1 Course Details

1.1 Calendar Description

This course encourages visual problem solving and analytical skills within an experimental and exploratory studio arts practice. Course material is presented through lectures, labs, and critiques to engage with the form, content and technical attributes of the medium. Scale, electronic flash lighting, medium format photography, and darkroom printing will be covered. In-class discussions, readings and seminars are designed to provide students with a critical and historical understanding of the art-making process.

Pre-Requisites: SART*2610
Restrictions: Registration is limited to students registered in the Art History or Studio Art specializations with an average of 70% in all ARTH and SART course attempts.

1.2 Course Description

Note (1): This is an art course, so commercial photography techniques are not covered.
Note (2): This is a 0.5 credit course. Each week, students are expected to spend approximately 4–6 hours outside of class on related course work. Technical workshops, presentations, critiques, lectures, and discussions will happen during class time, and will not be repeated.

1.3 Timetable

A detailed week-by-week timetable will be posted on CourseLink.

1.4 Final Exam

Critiques take the place of exams. They are scheduled at regular intervals during class time, and are listed on the detailed week-by-week schedule on CourseLink.
2 Instructional Support

2.1 Instructional Support Team

Instructor: Susan Dobson  
Email: sdobson@uoguelph.ca  
Telephone: +1-519-824-4120 x56112  
Office: ZAV 409

2.2 Instructor Support

You can see me for extra help during all scheduled Work Periods. If you need to speak to me privately, come to my drop-in office hour on Mondays from 10 a.m. - 11 a.m. If I am with another student when you arrive, please knock so that I know that you are waiting. I will schedule other meeting times by appointment for students who have class on Monday mornings.
Office: Zavitz 409  
Email: sdobson@uoguelph.ca

2.3 Technician Support

The photography technician is Paul MacDonald. His hours are Mo-Fri 8:30 a.m. - 4:30 p.m. Paul provides technical assistance, health and safety advice, equipment sign out, and printing services. The best time to ask Paul for assistance is on weekdays between 8:30 a.m. and 11:20 a.m., and all day on Fridays, as there are no classes running at these times. Paul’s contact information is:  
Office: Zavitz 406B  
Phone: 519-824-4120 x53736  
Email: pamacdon@uoguelph.ca

2.4 GSA Support

The class may have occasional support from a graduate student, whose hours will be posted on Zavitz, Room 406.

2.5 Photography Area Head Support

Any issues in the photography department should be reported to the photo area coordinator Susan Dobson via email to sdobson@uoguelph.ca.
2.6 Extra Facility Access

The labs will be open on some evenings and on Saturdays, usually beginning around the third week of the semester. An undergraduate photo monitor will supervise the space during these times. Exact times will be posted on the door of Zavitz 406 by the third week of the semester, and an announcement will be posted on CourseLink. Access ends after the last scheduled class.

3 Learning Resources

No textbook is required for this course. All required readings and videos are available on CourseLink. Below are some other resources that might be helpful.

3.1 Online Tutorials

https://www.lynda.com/ (Guelph students have free access to this resource)
http://www.russellbrown.com/tips_tech.html
http://www.reframingphotography.com/content/photo-tutorials

3.1 Photography Suppliers

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<thead>
<tr>
<th>Supplier</th>
<th>Address</th>
<th>Contact Information</th>
<th>Website</th>
</tr>
</thead>
<tbody>
<tr>
<td>Toronto Image Works</td>
<td>80 Spadina Avenue, Suite 207, Toronto</td>
<td>416-703-1999</td>
<td><a href="http://www.torontoimageworks.com">www.torontoimageworks.com</a></td>
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<tr>
<td>Vistek</td>
<td>496 Queen Street East (East of Parliament), Toronto</td>
<td>416-365-1777 1-888-365-1777</td>
<td><a href="http://www.vistek.ca">www.vistek.ca</a></td>
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<td>B&amp;H Photo Video</td>
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4 Learning Outcomes

4.1 Course Learning Outcomes

By the end of this course, you should be able to:

1. By the end of this course, students should be able to:

   • Make photographs that differentiate themselves from the millions of images posted on the Internet every day.
   • Critically engage with and discuss assigned readings.
   • Learn how to make a fine print in the darkroom as well as using Photoshop and inkjet printing.
   • Emulate different period lighting using electronic flash equipment.
   • Explore materiality and hybrid forms of photography by combining sculpture, painting, and other media with photography.

Students will also learn to use the following tools/techniques:

   • Medium and/or large format film cameras
   • Black and white film processing for medium/large format
   • Darkroom Printing on fibre-based paper
   • Digital Single Reflex Cameras (DSLRs)
   • Scanners (Flatbed and Imacon)
   • Electronic studio lights and accessories, such as the incident light meter set on flash mode.
   • Photoshop: Precise retouching; Density and Colour Correction with Levels and Curves; Colour Space; Masking and Collage.

University Learning Outcomes:

The five approved outcomes, both undergraduate and graduate are:

1. Critical and Creative Thinking
2. Literacy  
3. Global Understanding  
4. Communicating  
5. Professional and Ethical Behaviour

These five Senate-approved learning outcomes serve as the basis from which to guide the development of degree programs, specializations and courses; as a framework to ensure outcomes are clear to students and to support their achievement; and to inform the process of assessment of outcomes through institutional quality reviews of programs and departments.

5 Teaching and Learning Activities

A detailed week-by-week timetable will be posted on CourseLink.

6 Assessments

Assignments are to be completed on time and must be submitted in a clearly labelled envelope. Assignments will be graded on thoroughness and originality of thought. This means a successful demonstration of intent, appropriate use and control of materials in terms of intent, and consideration of presentation and format. Critiques are mandatory. They take the place of exams and are factored into each assignment grade. Demonstrations are mandatory, as they cannot be repeated. Late assignments will be marked down by 10% per day.

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6.1 Assessment Details

Assignment #1 Part A: Period Lighting and Composition (20%)
  Due: Mon, Oct 7

Assignment #1 Part B: Slow Looking and Scale (25%)
  Due: Wed, Nov 13

Assignment #2: The Photograph as Material (30%)
  Due: Fri, Nov 29

Reading Response #1 (5%)
  Due: Wed, Sep 11

Reading Response #2 (5%)
  Due: Mon, Sep 30

Reading Response #3 (5%)
  Due: Mon, Nov 11

Participation (10%)
  Date: Ongoing assessment throughout the term.

7 Course Statements

7.1 Safety

Safety in the studios and processing areas is a priority at all times. In order to insure the safety of all participants, the safety guidelines and technical procedures provided by the instructor and the technician must be followed without exception. It is the responsibility of each student to attend all safety orientation sessions that are provided. Students with sensitive skin and/or respiratory ailments should check the posted Material Safety Data sheets and consult with the technician.

7.2 Lab Fees

A compulsory materials fee of $140.00 will be charged for materials provided in support of required course projects. The amount will be invoiced by the Office of the Bursar and paid directly with your tuition payment – no additional payment is necessary. The lab fee will not be refunded after the third week of classes.
Lab fees cover specific material costs related to assignments. Exactly what is covered is listed in detail on CourseLink, and will be reviewed during the first class and prior to each assignment. Students will be charged for any extra sheet film or paper and ink they request beyond the allotted amount covered under the lab fee. Extra digital prints beyond the allotted number will be charged a fee of $3.50 per square foot to cover ink and paper costs ($2.50 for an 8.5”x11” print). Please discuss extra requests with the technician. The technician will provide a written quote for any printing or material purchases via email from digital@uoguelph.ca, and will issue a receipt for any payment made.

Any issues in the photography department should be reported to the photo area coordinator Susan Dobson via email to sdobson@uoguelph.ca.

7.3 Supplies Provided by the Student

- DSLR camera, with lens and camera manual and charger (the department has some cameras available for short-term loan; please inquire with the photo technician)
- Tripod (the department has some tripods available for short-term loan; please inquire with the photo technician)
- USB key or a portable hard drive to back up work
- Magnets, linen tape or white tacks to present final works
- Supplies for Assignment #2 are supplied by the student (estimated cost $20 - $30), as are any unusual extra requests.

7.4 Photo Department Printing

Self-printing is available Mo – Fri and Saturday when the lab is open (schedule to be posted on the door of Room 406). Paul MacDonald requires a minimum of 2 business days for printing services, so plan projects accordingly. Please see the weekly schedule for printing submission due dates.

8 University Statements

8.1 Email Communication

As per university regulations, all students are required to check their e-mail account regularly: e-mail is the official route of communication between the University and its students.

8.2 When You Cannot Meet a Course Requirement

When you find yourself unable to meet an in-course requirement because of illness or
compassionate reasons please advise the course instructor (or designated person, such as a teaching assistant) in writing, with your name, id#, and e-mail contact. The grounds for Academic Consideration are detailed in the Undergraduate and Graduate Calendars.

Undergraduate Calendar - Academic Consideration and Appeals
https://www.uoguelph.ca/registrar/calendars/undergraduate/current/c08/c08-ac.shtml

Graduate Calendar - Grounds for Academic Consideration
https://www.uoguelph.ca/registrar/calendars/graduate/current/genreg/index.shtml

Associate Diploma Calendar - Academic Consideration, Appeals and Petitions
https://www.uoguelph.ca/registrar/calendars/diploma/current/index.shtml

8.3 Drop Date
Students will have until the last day of classes to drop courses without academic penalty. The deadline to drop two-semester courses will be the last day of classes in the second semester. This applies to all students (undergraduate, graduate and diploma) except for Doctor of Veterinary Medicine and Associate Diploma in Veterinary Technology (conventional and alternative delivery) students. The regulations and procedures for course registration are available in their respective Academic Calendars.

Undergraduate Calendar - Dropping Courses
https://www.uoguelph.ca/registrar/calendars/undergraduate/current/c08/c08-drop.shtml

Graduate Calendar - Registration Changes
https://www.uoguelph.ca/registrar/calendars/graduate/current/genreg/genreg-reg-chg.shtml

Associate Diploma Calendar - Dropping Courses
https://www.uoguelph.ca/registrar/calendars/diploma/current/c08/c08-drop.shtml

8.4 Copies of Out-of-class Assignments
Keep paper and/or other reliable back-up copies of all out-of-class assignments: you may be asked to resubmit work at any time.

8.5 Accessibility
The University promotes the full participation of students who experience disabilities in their academic programs. To that end, the provision of academic accommodation is a shared responsibility between the University and the student.

When accommodations are needed, the student is required to first register with Student Accessibility Services (SAS). Documentation to substantiate the existence of a disability is required; however, interim accommodations may be possible while that process is underway.

Accommodations are available for both permanent and temporary disabilities. It should be noted that common illnesses such as a cold or the flu do not constitute a disability.
Use of the SAS Exam Centre requires students to book their exams at least 7 days in advance and not later than the 40th Class Day.

For Guelph students, information can be found on the SAS website
https://www.uoguelph.ca/sas

For Ridgetown students, information can be found on the Ridgetown SAS website
https://www.ridgetownc.com/services/accessibilityservices.cfm

8.6 Academic Integrity

The University of Guelph is committed to upholding the highest standards of academic integrity, and it is the responsibility of all members of the University community-faculty, staff, and students-to be aware of what constitutes academic misconduct and to do as much as possible to prevent academic offences from occurring. University of Guelph students have the responsibility of abiding by the University's policy on academic misconduct regardless of their location of study; faculty, staff, and students have the responsibility of supporting an environment that encourages academic integrity. Students need to remain aware that instructors have access to and the right to use electronic and other means of detection.

Please note: Whether or not a student intended to commit academic misconduct is not relevant for a finding of guilt. Hurried or careless submission of assignments does not excuse students from responsibility for verifying the academic integrity of their work before submitting it. Students who are in any doubt as to whether an action on their part could be construed as an academic offence should consult with a faculty member or faculty advisor.

Undergraduate Calendar - Academic Misconduct
https://www.uoguelph.ca/registrar/calendars/undergraduate/current/c08/c08-amisconduct.shtml

Graduate Calendar - Academic Misconduct
https://www.uoguelph.ca/registrar/calendars/graduate/current/genreg/index.shtml

8.7 Recording of Materials

Presentations that are made in relation to course work - including lectures - cannot be recorded or copied without the permission of the presenter, whether the instructor, a student, or guest lecturer. Material recorded with permission is restricted to use for that course unless further permission is granted.

8.8 Resources

The Academic Calendars are the source of information about the University of Guelph’s procedures, policies, and regulations that apply to undergraduate, graduate, and diploma programs.

Academic Calendars
https://www.uoguelph.ca/academics/calendars