SAFETY SELF-INSPECTION TAG

Building: ____________________________
Room: ____________________________
Contact Person: ____________________________

YEAR: ____________________________
MONTH: ___________ INSPECTED BY: ____________________________

MONTHLY (as applicable):
- Fire Extinguisher - confirm extinguisher is in place & verify it is fully charged (green zone on pressure gauge)
- First Aid/Spill kit - check kit contents and replace items if required
- Fume hoods check certification of alarms & notify EHS if certification has expired. Notify PR if malfunctioning. Ensure work area & airflow is not obstructed
- BSCs – check certification and notify EHS if certification has expired. Notify BSC manufacturer if BSC is malfunctioning. Ensure work area & airflow is not obstructed
- Chemical Storage - inspect storage areas for leakage, expired/old chemicals, and separation of incompatibles. Ensure flammables are stored in flammable storage cabinets.

WEEKLY (as applicable):
- Eyewash - activate eyewash station to flush line and ensure proper operation; ensure area around station is clear

PERIODICALLY/ANNUALLY (as applicable):
- Chemical Inventory - confirm MSDSs are available for all chemicals in the lab and online inventory is up to date
- Warning Signs - confirm signage required for biosafety, radioactive materials, lasers, mechanical hazards, noise, chemical or electrical hazards are in place and visible

Based on CBS Self-Inspection Tag