



Monthly Reconciling Dates - US Bank

The PCard billing cycle closes on 25th of every month. The monthly statement is available online to cardholders on the 26th.

If the 25th falls on a Monday through Thursday, cardholders must complete the monthly reconciliation of their transactions by the end of day on the 26th.

If the 25th falls on a Friday, cardholders must complete the monthly reconciliation of their transactions by the end of day on the following Monday, the 28th.

If the 25th falls on a Saturday or Sunday, the cardholders must complete the reconciliation of their transactions by the end of day on the following Tuesday.

Below are the reconciliation cut-off dates for 2019:

Month	Billing Cycle to Close	Last Day to Reconcile
January	25th	28th
February	25th	26th
March	25th	26th
April	25th	26th
May	25th	28th
June	25th	26th
July	25th	26th
August	25th	27th
September	25th	26th
October	25th	28th
November	25th	26th
December	25th	26th

Source URL: <https://www.uoguelph.ca/finance/monthly-reconciling-dates>