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## **In terms of the expense reimbursement rule for suppliers, we know there will be some expenses that are inevitable in the project we are working on, what can we do in these situations?**

Suppliers need to be informed of these rules related to expense reimbursement, such as meal, hospitality and incidental expenses can no longer be claimed, and original itemized receipt is required for any claims.

For other allowable expenses that will likely occur during the course of project, establish a contract with clauses that explicitly provide the reimbursement.

### **Category:**

- [Procurement/Payables](#) [1]

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### **Source**

**URL:** <https://www.uoguelph.ca/finance/terms-expense-reimbursement-rule-suppliers-we-know-there-will-be-some-expenses-are-inevitable>

### **Links**

[1] <https://www.uoguelph.ca/finance/taxonomy/term/107>