
What is needed in Accounts Payable re: Petty Cash?

Accounts Payable needs 4 pieces of information:

1. The brown envelope with the codes.
2. The white "remittance" voucher (show sample).
3. The backup documentation 2 signatures (who received the money & who gave out the money).
4. The receipt.

Category:

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Taxonomy upgrade extras:

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[1] <https://www.uoguelph.ca/finance/category/category/revenue-control/petty-cash>