

# LAB WORK OUTLINE FORM

SCHOOL OF ENGINEERING

University of Guelph

Submit this form with your first Lab Access form, amend and resubmit this form when there is a change to the work being done or if different equipment, chemicals or biological agents are to be used. If you need more room than provided for below attach a separate sheet.

Title of Project: \_\_\_\_\_ Lab Room #: \_\_\_\_\_

Describe the work being done:

List equipment, chemicals, biological agents that you will be using and confirm that up to date MSDS sheets are in the lab safety binder:

List the potential hazards of the work that you will be doing:

Indicate what steps you have taken to reduce the above hazards:

What will you do in case of an emergency?

Researcher: Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

Supervisor/Advisor: Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

Lab Technician: Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_