**Business Representation Form – BOBI Legislation and US Restriction Policy Requirements**

Suppliers should complete this form to indicate their status as an Ontario and\or US business. The University will rely on the representation of the Supplier and has no obligation to verify statements of status.

Completed forms should be submitted to purchasing.helpdesk@uoguelph.ca

Supplier Legal Name

Address

Country of Global Headquarters

Supplier Contact Name Job Title

Email Phone

|  |  |
| --- | --- |
| Ontario Business Representation  | US Business Representation  |

|  |  |
| --- | --- |
| The business is a supplier, manufacturer or distributor of any business structure that conducts its activities on a permanent basis in Ontario and the business either: * 1. has its headquarters or main office in Ontario, or
	2. has at least 250 full-time employees in Ontario at the time of the applicable procurement process.
 | The business is a supplier, manufacturer, or distributor of any business structure (includes a sole proprietorship, partnership, corporation, or other business structure) that: 1. has its headquarters or main office located in the U.S., and
2. has fewer than 250 full-time employees in Canada at the time of the applicable procurement process.
 |
| [ ]  YES [ ]  NO | [ ]  YES [ ]  NO |

|  |  |  |
| --- | --- | --- |
|  |  |  |
|  | *Signature & Date* |  |