



# University of Guelph Multi-Year Accessibility Plan 2016-2021

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# University of Guelph Multi-year Accessibility Plan (2016-2021)

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## Accessibility at the University of Guelph

Through the fundamental dedication of our people, service units, and departments, and the strategic leadership of our accessibility committees, the University of Guelph either met or notably surpassed nearly all of the goals set out in our 2012-2015 Multi-Year Accessibility Plan.

This accomplishment demonstrates a sustained and wide ranging commitment towards improved accessibility for our students, staff, faculty and visitors across our campuses.

The newly developed capacities and goals reached over the last four years (outlined in the UofG 2012-2015 Multi-year Accessibility Plan) demonstrate that we are ideally positioned to become an even more accessible and inclusive place to study, work, and visit.

The following is the University of Guelph's preliminary Multi-year Accessibility Plan based on input from various accessibility committees. As wider input is solicited from the campus community, this document will be updated to reflect the feedback received.

## Looking Ahead

The University of Guelph is required to comply with the following upcoming requirements under the Integrated Accessibility Standard Regulation (IASR) for 2016-2021. The Design of Public Spaces Standards, coming into effect by January 1, 2016, encompasses the following areas:

- Recreational trails and beach access routes
- Outdoor public use eating areas
- Outdoor play spaces
- Exterior paths of travel
- Parking
- Obtaining service
- Maintenance

Additional Information and Communication standards will come into effect by January 1, 2020, affecting the following areas:

- Producers of educational or training material
- Libraries of educational and training institutions

The standards for the Design of Public Spaces apply to large public organizations when constructing or redeveloping its public spaces.

\*Visit “[A Guide to the Integrated Accessibility Standards Regulation – Design of Public Spaces Standard](#)” for the complete and up-to-date list of Standards.

In 2021, all Internet sites are to conform to WCAG 2.0 Level AA, except for live captions (success criteria 1.2.4) and audio descriptions (pre-recorded).

## Multi-year Accessibility Plan

The following is a working document to assist the development of the University of Guelph’s Multi-year Accessibility Plan, as required by the AODA. It incorporates the new standards coming into effect, as well as feedback received from the Website, Document, and Library Accessibility Working Groups.

### January 1, 2016

<i>Legislative Requirement</i>	<i>Deliverable</i>	<i>Progress to Date</i>
Accessible Formats and Communication Supports s.12.1 – s.12.4	<p>Provide or arrange for the provision of accessible formats and communication supports upon request, in a timely manner, at a cost no more than the regular cost charged to other persons, and in consultation with the person making the request.</p> <p>Notify the public about the availability of accessible formats and communication supports.</p> <p>Develop a UofG policy or best practice on document accessibility.</p> <p>Develop accessibility guides for academic units and departments.</p> <p>Develop recommendations for improving the University’s web-based instructional materials and training opportunities related to creating accessible documents and presentations.</p>	Ongoing
No legislative requirement	Conduct audit of public spaces on Guelph campus.	Ongoing. Expected completion date: Fall 2016.

<i>Legislative Requirement</i>	<i>Deliverable</i>	<i>Progress to Date</i>
Outdoor public use eating areas s.80.17	Minimum 20% accessible tables in eating areas.  Provide level, firm, and stable ground surfaces.	Ongoing
Need for Consultations When Redeveloping or Redesigning Outdoor play spaces s.80.19	Consult on the needs of children and caregivers when redesigning or redeveloping outdoor play spaces.	As required
Outdoor Play Spaces - Accessibility in Design s.80.20	Incorporate accessibility features, such as sensory and active play components into the design of outdoor play spaces;  and  Ensure that outdoor play spaces have a ground surface that is firm, stable and has impact attenuating properties.	Ongoing
Exterior Paths of Travel s.80.21 - s.80.23	Meet minimum clearance, openings, slope and surface safety requirement.	Ongoing
Ramps s.80.24	Meet exterior path ramp requirements.	Ongoing
Stairs s.80.25	Meet requirements for stairs connecting to exterior paths of travel.	Ongoing
Curb Ramps s.80.26	Meet curb ramp requirements.	Ongoing
Depressed Curbs s.80.27	Meet requirements where a depressed curb is provided on an exterior path of travel.	Ongoing
Accessible pedestrian signals s.80.28	Provide for accessible pedestrian signals when installing new or replacing existing signals.	Ongoing
Rest areas s.80.29	Consult with the public and persons with disabilities when constructing new or redeveloping existing exterior paths.	Ongoing
Off-street Parking s.80.32	When constructing new or redeveloping off-street parking facilities, provide two types of parking spaces for persons with disabilities, as well as "Van-	Ongoing

<i>Legislative Requirement</i>	<i>Deliverable</i>	<i>Progress to Date</i>
	accessible” signage for Type A spaces.	
Access Aisles s.80.35	Provide parking access isles as required.	Ongoing
Minimum Number and Type of Accessible Parking Spaces s.80.36	Meet or exceed the minimum number of parking spaces for the use of persons with disabilities in off-street parking facilities.	Ongoing
Signage s.80.37	Ensure off-street accessible parking spaces are clearly marked by erecting accessible permit parking signs as set out in the Highway Traffic Act.	Ongoing
On-Street Parking Spaces s.80.39	Consult with the public and persons with disabilities on the need, location and design of accessible on-street parking when constructing or redeveloping existing spaces.	Ongoing
Service Counters s.80.41	Meet minimum requirements when constructing new or replacing existing service counters.	Ongoing
Fixed Queuing Guides s.80.42	Meet minimum requirements when constructing new fixed queuing guides.	Ongoing
Waiting Areas s.80.43	Provide minimum number of accessible seating when constructing a new waiting area or redeveloping an existing one.	Ongoing
Maintenance of accessible elements s.80.44	Ensure multi-year accessibility plans include the following:  1. Procedures for preventative and emergency maintenance of the accessible elements in public spaces as required under section 4. 2. Procedures for dealing with temporary disruptions when accessible elements required under this Part are not in working order.	Ongoing
Accessibility Standards for the Built environment (O. Reg. 413/12 s.6)	Make new or redeveloped public spaces accessible, including: - Service Counters	Library Master Space Plan (2014) provides general renovation plan.

<i>Legislative Requirement</i>	<i>Deliverable</i>	<i>Progress to Date</i>
	- Waiting areas with fixed seating	

## January 1, 2017

<i>Legislative Requirement</i>	<i>Deliverable</i>	<i>Progress to Date</i>
Producers of Educational or Training Materials s.17.1-s17.2	Create an accessibility policy for the provision of internally published textbooks and supplementary learning resources in alternative formats that are to be provided upon request.	Ongoing
	<p>Work with campus partners to create a Community of Practice (CoP) focused on Science, Technology, Engineering, and Mathematics (STEM) accessibility, with representation from campus academic and non-academic units.</p> <p>The CoP should:</p> <ul style="list-style-type: none"> <li>Identify potential barriers to teaching and learning posed by STEM courses for students with perceptual disabilities.</li> <li>Review current campus practices for the presentation of mathematical content in documents and on the Internet.</li> <li>Research solutions for the accessible presentation of mathematical content (e.g., MathML) that would be compatible with current campus practices.</li> </ul>	Ongoing
File accessibility compliance report.	File an accessibility compliance report by December 31, 2017.	Ongoing

<i>Legislative Requirement</i>	<i>Deliverable</i>	<i>Progress to Date</i>
Review and Update MYAP	Review and update MYAP as required.	Ongoing

### January 1, 2019

<i>Legislative Requirement</i>	<i>Deliverable</i>	<i>Progress to Date</i>
File accessibility compliance report.	File an accessibility compliance report by December 31, 2019.	Ongoing
Review and Update MYAP	Review and update MYAP as required.	Ongoing

### January 1, 2020

<i>Legislative Requirement</i>	<i>Deliverable</i>	<i>Progress to Date</i>
Provide accessible school library resources when asked	If available, provide accessible versions of print resources and materials such as large print, electronic or audio versions.	Ongoing
Make printed learning materials accessible	If producing other printed learning materials, make them accessible or easy to convert into other formats like accessible Microsoft Word files.	Ongoing
IASR Section 17: Producers of Educational or Training Material And general procurement (O. Reg. 191/11, s. 5, s. 17)	Accessible Procurement: incorporate accessibility design, criteria and features when procuring or acquiring goods, services or facilities, , except where it is not practicable to do so.	<p>1. Library will continue to work with other university libraries to advocate with producers to be AODA-compliant</p> <p>2. Library will review recommendations and guidelines regarding IT (software/hardware) purchases provided by:</p> <ul style="list-style-type: none"> <li>• University of Guelph Purchasing Guidelines</li> <li>• the OCUL Accessibility Information Toolkit for Libraries</li> </ul>
IASR Section 18: Libraries of Educational and Training Institutions	Provide or procure accessible versions of digital or multimedia resources or materials in their	Library currently purchases all media (DVD, streaming media) with captioning and descriptive



<i>Legislative Requirement</i>	<i>Deliverable</i>	<i>Progress to Date</i>
(O. Reg. 191/11, s. 18)	collections when requested by a person with a disability.	<p>audio (as available)</p> <p>Work has begun on a Library Procurement Policy &amp; Guidelines for accessible resources</p> <p>Library will review recommendations and guidelines regarding IT (software/hardware) purchases from:</p> <ul style="list-style-type: none"> <li>• University of Guelph Purchasing Guidelines</li> <li>• the OCUL Accessibility Information Toolkit for Libraries</li> </ul>

## January 1, 2021

<i>Legislative Requirement</i>	<i>Deliverable</i>	<i>Progress to Date</i>
All Internet sites to conform to WCAG 2.0 Level AA (except live captions (success criteria 1.2.4) and audio descriptions [pre-recorded] (success criteria 1.2.5)) s.14 (4) 2	All public-facing UG websites, old and new, must comply to WCAG 2.0 AA	<p>The Web Accessibility Working Group is working on several proposals:</p> <ul style="list-style-type: none"> <li>• Web accessibility compliance auditing strategy for campus</li> <li>• Education &amp; training strategy for content providers and web developers</li> <li>• Web-accessible document strategy</li> <li>• Web-accessible audio/video strategy</li> </ul> <p>Ensure communication and continued support of web accessibility resources and tools for campus.</p> <p>Ensure clear communication of deadlines and accountability.</p>
IASR Section 14: Accessible Websites and Web Content	All internet websites and web content will conform to	As of 2015, almost all of the University of Guelph's <a href="#">Library</a>

<i>Legislative Requirement</i>	<i>Deliverable</i>	<i>Progress to Date</i>
(O. Reg. 191/11, s. 14)	<a href="#">Accessibility Guidelines (WCAG) 2.0</a> Level AA	<a href="#">Website</a> content conforms to the WCAG 2.0 Level AA standards.  Ongoing: Review of ancillary websites.

Note: As per AODA standards, this Multi-year Accessibility Plan will be reviewed and updated at least once every five (5) years.