University's Photography Supply SMC with Henry's Being Discontinued

Department: Procurement/ Payables

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Due to very limited number of transactions, the University's Supply Managed Contract (SMC) for photography supplies with Henry's will be discontinued effective November 21, 2016.

Departments need to obtain competitive quote(s) based on total procurement value as required by the Purchasing Policy and make the purchases by PCard, LVPO or HVPO accordingly.

If you have any questions regarding this change, please contact Rajna Rakanovic, Procurement & Contracting Officer, Purchasing Services at ext.53779 or <u>rrakanov@uoguelph.ca</u> [1].

Thank you.

Lis Kuindersma, SCMP

Assistant Manager, Purchasing Services Financial Services University of Guelph Phone: <u>519-824-4120</u> [2] Ext. 53844 Fax: <u>519-767-1251</u> [3] Lkuinder@uoguelph.ca [4]

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