

**PENSION FUND OF THE PENSION PLAN FOR
NON-PROFESSIONAL STAFF
OF THE UNIVERSITY OF GUELPH**

For the Year Ended September 30, 2014



Building a better
working world

INDEPENDENT AUDITORS' REPORT

To the Pension Committee of the
Pension Fund of the Pension Plan for Non-Professional Staff of the University of Guelph

We have audited the accompanying financial statements of the **Pension Fund of the Pension Plan for Non-Professional Staff of the University of Guelph** [Ontario Registration Number 0324632], which comprise the statement of net assets available for benefits as at September 30, 2014, and the statement of changes in net assets available for benefits for the year then ended, and a summary of significant accounting policies and other explanatory information. The financial statements have been prepared by management based on the financial reporting provisions of Regulation 909, Section 76 of the Pension Benefits Act (Ontario).

Management's responsibility for the financial statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the financial reporting provisions of Regulation 909, Section 76 of the Pension Benefits Act (Ontario), and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditors consider internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, these financial statements present fairly, in all material respects, the net assets available for benefits of the **Pension Fund of the Pension Plan for Non-Professional Staff of the University of Guelph** as at September 30, 2014, and the changes in its net assets available for benefits



for the year then ended in accordance with the financial reporting provisions of Regulation 909, Section 76 of the Pension Benefits Act (Ontario).

Basis of accounting and restriction on use

Without modifying our opinion, we draw attention to Note 2 to the financial statements, which describes the basis of accounting. The financial statements are prepared to assist the Pension Committee to meet the requirements of the Financial Services Commission of Ontario. As a result, the financial statements may not be suitable for another purpose. Our report is intended solely for the Pension Committee and the Financial Services Commission of Ontario and should not be used by parties other than the Pension Committee or the Financial Services Commission of Ontario.

Other matter

The financial statements of the **Pension Fund of the Pension Plan for Non-Professional Staff of the University of Guelph** as at and for the year ended September 30, 2013 were audited by another auditor, who expressed an unmodified opinion on those financial statements on March 5, 2014.

Kitchener, Canada
March 06, 2015

Ernst + Young LLP

Chartered Professional Accountants
Licensed Public Accountants



Pension Fund of the Pension Plan for Non-Professional Staff of the University of Guelph
Statement of Net Assets Available for Benefits
As at September 30th
(in thousands of dollars)

	2014	2013
ASSETS		
Investment in Master Trust, at fair value (Note 6)	17,082	15,579
LIABILITIES		
Accrued liabilities (Note 7)	23	23
NET ASSETS AVAILABLE FOR BENEFITS	<u>17,059</u>	<u>15,556</u>

Pension Fund of the Pension Plan for Non-Professional Staff of the University of Guelph
Statement of Changes in Net Assets Available for Benefits
For the year ended September 30th
(in thousands of dollars)

	2014	2013
Increase in net assets available for benefits		
Increase in fair value of investment in Master Trust (Note 6(b))	2,571	2,520
Decrease in net assets available for benefits		
Benefit payments	639	629
Refunds and transfers out	311	-
Investment fees (Note 8)	95	88
Administrative expenses and professional fees (Note 8)	23	25
Total decrease	<u>1,068</u>	<u>742</u>
Net increase for the year	1,503	1,778
Net assets available for benefits, beginning of year	<u>15,556</u>	<u>13,778</u>
Net assets available for benefits, end of year	<u>17,059</u>	<u>15,556</u>

(See accompanying notes)

On behalf of the Pensions Committee:

**Pension Fund of the Pension Plan for Non-Professional Staff
of the University of Guelph
Notes to the Financial Statements
For the Year Ended September 30, 2014**

1. Description of Plan

The following description of the Pension Plan for Non-Professional Staff of the University of Guelph (the "Plan") is a summary only. For more complete information, reference should be made to the Plan Text.

General

The Plan is a contributory defined benefit pension plan and is registered with Canada Revenue Agency and the Financial Services Commission of Ontario ("FSCO") (registration #0324632). The Plan holds units in the Master Trust of the University of Guelph Pension Plans. The Plan is integrated with the Canada Pension Plan ("CPP").

Plan Eligibility

The option of joining this plan has been discontinued.

Service Pensions

A service pension is available based on the number of years of service, to a maximum of 35 years, times the sum of 1.267% (1.367% for USW Local 4120 members, Exempt Group members and CUPE 1334 members) of the best average earnings up to the average CPP year's maximum pensionable earnings ("YMPE") and 1.667% of the difference between the average CPP YMPE and best average earnings. Best average earnings are based on the employee's best 36 consecutive months of earnings. The normal retirement age is 65.

Survivor Pensions

A survivor pension is paid to a spouse, a dependent child, or a named dependent of a plan member if so elected by the plan member.

Refunds

A death refund is payable to the estate of a pensioner or survivor where such pensions have not been paid to the full extent of contributions plus interest. Similarly, a death refund is payable to the named beneficiary of the estate of a plan member where no survivor pension is paid.

A withdrawal refund is payable when the University of Guelph receives an application, subject to lock-in provisions, from a plan member who ceases to be employed by the University of Guelph. The amount of the payment is determined in accordance with actuarial calculations.

Vesting

Pension benefits vest in the plan member immediately upon joining the Plan.

Income Taxes

The Plan is a Registered Pension Plan as defined in the Income Tax Act (Canada) and, as such, is exempt from income taxes.

**Pension Fund of the Pension Plan for Non-Professional Staff
of the University of Guelph
Notes to the Financial Statements
For the Year Ended September 30, 2014**

1. Description of Plan (continued)

Funding Policy

There are no contributing members remaining in the Plan. Two members are disabled and two have over 35 years of services. The University of Guelph is required to provide any additional funding, based on actuarial valuations (the most recent actuarial valuation filed with FSCO was prepared as of August 1, 2013), necessary to ensure that defined benefits will be fully provided for at retirement. There were no required contributions past due at September 30, 2014.

2. Significant Accounting Policies

Basis of accounting

The financial statements have been prepared in accordance with the significant accounting policies set out below that comply with the financial reporting provisions prescribed by FSCO for financial statements under Regulation 909, Section 76 of the Pension Benefits Act of the Province of Ontario. The basis of accounting used in these financial statements materially differs from Canadian accounting standards for pension plans in Section 4600, Pension Plans, in Part IV of the Chartered Professional Accountants of Canada ("CPA Canada") Handbook because it excludes the Plan's pension obligations and related disclosures. Consequently, these pension fund financial statements do not purport to show the adequacy of the Plan's assets to meet its pension obligations. These financial statements present the information of the Plan as a separate reporting entity independent of the Sponsor and Plan participants.

In accordance with Section 4600, Canadian accounting standards for private enterprises in Part II of the CPA Canada Handbook have been adopted for policies that do not relate to the Plans' investment portfolio to the extent that those standards do not conflict with the requirements of Section 4600.

University of Guelph Master Trust

a. Investments

The assets of the Plan are administered in a Master Trust, which includes the assets of other University of Guelph pension plans. The unit value of the Master Trust is calculated based on the fair value of the underlying investments of the Master Trust. Each of the University of Guelph pension plans' interest in the Master Trust is calculated based on the units held by each of the plans. Investments and investment-related liabilities within the Master Trust are carried at fair value. Details of investments and investment-related liabilities are presented in Note 6. Purchases and sales of investments are recorded by the Master Trust on a trade date basis and transaction costs are expensed as incurred. Fair value is the price that would either be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. In an active market, fair value is best evidenced by an independent quoted market price. In the absence of an active market, fair value is estimated based on market conditions at a specific point in time and may not be reflective of future fair values. Fair values of investments within the Master trust are determined as follows:

- i. Cash, cash equivalents and short term investments are valued based on cost plus accrued interest, which approximates fair value.
- ii. Bonds, equities and derivative financial instruments are valued based on quoted closing market prices. If quoted closing market prices are not available for bonds and equities, fair value is determined using observable market data.
- iii. Investments in pooled fund real estate are valued at their reported net asset value per unit.

**Pension Fund of the Pension Plan for Non-Professional Staff
of the University of Guelph
Notes to the Financial Statements
For the Year Ended September 30, 2014**

2. Significant Accounting Policies (continued)

- iv. Private equities are valued based on estimated fair values determined by using appropriate techniques and best estimates by management, appraisers or both.

b. Increase in fair value of investment in Master Trust

Investment income comprises of interest income, recognized as it accrues, plus dividend income, recognized as of the ex-dividend date. Net realized gain on sale and settlement of investment assets and liabilities during the year represents the difference between sale or settlement proceeds and cost. Net change in unrealized gains (losses) on investment assets and liabilities represents the change in the difference between the fair value and cost of investment assets and liabilities at the beginning and end of the year. All realized gains and losses and net changes in unrealized gains and losses on investment assets and liabilities are recorded in the year in which they occur. The Plan's increase in fair value of investment in Master Trust is calculated based on the units held by each plan in the Master Trust.

Foreign currency translation

Investments denominated in foreign currencies are translated into Canadian dollars at the rate of exchange at the year end. Transactions denominated in foreign currencies are translated into Canadian dollars at the rate of exchange on the date of the related transactions.

Contributions, benefit payments, refunds and transfers out

Contributions, benefit payments, refunds and transfers out are recorded on the accrual basis.

Use of estimates

The preparation of financial statements requires the Plan's administrator to make estimates and assumptions. These estimates and assumptions affect the reported amounts of assets and liabilities and disclosure of contingencies at the date of the financial statements, and the reported amounts of increases and decreases in net assets available for benefits during the reporting period. Actual results could differ from those estimates.

3. Investment Risk Management

The objective of the Plan is to achieve medium to long-term growth of its investment portfolio to provide the Plan with assets sufficient to meet the Plan's pension benefit obligations. The Plan invests in the Master Trust. The investments of the Master Trust are primarily exposed to market risk (which includes interest rate risk, currency risk and other price risk), credit risk and liquidity risk. To manage these risks within reasonable risk tolerances, the Master Trust, through each Plan, has an investment policy in place. The investment policy is established by the Board of Governors and set out in the Statement of Investment Policies and Procedures ("SIPP").

The allocation of assets among the various types of investments and the performance of investments are monitored by the investment managers on a monthly basis and are reviewed by the Investment Subcommittee on a quarterly basis.

The Pensions Committee oversees how management monitors compliance with risk management policies and procedures and reviews the adequacy of the risk management framework in relation to the long-term objectives of the Plan.

**Pension Fund of the Pension Plan for Non-Professional Staff
of the University of Guelph
Notes to the Financial Statements
For the Year Ended September 30, 2014**

3. Investment Risk Management (continued)

a. Market Risk

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices.

The Master Trust's exposure to market risk is affected by changes in the level or volatility of market rates or prices, such as interest rates, foreign exchange rates and equity prices. The sensitivity analyses provided below disclose the impact on the Plan's net assets available for benefits as at September 30, 2014. The sensitivity analyses provided are hypothetical and should be used with caution as the impacts provided are not necessarily indicative of the actual impacts that would be experienced as the Plan's actual exposure to market rates may change. Changes in fair values or cash flows based on a variation in a market variable cannot be extrapolated because the relationship between the change in a market variable and the change in fair value or cash flows may not be linear. In addition, the effect of a change in a particular market variable on fair values or cash flows is calculated without considering interrelationships between the various market rates or mitigating actions that would be taken by the Master Trust.

i. Interest rate risk

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market interest rates. The Master Trust is subject to interest rate risk through its holdings of variable interest rate instruments. The SIPP contains guidelines related to investments in interest bearing instruments, which address credit concentration, duration and distribution. These guidelines are designed to mitigate the interest rate risk at a level deemed acceptable by the Pensions Committee.

At September 30, 2014, duration and yield to maturity were 7.08 years and 2.47% (2013 - 7.2 years and 2.9%), respectively, for the Master Trust's fixed income portfolio.

As at September 30, 2014, had market interest rates increased or decreased by 1% with all other variables held constant, the impact on the Plan's net assets available for benefits would have been a decrease or increase of \$0.3 million (2013 - \$0.3 million), respectively.

ii. Currency risk

The Master Trust holds assets denominated in currencies other than the Canadian dollar, the Master Trust's functional currency. It is therefore exposed to currency risk as the value of the financial instruments denominated in other currencies will fluctuate due to the changes in exchange rates. The Plan administrator manages this risk through the use of foreign currency forward contracts, see Note 6(d).

**Pension Fund of the Pension Plan for Non-Professional Staff
of the University of Guelph
Notes to the Financial Statements
For the Year Ended September 30, 2014**

3. Investment Risk Management (continued)

The following sensitivity analysis summarizes the impact on the Plan's net assets available for benefits as at September 30, assuming a 5% absolute change in foreign currency exchange rates, for each currency to which the Plan has a significant exposure:

[in thousands of dollars]	2014	2013
United States Dollar	95	95
Euro	24	26
Great Britain Pound	15	14
Swiss Franc	10	9
Japanese Yen	10	15
Other currencies	18	15
	172	174

iii. Other price risk

Other price risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices (other than those arising from interest rate risk or currency risk), whether those changes are caused by factors specific to the individual financial instrument or its issuer, or factors affecting all similar financial instruments traded in the market. These investments are in the form of equity securities directly held by the Master Trust. The SIPP established a range of 55%-75% for total equities. The Plan administrator adjusts the investment mix in the portfolio in response to changes in market conditions.

The following sensitivity analysis summarizes the impact on the Plan's net assets available for benefits as at September 30, assuming a 10% absolute change in equity prices for each stock market benchmark to which the Plan has a significant exposure:

[in thousands of dollars]	Stock Market Benchmark	2014	2013
Canadian equities	S&P/TSX Composite	406	423
U.S. equities	S&P 500 (\$Cdn)	369	384
International equities	MSCI EAFE Net (\$Cdn)	290	302
		1,065	1,109

b. Credit risk

Credit risk is the risk that one party to a financial instrument will cause a financial loss for the other party by failing to discharge an obligation. The Master Trust manages credit risk through the application and monitoring of its SIPP. The Master Trust assesses all counterparties for credit risk before contracting with them.

**Pension Fund of the Pension Plan for Non-Professional Staff
of the University of Guelph
Notes to the Financial Statements
For the Year Ended September 30, 2014**

3. Investment Risk Management (continued)

The credit ratings of the fixed income portfolio in the Master Trust as at September 30 is as follows:

[in thousands of dollars]	2014		2013	
Credit ratings	\$	%	\$	%
AAA	154,759	43.6%	121,916	44.2%
AA	80,390	22.6%	62,463	22.6%
A	87,055	24.5%	68,409	24.8%
BBB	32,563	9.2%	23,029	8.3%
Not Rated	350	0.1%	311	0.1%
	<u>355,117</u>	<u>100.0%</u>	<u>276,128</u>	<u>100.0%</u>
Plan's share (\$)	<u>4,871</u>		<u>3,949</u>	
Plan's share (%)	<u>1.4%</u>		<u>1.4%</u>	

c. Liquidity risk

Liquidity risk is the risk that the Plan may be unable to meet obligations in a timely manner. In addition to recurring expenses, the Plan is called upon to meet regular pension benefit payments as well as lump sum transfers and refunds that may occur upon retirement or termination of qualifying Plan members. The risk that the Plan would be unable to meet such obligations is managed through the Plan's ongoing monitoring of the individual investment managers and in their ability to liquidate investments in which the Plan has invested. The risk in this area is assessed by the Plan to be insignificant.

A maturity analysis of the fixed investments in the Master Trust as at September 30 is as follows:

[in thousands of dollars]	2014			
Interest bearing instrument	0 to 5 years	6 to 10 years	Over 10 years	Total
Canada	75,731	27,599	28,671	132,001
Provincial	19,626	36,713	54,554	110,893
Municipal	1,784	1,918	1,695	5,397
Corporate	54,758	27,208	24,860	106,826
Total	<u>151,899</u>	<u>93,438</u>	<u>109,780</u>	<u>355,117</u>
Plan's share	<u>2,084</u>	<u>1,282</u>	<u>1,505</u>	<u>4,871</u>

[in thousands of dollars]	2013			
Interest bearing instrument	0 to 5 years	6 to 10 years	Over 10 years	Total
Canada	60,584	25,686	20,750	107,020
Provincial	15,081	27,450	38,740	81,271
Municipal	2,270	803	1,023	4,096
Corporate	46,922	17,952	18,867	83,741
Total	<u>124,857</u>	<u>71,891</u>	<u>79,380</u>	<u>276,128</u>
Plan's share	<u>1,785</u>	<u>1,029</u>	<u>1,135</u>	<u>3,949</u>

**Pension Fund of the Pension Plan for Non-Professional Staff
of the University of Guelph
Notes to the Financial Statements
For the Year Ended September 30, 2014**

4. Fair Value Measurement

The Plan is required to disclose, for each class of financial instruments, the methods and, when a valuation technique is used, the assumptions applied in determining fair values, through a three-level hierarchy, as at the financial statement date. The three levels are defined as follows:

Level 1 - Fair value is based on quoted market prices in active markets for identical assets or liabilities. Level 1 assets and liabilities generally include equity securities traded in an active exchange market.

Level 2 - Fair value is based on observable inputs other than Level 1 prices, such as quoted market prices for similar (but not identical) assets or liabilities in active markets, quoted market prices for identical assets or liabilities in markets that are not active, and other inputs that are observable or can be corroborated by observable market data for substantially the full term of the assets or liabilities. This category generally includes mutual and pooled funds, hedge funds, Government of Canada, provincial and other government bonds, Canadian corporate bonds, and certain derivative contracts.

Level 3 - Fair value is based on non-observable inputs that are supported by little or no market activity and that are significant to the fair value of the assets or liabilities. This category generally includes private equity investment interests (which are comprised of private, externally managed pooled funds with underlying investments in equities, real estate and commodities) and securities that have liquidity restrictions.

[in thousands of dollars]	Level 1	Level 2	Level 3	2014 Total
Canadian				
Cash and cash equivalents		36,908		36,908
Bonds and debentures		354,767	350	355,117
Equities	296,063			296,063
Pooled fund - real estate			51,866	51,866
Foreign				
Cash and cash equivalents		21,374		21,374
Equities	480,193			480,193
Future foreign exchange contracts liability		(1,952)		(1,952)
	<u>776,256</u>	<u>411,097</u>	<u>52,216</u>	<u>1,239,569</u>
Plan's share (\$)	<u>10,648</u>	<u>5,638</u>	<u>716</u>	<u>17,002</u>

[in thousands of dollars]	Level 1	Level 2	Level 3	2013 Total
Canadian				
Cash and cash equivalents		29,981		29,981
Bonds and debentures		275,817	311	276,128
Equities	254,847			254,847
Private equity funds		1,613		1,613
Pooled fund - real estate			31,398	31,398
Foreign				
Cash and cash equivalents		16,745		16,745
Equities	469,194			469,194
Future foreign exchange contracts asset		3,949		3,949
	<u>724,041</u>	<u>328,105</u>	<u>31,709</u>	<u>1,083,855</u>
Plan's share (\$)	<u>10,354</u>	<u>4,692</u>	<u>453</u>	<u>15,499</u>

**Pension Fund of the Pension Plan for Non-Professional Staff
of the University of Guelph
Notes to the Financial Statements
For the Year Ended September 30, 2014**

4. Fair Value Measurement (continued)

During the year ended September 30, 2014 the Master Trust's Level 3 fair value measurements increased by \$20.5 million (2013 - \$25.4 million). The following table presents the reconciliation of Level 3 fair value measurements of the Master Trust as at September 30:

[in thousands of dollars]	2014	2013
Opening Balance	31,709	6,276
Purchases	17,101	23,235
Change in Fair Value during the year	<u>3,406</u>	<u>2,198</u>
Ending Balance	<u>52,216</u>	<u>31,709</u>
Plan's share (\$)	<u>716</u>	<u>453</u>

There have been no transfers in level 3 assets in 2014 or 2013.

5. Management of Capital

The capital of the Plan is represented by the net assets available for benefits. The University of Guelph's objective when managing the Plan's capital is to safeguard the Plan's ability to continue as a going concern and to maintain adequate assets to support the Plan's pension obligations. The SIPP states investment objectives, guidelines and benchmarks used in investing the capital of the Plan, permitted categories of investments, asset-mix diversification and rate of return expectations. The SIPP was last amended effective June 5, 2014. Changes made in the June 5, 2014 amendment included updating all references to the former Investment Management Committee ("IMC") to the new Investment Subcommittee of the Board of Governors ("IS") and updating only the Interim Target Weights of Canadian Equities and Real Estate and Infrastructure from 30% and 0% to 25% and 5%, respectively.

The SIPP outlines the Plan's long-term (five to ten-year period) return objective of a total rate of return at least equal to the going concern discount rate used in the Plan's funding valuation (currently 6.0%). In order to achieve the long-term return objective, the Plan has a target return, net of all brokerage expenses but before all other fees, over moving four-year periods at least equal to a composite index made up of passive investments in appropriate market indices. The asset mix targets and ranges, prescribed by the SIPP, along with the respective benchmarks are as follows:

Component Asset Classes	Benchmark Index	% of Total Assets at Fair Values			
		Target Weight		Permitted Range	
		Interim	Final	Low	High
Canadian equities	S&P/TSX Composite	25%	20%	15%	35%
U.S. equities	S&P 500 (\$Cdn)	20%	20%	15%	25%
International equities	MSCI EAFE Net (\$Cdn)	20%	20%	15%	25%
Total equities		65%	60%	55%	75%
Real estate and infrastructure	IPD Canada Property Index	5%	10%	0%	20%
Fixed income	DEX Universe	28%	28%	23%	38%
Cash and cash equivalents	DEX 91 Day T-Bill	2%	2%	0%	15%
Total fixed income and cash and cash equivalents		30%	30%	25%	40%

The Master Trust's investments fell within the asset mix category ranges as at September 30, 2014.

**Pension Fund of the Pension Plan for Non-Professional Staff
of the University of Guelph
Notes to the Financial Statements
For the Year Ended September 30, 2014**

6. Investment in Master Trust

The Plan is invested in the Master Trust of the University of Guelph Pension Plans. Each of the University of Guelph's pension plans holds units of the Master Trust. As at September 30, 2014, the Plan's investment in the Master Trust consisted of 10,722,561 units (2013 – 10,786,524) of the total 842,866,132 (2013 - 797,571,007) outstanding units of the Master Trust. The Plan accounted for 1.4% (2013 - 1.4%) of the Master Trust's investments. The Plan's investment in the Master Trust had a fair value of \$17.1 million (2013 - \$15.6 million) and a cost of \$13.8 million (2013 - \$13.2 million) at September 30, 2014. The Plan's unrealized gain at September 30, 2014 was \$3.3 million (2013 – \$2.4 million).

(a) The fair value of investments in the Master Trust and the Plan's share as at September 30 are as follows:

[in thousands of dollars]	2014	2013
<i>Canadian</i>		
Cash and cash equivalents	36,908	29,981
Bonds and debentures	355,117	276,128
Equities	296,063	254,847
Private equity funds	-	1,613
Pooled fund - real estate	51,866	31,398
<i>Foreign</i>		
Cash and cash equivalents	21,374	16,745
Equities	480,193	469,194
Accrued investment income	5,804	5,591
	<u>1,247,325</u>	<u>1,085,497</u>
Future foreign exchange contracts asset (liability)	<u>(1,952)</u>	<u>3,949</u>
<i>Market value of Master Trust</i>	<u>1,245,373</u>	<u>1,089,446</u>
Plan's share (\$)	<u>17,082</u>	<u>15,579</u>
Plan's share (%)	<u>1.4%</u>	<u>1.4%</u>

Fluctuations in the comparative figures noted above reflect changes in both asset mix and year end market values of securities held in the Master Trust.

**Pension Fund of the Pension Plan for Non-Professional Staff
of the University of Guelph
Notes to the Financial Statements
For the Year Ended September 30, 2014**

6. Investment in Master Trust (continued)

- (b) Increase in fair value of investment in Master Trust for the year ended September 30 is summarized as follows:

[in thousands of dollars]	2014	2013
Net realized gain	78,215	36,898
Net change in unrealized gains	53,919	79,988
Net change in fair value of investment assets and liabilities	<u>132,134</u>	<u>116,886</u>
Interest income	11,846	10,560
Dividend income		
Canadian	7,340	6,967
Foreign	16,809	16,719
Total investment income	<u>35,995</u>	<u>34,246</u>
	<u>168,129</u>	<u>151,132</u>
Plan's Share (\$)	<u>2,571</u>	<u>2,520</u>

- (c) The following table lists all the investments which have a fair value or cost equal to or greater than 1% of the fair value or cost of the total Master Trust investments as at September 30:

[in thousands of dollars]	Cost	Fair Value
Canadian bonds and debentures		
Canada Housing Trust	63,091	63,876
Government of Canada	62,407	64,386
Province of Ontario	36,371	38,398
Province of Quebec	21,666	22,755
Canadian equities		
Bank of Nova Scotia	10,925	13,563
Royal Bank of Canada	11,533	14,930
Toronto Dominion Bank	10,563	14,451
Canadian pooled fund - real estate		
Greystone Real Estate Fund	<u>46,142</u>	<u>51,866</u>
Total	<u>262,698</u>	<u>284,225</u>
Plan's share (\$)	<u>3,603</u>	<u>3,899</u>

**Pension Fund of the Pension Plan for Non-Professional Staff
of the University of Guelph
Notes to the Financial Statements
For the Year Ended September 30, 2014**

6. Investment in Master Trust (continued)

(d) The Master Trust has entered into foreign currency forward contracts to minimize exchange rate fluctuations and the resulting volatility on future financial results. All outstanding contracts have a remaining term to maturity of less than one year. The notional and fair values of these financial instruments are as follows:

[in thousands of dollars]	2014		2013	
	Notional value	Fair value	Notional value	Fair value
United States Dollar	151,700	(3,570)	138,615	3,418
Euro	37,889	684	36,699	322
Japanese Yen	14,051	428	21,187	616
British Pound	21,855	(26)	20,617	(414)
Other	29,671	532	28,403	7
	255,166	(1,952)	245,521	3,949
Plan's share (\$)	3,501	(28)	3,511	56

**Pension Fund of the Pension Plan for Non-Professional Staff
of the University of Guelph
Notes to the Financial Statements
For the Year Ended September 30, 2014**

7. Accrued Liabilities

[in thousands of dollars]	2014	2013
Investment management fees	16	13
Custodial and performance measurement fees	-	1
Administration fees to the University of Guelph	5	5
Professional fees	1	2
Provincial regulatory fees	1	2
	<u>23</u>	<u>23</u>

8. Fees and Expenses

[in thousands of dollars]	2014	2013
<i>Investment Fees</i>		
Investment management fees	89	81
Custodial and performance measurement fees	6	7
	<u>95</u>	<u>88</u>
<i>Administrative Expenses and Professional Fees</i>		
University of Guelph administrative fee	9	9
Actuarial and pension administrative services	13	13
Legal, accounting and auditing services	-	-
Provincial regulatory fees	-	1
Other	1	2
	<u>23</u>	<u>25</u>

9. Related Party Transactions [in thousands of dollars]

The University of Guelph provides certain administrative services to the Plan. The cost to the Plan for these services for the year ended September 30, 2014 was \$9 (2013 - \$9), being the exchange amount agreed to by the parties, and is included in administrative expenses and professional fees in the statement of changes in net assets available for benefits.

