The purpose of the course is to give students a direct, initial experience in conducting research in Family Relations and Human Development. The internship focuses on familiarizing students with the research process and building research skills through active engagement in research under the direct guidance of a faculty member.

Learning Outcomes:

It is expected that by the end of this course, successful students will be able to:
  o Locate and summarize research in the peer review literature
  o Summarize existing research relevant to the research study
  o Identify and explain existing theory relevant to the research study
  o Demonstrate ethical behaviour in research
  o Practice basic research methods
  o Describe research results
  o Discuss research findings to others through verbal and written forms
  o Describe the research process in detail, from study design to publication

Depending on the research project, upon completion of the course students may also be able to do the following:
  o Effectively and accurately transcribe interview data
  o Conduct basic qualitative interviews
  o Administer survey instruments
  o Analyze qualitative or quantitative data using data analysis software
  o Create a poster to communicate research findings
  o Prepare a manuscript for publication

Evaluation Guidelines:
The supervising faculty and student will develop an assignment plan and contract together according to the following guidelines.
  o No single assignment will comprise more than 60% of the students’ final evaluation
  o It is expected that students will be provided with meaningful and constructive feedback prior to the 40th class day
  o It is a 0.5 credit course; the expectations are that students will spend 10-12 hours per week on the course

Tasks and assignments:
The specific assignments will depend on the research project. Students who are involved in newer research studies may be involved in literature review, study design, and/or the ethics review process. Those who are involved in the latter stages of a research project may gain experience with data analysis and manuscript preparation. Examples of student assignments include the following:
  - Regular attendance at lab meetings and meetings with faculty supervisor
- Write reflective assignments on meetings
- **Assisting with literature review**
  - Write a summary of key findings from existing research
  - Prepare an annotated bibliography
  - Create a document updating an existing literature review
  - Present findings for the research team
- **Assisting in data collection**
  - Conduct interviews/focus groups
  - Administer surveys
- **Assisting in qualitative or quantitative analyses**
  - Write a summary of key findings
  - Present findings for the research team
- **Transcribing data and/or data entry**
- **Assisting in preparing presentations, documents, or manuscripts for publication**
  - Write a section of a manuscript
  - Prepare a research poster
  - Assist in the preparation of documents for the Research Ethics Board
- **Completing self-reflective assignments**
  - Maintain a daily log of activities
  - Write a paper reflecting on learning through the internship course
FRHD*3500 Research Internship
Contract

Student:  Name _______________________________ Email _______________________________ ID ______

Supervisor: Name ______________________ Email_________________________

Project Title: _______________________________ Semester ______

Research Activities. Please list research activities in which the student will engage and indicate completion dates and grade weighting. Please note the following: (1) No single assignment will comprise more than 60% of the students’ final evaluation; (2) It is expected that students will be provided with meaningful and constructive feedback prior to the 40th class day; (3) Students are expected to spend 10-12 hours per week on the course.

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<th>Due Date</th>
<th>Research Activity</th>
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Meetings. Please outline the frequency and location of student-supervisor meetings as well as expectations regarding students’ attendance at other meetings (e.g., Team meetings). Please note that students are expected to spend 10-12 hours per week in this course (including meetings).

Signatures:

Student:  (Print Name) _____________ (signature) _____________(Date) _________

Supervisor:  (Print Name) _____________ (signature) _____________(Date) _________

Chair:  (Print Name) _____________ (signature) _____________(Date) _________

*A copy of this contract must be given to the Academic Administrative Assistant*