



SMC Updates

Department: Procurement/ Payables

New Fine Paper Supplies Contract with Spicers

As a result of joining collaborative contract established by Cooperative Purchasing Group of Waterloo Region via a competitive bidding process, the University has entered into a new contract with **Spicers** to continue to provide Fine Paper Supplies to the University.

Highlights of the New Contract:

- Preferred rates firm for the duration of the contract term, this includes a decrease to previous rates;
- No Delivery fees or minimum order quantities;
- All goods shipped shall be delivered FOB directly to the requisitioning/ordering departments;
- Departments shall use valid GL coding to place orders within above limits and invoices will be paid centrally by Payment Services

This contract replaces our previous contract with Spicers and is in place until January 31, 2019 with additional 2 optional one year renewal terms available.

New SMC supplier for Printing Services – Lowe-Martin Company Inc.

Lowe-Martin Company Inc. has been established as a SMC supplier via a competitive bidding process to provide general and specialty printing services.

Highlights of the New Contract:

- Contract effective until 31 May 2017 with 2 optional one year renewals (2019)
- Goods and Services includes: Course packs, exam printing, and thesis printing, promotional - signs, brochures, and posters
- No multiple quotes are required for orders less than \$10,000 in total
- Departments shall use valid GL coding to place orders within above limits and invoices will be paid centrally by Payment Services

SHRED-IT Rebranded to Stericycle

Shred-it International was acquired by Stericycle and is now a wholly-owned subsidiary of Stericycle. There will be no service changes to the currently contracted services. However you may begin to see some Shred-it materials begin to transition to the Stericycle brand over the next several months. Some of these changes may include logo and colour changes.

Also please note that our contact person has changed and is now Kerri Hindman.



For information related to these contracts including rates, contact information, and detailed billing information, please visit Purchasing Services website at <https://www.uoguelph.ca/finance/suppliers/by-commodity> [1]
[Suppliers by commodity | Financial Services](#) [1]

www.uoguelph.ca [2]

50 Stone Road East Guelph, Ontario, N1G 2W1 Canada. 519-824-4120

If you have any questions regarding these contracts, please contact Rajna Rakanovic, Procurement Contracting Officer, Purchasing Services at Ext.53779 or rrakanov@uoguelph.ca [3].

Kind regards,

Lis Kuindersma, SCMP

Assistant Manager, Purchasing Services

Financial Services

University of Guelph

Phone: [519-824-4120](tel:519-824-4120) [4] Ext. 53844

Fax: [519-767-1251](tel:519-767-1251) [5]

Lkuinder@uoguelph.ca [6]

Source URL: <https://www.uoguelph.ca/finance/smc-updates>

Links

[1] <https://www.uoguelph.ca/finance/suppliers/by-commodity>

[2] <http://www.uoguelph.ca>

[3] <mailto:rrakanov@uoguelph.ca>

[4] <https://www.uoguelph.ca/finance/519-824-4120>

[5] <https://www.uoguelph.ca/finance/519-767-1251>

[6] <mailto:Lkuinder@uoguelph.ca>