



ECON*2900 – Special Study in the Market Economy

Summer 2025

Section: DE01

Department of Economics & Finance

Credit Weight: 0.50

Course Details

Calendar Description

This study course is designed to provide an opportunity for students to gain or enhance their knowledge and understanding of a particular topic in the market economy and explore an area of interest beyond what is provided through regularly scheduled courses. The specific topic of the course will be identified on an ad hoc basis as contemporary issues and topics in markets arise. The course topics will be announced prior to the course selection process.

Pre-Requisite(s): 8.00 credits

Co-Requisite(s): none

Restriction(s): Bachelor of Commerce, Bachelor of Arts (Honours)

Method of Delivery: Distance Education (asynchronous online)

Final Exam

Date: Thursday, August 7, 2025

Time: 2:30 – 4:30 PM ET

Note: Please read the important information about exam timing in the **Assessment Description** section under **Final Exam** in this Outline.

Location: Online via the **Quizzes** tool in CourseLink using Respondus LockDown Browser and Monitor

Instructional Support

Instructor

Eveline (Evie) Adomait

Email: eadomait@uoguelph.ca

Telephone: (519) 824-4120 Ext.

Office: McKinnon, Room 728



After completing her M.A. in Economics at the University of Guelph in 1984, Evie Adomait joined the Department of Economics at the University of Guelph as a Lecturer and Faculty Advisor.

In 2011, she published, through Pearson Canada, the book [**Cocktail Party Economics: The Big Ideas and Scintillating Small Talk about Markets.**](#)

Her second book ***Dinner Party Economics: The Big Ideas and Intense Conversations about the Economy*** was published in 2014.

Teaching Assistant(s)

Name: Theresa McDaniel

Email: tmcdanie@uoguelph.ca

Learning Resources

Required Textbook

Title: Cocktail Party Economics (with MyLab Economics)

Author(s): Eveline Adomait, Richar Maranta

Edition / Year: 1st / 2022

Publisher: Pearson Canada

ISBN: 9780135468333

You may purchase the textbook at the [Guelph Campus Co-op Bookstore](#) or the [University of Guelph Bookstore](#). Please note that DE textbooks are located in the Distance Education section of the University of Guelph Bookstore.

<http://www.bookstore.coop/>

<http://www.bookstore.uoguelph.ca/>

Course Materials

There are no required materials for this course.

Supplementary Materials

This course includes supplementary materials. These materials are meant to supplement the required readings and course content. You can explore the materials at your own pace. To access these materials, select **Content** on the navbar to locate **Supplementary Materials** in the table of contents panel.

Cost of Textbook and Learning Resources

The cost of the required text for this course, *Cocktail Party Economics* with *MyLab Economics*, is \$44.45 at the campus bookstore. Students are welcome to use second-hand copies of the textbook or purchase the textbook from alternate locations. The prices in other locations may differ from that at the bookstore and prices at the bookstore are subject to change.

*Costs are subject to change.

Course Website

[CourseLink](#) (powered by D2L's Brightspace) is the course website and will act as your classroom. It is recommended that you log in to your course website every day to check for announcements, access course materials, and review the weekly schedule and assignment requirements.

<https://courselink.uoguelph.ca>

Ares

For this course, you may be required to access course reserve materials through the University of Guelph McLaughlin Library. To access these items, select **Ares** on the navbar in CourseLink. Note that you will need your Central Login ID and password in order to access items on reserve.

For further instructions on accessing reserve resources, visit [How to Get Course Reserve Materials](#).

If at any point during the course you have difficulty accessing reserve materials, please contact the Course Material and Reserve Services staff at:

Tel: 519-824-4120 ext. 53621

Email: libres2@uoguelph.ca

Location: McLaughlin Library, First Floor, University of Guelph

<https://www.lib.uoguelph.ca/find/course-reserves-ares>

Learning Outcomes

Course Learning Outcomes

This course introduces students to the markets, including when they function well or when there is a market failure. The basic paradigm of Supply and Demand will be used exclusively throughout the course. This framework will explain markets such as commodity, housing, labour, goods and services etc.

By the end of this course, you should be able to:

1. Apply the economic principle of efficiency to the market in question;
2. Apply the economic principle of equity to the market in question;
3. Assess any instances of market failures to the market in question; and
4. Justify any policy solutions to enhance efficiency and equity in the market.

Teaching and Learning Activities

Method of Learning

This course uses instructor-recorded videos to explain market economics concepts, enhancing content presented in the course textbook. Students are expected to review the textbook and videos, and to complete the weekly assignments (e.g., quiz, simulation or video) in order to apply their knowledge to a variety of scenarios.

Course Structure

This course is designed to introduce students to the concepts of supply and demand in a variety of markets.

- Unit 01: Supply and Demand
- Unit 02: Implications of the Supply and Demand Framework
- Units 03, 04, 05: Market Failures
- Unit 06: Market Systems
- Unit 07: Exchange Rates
- Unit 08: Markets Without Money
- Units 09, 10: Input Markets
- Unit 11: Market Power in the Market for Goods and Services
- Unit 12: Summary

What to Expect for Each Unit

Each unit begins with a short introduction, learning outcomes, and a list of the required readings. Concepts presented in the textbook and other readings are then explored further through a series of short videos.

Schedule

It is strongly recommended that you follow the course schedule provided below. The schedule outlines what you should be working on each week of the course and lists the important due dates for the assessments. By following the schedule, you will be better prepared to complete the assessments and succeed in this course.

Unit 01: Supply and Demand

Week 1 – Thursday, May 8 to Sunday, May 18

Readings

- *Cocktail Party Economics*, Chapters 1-8
- Watch instructor videos (via CourseLink)

Activities

- Familiarize yourself with the course website and online learning by selecting **Help & Resources** on the navbar.
- Review **Outline** and **Assessments** on the course website to learn about course expectations, assessments, and due dates.
- Confirm your access to the course reserve materials by selecting **Ares** on the navbar.
- Complete the **Practice Test** using Respondus through the **Quizzes** tool.
- Review the Announcements post **How to access the digital materials for this course**. Confirm your access to **My Lab** via the Pearson My Lab and Mastering widget on the Course Home page.

Assessments

- none

Unit 02: Implications of the Supply and Demand Framework

Week 2 – Monday, May 19 to Sunday, May 25

Readings

- *Cocktail Party Economics*, Chapters 8, 9
- Watch instructor videos

Assessments

- MEL Quiz 1 (Supply and Demand)
 - Due: Saturday, May 24, 11:59 p.m. ET
- Simulation 1: Market Experiment
 - Due: Saturday, May 24, 11:59 p.m. ET

Unit 03: Market Failures, Part 1

Week 3 – Monday, May 26 to Sunday, June 1

Readings

- *Cocktail Party Economics*, Chapters 9-11
- Watch instructor videos

Assessments

- Simulation 2: Price Ceiling
 - Due: Saturday, May 31, 11:59 p.m. ET
- Simulation 3: Price Floor
 - Due: Saturday, May 31, 11:59 p.m. ET

Unit 04: Market Failures, Part 2

Week 4 – Monday, June 2, to Sunday, June 8

Readings

- *Cocktail Party Economics*, Chapter 11
- Watch instructor videos

Assessments

- Simulation 4: Taxes
 - Due: Saturday, June 6, 11:59 p.m. ET

Unit 05: Market Failures, Part 3

Week 5 – Monday, June 9 to Sunday, June 15

Readings

- *Cocktail Party Economics*, Chapters 8, 11
- Watch instructor videos

Assessments

- MEL Quiz 2 (Market Failures)
 - Due: Saturday, June 14, 11:59 p.m. ET
- Simulation 5: Lemons
 - Due: Saturday, June 14, 11:59 p.m. ET

Unit 06: Market Systems

Week 6 – Monday, June 16 to Sunday, June 22

Readings

- Watch instructor videos
- Greenly, Theo. (March 14, 2025). As Alaska's crab industry struggles, herring fishermen are losing their market. Alaska Public Media. (Available via **Ares**)
- Erikson, R.S. and Wlezien, C.. (2012). Markets vs. polls as election predictors: An historical assessment. *Electoral Studies* 31/3. (Available via **Ares**)
- Brown, Monika. (October 31, 2024). *Prediction Markets + Polls + Economic Indicators: Better Election Forecasting?* UCLA Anderson Review. (Available via **Ares**)
- Polymarket. The World's Largest Prediction Market. (Available via **Ares**)

Assessments

- Midterm Test
 - Thursday, June 19, 2025, 7:00 – 7:30 p.m. ET via **Quizzes** tool (60 minutes time limit to complete the test)

Unit 07: Exchange Rates

Week 7 – Monday, June 23 to Sunday, June 29

Readings

- Review exchange rate data
- Bank of Canada. *Daily exchange rates*. (Available via **Ares**)
- Watch instructor videos

Assessments

- Video 1: Canadian Dollar
 - Due: Submit via **Dropbox** by Saturday, June 28, 2025, 11:59 p.m. ET

- Form groups of three for the Group Video (due Week 11) beginning on Sunday, June 29, 2025, 12:01 a.m. ET, using the **Groups** tool

Unit 08: Markets Without Money

Week 8 – Monday, June 30 to Sunday, July 6

Readings

- *Cocktail Party Economics*, Chapters 1, 2
- Lichter, D.T., Anderson, R.N. and Hayward, M.D. (1995). Marriage Markets and Marital Choice. *Journal of Family Issues* 16/4. (Available via **Ares**)
- Engemann, Kristie M. (October 28, 2020). How Does an Economist View the Marriage Market? Federal Reserve Bank of St. Louis. (Available via **Ares**)
- Kirkeboen, Larn, et al. (April 28, 2021). College as a Marriage Market. Becker Friedman Institute for Economics. The University of Chicago. (Available via **Ares**)
- Lam, David. (1988). Marriage Markets and Assortative Mating with Household Public Goods: Theoretical Results and Empirical Implications. *The Journal of Human Resources* 23(4), 462-487. (Available via **Ares**)
- Wang, Wendy and Kim Parker. (September 24, 2014). Chapter 3: Marriage market for All Unmarried Adults. Pew Research Center. (Available via **Ares**)
- Pletcher, Kenneth. (2025). Consequences of China's one-child policy. Britannica. (Available via **Ares**)
- Hajizadeh, M. (2018). Does socioeconomic status affect lengthy wait time in Canada? Evidence from Canadian Community Health Surveys. *The European Journal of Health Economics* 19. (Available via **Ares**)
- Crocco, Margaret S. et al. (January 1, 2020). "It's not like they're selling your data to dangerous people": Internet privacy, teens, and (non-)controversial public issues. *The Journal of Social Studies Research*, 44(1), 21-33. (Available via **Ares**)
- Schubert, R. et al. (April 30, 2021). Willingness to sell social media data. A laboratory experiment. Working Paper, 3, 1-29. Collegium Helveticum. (Available via **Ares**)
- Ritala, Paavo, et al. (February 2024). Selling and monetizing data in B2B markets: Four data-driven value propositions. *Technovation*, 130. (Available via **Ares**)
- Watch instructor videos

Assessments

- Video 2: Market for a Good or Service
 - Due: Submit via **Dropbox** by Saturday, July 5, 2025, 11:59 p.m. ET

Unit 09: Input Markets, Part 1 – Non-Labour Inputs

Week 9 – Monday, July 7 to Sunday, July 13

Readings

- *Cocktail Party Economics*, Chapter 12
- Bank of Canada. *Commodity price index*. (Available via **Ares**)
- Commodity Prices. Markets Insider (Business Insider). (Available via **Ares**)
- Commodities – Live Quote Price Trading Data. Trading Economics. (Available via **Ares**)
- CBRE Canada. *Toronto Real Estate Market Reports*. (Available via **Ares**)
- Bank of Canada. *Interest rates*. (Available via **Ares**)
- Watch instructor videos

Assessments

- Video 3: Market for an Input (factor of production)
 - Due: Submit via **Dropbox** by Saturday, July 12, 2025, 11:59 p.m. ET

Unit 10: Input Markets, Part 2 – Labour

Week 10 – Monday, July 14 to Sunday, July 20

Readings

- Statistics Canada. *Labour Force Survey (LFS)*. (Available via **Ares**)
- Statistics Canada. *Employment by class of worker, annual (x1000)*. (Available via **Ares**)
- Watch instructor videos

Assessments

- MEL Quiz 3 (Input Markets)
 - Due: Saturday, July 19, 2025, 11:59 p.m. ET

Unit 11: Market Power in the Market for Goods and Services

Week 11 – Monday, July 21 to Sunday, July 27

Readings

- *Cocktail Party Economics*, Chapter 10
- BusinessesForSale.com. *Mergers and Acquisitions in Canada*. (Available via **Ares**)
- Cotterill, R.W. (2002). Who Benefits from Deregulated Milk Prices: The Missing Link is the Marketing Channel. (Available via **Ares**)
- Watch instructor videos

Assessments

- Group Video: Market Power
 - Due: Submit via **Dropbox** by Saturday, July 26, 2025, 11:59 p.m. ET

Unit 12: Summary

Week 12 – Monday, July 28 to Friday, August 1

Readings

- Watch instructor video

Assessments

- No assessments in Week 12; study for the Final Exam.

Assessments

The grade determination for this course is indicated in the following table. A brief description of each assessment is provided below. Select **Content** on the navbar to locate **Assessments** in the table of contents panel to review further details of each assessment. Due dates can be found under the Schedule heading of this outline.

Table 1: Course Assessments

Assessment Item	Weight	Learning Outcomes
MEL Quizzes (3 x 3%)	9%	1, 2, 3, 4
Simulations (5 x 2%)	10%	1, 2, 4
Videos (3 x 5%)	15%	1, 2, 3, 4
Group Video Assignment	10%	1, 2, 3, 4
Midterm Test (Weeks 1-6)	20%	1, 2, 3, 4
Final Exam	36%	1, 2, 3, 4
Total	100%	

Assessment Descriptions

MEL Quizzes

MEL quizzes test basic knowledge as well as applications of the principles taught in the videos and in your readings.

Simulations

Simulations will allow you to experience the market as a single player participant.

Videos

These videos require you to speak as an economic journalist about a particular market and are meant to enforce the market concepts learned throughout the course in order to explain why a market has changed the way it did.

Group Video

This group assignment captures a conversation between analysts about a market power in a particular market.

Midterm Test

The Midterm Test provides an opportunity to review and consolidate the knowledge and skills you have gained during the first six weeks of the course, demonstrating that you can now apply your learning when confronted with new situations and scenarios.

This course requires the use of Respondus LockDown Browser and Monitor (webcam) to proctor your online Midterm Test within CourseLink. Use of Lockdown Browser with a webcam has been implemented to maintain the academic integrity of the Midterm Test. You must [download and install LockDown Browser and Monitor](#) to complete the practice test and Midterm Test. While writing the practice test and Midterm Test, you must show your university issued identification card during the Respondus Startup Sequence.

The Midterm Test will be delivered online via the **Quizzes** tool. The test is 1 hour in length and will be held on **Thursday, June 19, 2025**.

To accommodate students who may be located in various time zones, the exam will be available beginning at **7:00 p.m.** until **7:30 p.m.** Eastern Time (ET). You can enter the exam at any point during this window of time but will only have 2 hours to complete it from when you start writing. For example, if you start writing the exam at **7:12 p.m.**, you will have until **8:12 p.m.** to complete it. After **7:30 p.m.** ET you will no longer be able to enter the exam environment.

Similar to a sit-down exam where you must arrive prior to the start of the exam, it is highly recommended that you enter the online exam environment in Respondus at least 20-30 minutes before the end of the available window to allow enough time for you to complete the Respondus Startup Sequence and ensure that you have the full two hours for the exam.

Please be sure to review the Using Respondus Lockdown Browser and Monitor instructions by selecting **Content** on the navbar to locate **Assessments** in the table of contents panel.

Important Note: There is a mandatory practice test that you are required to take before the online exam. The purpose of the practice test is to ensure that Respondus LockDown Browser and Monitor is set up properly and that you are comfortable using the software.

If you have any questions regarding the use of Respondus Lockdown Browser and Monitor or if you encounter any technical issues during the practice test or Midterm Test, please contact CourseLink Support at courselink@uoguelph.ca or 519-824-4120 ext. 56939.

University of Guelph degree and associate diploma students as well as Open Learning program students must check [WebAdvisor](#) for their examination schedule.

<http://www.respondus.com/lockdown/download.php?id=273932365>

<https://www.uoguelph.ca/webadvisor>

Requesting an Alternate Format without Respondus Monitor

Alternative arrangements for students who object to the use of Respondus Monitor will continue to be made following current guidelines: Students may request an alternative

assessment that does not use Respondus Monitor by contacting their instructor. Such requests must be made at least three business days (weekdays) in advance of a scheduled assessment.

Alternate Format

The alternate format of the assessment will be Online via the **Quizzes** tool in CourseLink or Online via the **Quizzes** tool in CourseLink with live invigilation with MS Teams or Zoom.

Final Exam

Online Final Exam with Respondus Lockdown Browser and Monitor

This course requires you to write an online final exam using the **Quizzes** tool in CourseLink. The Final exam will consist of multiple choice questions based on course content. Select **Content** on the navbar to locate **Assessments** in the table of contents panel to review further details of the final exam.

This course requires the use of Respondus LockDown Browser and Monitor (webcam) to proctor your online final exam within CourseLink. Use of Lockdown Browser with a webcam has been implemented to maintain the academic integrity of the final exam. You must [download and install LockDown Browser and Monitor](#) to complete the practice test and final exam. While writing the practice test and final exam, you must show your university issued identification card during the Respondus Startup Sequence.

The final exam will be delivered online via the **Quizzes** tool. The exam is 2 hours in length and will be held on **Thursday, August 7, 2025**.

To accommodate students who may be located in various time zones, the exam will be available beginning at **2:30 p.m.** until **3:00 p.m.** Eastern Time (ET). You can enter the exam at any point during this window of time but will only have 2 hours to complete it from when you start writing. For example, if you start writing the exam at **2:42 p.m.**, you will have until **4:42 p.m.** to complete it. After **3:00 p.m.** ET you will no longer be able to enter the exam environment.

Similar to a sit-down exam where you must arrive prior to the start of the exam, it is highly recommended that you enter the online exam environment in Respondus at least 20-30 minutes before the end of the available window to allow enough time for you to complete the Respondus Startup Sequence and ensure that you have the full two hours for the exam.

Please be sure to review the Using Respondus Lockdown Browser and Monitor instructions by selecting **Content** on the navbar to locate **Assessments** in the table of contents panel.

Important Note: There is a mandatory practice test that you are required to take before the online exam. The purpose of the practice test is to ensure that Respondus LockDown Browser and Monitor is set up properly and that you are comfortable using the software.

If you have any questions regarding the use of Respondus Lockdown Browser and Monitor or if you encounter any technical issues during the practice test or final exam,

please contact CourseLink Support at courselink@uoguelph.ca or 519-824-4120 ext. 56939.

University of Guelph degree and associate diploma students as well as Open Learning program students must check [WebAdvisor](#) for their examination schedule.

<http://www.respondus.com/lockdown/download.php?id=273932365>

<https://www.uoguelph.ca/webadvisor>

Requesting an Alternate Format without Respondus Monitor

Alternative arrangements for students who object to the use of Respondus Monitor will continue to be made following current guidelines: Students may request an alternative assessment that does not use Respondus Monitor by contacting their instructor. Such requests must be made at least three business days (weekdays) in advance of a scheduled assessment.

Alternate Format

The alternate format of the assessment will be Online via the **Quizzes** tool in CourseLink or Online via the **Quizzes** tool in CourseLink with live invigilation with MS Teams or Zoom.

Last Day to Drop Course

The final day to drop S25 courses without academic penalty is the last day of classes: August 1.

After this date, a mark will be recorded, whether course work is completed or not (a zero is assigned for missed tests/assignments). This mark will show on the student's transcript and will be calculated into their average.

Course Grading Policies

Late Assignments

Late submissions will not be accepted for the MEL Quizzes and Simulations.

Late submissions of individual and group assignments to the **Dropbox** will only be accepted at the discretion of the instructor for medical or compassionate reasons.

For late final exam submissions to the **Quizzes** tool, your attempt will be flagged as late, and you will be prevented from making further changes to your attempt once your time ends. Make sure you save all your responses to the exam questions. For details on how long you have to complete the quiz or exam, please see the instructions in **Assessments** on CourseLink. The **Quizzes** tool counts down your time in the upper-left hand corner. Please pay close attention to this countdown and save your answers frequently.

Technology Requirements and Technical Support

CourseLink System Requirements

You are responsible for ensuring that your computer system meets the necessary [system requirements](#). Use the [browser check](#) tool to ensure your browser settings are compatible and up to date. (Results will be displayed in a new browser window).

<https://opened.uoguelph.ca/student-resources/system-and-software-requirements>

<https://courselink.uoguelph.ca/d2l/systemCheck>

Respondus LockDown Browser and Monitor Requirements

Respondus LockDown Browser is a locked browser for taking quizzes in CourseLink. It prevents you from printing and copying; using other operating software; using search engines (e.g., going to another URL); communicating via instant messaging; and it blocks non-web-related software (e.g., Adobe PDF, Microsoft Word).

Respondus Monitor is a companion application for LockDown Browser that uses webcam and video technology to ensure academic integrity during online exams. The software captures video during the exam and allows the instructor to review the video once the exam is completed.

In order to use Respondus LockDown Browser and Monitor, your computer system must meet the following [system and software requirements](#).

If you have any questions about the system and software requirements, contact [CourseLink Support](#).

<https://opened.uoguelph.ca/student-resources/system-and-software-requirements#Respondus-LockDown-Browser-and-Monitor>

<https://support.opened.uoguelph.ca/contact>

MyLab Requirements

This course will use **MyLab**, a web-based tool created by Pearson Education. Visit their website to complete a check that ensures your computer meets the [MyLab system requirements](#).

<https://www.pearsonmylabandmastering.com/northamerica/students/support/select-your-product/index.html>

Technical Skills

As part of your online experience, you are expected to use a variety of technology as part of your learning:

- Manage files and folders on your computer (e.g., save, name, copy, backup, rename, delete, and check properties);

- Install software, security, and virus protection;
- Use office applications (e.g., Word, PowerPoint, Excel, or similar) to create documents;
- Be comfortable uploading and downloading saved files;
- Communicate using email (e.g., create, receive, reply, print, send, download, and open attachments);
- Navigate the CourseLink learning environment and use the essential tools, such as **Dropbox**, **Quizzes**, **Discussions**, and **Grades** (the instructions for this are given in your course);
- Access, navigate, and search the Internet using a web browser (e.g., Firefox, Chrome); and
- Perform online research using various search engines (e.g., Google) and library databases.

Technical Support

If you need any assistance with the software tools or the CourseLink website, contact CourseLink Support.

CourseLink Support

University of Guelph

Day Hall, Room 211

Email: courselink@uoguelph.ca

Tel: 519-824-4120 ext. 56939

Toll-Free (CAN/USA): 1-866-275-1478

Walk-In Hours (Eastern Time):

Monday thru Friday: 8:30 a.m.–4:30 p.m.

Phone/Email Hours (Eastern Time):

Monday thru Friday: 8:30 a.m.–8:30 p.m.

Saturday: 10:00 a.m.–4:00 p.m.

Sunday: 12:00 p.m.–6:00 p.m.

Standard Statements for Online Courses

Acceptable Use

The University of Guelph has an [Acceptable Use Policy](https://www.uoguelph.ca/ccs/infosec/aup), which you are expected to adhere to.

<https://www.uoguelph.ca/ccs/infosec/aup>

Communicating with Your Instructor

During the course, your instructor will interact with you on various course matters on the course website using the following ways of communication:

- **Announcements:** The instructor will use **Announcements** on the Course Home page to provide you with course reminders and updates. Please check this section frequently for course updates from your instructor.
- **Ask Your Instructor Discussion:** Use this discussion forum to ask questions of your instructor about content or course-related issues with which you are unfamiliar. If you encounter difficulties, the instructor is here to help you. Please post general course-related questions to the discussion forum so that all students have an opportunity to review the response. To access this discussion forum, select **Discussions** from the **Tools** dropdown menu.
- **Email:** If you have a conflict that prevents you from completing course requirements, or have a question concerning a personal matter, you can send your instructor a private message by email. The instructor will respond to your email within 48 to 72 hours.
- **Online meeting:** If you have a complex question you would like to discuss with your instructor, you may book an online meeting. Online meetings depend on the availability of you and the instructor, and are booked on a first come first served basis.

Netiquette Expectations

For distance education courses, the course website is considered the classroom and the same protections, expectations, guidelines, and regulations used in face-to-face settings apply, plus other policies and considerations that come into play specifically because these courses are online.

Inappropriate online behaviour will not be tolerated. Examples of inappropriate online behaviour include:

- Posting inflammatory messages about your instructor or fellow students;
- Using obscene or offensive language online;
- Copying or presenting someone else's work as your own;

- Adapting information from the Internet without using proper citations or references;
- Buying or selling term papers or assignments;
- Posting or selling course materials to course notes websites;
- Having someone else complete your quiz or completing a quiz for/with another student;
- Stating false claims about lost quiz answers or other assignment submissions;
- Threatening or harassing a student or instructor online;
- Discriminating against fellow students, instructors, and/or TAs;
- Using the course website to promote profit-driven products or services;
- Attempting to compromise the security or functionality of the learning management system;
- Sharing your username and password; and
- Recording lectures without the permission of the instructor.

Submission of Assignments to Dropbox

All assignments for this course should be submitted electronically via the online **Dropbox** tool. When submitting your assignments using the **Dropbox** tool, do not leave the page until your assignment has successfully uploaded. To verify that your submission was complete, you can view the submission history immediately after the upload to see which files uploaded successfully. The system will also email you a receipt. Save this email receipt as proof of submission.

Be sure to keep a back-up copy of all of your assignments in the event that they are lost in transition. In order to avoid any last-minute computer problems, your instructor strongly recommend you save your assignments to a cloud-based file storage (e.g., Google Docs), or send to your email account, so that should something happen to your computer, the assignment could still be submitted on time or re-submitted.

It is your responsibility to submit your assignments on time as specified on the Schedule. Be sure to check the technical requirements and make sure you have the proper computer, that you have a supported browser, and that you have reliable Internet access. Remember that **technical difficulty is not an excuse not to turn in your assignment on time**. Don't wait until the last minute as you may get behind in your work.

If, for some reason, you have a technical difficulty when submitting your assignment electronically, please contact your instructor or [CourseLink Support](https://support.opened.uoguelph.ca/contact).

<https://support.opened.uoguelph.ca/contact>

Extension Considerations

Extensions will be considered for medical reasons or other extenuating circumstances. If you require an extension, discuss this with the instructor as soon as possible and well before the due date. Barring exceptional circumstances, extensions will not be granted once the due date has passed. These rules are not designed to be arbitrary, nor are they inflexible. They are designed to keep you organized, to ensure that all students have the same amount of time to work on assignments, and to help to return marked materials to you in the shortest possible time.

Obtaining Grades and Feedback

Unofficial assessment marks will be available in the **Grades** tool of the course website.

Your instructor will have grades posted online within 2 weeks of the submission deadline, if the assignment was submitted on time. Once your assignments are marked you can view your grades on the course website by selecting **Grades** from the **Tools** dropdown menu on the navbar. Your course will remain open to you for seven days following the last day of the final exam period.

Final grades will be available at the end of the semester. Students can access their final grade by logging into [WebAdvisor](#) (using your U of G central ID).

Open Learning program students should log in to the [OpenEd Student Portal](#) to view their final grade (using the same username and password you have been using for your courses).

<https://www.uoguelph.ca/webadvisor>

<https://courses.opened.uoguelph.ca/portal/logon.do?method=load>

Rights and Responsibilities When Learning Online

For distance education (DE) courses, the course website is considered the classroom and the same protections, expectations, guidelines, and regulations used in face-to-face settings apply, plus other policies and considerations that come into play specifically because these courses are online.

For more information on your rights and responsibilities when learning in the online environment, visit [Rights and Responsibilities](#).

<http://opened.uoguelph.ca/student-resources/rights-and-responsibilities>

Use of Artificial Intelligence

The use of AI in this course must align with academic integrity principles. Students are expected to complete their work independently and showcase their problem-solving abilities. Undeclared and/or unauthorized use of AI tools to produce coursework is considered a form of academic misconduct. Any misuse of AI tools, including submitting AI-generated work, may be considered academic misconduct. For any specific guidelines on acceptable AI use in your course, please check with your instructor.

Review the [University of Guelph's Statement on Artificial Intelligence Systems, ChatGPT, and Academic Integrity](#) for more information.

<https://news.uoguelph.ca/2023/03/university-of-guelph-statement-on-artificial-intelligence-systems-chatgpt-academic-integrity/>

Standard Statements for Open Learning Program Students

Open Learning program (OLp) students are required to follow the same Senate-approved academic regulations as University of Guelph undergraduate students and should consult the [Open Learning Program Calendar](#) or the [Open Learning Program Counsellor](#) for information and guidance on academic and administrative policies, procedures, and services, including academic accommodations and accessibility.

<http://opened.uoguelph.ca/student-resources/open-learning-program-calendar>
counsellor@OpenEd.uoguelph.ca

Standard Statements for Undergraduate Courses

As a student of the University of Guelph, it is important for you to understand your rights and responsibilities and the academic rules and regulations that you must abide by.

If you are a registered **University of Guelph Degree Student**, consult the [Undergraduate Calendar](#) for the rules, regulations, curricula, programs and fees for current and previous academic years.

If you are an **Open Learning Program Student**, consult the [Open Learning Program Calendar](#) for information about University of Guelph administrative policies, procedures and services.

<https://www.uoguelph.ca/registrar/calendars/undergraduate/current/>

<http://opened.uoguelph.ca/en/students/open-learning-program-calendar.asp>

Academic Integrity

The University of Guelph is committed to upholding the highest standards of academic integrity and it is the responsibility of all members of the University community – faculty, staff, and students – to be aware of what constitutes academic misconduct and to do as much as possible to prevent academic offences from occurring. University of Guelph students have the responsibility of abiding by the University's policy on academic misconduct regardless of their location of study; faculty, staff and students have the responsibility of supporting an environment that discourages misconduct. Students need

to remain aware that instructors have access to and the right to use electronic and other means of detection.

Please note: Whether or not a student intended to commit academic misconduct is not relevant for a finding of guilt. Hurried or careless submission of assignments does not excuse students from responsibility for verifying the academic integrity of their work before submitting it. Students who are in any doubt as to whether an action on their part could be construed as an academic offence should consult with a faculty member or faculty advisor.

The [Academic Misconduct Policy](#) is outlined in the Undergraduate Calendar.

<https://calendar.uoguelph.ca/undergraduate-calendar/undergraduate-degree-regulations-procedures/academic-misconduct/>

Open Learning Program Students

Please refer to the [Open Learning Program Calendar](#).

<https://opened.uoguelph.ca/student-resources/open-learning-program-calendar#Academic-Misconduct>

Accessibility

University of Guelph Degree Students

The University promotes the full participation of students who experience disabilities in their academic programs. To that end, the provision of academic accommodation is a shared responsibility between the University and the student.

When accommodations are needed, the student is required to first register with Student Accessibility Services (SAS). Documentation to substantiate the existence of a disability is required; however, interim accommodations may be possible while that process is underway.

Accommodations are available for both permanent and temporary disabilities. It should be noted that common illnesses such as a cold or the flu do not constitute a disability. Use of the SAS Exam Centre requires students to make a booking at least 10 days in advance, and no later than the first business day in November, March or July as appropriate for the semester. Similarly, new or changed accommodations for online quizzes, tests and exams must be approved at least a week ahead of time. For students at the Guelph campus, information can be found on the [SAS website](#).

accessibility@uoguelph.ca

<https://wellness.uoguelph.ca/accessibility/>

Open Learning Program Students

If you are an Open Learning program student who requires academic accommodation, please [contact the Open Learning program Counsellor](#). Please ensure that you contact us before the end of the first week of your course (every semester) in order to avoid any

delays in support. Documentation from a health professional is required for all academic accommodations. Please note that all information provided will be held in confidence.

If you require textbooks produced in an alternate format (e.g., DAISY, Braille, large print or eText), please [contact the Open Learning program Counsellor](#) at least two months prior to the course start date. If contact is not made within the suggested time frame, support may be delayed. It is recommended that you refer to the course outline before beginning your course in order to determine the required readings.

The provision of academic accommodation is a shared responsibility between OpenEd and the student requesting accommodation. It is recognized that academic accommodations are intended to “level the playing field” for students with disabilities.

counsellor@OpenEd.uoguelph.ca

Accommodation of Religious Obligations

If you are unable to meet an in-course requirement due to religious obligations, please email the course instructor within two weeks of the start of the semester to make alternate arrangements.

See the Academic calendar for information on regulations and procedures for [Academic Accommodations of Religious Obligations](#).

<https://calendar.uoguelph.ca/undergraduate-calendar/undergraduate-degree-regulations-procedures/academic-accommodation-religious-obligations/>

Open Learning Program Students

Please refer to the [Open Learning Program Calendar](#).

<https://opened.uoguelph.ca/student-resources/open-learning-program-calendar#Academic-Accommodation-of-Religious-Obligations>

Copies of Out-of-class Assignments

Keep paper and/or other reliable back-up copies of all out-of-class assignments: you may be asked to resubmit work at any time.

Drop Date

Students will have until the last day of classes to drop courses without academic penalty. The deadline to drop two-semester courses will be the last day of classes in the second semester. This applies to all undergraduate students except for Doctor of Veterinary Medicine and Associate Diploma in Veterinary Technology (conventional and alternative delivery) students. The regulations and procedures for course registration are available in the [Undergraduate Calendar - Dropping Courses](#).

<https://calendar.uoguelph.ca/undergraduate-calendar/undergraduate-degree-regulations-procedures/dropping-courses/>

Open Learning Program Students

Please refer to the [Open Learning Program Calendar](#).

<https://opened.uoguelph.ca/student-resources/open-learning-program-calendar#Dropping-Courses>

Email Communication

As per university regulations, all students are required to check their <uoguelph.ca> e-mail account regularly: e-mail is the official route of communication between the University and its students.

Health and Wellbeing

The University of Guelph provides a wide range of health and wellbeing services at the [Vaccarino Centre for Student Wellness](#). If you are concerned about your mental health and not sure where to start, connect with a [Student Wellness Navigator](#) who can help develop a plan to manage and support your mental health or check out our [mental wellbeing resources](#). The Student Wellness team are here to help and welcome the opportunity to connect with you.

<https://wellness.uoguelph.ca/>

<https://wellness.uoguelph.ca/navigators>

<https://wellness.uoguelph.ca/shine-this-year>

University of Guelph Degree Students

Consult the [Undergraduate Calendar](#) for information on regulations and procedures for Academic Consideration.

<https://calendar.uoguelph.ca/undergraduate-calendar/undergraduate-degree-regulations-procedures/academic-consideration-appeals-petitions/>

Open Learning Program Students

Please refer to the [Open Learning Program Calendar](#) for information on regulations and procedures for requesting Academic Consideration.

<https://opened.uoguelph.ca/student-resources/open-learning-program-calendar#Academic-Consideration-Appeals-and-Petitions>

Illness

Medical notes will not normally be required for singular instances of academic consideration, although students may be required to provide supporting documentation for multiple missed assessments or when involving a large part of a course (e.g., final exam or major assignment).

Plagiarism Detection Software

Students should be aware that faculty have the right to use software to aid in the detection of plagiarism or copying and to examine students orally on submitted work. For students found guilty of academic misconduct, serious penalties, up to and including suspension or expulsion from the University can be imposed.

Recording of Materials

Presentations that are made in relation to course work—including lectures—cannot be recorded or copied without the permission of the presenter, whether the instructor, a student, or guest lecturer. Material recorded with permission is restricted to use for that course unless further permission is granted.

Resources

The [Academic Calendars](#) are the source of information about the University of Guelph's procedures, policies and regulations which apply to undergraduate, graduate and diploma programs.

<http://www.uoguelph.ca/registrar/calendars/>

When You Cannot Meet a Course Requirement

When you find yourself unable to meet an in-course requirement because of illness or compassionate reasons please advise the course instructor (or designated person, such as a teaching assistant) in writing, with your name, id#, and e-mail contact. See the Undergraduate Calendar for information on regulations and procedures for [Academic Consideration](#).

<https://calendar.uoguelph.ca/undergraduate-calendar/undergraduate-degree-regulations-procedures/academic-consideration-appeals-petitions/>

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<https://www.lib.uoguelph.ca/about/policies/fair-dealing-policy>