
How do I get setup for EFT (Electronic Funds Transfer) or direct deposit?

EFT Request Form is no longer required

Your first travel claim reimbursement will be cheque and then all future travel claim reimbursements will be directly deposited into your HR designated bank account. The EFT (Electronic Funds Transfer) automation process will switch your payment information to the same bank account as your payroll is deposited to

Note, if you are unsure of what payment method is setup on your ECS account (Cheque or EFT) – please check the Cover Page online for one of your online ECS claims. An employee's existing ECS payment method is displayed, via ECS online, on the bottom right hand corner of the Cover page.

Category:

- [Travel & Expense Claims FAQ](#) [1]

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Links

[1] <https://www.uoguelph.ca/finance/category/category/revenue-control/travel-expense-claims>