Purchasing Policy and Procedures

The University's Purchasing Policy is a document that provides a framework, general principles and overall guidance for all procurement activities at the University of Guelph. This policy applies to the procurement of all goods and services from external (non-University owned) suppliers regardless of the final source of funding.

The University's Purchasing Services department also has various purchasing procedures in place that provide detailed process guidelines in all steps of procurement. These procedures protect the University and departments as key stakeholders in procurement activities by maintaining effective internal control and streamlining the procure-to-pay process for efficiency and accountability. To learn more about these procedures, please review our Making Purchases section.

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[1] https://www.uoguelph.ca/finance/policies-procedures/procurement-payables-policies/purchasing-policy