Mapping Your SOE Home Drive with Windows 10

1. If you’re connecting from off-campus, make sure you’re connected to the UofG VPN Service
2. From the Start Menu or Desktop, open “This PC”
3. From the top menu bar, select “Computer” and then "Map network drive”:

4. For the Drive select H: and for the folder enter: \\
\south.cfs.uoguelph.ca\soe-undergradHome$\<your username>
   - E.g. if you’re Guelph email address is jsmith@uoguelph.ca, the Folder would be \\
\south.cfs.uoguelph.ca\soe-undergradHome$\jsmith
5. Check the box for both options: "Reconnect at logon" and "Connect using different credentials":

   ![Image of Map Network Drive interface]
6. When prompted for credentials, enter your username as `CFS\<your username>`, use your email password and then check "Remember my credentials":

![Windows Security](image)

7. Click OK

8. Your SOE Home Drive should now be accessible from the This PC window