

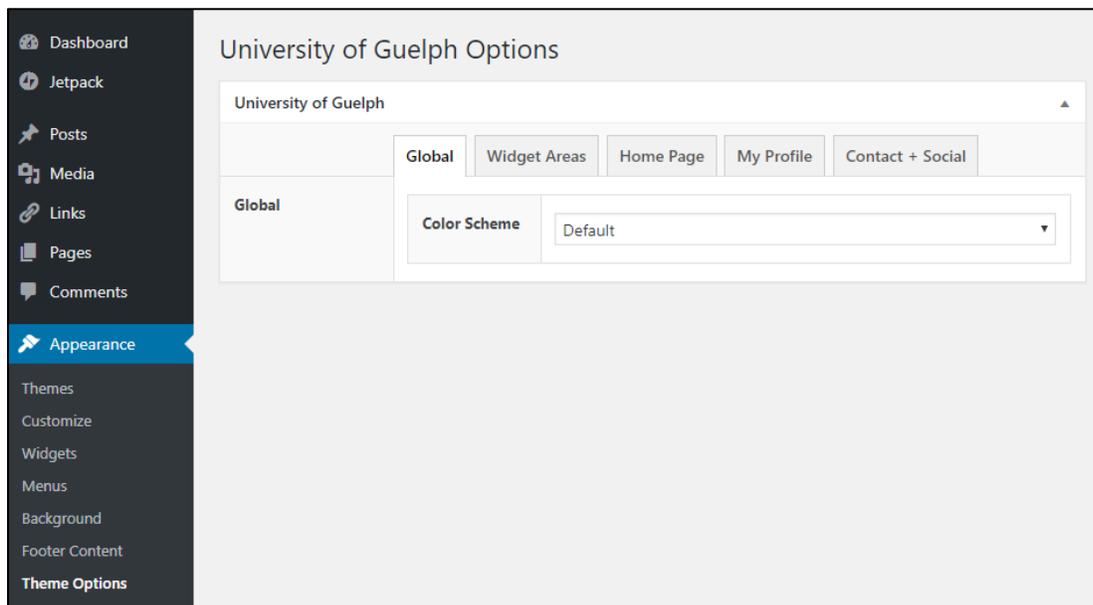
# Quick Start Guide

## University of Guelph Campus Press Theme

*Updated October 3, 2019*

## Theme Options

There are five theme options tabs found in **Appearance > Theme Options**: Global, Widget Areas, Home Page, My Profile, and Contact + Social.



Under the **Global tab**, you can choose a colour scheme that aligns with University of Guelph brand colours. The chosen colour scheme will be applied to your site's main menu.

Under the **Widget Areas tab**, you can choose which widget areas (Right Sidebar, Left Sidebar, Top Full and Footer Full) are visible on specific templates. These templates include:

- Post Listing Page
- Post Page
- U of G About Page / Blog Posts Template
- U of G About page / Offset Template
- Right Sidebar Layout
- Left Sidebar Layout
- Left and Right Sidebar Layout
- U of G About Page / Full Width

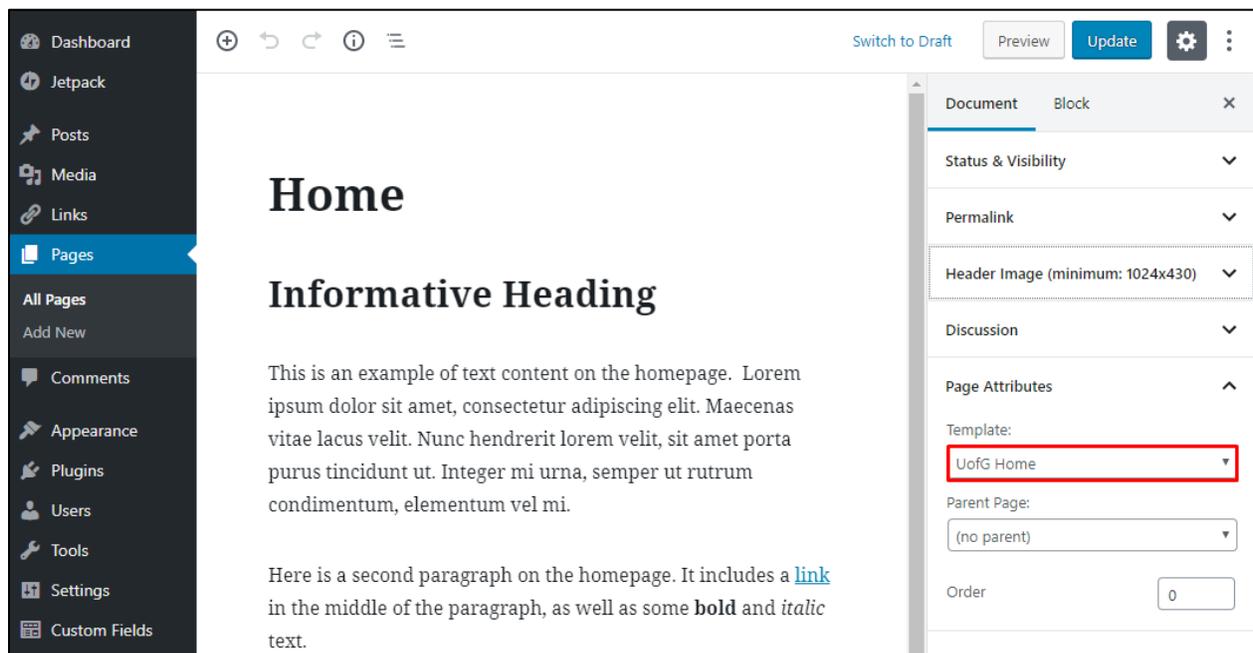
Under the **Home Page** tab, you can edit content on the “U of G Home template” (see Page Layouts section for further details).

- **Home Slider:** Add a slideshow in place of the static background image on your homepage. After clicking **Add New > Slide**, you will be able to add an image, headline, secondary headline, and optional link for the slide.
- **Home Intro:** Provide an introductory paragraph on the homepage
- **Home Labels:** Change the labels of the Publications, News, and Twitter widgets.
- **Home Sidebar:** Hide the Twitter widget completely.

Under the **My Profile** and **Contact + Social** tabs, you can enter a profile pic, profile details, your email address and links to your various social networks. This information will be used to automatically populate section of pages using the “U of G About” page templates (see Page Layouts section for further details).

## Page Layouts

There are several templates that can be applied to pages when creating or editing them. Page template options will be found in the right sidebar of the editing screen in the **Document > Page Attributes** area.

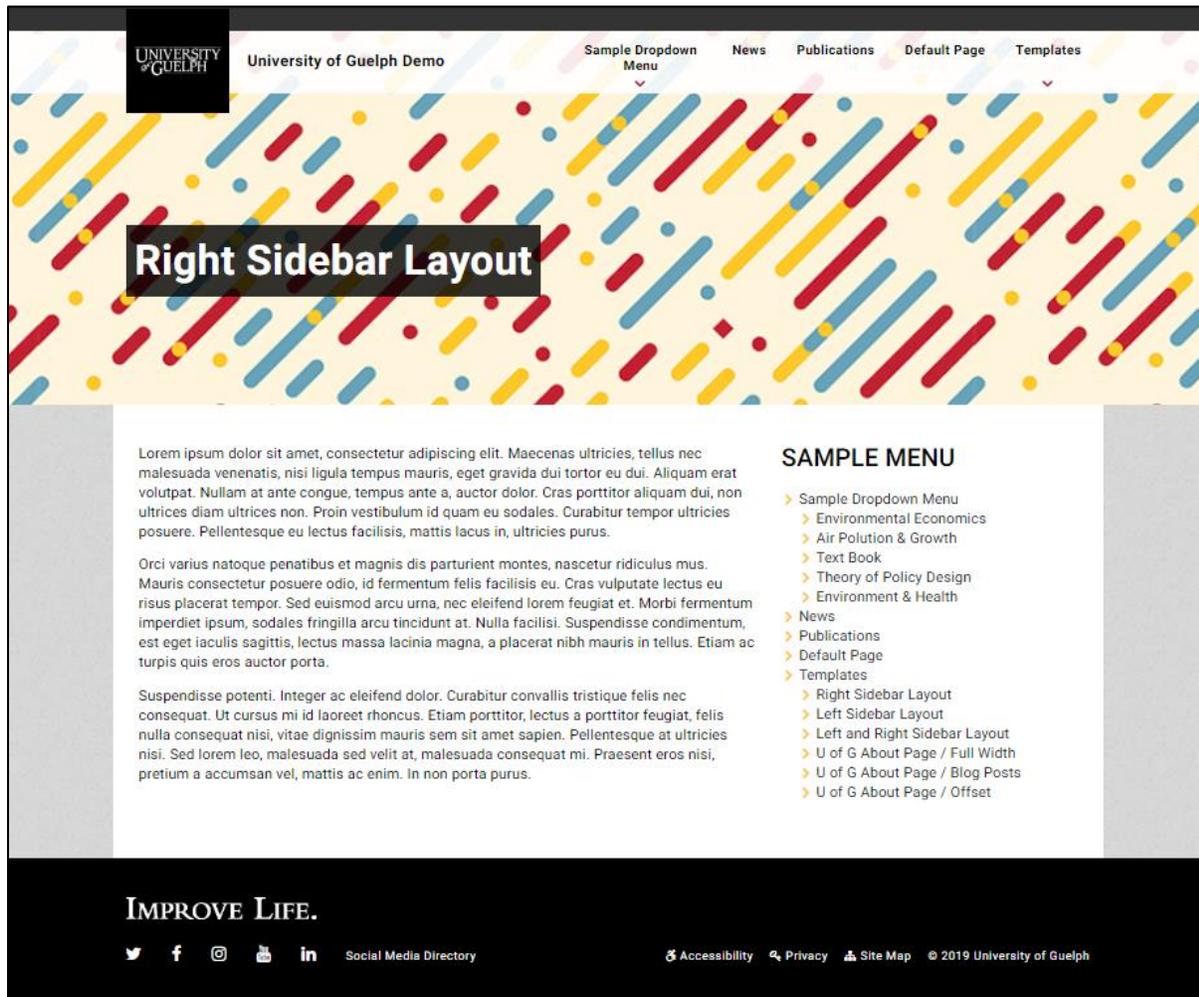


The screenshot displays the WordPress page editor interface. On the left is a dark sidebar with navigation options: Dashboard, Jetpack, Posts, Media, Links, Pages (highlighted), All Pages, Add New, Comments, Appearance, Plugins, Users, Tools, Settings, and Custom Fields. The main editing area shows a page titled 'Home' with a large heading 'Home' and a sub-heading 'Informative Heading'. Below the heading is a paragraph of placeholder text: 'This is an example of text content on the homepage. Lorem ipsum dolor sit amet, consectetur adipiscing elit. Maecenas vitae lacus velit. Nunc hendrerit lorem velit, sit amet porta purus tincidunt ut. Integer mi urna, semper ut rutrum condimentum, elementum vel mi.' A second paragraph follows: 'Here is a second paragraph on the homepage. It includes a [link](#) in the middle of the paragraph, as well as some **bold** and *italic* text.' On the right, the 'Page Attributes' sidebar is open, showing the 'UofG Home' template selected in the 'Template' dropdown menu, which is highlighted with a red box. Other options in the sidebar include 'Status & Visibility', 'Permalink', 'Header Image (minimum: 1024x430)', 'Discussion', 'Parent Page' (set to '(no parent)'), and 'Order' (set to 0). At the top right of the editor, there are buttons for 'Switch to Draft', 'Preview', 'Update', and a settings gear icon.

# Default Templates

These templates allow you to show a page with or without the Left and Right Sidebar widget areas. They also allow you to show content in the Top Full and Footer Full widget areas.

- [Default Page](#) (no sidebars)
- [Right Sidebar Layout](#)
- [Left Sidebar Layout](#)
- [Left and Right Sidebar Layout](#)

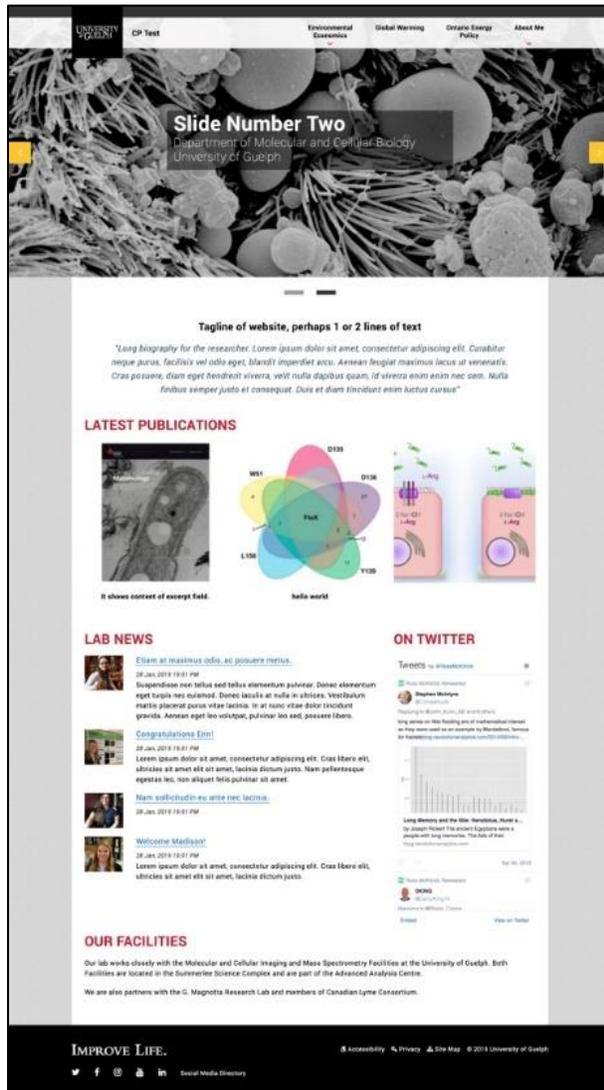


# Additional Templates

## U of G Home Template

[View Demo of U of G Home Template](#)

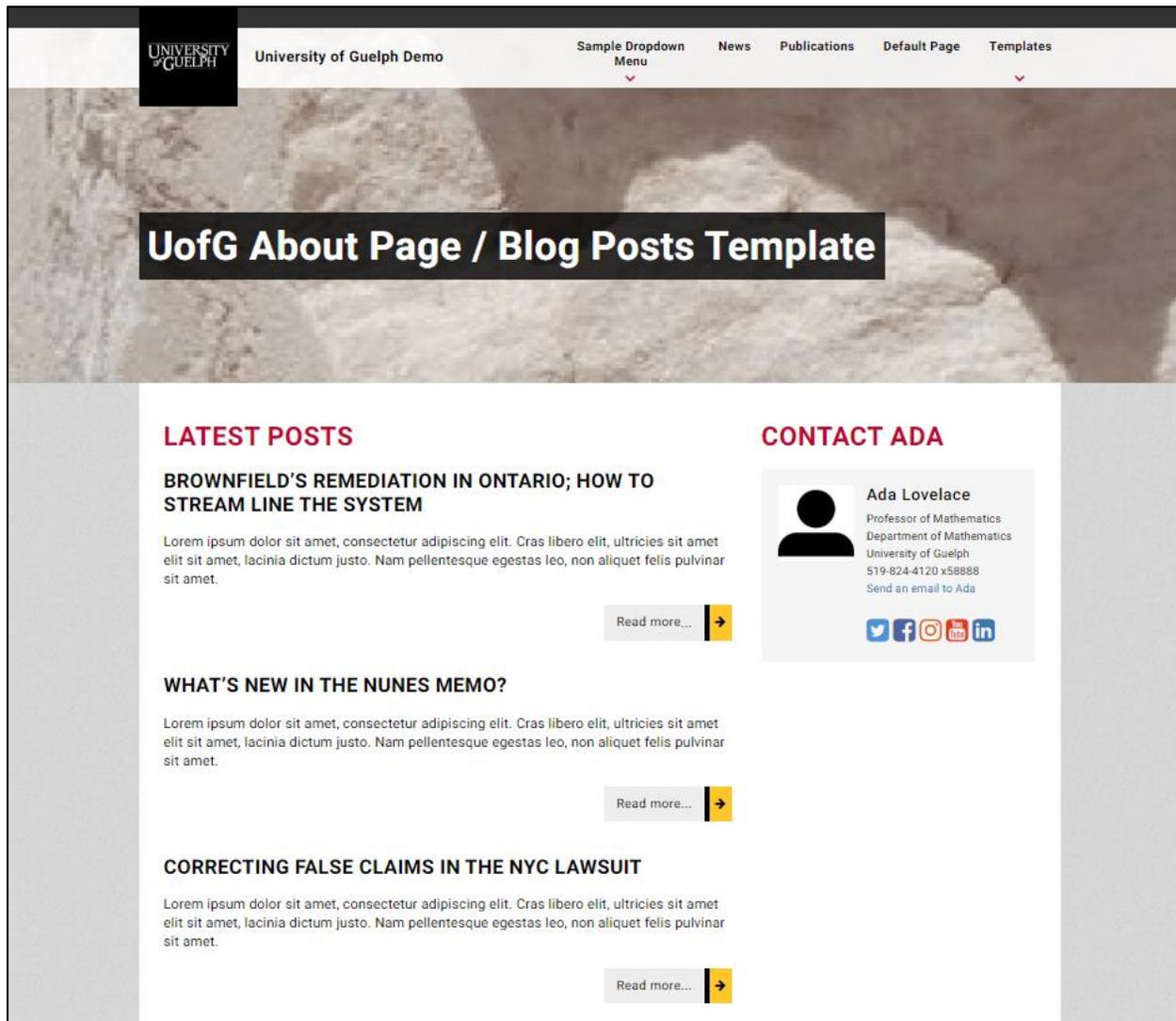
1. (Optional) Displays a slideshow populated from **Theme Options > Home Page**
2. (Optional) Displays the tagline and long bio from **Theme Options > My Profile**.
3. (Optional) The “Latest Publications” section displays the 3 most recent posts from the “Publications” category.
4. (Optional) A “Lab News” section displays recent posts from the “News” category.
5. (Optional) An “On Twitter” section at the bottom of the sidebar adds a Twitter feed pulled from the Twitter account added to **Theme Options > Contact + Social**.
6. Any other content added to the page will show up under the prepopulated sections listed in items 1-5.



# U of G About / Blog Posts Template

[View Demo of U of G About / Blog Posts Template](#)

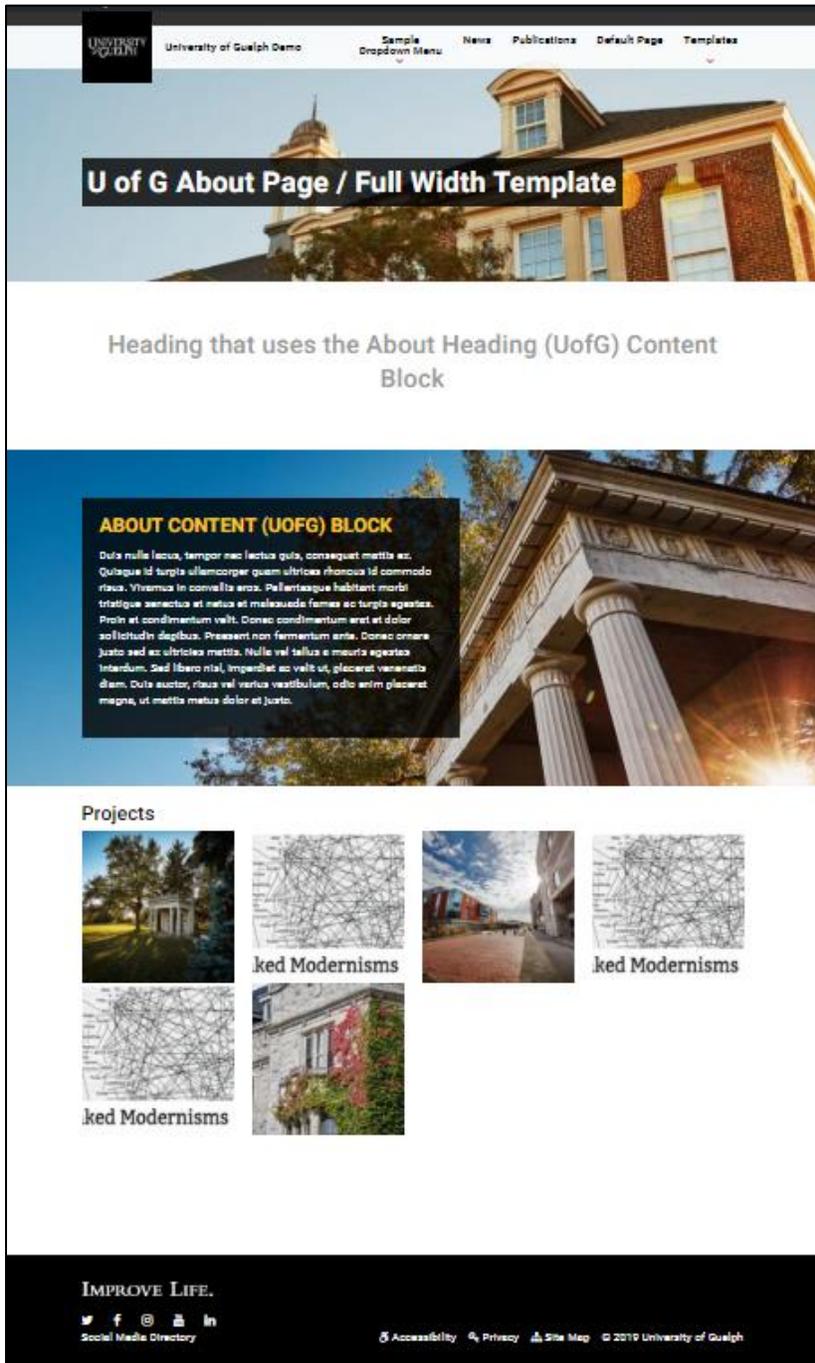
1. Displays the page title in the header.
2. Blog posts from the “Blog” category are displayed in the body of the page.
3. Has access to the **Left Sidebar** and **Right Sidebar** widget areas.



# U of G About / Full Width Template

[View Demo of U of G About / Full Width Template](#)

1. Displays the page title in the header.
2. Uses the full width of the page and is well suited to using the **About Heading (U of G) Content** block and **About Content (U of G)** block.
3. Has access to the **Top Full** and **Footer Full** widget areas.



# U of G About / Offset Template

[View Demo of U of G About / Offset Template](#)

1. Displays the page title at the top of the page.
2. Displays the profile picture and short bio from **Theme Options > My Profile**.
3. Has access to the **Left Sidebar** and **Right Sidebar** widget areas.

The screenshot displays a profile page for Ada Lovelace. At the top, the University of Guelph logo and 'University of Guelph Demo' are visible, along with a navigation menu containing 'Sample Dropdown Menu', 'News', 'Publications', 'Default Page', and 'Templates'. The background features a colorful pattern of diagonal lines and dots. The profile section includes a placeholder for a profile picture, the name 'Ada Lovelace', and a short biography: 'Short biography (up to 320 characters). Estibulum tristique, mauris a condimentum venenatis, purus turpis convallis orci, non aliquam risus neque quis...'. Below this is a 'BIOGRAPHY' section with a detailed paragraph about Augusta Ada King, Countess of Lovelace. To the right, a 'CONNECT WITH ME' section lists social media icons for Twitter, Facebook, Instagram, YouTube, and LinkedIn. Below that, a 'LATEST NEWS' section features a book cover for 'Economic Analysis of Environmental Policy' with a description: 'Economic Analysis of Environmental Policy. Available not from University Of Toronto Press'. A 'RESEARCH HIGHLIGHTS' section lists several articles with dates. The footer contains the slogan 'IMPROVE LIFE.', social media icons, a 'Social Media Directory' link, and accessibility, privacy, and site map links, along with the copyright notice '© 2019 University of Guelph'.

UNIVERSITY OF GUELPH University of Guelph Demo Sample Dropdown Menu News Publications Default Page Templates

**Ada Lovelace**

Short biography (up to 320 characters). Estibulum tristique, mauris a condimentum venenatis, purus turpis convallis orci, non aliquam risus neque quis...

### BIOGRAPHY

**Augusta Ada King, Countess of Lovelace** (née Byron; 10 December 1815 – 27 November 1852) was an English mathematician and writer, chiefly known for her work on Charles Babbage's proposed mechanical general-purpose computer, the Analytical Engine. She was the first to recognise that the machine had applications beyond pure calculation, and published the first algorithm intended to be carried out by such a machine. As a result, she is sometimes regarded as the first to recognise the full potential of a "computing machine" and one of the first computer programmers.

### Research Highlights

- > Medical research: Licking one's wounds with cellular programming Nature – Sep 6
- > Planetary science: Jupiter's unusual magnetic field Nature – Sep 6
- > Immunotherapy: Homing in on brain tumours Nature – Sep 6
- > Quantum computing: A step towards a modular quantum architecture Nature – Sep 6
- > Astrophysics: Explaining the afterglow emission from colliding neutron stars Nature – Sep 5
- > Ecology: Levels of bleaching in deep coral reefs assessed Nature Communications – Sep 5
- > Drug discovery: A potential new antibiotic identified Nature Communications – Sep 5

### CONNECT WITH ME

Twitter Facebook Instagram YouTube LinkedIn

### LATEST NEWS

- > **New Test Post** - 25 Mar, 2019
- > **Aliquam molestie urna odio, nec venenatis sem luctus sed.** - 28 Jan, 2019
- > **Etiam at maximus odio, ac posuere metus.** - 28 Jan, 2019
- > **Congratulations Erin!** - 28 Jan, 2019
- > **Nam sollicitudin eu ante nec lacinia.** - 28 Jan, 2019
- > **Welcome Madison!** - 28 Jan, 2019

**Economic Analysis of Environmental Policy**  
> Economic Analysis of Environmental Policy  
> Available not from University Of Toronto Press

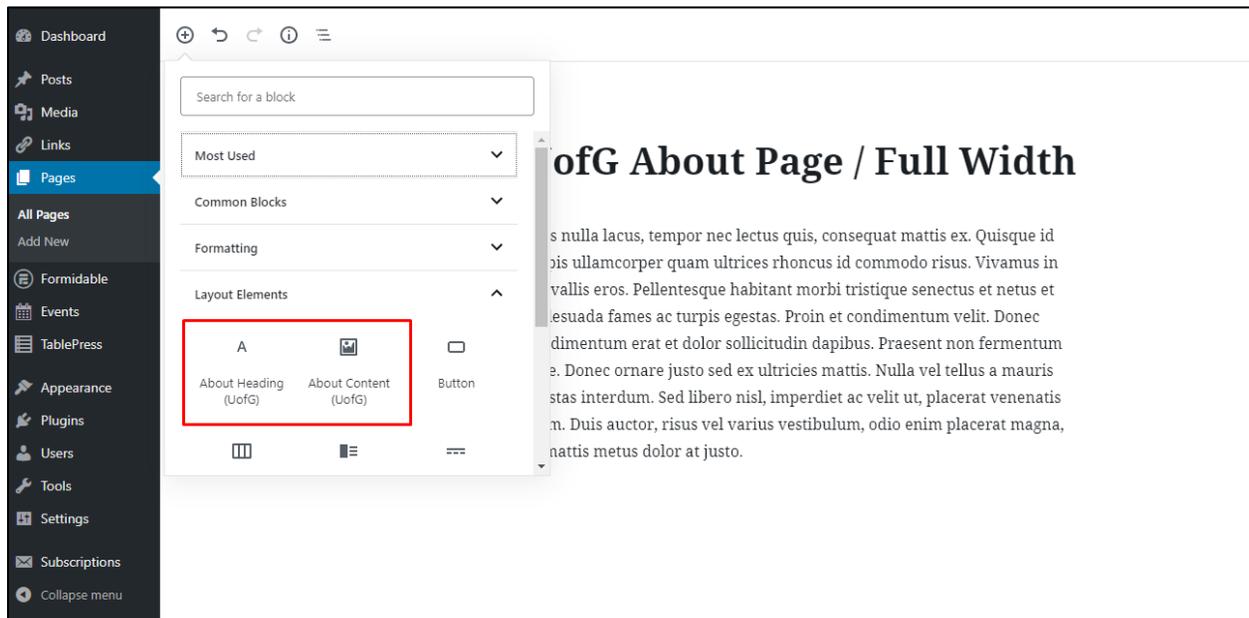
**IMPROVE LIFE.**

Social Media Directory Accessibility Privacy Site Map © 2019 University of Guelph

# Custom Widgets

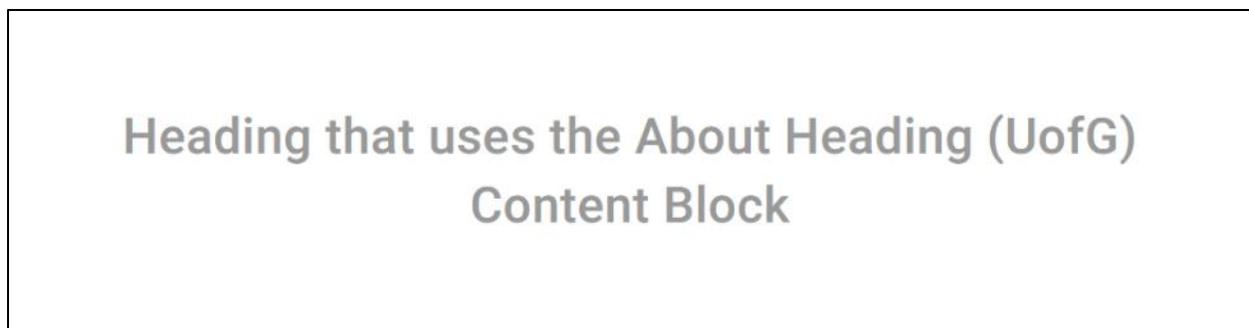
## Layout Blocks Template

There are also three custom U of G blocks you can use when building pages: **About Heading (U of G)**, **About Content (U of G)**, and **Profile Listing (U of G)**. These blocks can be used with all templates; however, they work best with the U of G About / Full Width page template.



## About Heading (U of G) Block

This block will add a customized heading area to your page. Rather than use the default styling, this will add a clean, grey heading.



## About Content (U of G) Block

This block allows you to add three types of content: a background image, an about heading, and your about text.

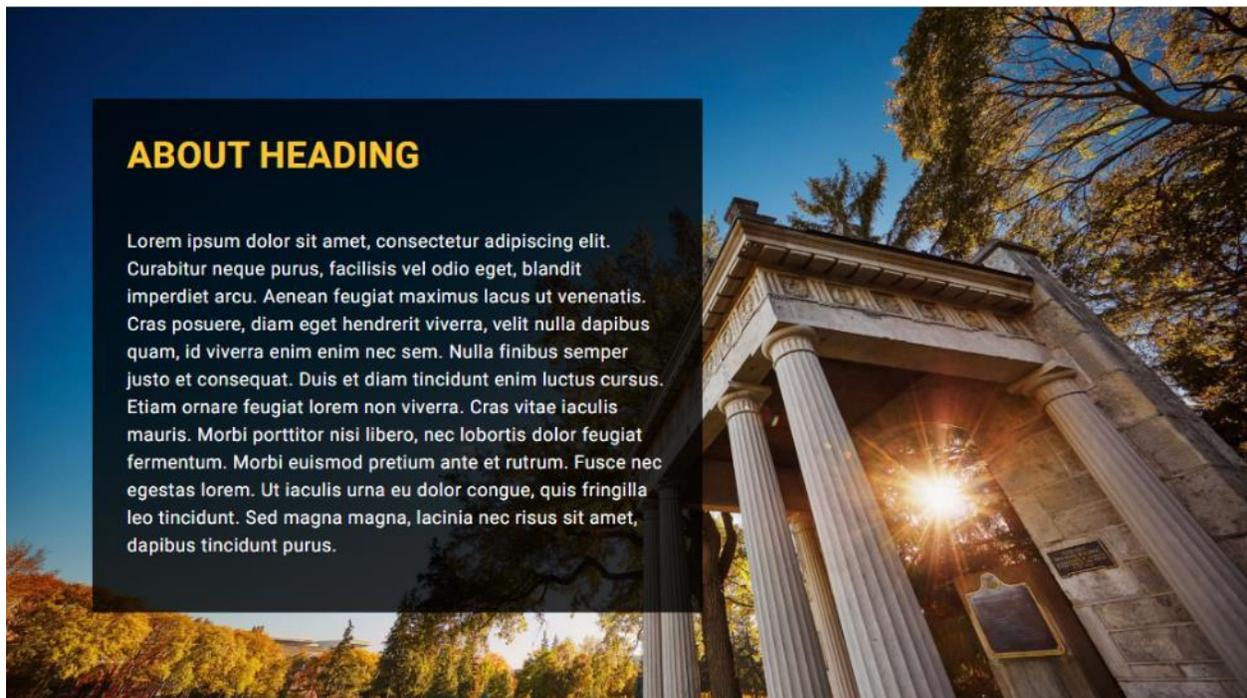


**Enter your about heading...**

Enter your about text...

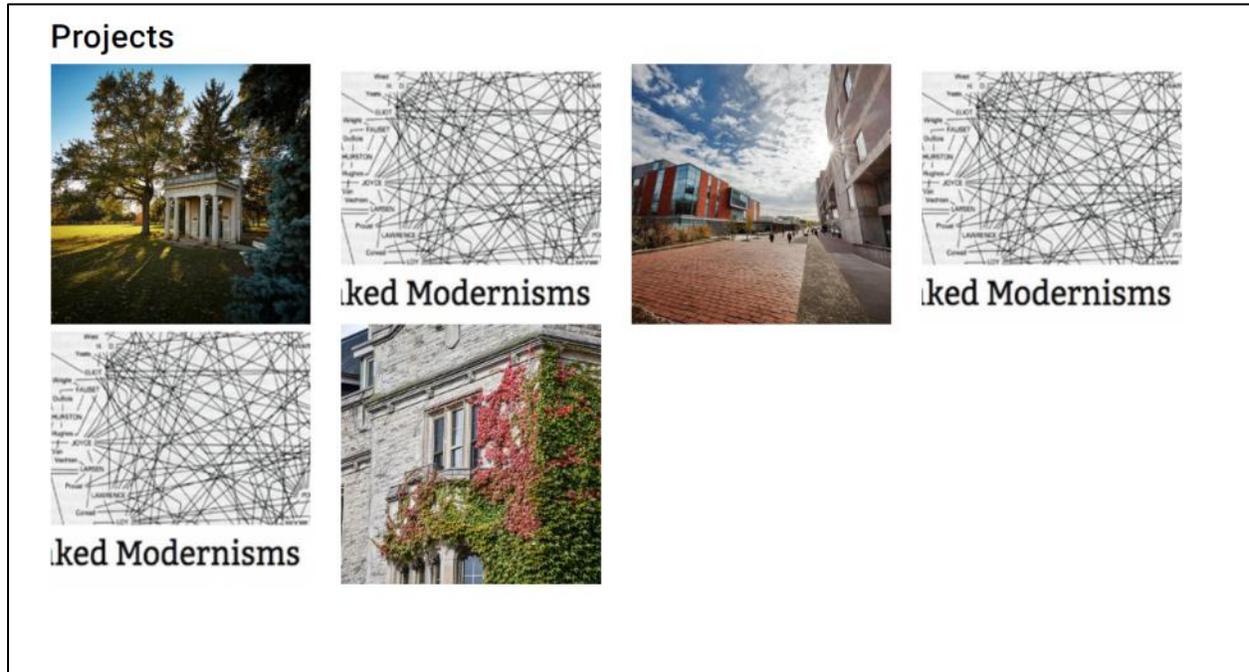
You add the background image by clicking the image icon in the top left corner, and then enter the heading and content by clicking on the placeholder text.

- The heading in this block will be yellow and the about text will be white. All text is placed in a dark grey text box.
- If a background image is set, the text box will be set on top of this image.



## Project Listing (U of G) Block

This block displays a heading “Projects”, followed by a grid of images (4 columns with rows added as needed). Each image links to a post categorized by the “Projects” category.



## Sidebar Widgets

There are three custom U of G widgets that you can add to widget areas: **Social Icons (U of G)**, **Contact (U of G) widget**, and **Latest News (U of G)**. The suggested use for these custom blocks would be to add content to the Left Sidebar, Right Sidebar, Top Full, or Footer Full widget areas. Campus Press provides guidance on [adding widgets](#) and [controlling the visibility of widgets](#). (Note that the Widget Visibility plugin should already be installed on your website.)

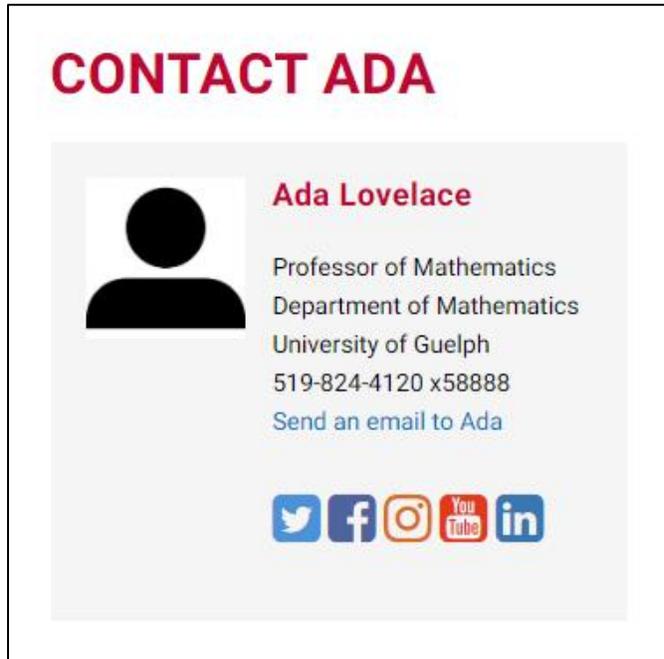
### Social Icons (U of G) Widget

This widget displays a heading “Connect with Me” followed by links to your various social networks, populated by **Theme Options > My Profile**.



## Contact (U of G) Widget

This widget displays a heading “Contact <Profile Name>” with the Profile Name populated by **Theme Options > My Profile**. This is followed by a profile pic, profile details, your email address and links to your various social networks.



## Latest News (U of G) Widget

This widget displays a heading “Latest News” followed by links to the most recent posts categorized by the category “News”.

