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## Can the delegate by department signing authority sign the Single Source/Sole Source form?

The delegate can sign off the Single Source/Sole Source form only when:

A. The department signing authority has delegated him/her under Financial Services' General policy GE 5.0 - Delegation of Authority for Commitment of University Funds upon Budget Allocation, and

B. The department authority is not available at the time of request.

### Category:

- [Procurement/Payables](#) [1]

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### Source

URL: <https://www.uoguelph.ca/finance/can-delegate-department-signing-authority-sign-single-sourcesole-source-form>

### Links

[1] <https://www.uoguelph.ca/finance/taxonomy/term/107>