# All Suppliers with Consolidated Billing with the University

**Department:** Procurement/ Payables

To: All Suppliers with Consolidated Billing with the University
From: Margaret Warren - Manager, Purchasing Services
Date: February xxx, 2024
Re: Invoice Submission for 2023/24 Fiscal Year End

The University of Guelph's 2023/24 fiscal year final date is April 30, 2024. It is imperative that Suppliers submit invoices in a timely manner, aged invoices beyond 60 days create many issues and delays in payment.
In order to keep our year end as clean as possible, Suppliers are requested to submit invoices by May 3rd, 2024 at 12PM EST for goods shipped or service completed before Apr 30th.
For further information or questions please send an email to purchasing.helpdesk@uoguelph.ca [1]

**Source URL:**https://www.uoguelph.ca/finance/all-suppliers-consolidated-billing-university

**Links**
[1] mailto:purchasing.helpdesk@uoguelph.ca