
Can I pay an invoice for goods that I have asked the supplier to hold for us at their warehouse?

No. An invoice cannot be paid until the goods are received.

If the supplier is requiring the payment of invoice, we should make arrangements to have the goods delivered to the University and moved to an appropriate location for storage. Upon receiving the goods, we can then authorize the invoice to be paid.

Source

URL: <https://www.uoguelph.ca/finance/departments-services/procurement-and-payables/covid-19-procurement-operations-updates/can-i-pay>