There are a lot of rules about the competitive bidding process. If a team member makes a mistake, for example, receives a supplier's phone call, what can we do?

Competitive bidding process is a formal business process governed by Laws and government regulations. Inappropriate handling of business case could lead to disputes and legal actions by unsuccessful suppliers.

It is imperative that each team member follows the RFP process and communicates with the Purchasing Lead about any situation that comes up during the process.

If a team member makes a mistake during the process, they should document the incidence and communicate with the Purchasing Lead immediately. The situation will then be evaluated and possible remediation will be developed.

Category:

- Procurement/Payables [1]

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[1] https://www.uoguelph.ca/finance/taxonomy/term/107