Argument Basics
- Unit 03: Argument Types
- Unit 04: Deductive Argument Patterns
- Unit 05: Unsupported Premises
- Unit 06: Faulty Reasoning
- Unit 07: Categorical Logic
- Unit 08: Propositional Logic
- Unit 09: Inductive Reasoning
- Unit 10: Inference to the Best Explanation
- Unit 11: Scientific Theories

## What to Expect for Each Unit

All 11 units of the course have the same structure. Each unit has instructional material that discuss the topic. This is followed by some self-assessment exercises and then a graded assessment – a discussion question or a quiz, in alternating weeks.

## Schedule

It is strongly recommended that you follow the course schedule provided below. The schedule outlines what you should be working on each week of the course and lists the important due dates for the assessments. By following the schedule, you will be better prepared to complete the assessments and succeed in this course.

#### Unit 01: Introduction to Critical Thinking

#### Week 1 – Monday, January 9 to Sunday, January 15

#### Readings

• Chapter 1 and 2

#### Activities

- Complete Introductions discussion
- Familiarize yourself with the course website by selecting **Start Here** on the navbar.
- Review **Outline** and **Assessments** on the course website to learn about course expectations, assessments, and due dates.
- Confirm your access to the course reserve materials by selecting **Ares** on the navbar.
- Complete the **Practice Test** using Respondus through the **Quizzes** tool.
- Complete any unit practice activities

#### Unit 02: Argument Basics

#### Week 2 - Monday, January 16 to Sunday, January 22

#### Readings

• Chapter 1 and 2

#### Activities

• Complete any unit practice activities

#### Assessments

 Quiz 1 (covers Units 01 and 02) Opens: Friday, January 20 at 8:00 AM ET Closes: Sunday, January 22 at 11:59 PM ET

Note: You are strongly encouraged to take all quizzes during Course Link Support service hours in case of technical challenges. See **Technical Support** in this Outline.

#### Unit 03: Argument Types

#### Week 3 – Monday, January 23 to Sunday, January 29

#### Readings

• Chapter 3

#### Activities

• Complete any unit practice activities

#### Assessments

 Discussion 1 Open: Monday, January 23 at 12:01 AM ET Due: Sunday, January 29 at 11:59 PM ET

#### **Unit 04: Deductive Argument Patterns**

#### Week 4 – Monday, January 30 to Sunday, February 5

#### Readings

• Chapter 3

#### Activities

• Complete any unit practice activities

#### Assessments

Quiz 2 (covers Units 03 and 04)
 Opens: Friday, February 3 at 8:00 AM ET
 Closes: Wednesday, February 5 at 11:59 PM ET

#### Unit 05: Unsupported Premises

### Week 5 – Monday, February 6 to Sunday, February 12

#### Readings

• Chapter 4

#### Activities

• Complete any unit practice activities

#### Assessments

 Discussion 2 Open: Monday, February 6 at 12:01 AM ET Due: Sunday, February 12 at 11:59 PM ET

#### Unit 06: Faulty Reasoning

#### Week 6 – Monday, February 13 to Sunday, February 19

**Note**: This is a shortened learning week because of Winter Break. Please pay careful attention to the due dates.

#### Readings

• Chapter 5

#### Activities

• Complete any unit practice activities

#### Assessments

 Quiz 3 (covers Units 05 and 06) Opens: Wednesday, February 15 at 8:00 AM ET Closes: Friday, February 17 at 11:59 PM ET

#### Winter Break – Monday, February 20 to Sunday, February 26

#### Unit 07: Categorical Logic

#### Week 7 – Monday, February 27 to Sunday, March 5

#### Readings

• Chapter 6

#### Activities

• Complete any unit practice activities

#### Assessments

 Discussion 3 Open: Monday, February 27 at 12:01 AM ET Due: Sunday, March 5 at 11:59 PM ET

### Week 8 – Monday, March 6 to Sunday, March 12

#### Readings

• Chapter 6

#### Activities

• Complete any unit practice activities

#### Assessments

 Quiz 4 (covers Unit 07) Opens: Friday, March 10 at 8:00 AM ET Closes: Sunday, March 12 at 11:59 PM ET

#### Unit 08: Propositional Logic

### Week 9 – Monday, March 13 to Sunday, March 19

### Readings

• Chapter 7

#### Activities

• Complete any unit practice activities

#### Assessments

- Essay due by Sunday, November 14 at 11:59 PM ET
- Discussion 4 Open: Monday, March 13 at 12:01 AM ET Due: Sunday, March 19 at 11:59 PM ET

#### Unit 09: Inductive Reasoning

#### Week 10 – Monday, March 20 to Sunday, March 26

#### Readings

• Chapter 8

#### Activities

• Complete any unit practice activities

#### Assessments

Quiz 5 (covers Units 08 and 09)
 Opens: Friday, March 24 at 8:00 AM ET
 Closes: Sunday, March 26 at 11:59 PM ET

#### Unit 10: Inference to the Best Explanation

#### Week 11 – Monday, March 27 to Sunday, April 2

#### Readings

• Chapter 9

#### Activities

• Complete any unit practice activities

#### Assessments

 Discussion 5 Open: Monday, March 27 at 12:01 AM ET Due: Sunday, April 2 at 11:59 PM ET

#### Unit 11: Scientific Theories

#### Week 12 – Monday, April 3 to Monday, April 10

#### Readings

• Chapter 10

#### Activities

- Complete any unit practice activities
- Review and prepare for the final exam

# Assessments

The grade determination for this course is indicated in the following table. A brief description of each assessment is provided below. Select **Content** on the navbar to locate **Assessments** in the table of contents panel to review further details of each assessment. Due dates can be found under the Schedule heading of this outline.

Assessment Item	Weight	Learning Outcomes
Quizzes	15%	1, 2, 3, 4, 5
Discussions	20%	1, 2, 3, 4, 5
Essay	25%	1, 2, 3, 4, 5
Final Exam	40%	1, 2, 3, 4, 5
Total	100%	

 Table 1: Course Assessments

## **Assessment Descriptions**

#### Quizzes

There are five online quizzes that test your comprehension of the content covered in this course. Each quiz covers specific content from the course, including unit content, textbook readings, and resources available through Ares.

### **Discussion Participation**

An important aspect of the learning experience in this course is the online discussions which require you to respond to different topic questions. This experience provides you with the opportunity to share the knowledge you gained in the course and to engage in a dialogue with your classmates. There are specific discussion questions to respond to for each week of the course.

#### Essay

To better understand the content covered in this course, you are required to write a dialectical essay on one of four topics I shall provide. The dialectical essay is aimed at

evaluating the extent to which students grasp the techniques of persuasion as well as their ability to apply them in their own arguments. Students will be given topics on some contentious contemporary issues and asked to take a stand and effectively argue for that position. The dialectical part of the assignment consists in the student attempting to persuade us as to why the best argument for the opposing side is not good enough.

## **Online Final Exam**

This course requires the use of Respondus LockDown Browser to proctor your online final exam within CourseLink. Use of Lockdown Browser has been implemented to maintain the academic integrity of the final exam. You must <u>download and install</u> <u>LockDown Browser</u> to complete the practice test and final exam.

At the end of the semester, you will be required to take an online final exam. The Final Exam will assess as many of the competencies as possible that you acquired during the course. You will be providing answers to questions that test your grasp of key concepts and your ability to apply them in matters of ordinary life. **The final exam is cumulative**.

The final exam will be delivered online via the **Quizzes** tool. The exam is 2 hours in length and will be held on **[enter date]**.

To accommodate students who may be located in various time zones, the exam will be available beginning at **[enter time]** until **[enter time]**. Eastern Time (ET). You can enter the exam at any point during this window of time but will only have 2 hours to complete it from when you start writing. For example, if you start writing the exam by **[enter time]**, you will have until **[enter time]** to complete it. After **[enter time]** ET you will no longer be able to enter the exam environment.

Similar to a sit-down exam where you must arrive prior to the start of the exam, it is highly recommended that you enter the online exam environment in Respondus at least 20-30 minutes before the end of the available window to allow enough time for you to complete the Respondus Startup Sequence and ensure that you have the full two hours for the exam.

Please be sure to review the Using Respondus Lockdown Browser instructions by selecting **Content** on the navbar to locate **Assessments** in the table of contents panel.

**Important Note**: There is a mandatory practice test that you are required to take before the online exam. The purpose of the practice test is to ensure that Respondus LockDown Browser is set up properly and that you are comfortable using the software.

If you have any questions regarding the use of Respondus Lockdown Browser or if you encounter any technical issues during the practice test or final exam, please contact CourseLink Support at <u>courselink@uoguelph.ca</u> or 519-824-4120 ext. 56939.

University of Guelph degree and associate diploma students must check <u>WebAdvisor</u> for their examination schedule. Open Learning program students must check the <u>Open Learning Program Final Examination Schedule</u> for their examination schedule.

http://www.respondus.com/lockdown/download.php?id=273932365

https://www.uoguelph.ca/webadvisor

http://opened.uoguelph.ca/student-resources/Open-Learning-Program-Final-Exam-Schedule

http://opened.uoguelph.ca/student-resources/final-exams

# Course Technology Requirements and Technical Support

## **CourseLink System Requirements**

You are responsible for ensuring that your computer system meets the necessary <u>system requirements</u>. Use the <u>browser check</u> tool to ensure your browser settings are compatible and up to date. (Results will be displayed in a new browser window).

https://opened.uoguelph.ca/student-resources/system-and-software-requirements

https://courselink.uoguelph.ca/d2l/systemCheck

## **Microsoft Teams Requirements**

This course will use **Microsoft Teams** as a video communication tool. A Webcam, a microphone, and headphones/speakers may be needed. Review <u>System requirements</u> for Teams for personal use (microsoft.com) to ensure that your computer meets the technical requirements.

https://support.microsoft.com/en-us/office/system-requirements-for-teams-for-personal-use-dae0234b-839c-4f85-ae75-d14ad2baa978

## **Respondus LockDown Browser Requirements**

Respondus LockDown Browser is a locked browser for taking exams in CourseLink. It prevents you from printing and copying; using other operating software; using search engines (e.g., going to another URL); communicating via instant messaging; and it blocks non-web-related software (e.g., Adobe PDF, Microsoft Word).

In order to use Respondus LockDown Browser, you must meet the following technical requirements so that you can take the practice test and final exam:

- 1. Operating Systems: Windows 10, 8, 7; Mac OS X 10.10 or higher.
- 2. Memory: Windows 2 GB RAM; Mac 512 MB RAM.
- 3. For Mac users: Safari must function properly on the computer.
- 4. A broadband Internet connection. It is recommended that you access the Internet via a wired connection.

If you have any concerns about meeting system requirements, contact <u>CourseLink</u> <u>Support</u>. They will work with you to find alternative solutions or make alternative arrangements.

https://support.opened.uoguelph.ca/contact

# **Technical Skills**

As part of your online experience, you are expected to use a variety of technology as part of your learning:

- Manage files and folders on your computer (e.g., save, name, copy, backup, rename, delete, and check properties);
- Install software, security, and virus protection;
- Use office applications (e.g., Word, PowerPoint, Excel, or similar) to create documents;
- Be comfortable uploading and downloading saved files;
- Communicate using email (e.g., create, receive, reply, print, send, download, and open attachments);
- Navigate the CourseLink learning environment and use the essential tools, such as **Dropbox**, **Quizzes**, **Discussions**, and **Grades** (the instructions for this are given in your course);
- Access, navigate, and search the Internet using a web browser (e.g., Firefox, Chrome); and
- Perform online research using various search engines (e.g., Google) and library databases.

## **Technical Support**

If you need any assistance with the software tools or the CourseLink website, contact CourseLink Support.

### CourseLink Support

University of Guelph Day Hall, Room 211 Email: <u>courselink@uoguelph.ca</u> Tel: 519-824-4120 ext. 56939 Toll-Free (CAN/USA): 1-866-275-1478

Walk-In Hours (Eastern Time): Monday thru Friday: 8:30 am-4:30 pm

Phone/Email Hours (Eastern Time): Monday thru Friday: 8:30 am–8:30 pm Saturday: 10:00 am–4:00 pm Sunday: 12:00 pm–6:00 pm

# **Course Specific Standard Statements**

## Acceptable Use

The University of Guelph has an <u>Acceptable Use Policy</u>, which you are expected to adhere to.

https://www.uoguelph.ca/ccs/infosec/aup

## **Communicating with Your Instructor**

During the course, your instructor will interact with you on various course matters on the course website using the following ways of communication:

- Announcements: The instructor will use Announcements on the Course Home page to provide you with course reminders and updates. Please check this section frequently for course updates from your instructor.
- Ask Your Instructor Discussion: Use this discussion forum to ask questions of your instructor about content or course-related issues with which you are unfamiliar. If you encounter difficulties, the instructor is here to help you. Please post general course-related questions to the discussion forum so that all students have an opportunity to review the response. To access this discussion forum, select **Discussions** from the **Tools** dropdown menu.
- **Email:** If you have a conflict that prevents you from completing course requirements, or have a question concerning a personal matter, you can send your instructor a private message by email. The instructor will respond to your email within 48 to 72 hours.
- **Online meeting:** If you have a complex question you would like to discuss with your instructor, you may book an online meeting. Online meetings depend on the availability of you and the instructor, and are booked on a first come first served basis.

## **Netiquette Expectations**

For distance education courses, the course website is considered the classroom and the same protections, expectations, guidelines, and regulations used in face-to-face settings apply, plus other policies and considerations that come into play specifically because these courses are online.

Inappropriate online behaviour will not be tolerated. Examples of inappropriate online behaviour include:

- Posting inflammatory messages about your instructor or fellow students;
- Using obscene or offensive language online;
- Copying or presenting someone else's work as your own;
- Adapting information from the Internet without using proper citations or references;
- Buying or selling term papers or assignments;
- Posting or selling course materials to course notes websites;

- Having someone else complete your quiz or completing a quiz for/with another student;
- Stating false claims about lost quiz answers or other assignment submissions;
- Threatening or harassing a student or instructor online;
- Discriminating against fellow students, instructors, and/or TAs;
- Using the course website to promote profit-driven products or services;
- Attempting to compromise the security or functionality of the learning management system;
- Sharing your username and password; and
- Recording lectures without the permission of the instructor.

## Submission of Assignments to Dropbox

All assignments for this course should be submitted electronically via the online **Dropbox** tool. When submitting your assignments using the **Dropbox** tool, do not leave the page until your assignment has successfully uploaded. To verify that your submission was complete, you can view the submission history immediately after the upload to see which files uploaded successfully. The system will also email you a receipt. Save this email receipt as proof of submission.

Be sure to keep a back-up copy of all of your assignments in the event that they are lost in transition. In order to avoid any last-minute computer problems, your instructor strongly recommend you save your assignments to a cloud-based file storage (e.g., Google Docs), or send to your email account, so that should something happen to your computer, the assignment could still be submitted on time or re-submitted.

It is your responsibility to submit your assignments on time as specified on the Schedule. Be sure to check the technical requirements and make sure you have the proper computer, that you have a supported browser, and that you have reliable Internet access. Remember that **technical difficulty is not an excuse not to turn in your assignment on time.** Don't wait until the last minute as you may get behind in your work.

If, for some reason, you have a technical difficulty when submitting your assignment electronically, please contact your instructor or <u>CourseLink Support</u>.

https://support.opened.uoguelph.ca/contact

## Late Policy

If you choose to submit your individual assignments to the **Dropbox** tool late, the full allocated mark will be reduced by 5% per day after the deadline for the submission of the assignment to a limit of six days at which time access to the **Dropbox** folder will be closed.

For late final exam submissions to the **Quizzes** tool, your attempt will be flagged as late, and you will be prevented from making further changes to your attempt once your time ends. Make sure you save all your responses to the exam questions. For details on how long you have to complete the quiz or exam, please see the instructions in **Assessments** on CourseLink. The **Quizzes** tool counts down your time in the upper-left hand corner. Please pay close attention to this countdown and save your answers frequently.

Extensions will be considered for medical reasons or other extenuating circumstances. If you require an extension, discuss this with the instructor as soon as possible and well before the due date. Barring exceptional circumstances, extensions will not be granted once the due date has passed. These rules are not designed to be arbitrary, nor are they inflexible. They are designed to keep you organized, to ensure that all students have the same amount of time to work on assignments, and to help to return marked materials to you in the shortest possible time.

# **Obtaining Grades and Feedback**

Unofficial assessment marks will be available in the Grades tool of the course website.

Your instructor will have grades posted online within 2 weeks of the submission deadline if the assignment was submitted on time. Once your assignments are marked you can view your grades on the course website by selecting **Grades** from the **Tools** dropdown menu on the navbar. Your course will remain open to you for seven days following the last day of the final exam period.

University of Guelph degree students can access their final grade by logging into <u>WebAdvisor</u> (using your U of G central ID). Open Learning program students should log in to the <u>OpenEd Student Portal</u> to view their final grade (using the same username and password you have been using for your courses).

https://www.uoguelph.ca/webadvisor

https://courses.opened.uoguelph.ca/portal/logon.do?method=load

## **Rights and Responsibilities When Learning Online**

For distance education (DE) courses, the course website is considered the classroom and the same protections, expectations, guidelines, and regulations used in face-to-face settings apply, plus other policies and considerations that come into play specifically because these courses are online.

For more information on your rights and responsibilities when learning in the online environment, visit <u>Rights and Responsibilities</u>.

http://opened.uoguelph.ca/student-resources/rights-and-responsibilities

## **Turnitin Originality Check**

In this course, your instructor will be using Turnitin, integrated with the CourseLink **Dropbox** tool, to detect possible plagiarism, unauthorized collaboration or copying as part of the ongoing efforts to maintain academic integrity at the University of Guelph.

All individual assignments submitted to the **Dropbox** tool will be included as source documents in the Turnitin.com reference database solely for the purpose of detecting plagiarism of such papers. Use of the Turnitin.com service is subject to the Usage Policy posted on the Turnitin.com site.

A major benefit of using Turnitin is that you will be able to educate and empower yourself in preventing academic misconduct. In this course, you may screen your own assignments through Turnitin as many times as you wish before the due date. You will be able to see and print reports that show you exactly where you have properly and improperly referenced the outside sources and materials in your assignment.

# **University Standard Statements**

## **University of Guelph: Undergraduate Policies**

As a student of the University of Guelph, it is important for you to understand your rights and responsibilities and the academic rules and regulations that you must abide by.

If you are a registered **University of Guelph Degree Student**, consult the <u>Undergraduate Calendar</u> for the rules, regulations, curricula, programs and fees for current and previous academic years.

If you are an **Open Learning Program Student**, consult the <u>Open Learning Program</u> <u>Calendar</u> for information about University of Guelph administrative policies, procedures and services.

https://www.uoguelph.ca/registrar/calendars/undergraduate/current/

http://opened.uoguelph.ca/student-resources/open-learning-program-calendar

## **Email Communication**

As per university regulations, all students are required to check their uoguelph.ca e-mail account regularly: e-mail is the official route of communication between the University and its students.

## When You Cannot Meet Course Requirements

When you find yourself unable to meet an in-course requirement due to illness or compassionate reasons, please advise your course instructor **in writing**, with your name, ID number and email contact.

### University of Guelph Degree Students

Consult the <u>Undergraduate Calendar</u> for information on regulations and procedures for Academic Consideration.

https://www.uoguelph.ca/registrar/calendars/undergraduate/current/c08/c08-ac.shtml

## **Open Learning Program Students**

Please refer to the <u>Open Learning Program Calendar</u> for information on regulations and procedures for requesting Academic Consideration.

http://opened.uoguelph.ca/student-resources/open-learning-program-calendar

# Drop Date

## University of Guelph Degree Students

Students will have until the last day of classes to drop courses without academic penalty. <u>Review the Undergraduate Calendar for regulations and procedures for</u> <u>Dropping Courses</u>.

https://www.uoguelph.ca/registrar/calendars/undergraduate/current/c08/c08-drop.shtml

## **Open Learning Program Students**

Please refer to the Open Learning Program Calendar.

http://opened.uoguelph.ca/student-resources/open-learning-program-calendar

## **Copies of Assignments**

Keep paper and/or other reliable back-up copies of all assignments: you may be asked to resubmit work at any time.

## Accessibility

## University of Guelph Degree Students

The University promotes the full participation of students who experience disabilities in their academic programs. To that end, the provision of academic accommodation is a shared responsibility between the University and the student.

When accommodations are needed, the student is required to first register with Student Accessibility Services (SAS). Documentation to substantiate the existence of a disability is required; however, interim accommodations may be possible while that process is underway.

Accommodations are available for both permanent and temporary disabilities. It should be noted that common illnesses such as a cold or the flu do not constitute a disability.

Use of the SAS Exam Centre requires students to make a booking at least 14 days in advance, and no later than November 1 (fall), March 1 (winter) or July 1 (summer).

Similarly, new or changed accommodations for online quizzes, tests and exams must be approved at least a week ahead of time.

For more information, contact Accessibility Services at 519-824-4120 ext. 56208, <u>email</u> <u>Accessibility Services</u> or visit the <u>Accessibility Services website</u>.

accessibility@uoguelph.ca

https://wellness.uoguelph.ca/accessibility/

## **Open Learning Program Students**

If you are an Open Learning program student who requires academic accommodation, please <u>contact the Academic Assistant to the Executive Director</u>. Please ensure that you contact us before the end of the first week of your course (every semester) in order to avoid any delays in support. Documentation from a health professional is required for all academic accommodations. Please note that all information provided will be held in confidence.

If you require textbooks produced in an alternate format (e.g., DAISY, Braille, large print or eText), please <u>contact the Academic Assistant to the Executive Director</u> at least two months prior to the course start date. If contact is not made within the suggested time frame, support may be delayed. It is recommended that you refer to the course outline before beginning your course in order to determine the required readings.

The provision of academic accommodation is a shared responsibility between OpenEd and the student requesting accommodation. It is recognized that academic accommodations are intended to "level the playing field" for students with disabilities.

jessica.martin@uoguelph.ca

## Academic Misconduct

The University of Guelph is committed to upholding the highest standards of academic integrity and it is the responsibility of all members of the University community – faculty, staff, and students – to be aware of what constitutes academic misconduct and to do as much as possible to prevent academic offences from occurring. University of Guelph students have the responsibility of abiding by the University's policy on academic misconduct regardless of their location of study; faculty, staff and students have the responsibility of supporting an environment that discourages misconduct. Students need to remain aware that instructors have access to and the right to use electronic and other means of detection.

Please note: Whether or not a student intended to commit academic misconduct is not relevant for a finding of guilt. Hurried or careless submission of assignments does not excuse students from responsibility for verifying the academic integrity of their work before submitting it. Students who are in any doubt as to whether an action on their part could be construed as an academic offence should consult with a faculty member or faculty advisor.

The <u>Academic Misconduct Policy</u> is detailed in the Undergraduate Calendar.

https://www.uoguelph.ca/registrar/calendars/undergraduate/current/c08/c08-amisconduct.shtml

# **Copyright Notice**

Content within this course is copyright protected. Third party copyrighted materials (such as book chapters and articles) have either been licensed for use in this course, or have been copied under an exception or limitation in Canadian Copyright law.

The fair dealing exemption in Canada's Copyright Act permits students to reproduce short excerpts from copyright-protected materials for purposes such as research, education, private study, criticism and review, with proper attribution. Any other copying, communicating, or distribution of any content provided in this course, except as permitted by law, may be an infringement of copyright if done without proper license or the consent of the copyright owner. Examples of infringing uses of copyrighted works would include uploading materials to a commercial third party web site, or making paper or electronic reproductions of all, or a substantial part, of works such as textbooks for commercial purposes.

Students who upload to CourseLink copyrighted materials such as book chapters, journal articles, or materials taken from the Internet, must ensure that they comply with Canadian Copyright law or with the terms of the University's electronic resource licenses.

For more information about students' rights and obligations with respect to copyrighted works, review <u>Fair Dealing Guidance for Students</u>.

http://www.lib.uoguelph.ca/sites/default/files/fair\_dealing\_policy\_0.pdf

## **Plagiarism Detection Software**

Students should be aware that faculty have the right to use software to aid in the detection of plagiarism or copying and to examine students orally on submitted work. For students found guilty of academic misconduct, serious penalties, up to and including suspension or expulsion from the University can be imposed.

## **Recording of Materials**

Presentations which are made in relation to course work—including lectures—cannot be recorded or copied without the permission of the presenter, whether the instructor, a classmate or guest lecturer. Material recorded with permission is restricted to use for that course unless further permission is granted.

## Disclaimer

Please note that the ongoing COVID-19 pandemic may necessitate a revision of the format of course offerings, changes in classroom protocols, and academic schedules. Any such changes will be announced via CourseLink and/or class email.

This includes on-campus scheduling during the semester, mid-terms and final examination schedules. All University-wide decisions will be posted on the <u>COVID-19</u> <u>website</u> and circulated by email.

https://news.uoguelph.ca/2019-novel-coronavirus-information/

## Illness

Medical notes will not normally be required for singular instances of academic consideration, although students may be required to provide supporting documentation for multiple missed assessments or when involving a large part of a course (e.g., final exam or major assignment).

## **Covid-19 Safety Protocols**

For information on current safety protocols, follow these links:

How U of G Is Preparing for Your Safe Return

Guidelines to Safely Navigate U of G Spaces

Please note, these guidelines may be updated as required in response to evolving University, Public Health or government directives.

https://news.uoguelph.ca/return-to-campuses/how-u-of-g-is-preparing-for-your-safe-return/

https://news.uoguelph.ca/return-to-campuses/spaces/#ClassroomSpaces