Deposits

Departmental deposits (RRVs) are brought to Treasury Operations for processing. The various options are outlined below, including the hours for our 'front counter' service desk.

Front Counter Service

- [Money and Cash Handling](https://www.uoguelph.ca/finance/departments-services/treasury-operations/deposits-cash-credit-cards-other/money-and-cash-handling)
- [Control of Revenue by University Departments](https://www.uoguelph.ca/finance/control-revenue-university-departments-0)

Cash and Cheques

- [Revenue Remittance Voucher (RRV) and Revenue Remittance Details Template](https://www.uoguelph.ca/finance/system/files/HST%20RRV%20FORM_0.xls)
- [Completed RRV Sample- Cash and Cheques](http://uoguelph.ca/finance/sites/uoguelph.ca.finance/files/RRVSample-CashCheques_1.xls)

Credit and Debit Card Payments

OVERVIEW:

The University of Guelph requires all units that accept credit cards to comply with current credit card industry standards ([PCI Compliance](https://www.uoguelph.ca/finance)) and in accordance with the procedures outlined in the documents below.

- [Overview: Credit and Debit Card Payments processing](https://www.uoguelph.ca/finance/departments-services/treasury-operations/deposits-cash-credit-cards-other/)
- [Teledeposit Manual Credit/Debit Card Payments](https://www.uoguelph.ca/finance/departments-services/treasury-operations/deposits-cash-credit-cards-other/)
- [Completed RRV Sample – Credit Card](https://www.uoguelph.ca/finance/sites/uoguelph.ca.finance/files/RRVSample-CreditCard_1.xls)
- [Merchant # Request Form](https://www.uoguelph.ca/finance/sites/uoguelph.ca.finance/files/Merchant%20Number%20Request%20Form_1.xls)

POINT OF SALE TERMINAL (POS)

- [Implementing a Point of Sale Terminal](https://www.uoguelph.ca/finance/departments-services/treasury-operations/deposits-cash-credit-cards-other/)

WEB BASED AND E-COMMERCE

- [Web Based Order & E-commerce Payments Process](https://www.uoguelph.ca/finance/departments-services/treasury-operations/deposits-cash-credit-cards-other/)

Students: Students should go to the [Student Financial Services](https://www.uoguelph.ca/finance) website for support.

Source URL: https://www.uoguelph.ca/finance/departments-services/treasury-operations/deposits

Links

1. [Money and Cash Handling](https://www.uoguelph.ca/finance/departments-services/treasury-operations/deposits-cash-credit-cards-other/money-and-cash-handling)
2. [Control of Revenue by University Departments](https://www.uoguelph.ca/finance/control-revenue-university-departments-0)
3. [Revenue Remittance Voucher (RRV) and Revenue Remittance Details Template](https://www.uoguelph.ca/finance/system/files/HST%20RRV%20FORM_0.xls)
4. [Completed RRV Sample- Cash and Cheques](http://uoguelph.ca/finance/sites/uoguelph.ca.finance/files/RRVSample-CashCheques_1.xls)