If a contract needs to be extended because the supplier can’t complete work on time with acceptable reason(s), the total spending remains the same, how to handle that?

Contract revision needs to be approved according to department’s approval authority schedule and to be documented by the department.

If a purchase order needs to be revised to reflect the contract change, email Purchasing Services with all related information including the reason and what the new term is. Purchasing Services will revise the PO accordingly.

Category:

- Procurement/Payables [1]

Source URL:https://www.uoguelph.ca/finance/if-contract-needs-be-extended-because-supplier-can%E2%80%99t-complete-work-time-acceptable-reasons-total

Links
[1] https://www.uoguelph.ca/finance/taxonomy/term/107