

UNIVERSITY OF GUELPH

## Annual Financial Report

---

Summary of Financial Results and Audited Financial Statements for the fiscal year  
May 1, 2009 to April 30, 2010



## Table of Contents

|     |  |    |
|-----|--|----|
| A.  | INTRODUCTION .....   | 1  |
| B.  | FINANCIAL HIGHLIGHTS 2009/2010 .....   | 1  |
| C.  | Comparative Financial Indicators .....   | 4  |
| D.  | REVENUES .....   | 5  |
| D.1 | Provincial MTCU .....  | 5  |
| D.2 | Tuition Revenue .....  | 6  |
| D.3 | OMAFRA (Ontario Ministry of Agriculture, Food and Rural Affairs) Agreement .....               | 8  |
| D.4 | Other Grants and Contracts .....   | 8  |
| D.5 | Sales of Goods and Services .....  | 10 |
| D.6 | All Other Revenues .....   | 10 |
| E.  | EXPENSES .....   | 11 |
| E.1 | Salaries .....   | 11 |
| E.2 | Benefits .....   | 12 |
| E.3 | Operating Expenses .....   | 13 |
| E.4 | Scholarships and Bursaries .....   | 14 |
| E.5 | Interest Expense .....   | 14 |
| E.6 | Unrealized Gain(Loss) on Interest Rate Swaps .....   | 15 |
| F.  | ENDOWMENTS .....   | 15 |
| G.  | CAPITAL AND LONG-TERM DEBT AND INTEREST .....  | 19 |
| G.1 | Capital Asset Amortization .....   | 19 |
| G.2 | Capital Contributions and Acquisitions .....   | 19 |
| G.3 | Long Term Debt and Interest .....  | 20 |
| H.  | CHANGES IN UNIVERSITY NET ASSETS .....   | 22 |
| H.1 | Summary - All Funds .....  | 22 |
| H.2 | Changes in Net Assets, By Fund .....   | 22 |
| I.  | MTCU Budget to Actual Variances .....  | 24 |
| J.  | Auditor's Report .....   | 26 |
| K.  | Statement 1 - Statement of Financial Position .....  | 27 |
| L.  | Statement 2 - Statement of Operations and Changes in Net Assets .....                          | 28 |
| M.  | Statement 3 - Statement of Changes in Internally Restricted Net Assets .....                   | 29 |
| N.  | Statement 4 - Statement of Cash Flows .....  | 30 |
| O.  | Notes to the Financial Statements .....  | 31 |
| P.  | Schedule 1 - Statement of Operations and Changes in Net Assets (by Fund) .....                 | 46 |
| Q.  | Schedule 2 - Statement of Operations and Changes in Net Assets for Ancillary Enterprises ..... | 48 |
| R.  | Schedule 3 – Employee Future Benefits .....  | 50 |

University of Guelph  
**Annual Financial Report**  
For the fiscal year May 1, 2009 to April 30, 2010

---

## A. INTRODUCTION

The following report summarizes University annual financial results for the year ended April 30, 2010 (referred to as “fiscal 2010”). This report consists of two major components. The first, is management’s summary of major financial results for the year; the second presents the audited financial statements for fiscal 2010 including the report from the University’s external auditor. The audited financial statements have been prepared under specific accounting principles that are set by the Canadian Institute of Chartered Accountants (CICA) for not-for-profit organizations.

The University of Guelph receives funds from a variety of sources. Many of these funds are restricted by the agency, organization or donor as to use and may not be used for general operating expenses. As a result, the University records its financial activities on a fund accounting basis where financial transactions are segregated according to major University activities, external restrictions on funding and the expendability of funds. (A fund is a self-balancing set of financial accounts including both balance sheet and income statements.) The University currently reports on five different funds: Operating, Capital, Ancillary Enterprises, Research and Trust and Endowment. A description of each of these funds can be found on Page 31.

## B. FINANCIAL HIGHLIGHTS 2009/2010

This section summarizes significant financial results for fiscal 2010 including major changes, compared to fiscal 2009. For further analysis and details on these changes, refer to the additional sections indicated.

- ❖ **Endowments:** The total market value of University endowment investments grew to \$189.3 million (\$144.2 million in fiscal 2009). The total increase of \$45.1 million (\$27.7 million decrease in 2009) or 31% reflects both positive investment returns of 19.2% (negative 17.6% in fiscal 2009) and capital additions of \$14.5 million (\$6.4 million in fiscal 2009). The recovery of the global financial markets across most major equity asset classes was the main contributor of investment returns. This recovery, while significant, did not fully offset the effect of market declines in 2008 and 2009 in many donor endowment accounts. Consequently, the University will continue to constrain disbursements from certain accounts to ensure capital contributions and longer term spending capacity is protected. Capital additions consist of external donations and transfers directed for specific purposes. Refer to section F for more details on changes to endowment funds.
- ❖ **Revenues:** When compared to fiscal 2009, total University revenues increased by 2.1% or \$13.2 million to \$634.0 million. Most major revenue categories showed some increase with the exception of non-endowment investment income which declined significantly by \$7.5 million as a result of historically low short-term investment returns on University operating cash flows (these cash flows are not associated with endowment investments). Major changes contributing to the net increase in 2009/2010 were:
  - MTCU (Ministry of Training Colleges and Universities) grants increased by \$2.3 million or 1.4%. This small increase (relative to fiscal 2009) reflects major one-time grants received in fiscal 2009 that were not repeated in fiscal 2010. Other provincial grant funding received in fiscal 2010 was targeted for enrolment growth or special projects.
  - Tuition revenues increased by \$13.1 million or 11.8% overall. Most of this increase (82% or \$10.8 million) was earned in graduate and undergraduate degree credit programs as a result of both increased enrolment and tuition. The balance of the increase was realized in a variety of non-degree credit programs such as certificate and training programs.
  - Other Grants and Contracts increased by 2.3% or \$2.3 million mainly as a result of increases in externally restricted revenues in support of spending on research projects.

University of Guelph  
**Annual Financial Report**  
For the fiscal year May 1, 2009 to April 30, 2010

---

(Refer to Section D. for a more complete analysis of revenue changes)

- ❖ **Expenses:** Total University Expenses from all funds increased by 1.5% or \$9.4 million to \$636.6 million compared to fiscal 2009. 92% or \$8.7 million of the total increase was concentrated in salaries and benefits categories;
  - Total salary expenses (from all funds) increased by a net 1.2% or \$3.6 million. The “salaries” category is impacted by several major factors including salary rate increases, changes to total staff complement and one-time costs. When compared with fiscal 2009, the one-time costs for retirement or resignation incentives decreased by \$2.7 million to \$7.6 million (\$10.3 million in fiscal 2009) contributing a 0.9% decrease in total salaries relative to fiscal 2009. In addition, reflecting the University’s multi-year deficit reduction plan, overall staff numbers in most full-time categories decreased contributing to an overall estimated decrease in salaries of 1.7%. The balance of the change in total salaries was mainly the result of negotiated compensation increases. (Refer to section E.1)
  - Total benefit expenses (current and post-employment) increased by \$5.1 million or 5.6% relative to fiscal 2009. The net increase was due entirely to an increase in the post-employment (pension and non-pension) accounting expense<sup>1</sup>. Expenses for post-employment benefits increased by \$5.3 million to \$64.2 million. This net increase consisted of a pension expense increase of \$12.0 million (\$26.5 million in fiscal 2009 to \$38.5 million in fiscal 2010) offset by a decrease of \$6.7 million in non-pension post-retirement expenses (health and dental coverage). The pension accounting expense increase reflects a number of events including the impact of the negative global market conditions including declining interest rates. The decrease in non-pension post employment costs is associated with recent positive experience (relative to previous assumptions) with usage of plan benefits. (Refer to Section E.2)
- ❖ **Capital acquisitions** spending continued at significant levels (\$89.5 million) under a number of major programs including the Knowledge Infrastructure Program (KIP), a joint Federal and Provincial capital program and a Board of Governor’s approved (2007-2011 Capital Renewal Financing Plan) for spending on critical building and campus utilities infrastructure. This 5-year plan (revised in November 2009) will see an estimated \$108 million in expenses and estimated borrowing of up to \$45 million. Spending under this plan is targeted for critical deferred maintenance including campus safety and utilities infrastructure projects. Other objectives include energy conservation projects and in the case of residence buildings, maintaining competitive position through facilities renewal. The difference between spending and borrowing is the result of a combination of special one-time funding received from MTCU restricted for campus infrastructure renewal projects, annual allocations from operating budgets and funding from Student Housing specific for student residence related projects. This funding has helped contain borrowing requirements under this plan however with an estimated \$300 million in deferred maintenances costs (buildings and utilities), the University, subject to Board of Governor’s approval, will continue to balance campus safety and program requirements with the need to assume further debt. (Refer to Section G.)
- ❖ **Unrestricted Deficit** of the University increased by \$45.3 million to \$210.8 million from \$165.5 million compared to fiscal 2009. \$38.6 million or 85% of this increase was due to the increased accounting charge

---

<sup>1</sup> Annual cash contributions do not constitute post-employment “expense” for financial statement purposes. Accounting expense is an estimate of the costs to an employer for the current and future employer pension obligations incurred in a fiscal year. The complex calculation, prepared by the University’s actuaries in accordance with C.I.C.A. accounting guidelines, assigns an annual cost to the pension liability accrued in a year considering both new obligations promised to current employees and the experience of market conditions to pension assets and liabilities.

University of Guelph  
**Annual Financial Report**  
For the fiscal year May 1, 2009 to April 30, 2010

---

for post-employment benefits. A further \$13.4 million increase was a one-time restructuring charge in the Operating budget consistent with the University's multi-year plan to reduce its structural deficit by downsizing in a number of academic and support units. This increase to the deficit was offset by a \$6.7 increase in the ancillary and capital funds of which \$3.9 million is related to the unrealized gain on interest rate swaps.

- The post-employment deficit is the component of post-employment accounting expense that has not been covered by current University revenues. Given the volatility of accounting expenses for post-employment benefits (that, to a large extent are based on current market conditions), it is the University's practice to fund accounting costs through annual allocations that are more constant, with the objective of fully funding these expenses over the longer term. In terms of cash contributions, non-pension post employment benefits are funded on a "pay-as-you" go basis. The University makes pension contributions based on the legislated requirements determined through periodic formal actuarial valuations (the last valuation was completed August 1, 2007 and the next valuation is required August 1, 2010). The University has met all of its cash obligations for post-employment benefits.
- The other component of the increase in the deficit is a \$13.4 million increase related to the University's multi-year plan to eliminate a structural deficit in the MTCU component of the Operating fund. The financial objective of the multi-year plan is to remove \$46.2 million in annual (base) expenses over the four year period of the plan (fiscal 2009 to fiscal 2012). This deficit which increased to \$40.5 million in fiscal 2010 consists of two components;
  1. \$15.4 million of incentive and restructuring program costs. A major element of the multi-year plan is the reduction in total faculty and staff complement with the priority being voluntary retirement or resignations through one-time incentive programs.
  2. In addition, there are \$25.1 million in unfunded annual program costs reflecting the time required to reduce expenses as part of major restructuring plans particularly associated with academic program changes.

The second year of the plan is complete and the total deficit is consistent with the University's 2010/2011 MTCU Operating Budget approved by the Board of Governors on April 14, 2010. This document is available: <http://www.fin.uoguelph.ca/reports/University-budgets>

*As noted in the preceding sections, the 2010 University financial position has been impacted by a number of events such as negative global market conditions, post-employment benefit costs and the University's multi-year plan to reduce structural costs within its Operating budget. The balance of this report will discuss these impacts in more detail and in the context of prior year results.*

University of Guelph  
**Annual Financial Report**  
For the fiscal year May 1, 2009 to April 30, 2010

**C. Comparative Financial Indicators**

The following table has been prepared to provide some major University statistics (financial and other) over the past five years.

**Comparative University Financial Results Fiscal 2006 - 2010**

**Table A**

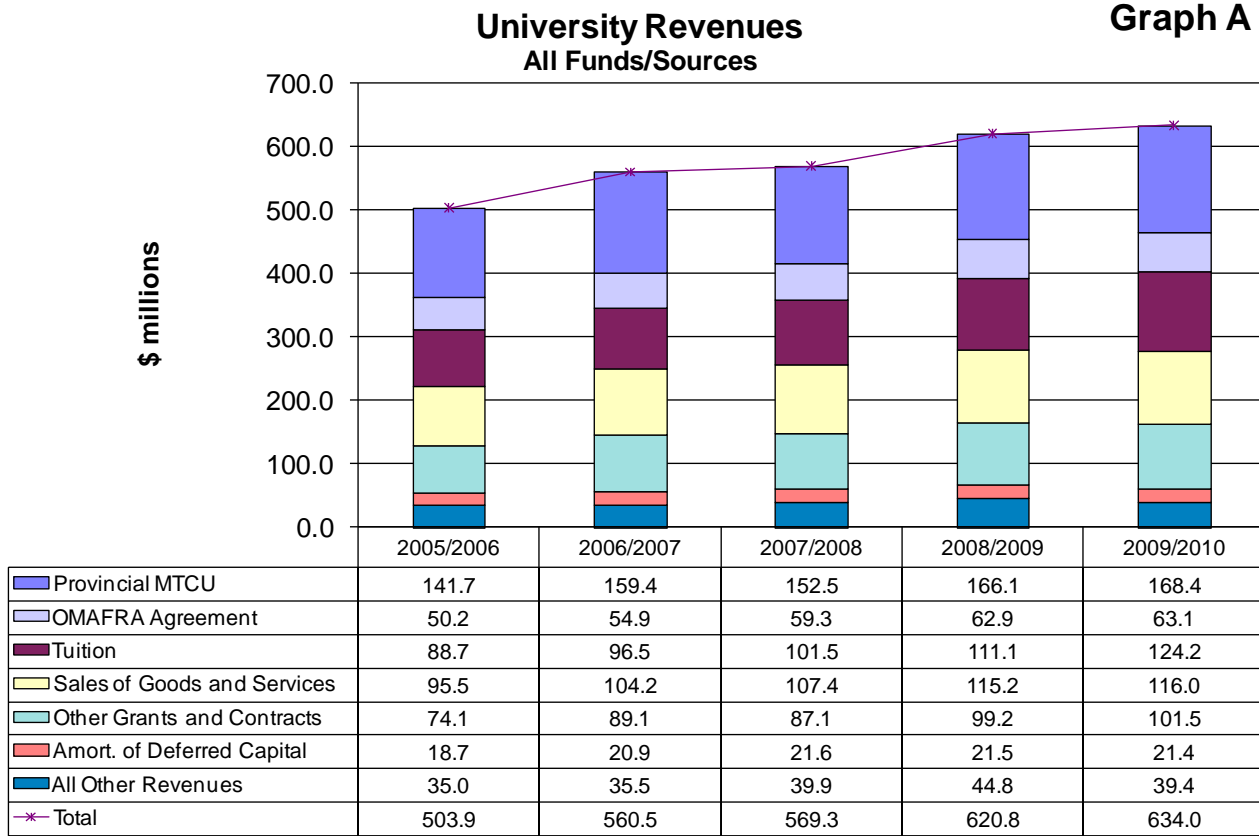
|   | <b>2006</b> | <b>2007</b> | <b>2008</b> | <b>2009</b> | <b>2010</b> |
|---|-------------|-------------|-------------|-------------|-------------|
| <b>Enrolment - University Degree Programs (FTEs)</b>        | 17,538      | 18,286      | 18,290      | 18,664      | 19,772      |
| <b>Faculty and Staff ( Regular Budgeted Positions)</b>      | 2,902       | 2,922       | 2,974       | 3,029       | 2,985       |
| <b>Revenues and Expenses:</b>                               |             |             |             |             |             |
| <b>Total Revenues (\$M)</b>                                 | \$ 503.9    | \$ 560.5    | \$ 569.3    | \$ 620.8    | \$ 634.0    |
| <b>Total Expenditures (\$M)</b>                             | \$ 514.7    | \$ 563.3    | \$ 580.2    | \$ 627.1    | \$ 636.6    |
| <b>Unrealized Gain(Loss) on Interest Rate Swaps</b>         |             |             | \$ (1.2)    | \$ (4.3)    | \$ 3.9      |
| <b>Annual Surplus/(Deficit) (\$M)</b>                       | \$ (10.9)   | \$ (2.9)    | \$ (12.2)   | \$ (10.7)   | \$ 1.3      |
| <b>Revenue year-over-year change</b>                        | 2%          | 11%         | 2%          | 9%          | 2%          |
| <b>Revenue Mix (% of Total Revenues)</b>                    |             |             |             |             |             |
| Provincial MTCU Operating Grants                            | 28%         | 28%         | 26%         | 26%         | 26%         |
| Tuition   | 18%         | 17%         | 18%         | 18%         | 20%         |
| Endowment & Donations                                       | 3%          | 2%          | 2%          | 2%          | 2%          |
| <b>Expenditure year-over-year change</b>                    | 1%          | 9%          | 3%          | 8%          | 2%          |
| <b>Expense Mix (% of Total Expenses)</b>                    |             |             |             |             |             |
| Salaries  | 48%         | 46%         | 48%         | 48%         | 48%         |
| Benefits  | 14%         | 14%         | 13%         | 14%         | 15%         |
| <b>Capital and Capital Debt:</b>                            |             |             |             |             |             |
| <b>Total Debt</b>   | \$ 158.6    | \$ 159.3    | \$ 167.7    | \$ 175.5    | \$ 179.1    |
| <b>- Total Debt per FTE (\$)</b>                            | \$ 9,043    | \$ 8,712    | \$ 9,166    | \$ 9,402    | \$ 9,057    |
| <b>% Debt Service to Revenue</b>                            | 2.6%        | 3.0%        | 2.4%        | 2.1%        | 2.4%        |
| <b>% Debt to Revenue</b>                                    | 31.5%       | 28.4%       | 29.4%       | 28.3%       | 28.2%       |
| <b>Interest Coverage Ratio <sup>1</sup></b>                 | 1.61        | 2.47        | 1.67        | 1.98        | 2.29        |
| <b>Capital Acquisitions (\$M)</b>                           | \$ 100.7    | \$ 68.7     | \$ 54.3     | \$ 69.1     | \$ 89.5     |
| <b>Provincial Capital Grants (\$M)</b>                      | \$ 26.7     | \$ 2.3      | \$ 9.7      | \$ 13.6     | \$ 1.6      |
| <b>Endowments:</b>  |             |             |             |             |             |
| - Externally Restricted (\$M)                               | \$ 143.2    | \$ 162.3    | \$ 151.9    | \$ 127.7    | \$ 169.9    |
| - Internally Restricted (\$M)                               | \$ 20.9     | \$ 22.6     | \$ 20.0     | \$ 16.5     | \$ 19.4     |
| <b>Total Endowment Assets - Market Values</b>               | \$ 164.2    | \$ 184.9    | \$ 171.9    | \$ 144.2    | \$ 189.3    |
| <b>- Total Endowment per FTE (\$)</b>                       | \$ 9,362    | \$ 10,111   | \$ 9,400    | \$ 7,724    | \$ 9,575    |
| <b>Post-Employment Benefits:</b>                            |             |             |             |             |             |
| <b>Pension Plans - Funded Status Surplus/(Deficit)</b>      | \$ (148.5)  | \$ (71.4)   | \$ (121.6)  | \$ (165.3)  | \$ (188.5)  |
| <b>Other Benefit Plans -Funded Status Surplus/(Deficit)</b> | \$ (181.7)  | \$ (237.0)  | \$ (250.0)  | \$ (207.4)  | \$ (221.5)  |
| <b>Latest Valuation Date - Registered Plans</b>             | Sep-03      | Sep-06      | Aug-07      | Aug-07      | Aug-07      |
| <b>Latest Valuation Date - Other plans</b>                  | Jan-04      | Jan-07      | Jan-07      | Jan-07      | Aug-09      |

<sup>1)</sup> Interest Coverage Ratio is the net surplus/deficit excluding interest expense and amortization of capital contributions and depreciation, divided by interest expense.

University of Guelph  
**Annual Financial Report**  
 For the fiscal year May 1, 2009 to April 30, 2010

**D. REVENUES**

University revenue from all sources was \$634.0 million, an increase of 2.1% or \$13.2 million from fiscal 2009 (\$620.8 million). Refer to Graph A. Most major categories of revenue increased in fiscal 2010; the major exception being investment income earned on the University's operating (non-endowment) portfolio. Over the four years since fiscal 2006, total University revenues have grown by 25.8% or \$130.1 million.



The following sub-sections provide details on revenue changes between fiscal 2009 and fiscal 2010.

**D.1 Provincial MTCU**

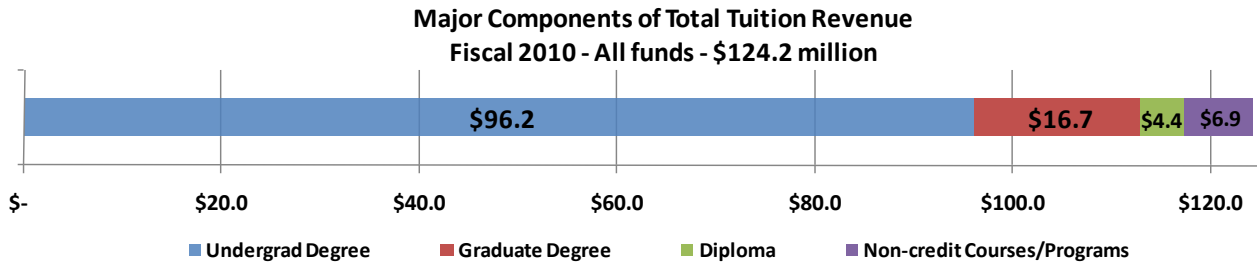
MTCU (Ministry of Training Colleges and Universities) provincial grants increased by \$2.3 million or 1.4%. These grants which comprise 26.6% of total University revenue consist of grants targeted for teaching and infrastructure support and capital projects. The \$2.3 million recognized as revenue in fiscal 2010 consisted of:

- A \$5.1 million (3.1%) increase in total operating grant mainly as a result of graduate and undergraduate enrolment growth.
- A decrease of \$2.8 million (64%) down to \$1.6 million related to capital funding for campus facilities renewal.

University of Guelph  
**Annual Financial Report**  
 For the fiscal year May 1, 2009 to April 30, 2010

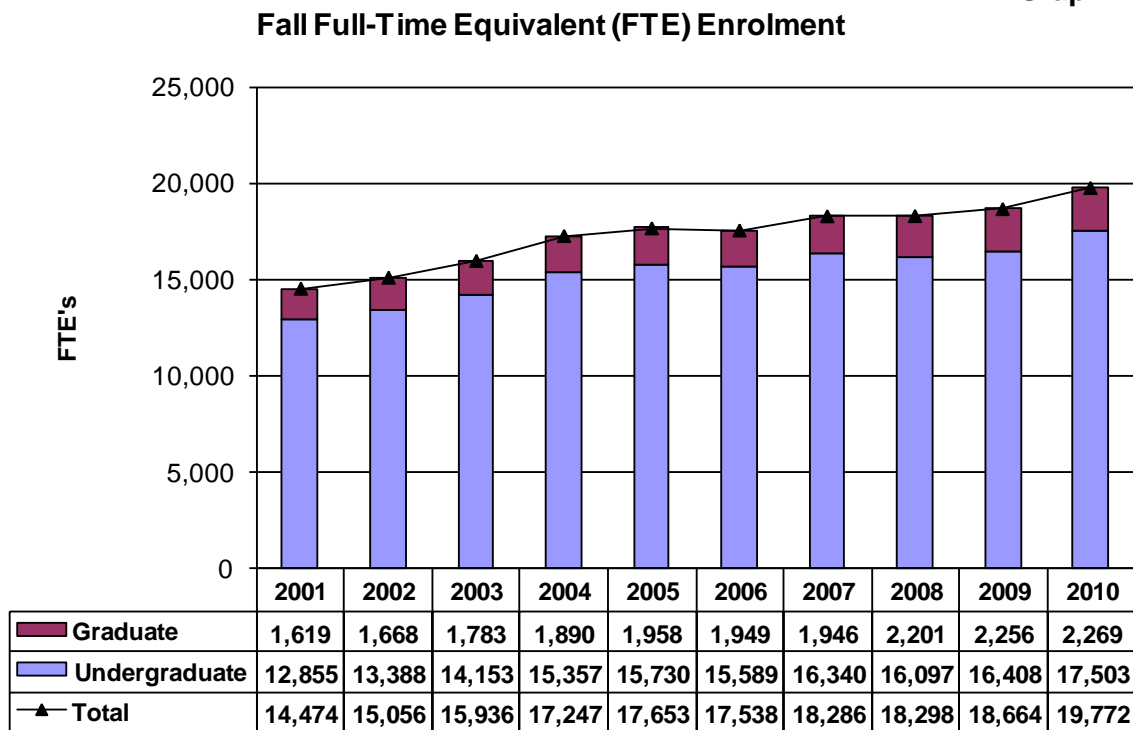
**D.2 Tuition Revenue**

Tuition Revenue (20% of total revenues) totaled \$124.2 million in fiscal 2010 reflecting a \$13.1 million or 11.8% total increase. Tuition Revenue consists of revenues earned for both undergraduate and graduate degree credit programs, diploma, and non-credit programs (refer to the chart below). Non-credit programs include a wide variety of courses such as general continuing education, training, and professional certification programs.



The fiscal 2010 increase in total tuition revenue was the result of a number of factors including increases in both the student enrolment (numbers) and tuition rates charged for programs relative to fiscal 2009. Most degree credit (undergraduate and graduate) tuition levels are determined under strict MTCU guidelines which limit increases for new and continuing students. In fiscal 2010 these rate increases ranged from 0-8% which was consistent with MTCU guidelines and Board of Governors approval. Total degree credit enrolment increased by approximately 6% reflected in 19,772 FTEs (Full-Time Equivalents) as measured in the fall semester of 2009. Refer to Graph B.

**Graph B**





University of Guelph  
**Annual Financial Report**  
For the fiscal year May 1, 2009 to April 30, 2010

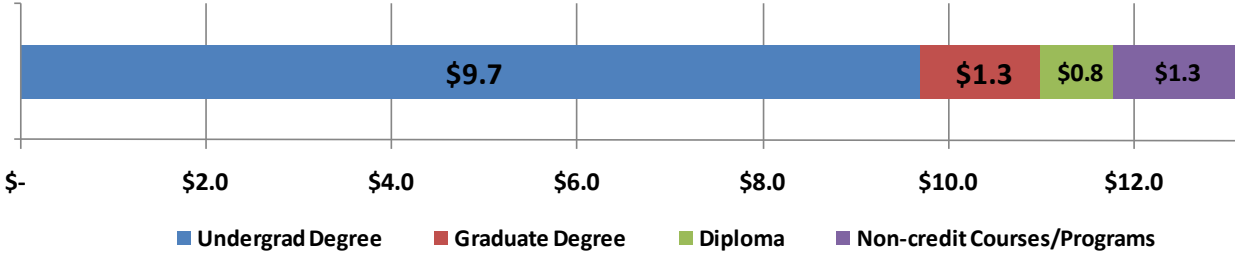
---

Most of the increase in student numbers (1,108 FTE's) was from undergraduate enrolment (1,095 FTE's) reflecting a combination of strong demand and the University's planned response to increased provincial funding for enrolment under the University's Integrated Planning process. Accompanying these students, were additional costs associated with teaching, a variety of support services and student assistance.

In addition, tuition revenues from non-credit and diploma programs experienced a continued increase in demand (an increase of \$2.1 million or 22.8% compared to the previous year). These programs are offered on both the main campus as part of the Open Learning division and the regional campuses of the Ontario Agricultural College (located in Ridgetown, Kemptville and Alfred ).

The chart below presents tuition revenue increases by major program.

**Major Components of Changes in Total Tuition Revenue**  
**Fiscal 2010 - All Funds - \$13.1 million**



University of Guelph  
**Annual Financial Report**  
For the fiscal year May 1, 2009 to April 30, 2010

---

### ***D.3 OMAFRA (Ontario Ministry of Agriculture, Food and Rural Affairs) Agreement***

Historically, OMAFRA has provided significant funding for a number of major research and education programs at the University. On April 1, 2008, this long standing relationship with OMAFRA was renewed for ten years. As part of the renewed agreement, annual funding was increased by \$8.8 million to \$59.1 million. In addition, \$12.5 million will be available annually over a five year period funded from a one-time payment of \$56 million (received in April 2008 and referred to as “New Initiatives” funding). These funds will be disbursed, with interest, over the five year period ending in 2013. This new agreement and the \$56 million one-time payment is a significant commitment to the University which will provide a major platform on which to further innovative research and education in agri-food, environmental sustainability, and animal and human health at the University and in the province of Ontario.

In addition to provincial funding, OMAFRA activities at the University generate revenues at facilities supported under the agreement derived mainly from the sale of goods (agricultural commodities), services (research facilities) and laboratory testing. These non-provincial sources of revenue have grown significantly over the past number of years and provide 20% of total funding for OMAFRA sponsored facilities and programs. General revenues earned under the agreement with OMAFRA are recorded on these statements in the appropriate category such as Sales of Goods and Services or Other Revenue. Because of the restricted nature of provincial funding under the contract with OMAFRA, recognition of revenue from provincial funds occurs only as these funds are spent. Unused provincial funds are recorded as deferred revenue on the University’s balance sheet until required. Under the terms of the Agreement, investment income related to Agreement cash flows is credited to the Agreement forming part of the overall funding available. All OMAFRA Agreement revenues and expenses including funding for indirect support costs and capital projects are treated as a separate restricted account within the Operating Fund and must be fiscally balanced. It therefore has no direct financial impact on the net income of the Operating Fund. A separate audited report is prepared for Agreement program revenues and expenses each year.

In fiscal 2010, provincial revenues under the new OMAFRA Agreement remained relatively flat when compared to 2009 (\$0.2 million increase over 2009). This change in revenues (matching expenses), does not reflect the full capacity of new funding received as a restructuring of programs and allocations continues to incorporate new directions and priorities of the 2008 Agreement. It is expected recorded revenue will increase significantly in future years as the full impact of the new funding is realized. The increase in revenues recorded under the “OMAFRA Agreement” category does not reflect provincial New Initiatives revenues of \$5.8 million recorded in the “Other Grants and Contract” category.

### ***D.4 Other Grants and Contracts***

This revenue category records funding that is restricted by a large number of external governments, organizations or individuals for specific purposes. The major component is funding for research projects. Research activities in this category are comprised of about 5,000 individual accounts that record both revenues and expenses for each grant, contract or specific purpose grant. Major sources of research funding include federal research grants such as the Tri-Councils,<sup>2</sup> CFI (Canada Foundation for Innovation), and provincial infrastructure funding and contracts from industry for sponsored-research projects. Research funds and related expenses restricted for capital purposes are reported under the Capital Fund.

---

<sup>2</sup> Includes NSERC (Natural Sciences and Engineering Research Council), SSHRC (Social Sciences and Humanities Research Council), CIHR (Canadian Institute of Health Research), CRC’s (Canada Research Chair), and NCE’s (Networks of Centres of Excellence)

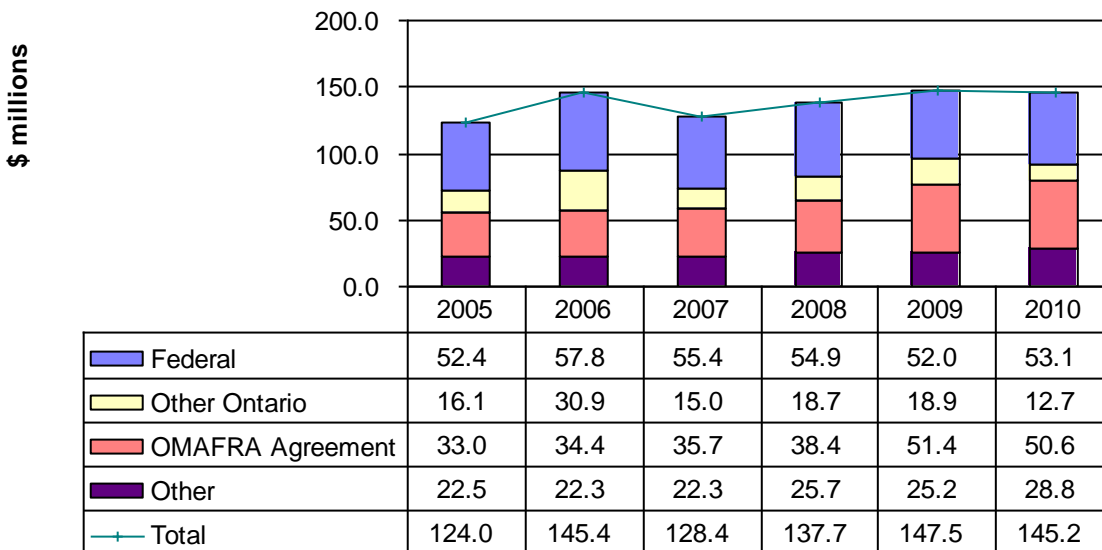
University of Guelph  
**Annual Financial Report**  
 For the fiscal year May 1, 2009 to April 30, 2010

In fiscal 2010, revenue recognized for financial statement purposes<sup>3</sup> increased by \$2.3 million, \$2.1 million of which is increased funding recognized from OMAFRA under the New Initiative envelope (refer to section D.3). The balance of the increase or \$0.2 million was primarily research revenue restricted for fiscal 2010 spending which increased relative to fiscal 2009.

In terms of research funds, \$145.2 million was received and allocated to departments in fiscal 2010 (\$147.5 million in 2009). Refer to Graph C. The funding was received largely from external sponsors as restricted revenue for both operating and capital purposes.

**Graph C**

**Research Funding Allocated  
by Major Source**



<sup>3</sup> Research funding is restricted for specific purposes by external sponsors, and under C.I.C.A. accounting principles, cannot be recognized as revenue in the financial statements until the designated expenses are incurred. Therefore, while actual funding (cash) may be received in a fiscal year, it may not be recognized or recorded as revenue until future years. In the interim, the funding is recorded as a Deferred Contribution on the University's Statement of Financial Position (refer to page 33 for the accounting policy on revenue recognition).

University of Guelph  
**Annual Financial Report**  
For the fiscal year May 1, 2009 to April 30, 2010

---

*D.5 Sales of Goods and Services*

This category remained relatively flat (increase of \$0.8 million or 0.6% over 2009). The largest change was a \$0.6 million increase in OMAFRA related goods and services (i.e. laboratory services, and sales of produce & animals). Ancillary Enterprises revenues increased \$0.1 million as a result of general price increases offset to a large extent by reduced sales especially in Hospitality Services, despite increasing enrolment numbers in fiscal 2010. The balance of \$0.1 million in net increases was the result of a large variety of activities such as user fees charged for OVC (Ontario Veterinary College) teaching hospital services particularly the small animal clinic, printing, and recovery of miscellaneous service costs.

*D.6 All Other Revenues*

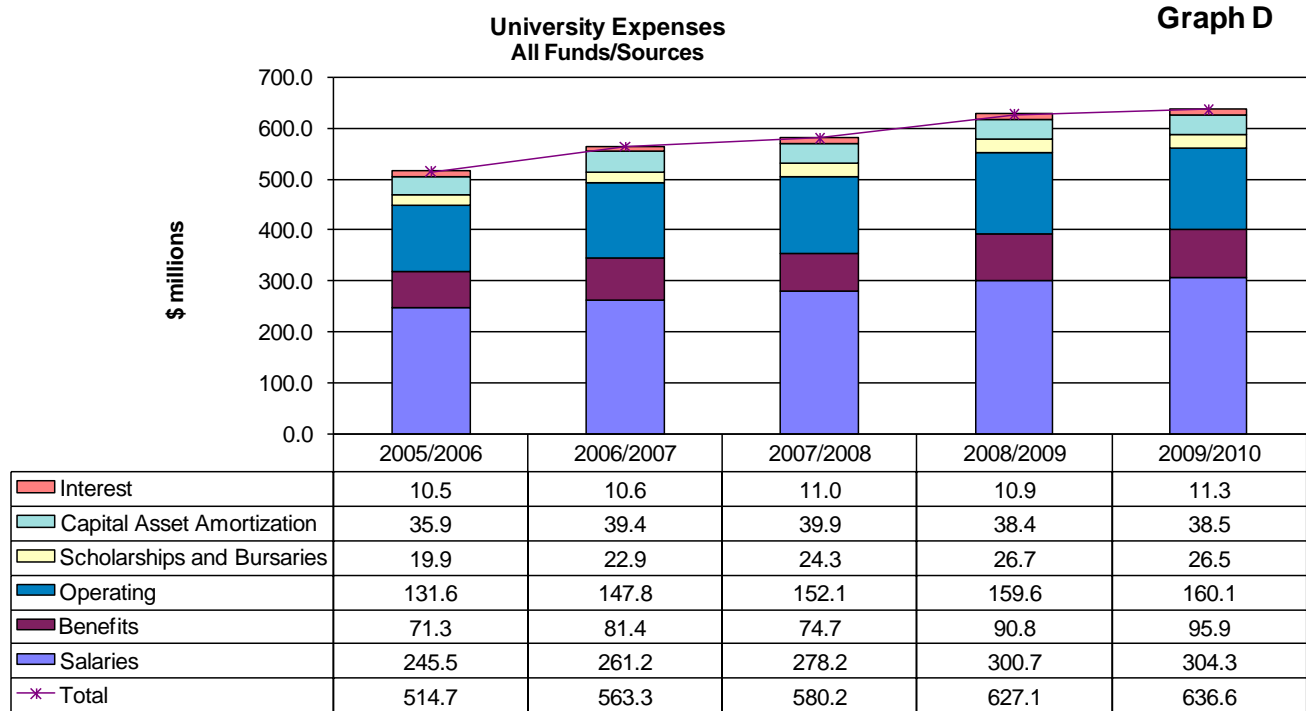
This category (on Graph A) summarizes revenues from donations of \$8.4 million, investment income of \$3.9 million and all "Other" revenue of \$27.1 million.

In fiscal 2010, combined revenues from these sources decreased by \$5.4 million or 12.1% compared to 2009. The major component of the decrease was short-term non endowment investment income (\$7.5 million decrease), offset by an increase in donations (\$0.8 million), and \$1.1 million increase from the University's 50% share in the operations of the University of Guelph-Humber joint venture. The balance of the net increase in this category was from a large variety of miscellaneous sources reflecting increased level of activities.

University of Guelph  
**Annual Financial Report**  
For the fiscal year May 1, 2009 to April 30, 2010

**E. EXPENSES**

University expenses, which totaled \$636.6 million, increased 1.5% or \$9.5 million from fiscal 2009 (\$627.1 million). Refer to Graph D.



**E.1 Salaries**

(48% of total expenses): Total salary expenses (from all funds) increased by a net 1.2% or \$3.6 million. The “salaries” category is impacted by several major factors including salary rate increases, changes to total staff complement and one-time costs. When compared with fiscal 2009, the one-time costs for retirement or resignation incentives decreased by \$2.7 million to \$7.6 million (\$10.3 million in fiscal 2009) contributing a 0.9% decrease in total salaries relative to fiscal 2009. The incentives are part of a Board of Governors approved multi-year plan to reduce the total staff complement funded from the University’s MTCU Operating budget.

Most departures under this plan and the related cash flows will not occur until May 1, 2010<sup>4</sup>. Under the plan, which covers the fiscal periods 2009 to 2012, \$46.2 million is scheduled to be removed from the annual net costs of the MTCU Operating budget with the objective of eliminating the structural deficit by fiscal 2012. Reflecting this plan, overall staff numbers in most full-time categories decreased, contributing to an overall estimated decrease in salaries of 1.7%. The balance of the change in total salaries was essentially the result of negotiated compensation increases.

<sup>4</sup> Under accounting guidelines, the total expense for these costs must be recorded when the commitment to pay the resignation or retiring allowance is made not at the time of the cash payment or departure.

University of Guelph  
**Annual Financial Report**  
For the fiscal year May 1, 2009 to April 30, 2010

---

### **E.2 Benefits**

(15% of total expenses) increased by \$5.1 million to \$95.9 million or 5.6%. The employer cost of benefits consists of a wide variety of negotiated (e.g., extended health and dental care) and statutory benefits (e.g., Employment Insurance, Canada Pension Plan and Employer Health Tax). In addition, the University is the sponsor of three defined pension plans that provide eligible employees pension coverage. Further post-employment benefits include a portion of the extended health and dental coverage which is provided to retirees under a cost sharing arrangement. For audited statement purposes, all employer future obligations for employee post-employment benefits are accounted for as they are earned (accrued), not as they are actually paid (cash). While application of this standard can create significant changes in accounting expense from year to year (the expense calculation is dependent on financial market conditions at measurement date each fiscal year), the accounting expense can be an indicator of future cash requirements.

For active employees (non-retirees) employer benefit costs are funded and expensed in the audited statements essentially on a cash basis each year. Those costs in fiscal 2010 (total of \$31.7 million) showed a net decrease of \$0.2 million. While most negotiated benefit costs showed expected increases, these were offset by a small reduction in statutory benefit costs in fiscal 2010, relative to fiscal 2009 most of which can be attributed to reduced regular full-time staff complements.

Overall employee benefit expenses are now 31.5% of salaries (30.2% in fiscal 2009). Refer to Graph E. The largest component of employer benefit costs are those for post-employment (pension, health and dental). Refer to Schedule 3 - Employee Future Benefits on Page 50 for more detail on the calculation of post-employment expenses.

#### **Post-employment Benefits:**

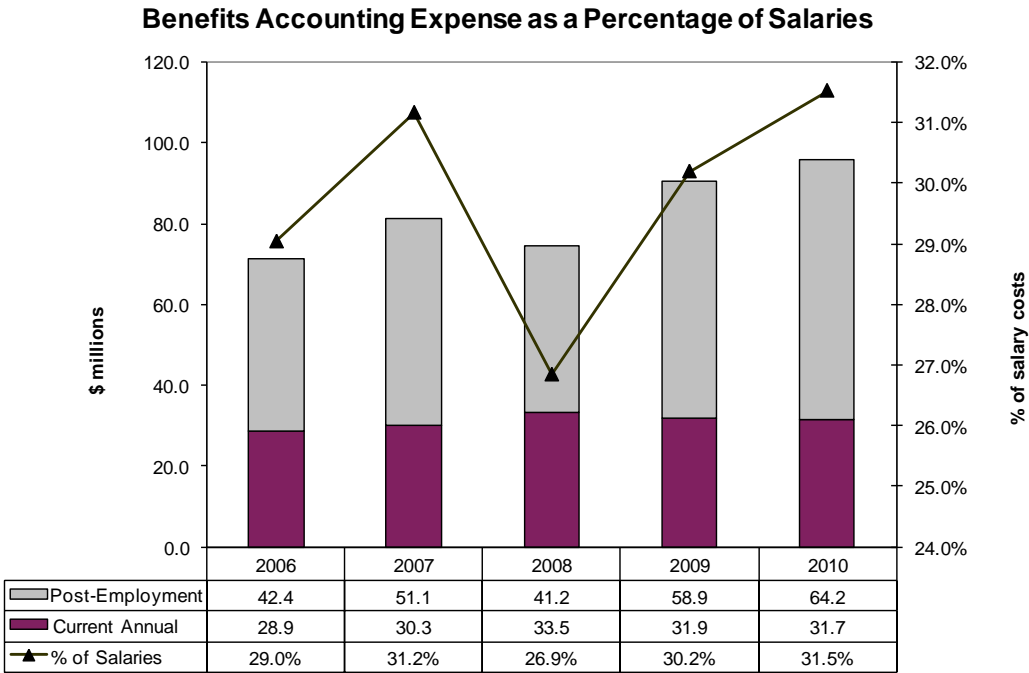
In Ontario, cash requirements (not accounting expense), for defined benefit pension plans are governed by provincial legislation. This legislation, the Pension and Benefit Act (PBA), prescribes the reporting and methodologies for determining the funded status (and any cash requirements) for sponsors of defined benefit pension plans. The University manages a major pool of segregated pension assets to provide funding for future pension obligations. Any shortfalls in asset values (including employee contributions) relative to estimated liabilities must be funded by the plan sponsor from its current assets in the form of cash contributions. Measurement of funding requirements, referred to as an actuarial valuation, is required no less than every three years. As a result of an August 1, 2007 valuation, the date of the University's last pension valuation, the University has made major cash contributions totaling \$89.9 million within the past three fiscal years. The next required actuarial valuation date is August 1, 2010.

Current projections, based on existing provincially mandated regulations (under the current PBA), indicate that by August 1, 2010, required University cash contributions will increase substantially. This is the result of the past several years of relatively poor financial market conditions (negative equity returns and low interests rates) which have eroded pension asset values and increased computed liability values. *(Recent provincial regulatory changes have provided options for the University to seek temporary relief in terms of deficiency payment schedules. While full details of the conditions for accessing this potential relief are not yet available, indications are that relief is conditional on restructuring of benefit costs and cost sharing under the plans. The University is reviewing contribution and restructuring alternatives in the context of this change in regulation with the objective of reducing both the volatility of employer costs and total liabilities under these plans.)*

University of Guelph  
**Annual Financial Report**  
 For the fiscal year May 1, 2009 to April 30, 2010

Unlike defined benefit pension plans, future estimated costs (liabilities) for non-pension post employment benefits (dental and extended health coverage for retirees) are not required to be funded and are effectively recorded on a pay-as-you go basis whereby only current cash requirements are met. In fiscal 2010, non-pension post employment expenses decreased 20.6% from \$32.4 million to \$25.7 million however liabilities increased 14% from \$150.4 million to \$171.9 million relative to fiscal 2009. The expense reduction reflects a slight decline in usage experience (relative to previous assumptions) while the increase in liabilities is a result of declining long-term interest rates used to calculate total expected future costs. While not an immediate cash requirement, these liabilities indicate significant future requirements based on usage and cost estimates. In fiscal 2010, cash contribution for these plans increased 2.4% to \$4.2 million from fiscal 2009.

**Graph E**



The 2008 reduction in post-employment benefits costs reflects the impact of significant asset gains in 2007/2008, which temporarily offset a portion of increasing pension liabilities.

**E.3 Operating Expenses**

(25% of total expenses) were relatively steady in 2010 increasing \$0.5 million or 0.3%. One of the largest components of the increase in fiscal 2010 was research related expenditures that rose by \$1.5 million reflecting an increase in research spending. Also of note is that while most other operating categories experienced minor changes, overall campus utility expenses increased by \$1.0 million (total net costs of \$19.6 million) reflecting the significant rate increases for electricity that were partially offset by a combination of favourable pricing on natural gas contracts and an investment in more efficient utility delivery and utilization systems. The overall increase in Operating Expenses was offset by a \$0.9 million reduction in minor (non-capital) renovations which is a result of a focus on capital type renovations versus smaller renovations and repairs.

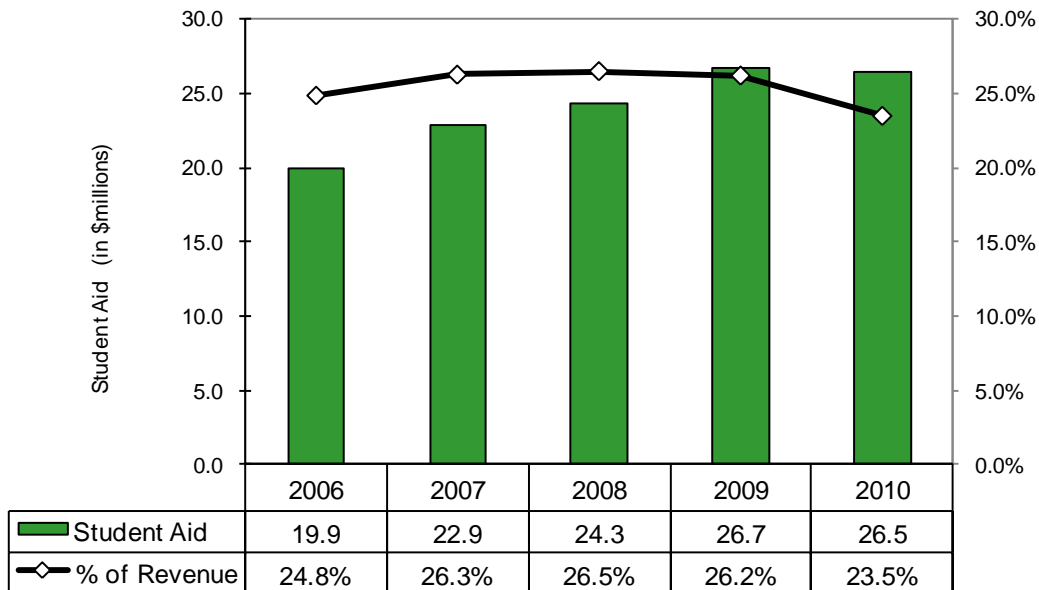
University of Guelph  
**Annual Financial Report**  
 For the fiscal year May 1, 2009 to April 30, 2010

**E.4 Scholarships and Bursaries**

Total University spending on Scholarships and Bursaries decreased by \$0.2 million or 0.7% to \$26.5 million (\$26.7 million in fiscal 2009). Refer to Graph F.

Scholarships and Bursaries have two main sources of funding: the Operating Fund and externally restricted funds, e.g., grants, donations and endowments. In fiscal 2010, the University made a decision to reduce spending from all endowments as a result of previous fiscal year's negative return on endowment investments. This temporary restriction of spending will assist in the recovery of fund balances and the longer term spending capacity of endowments. In fiscal 2010, this action resulted in a decrease of \$1.1 million in spending for student awards from endowments when compared to 2009. Helping to offset most of this reduction was \$0.9 million increase within the Operating Fund as a result of the University's planned increased allocation for student assistance (for primarily needs-based awards) in the 2009/2010 Operating budget. Student aid funding is now approximately 23.5% (26.2% in 2009) of total credit tuition revenues. Of the \$26.5 million, 59% was funded from the Operating Fund and 41% from trust (restricted) funds, including endowments.

**Student Aid: Scholarships, Bursaries** **Graph F**  
*As a Percentage of Tuition Revenue (Credit)*



**E.5 Interest Expense**

Interest expense increased by 3.1% as a result of the additional debt servicing associated with new capital borrowing. (Refer to section G)



University of Guelph  
**Annual Financial Report**  
For the fiscal year May 1, 2009 to April 30, 2010

---

### **E.6 Unrealized Gain(Loss) on Interest Rate Swaps**

In fiscal 2008, the University implemented a new accounting policy related to “financial instruments”<sup>5</sup> consistent with requirements of the C.I.C.A. While these changes have no material impact on cash, the policy requires that financial instruments be valued annually at fair value (e.g., market value for investments and interest rate swaps) and that changes in the fair value are recorded in the Statement of Changes in Financial Position (income statement) each year. These are non-cash entries that reflect changes in the market values of interest rates swaps measured on April 30th each year. As market interest rates decline, the fair value of variable to fixed interest rates swaps decline. Conversely if interest rates increase, gains would be recognized under this new policy.

To the extent that the University holds these swaps to maturity, these reductions will not be realized. Interest rates swaps were entered into in order to fix debt service costs on long term debt (reducing short-term interest rate risk). It is the University’s practice to hold all interest rate swaps until the maturity of that debt and related swap. These contracts are recorded at the mark-to-market value based on prevailing interest rates at year end. The Unrealized Gain (Loss) on Interest Rate Swaps in the current year was a gain of \$3.9 million (loss of \$4.3 million in 2009) reflecting the year end market value of these contracts as long term interest rates increased marginally from April 30, 2009 to April 30, 2010.

### **F. ENDOWMENTS**

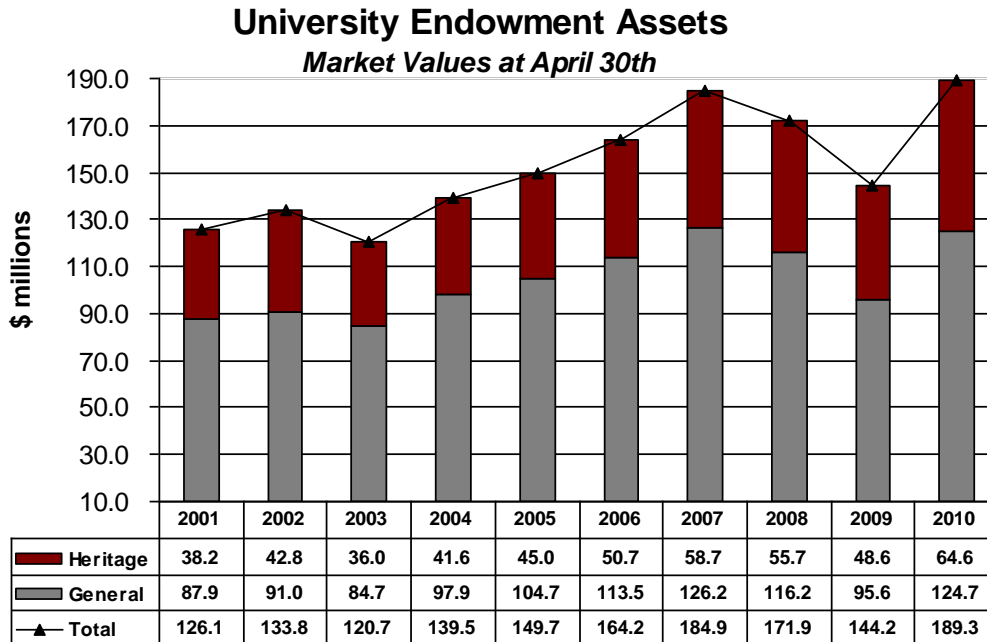
The Endowment Fund is composed of restricted segregated funds provided by external benefactors or established by the Board of Governors. While all University endowments are pooled for investment purposes, there are two major endowment funds with different spending objectives; the Heritage Fund<sup>6</sup> (investments of \$64.6 million) and the General Endowment Fund (investments of \$124.7 million). Refer to Graph G on the following page. Within the General Endowment Fund there are over 900 individual accounts reflecting individual spending objectives established by both donors and the Board of Governors. In total, the market value at April 30th of all endowment investments had increased by \$45.1 million or 31.3% from \$144.2 million in 2009 to \$189.3 million in 2010. The increase in market value is the result of positive investment returns of 19.2% (-17.6% in fiscal 2009) in addition to capital additions of \$14.5 million, net of funds allocated for disbursements.

---

<sup>5</sup> “Financial instruments” for the purposes of the University’s statements include all investments, receivable, payables, loans or derivatives (interest rate swaps or forward contracts.)

<sup>6</sup> The **Heritage Fund** was created in 1991 by a declaration of trust of the Board of Governors with the intention that the capital of the fund be held in perpetuity for University strategic purposes. The main sources of growth for the fund are proceeds of University real estate sales, leases from Board-designated properties and investment income earned on the capital of the fund. Distributions from the fund are made in accordance with a formula based on a five-year average of market returns after providing for inflation protection and growth. Management of the fund was delegated by the Board of Governors to the Board of Trustees.

## Graph G



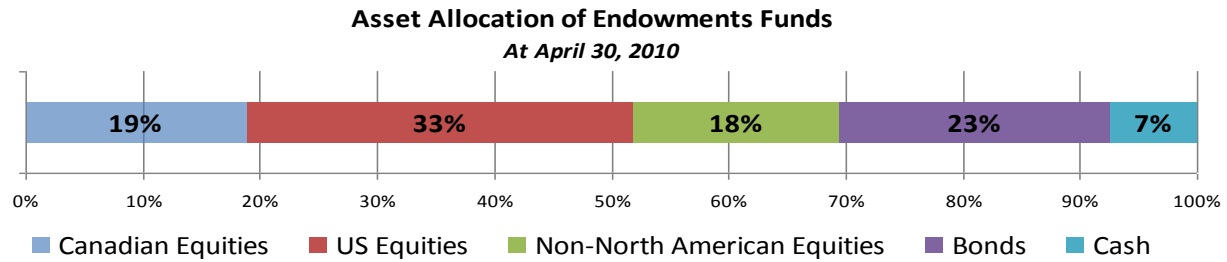
The primary objective of all endowment funds is to provide a permanent source of funding by investing the principal amount of a gift and making a portion of the total investment return available for spending. In addition, the goal of the University of Guelph’s endowment is to preserve the purchasing power of the endowment account over the long-term. The realization of this objective is achieved in two ways: spending only a portion of total investment returns; and investing in asset classes (e.g., equities) that yield sufficient investment returns to provide inflation protected spending. For most<sup>7</sup> University endowments, annual spending is limited to a percentage of each account’s total endowment asset value averaged over the most recent moving four year period. For example, the annual spending rate of the General Endowment Fund was set at 3.5% of the average asset value in fiscal 2010.

The University’s endowment assets are managed as a single portfolio of investments in a number of different asset classes. These include Canadian and Global equities as well as fixed income investments such as government and corporate bonds. Investments in equities, while more volatile, provide greater long-term returns that are more effective for preserving the real spending power of endowment funds. This strategy is well accepted for the management of endowments and historically has met the University’s endowment objective. At April 30, 2010, 70% of the portfolio was in equities and 23% was in bonds and 7% in cash. Refer to the chart on the next page.

<sup>7</sup> Spending under the Heritage Fund is governed by a different formula that limits disbursement to the average of a rolling five-year net investment return after having provided for inflation protection and growth of the Heritage portfolio.

University of Guelph  
**Annual Financial Report**  
For the fiscal year May 1, 2009 to April 30, 2010

---

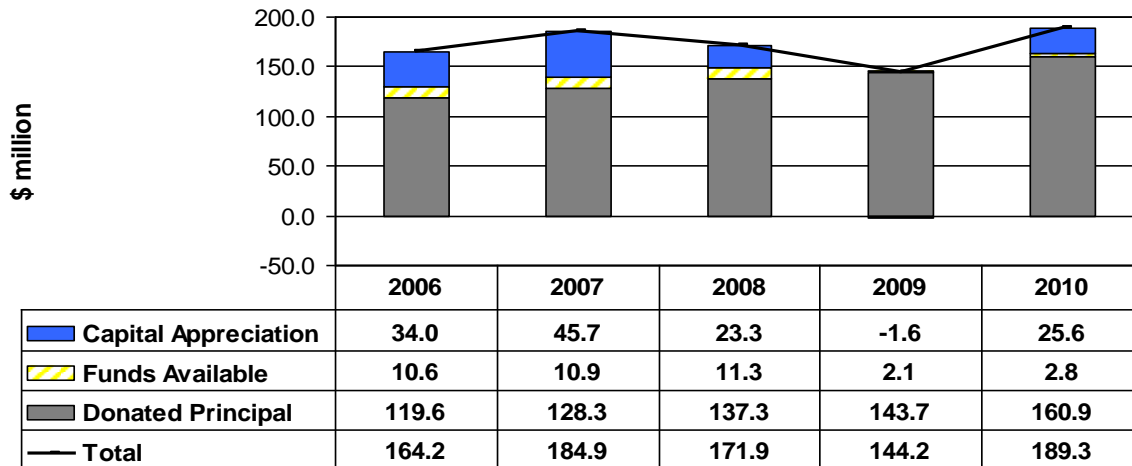


**Endowment Spending:** The difference between actual total market returns and the spending rate (referred to as Capital Appreciation) is accumulated each year in the endowment fund to provide for capital protection, growth, and if required, to supplement annual returns in meeting annual disbursement. As a result of 2008 and 2009 negative investment returns much of the accumulated capital protection of endowments was eroded (refer to Graph H on the following page). Consequently, in fiscal 2010, endowment spending from many of the individual General Endowment accounts was restricted. This difficult decision was taken to protect the long term capacity of endowments and to strengthen the ability of these accounts to fully recover market losses.

While the impact of restricting endowment spending in 2010 had some relatively minor impact on University operations e.g., endowed faculty chairs, the major impact was on student assistance (55% of all University endowments are allocated to student assistance. Refer to Graph I. Accordingly, the University took action to offset a major portion of the loss in endowment support for student assistance by allocating temporary funding from the 2009/2010 MTCU Operating Budget for certain University commitments for multi-year scholarships and to provide needs based assistance where possible. While the fiscal 2010 recovery in endowments was significant, not all accounts are fully capable of resuming spending and it is anticipated that selected restrictions on spending will remain in place during fiscal 2011.

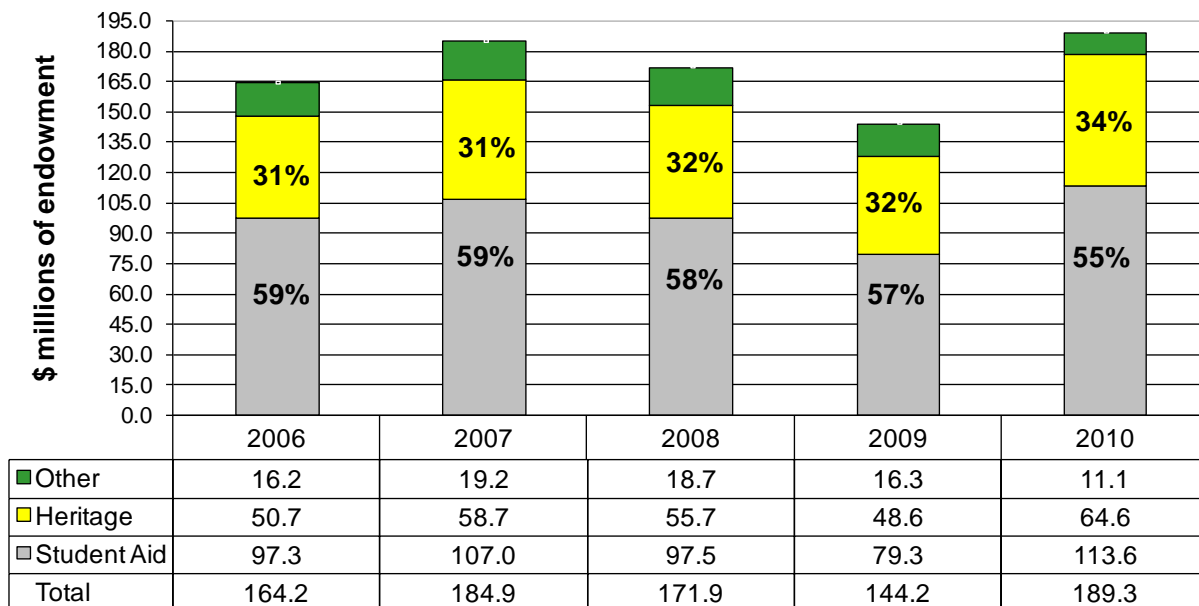
University of Guelph  
**Annual Financial Report**  
 For the fiscal year May 1, 2009 to April 30, 2010

**Allocation of University Endowment Investments** **Graph H**  
*(Including Heritage and General Endowment Funds)*



*Note: "Funds Available" are calculated in accordance with endowment policy: Any unspent funds are accumulated for future years as "Capital Appreciation".*

**Allocation of University Endowments** **Graph I**



University of Guelph  
**Annual Financial Report**  
For the fiscal year May 1, 2009 to April 30, 2010

---

## G. CAPITAL AND LONG-TERM DEBT AND INTEREST

### G.1 Capital Asset Amortization

In accordance with accounting principles, the cash expenditures for major acquisitions, such as equipment and buildings are not charged to expenses as they occur but over the expected useful life of the related asset. (Refer to note 2(j) on Page 33 for the specific accounting policy). The charge to expenditures is called Capital Asset Amortization. In fiscal 2010 this charge increased by \$0.1 million or 0.3% to \$38.5 million from 2009 as a direct result of capital acquisition.

### G.2 Capital Contributions and Acquisitions

Over the course of the fiscal year the University completed a number of major capital acquisitions (funds spent) funded from a variety of sources (“capital contributions” – funds received) or financed with new external debt. The following is a description of the major capital activity that occurred during the year. Although this activity is not apparent in the audited financial statements, it is reflected in the cash flow and the additions and deletions related to capital assets. Capital Contributions are funds designated by either external restriction or Board of Governor’s approval for capital projects. Capital Acquisitions are major building/renovation projects and equipment purchases including construction-in-progress (projects not yet completed).

In the fiscal 2010 financial statements, the net book value of capital assets increased by \$50.9 million (\$30.6 million in 2009), reflecting expenditures on capital and construction-in-progress in several building/renovation projects of \$89.5 million (\$69.1 million in 2009; refer to Graph J) less capital asset amortization of \$38.5 million. These acquisitions will be funded through a combination of new debt, external grant or contract funding, donations, student residence user fees and designated funds in the University’s Operating Budget.

- **Capital Contributions received (total \$15.7 million):**
  - \$1.6 million (\$1.6 million in 2009) in MTCU facilities renewal grants were received. The contribution is restricted for deferred maintenance repairs and renovations to the campus physical plant infrastructure. Given the age and usage of University buildings and past deficiencies in funding, at least \$200 million in deferred maintenance costs for buildings alone have been estimated<sup>8</sup>. Facilities renewal funding is allocated to deal with the highest priority items such as safety and emergency repairs;
  - \$10.8 million in Canada-Ontario Knowledge Infrastructure Program (KIP) funding was received from MTCU restricted for a major Axelrod Building repurposing. The maximum Federal and Provincial funds eligible under this program are \$33.6 million and in order to receive these funds the project must be substantially complete by March 31, 2011;
  - \$1.9 million from MTCU-Graduate Education Expansion in support of the Axelrod Adaptive Repurposing project;
  - \$0.2 million of interest was earned on invested funds received from the federal government and OMAFRA for Phase 1 of the Ontario Veterinary College (OVC) redevelopment project. Invested funds are restricted for the renovation and expansion of the veterinary hospital, laboratories and research buildings. This project includes the new Large Animal Isolation Hospital and the Pathobiology/Animal Health Labs Facility. By the end of fiscal 2010, \$43.5 million had been spent for these projects ;
  - \$0.2 million was received from Student Energy Retrofit Funds to support the cost of electrical retrofit projects throughout the University;
  - \$0.1 million was received in donations designated for capital projects;

---

<sup>8</sup>The University has a Board-approved five year financing plan (2007-2011) for investment in high priority deferred maintenance projects including residence buildings. The costs under this plan are to be funded from a combination of the designated provincial grants, residence fees and borrowing which in the absence of any provincial or federal capital funding, will be serviced from the Operating Fund.

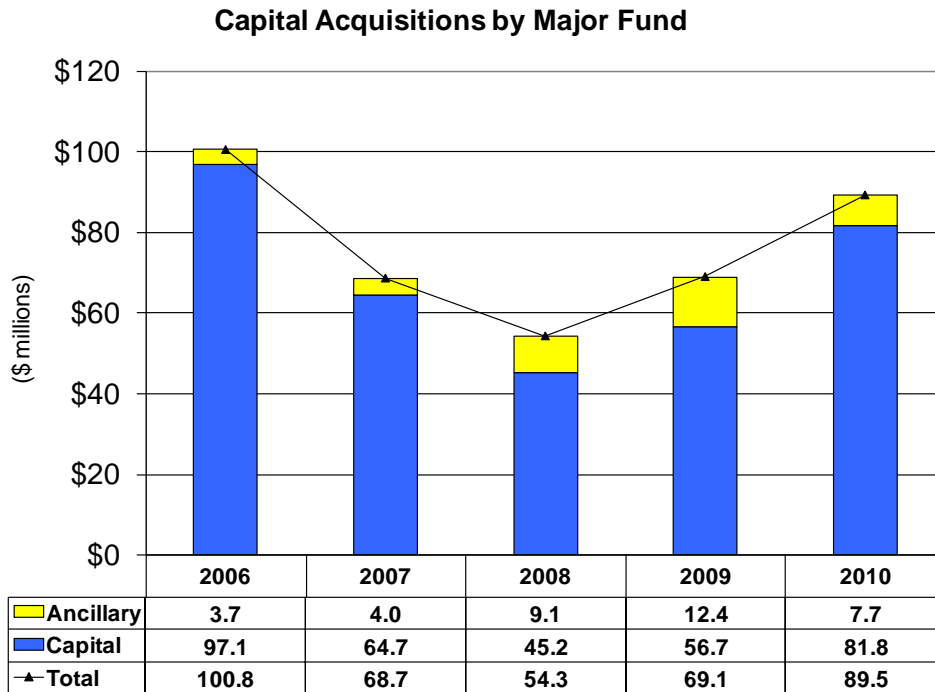
University of Guelph  
**Annual Financial Report**  
 For the fiscal year May 1, 2009 to April 30, 2010

- \$0.9 million was allocated from CFI and Ontario research infrastructure funds to support a number of ongoing capital projects.

● **Capital acquisitions (\$89.5 million, refer to Graph J):**

- \$54.2 million in major buildings consisting of: \$29.4 million for the OVC Pathobiology/Animal Health Labs Facility, \$12.6 million for Axelrod renovations, \$8.5 million for the OVC Primary Health Care Facility and \$3.7 million for Phase 1 of the expansion to the School of Engineering;
- \$19.9 million in major equipment purchases and building renovations funded by both departmental transfers from the Operating Fund and external research grant/contract funding transferred from the Research and Trust Fund;
- \$5.7 million on the fourth year of the Board approved Five-Year Capital Renewal Financing Plan. Total actual costs to date under this plan are \$37.1 million;
- \$6.6 million on the fourth year of Student Housing Services' portion of the Five-Year Capital Renewal Financing Plan. Total spending to date under this plan is \$23.1 million;
- A balance of \$3.1 million made up of several smaller projects.

**Graph J**



**G.3 Long Term Debt and Interest**

Starting in 2002/2003, the University initiated a number of major capital projects to meet its strategic planning objectives to improve existing facilities, including the reduction of deferred maintenance and to provide new space to meet the needs of additional planned enrolments. In support of these plans, the University recorded a major increase in its external debt in fiscal 2003 as a result of its issuance of a \$100-million, 40-year debenture. The proceeds of this additional debt were designated to finance major capital projects in the context of long-term strategic teaching and research plans including a new science building, a major teaching facility (Rozanski

University of Guelph  
**Annual Financial Report**  
 For the fiscal year May 1, 2009 to April 30, 2010

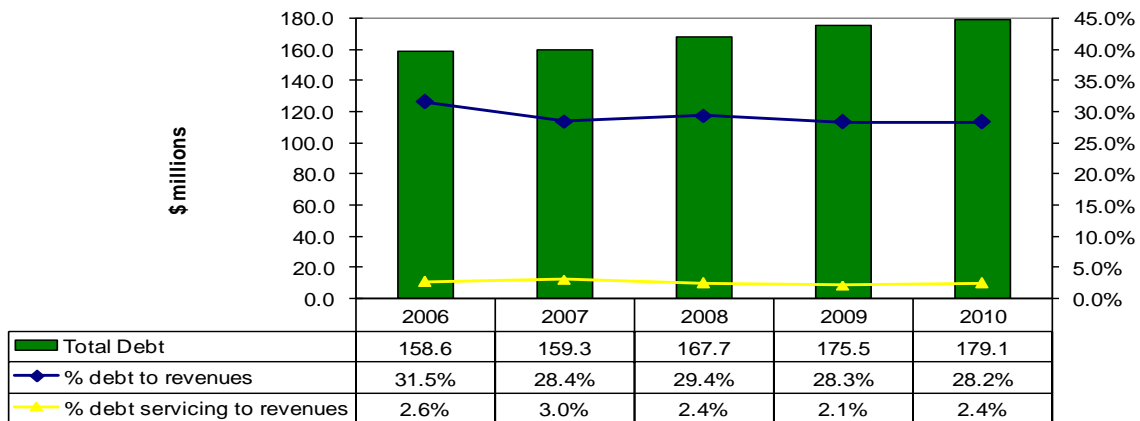
Hall) and faculty offices. In addition, in fiscal 2007 the University created a multi-year plan (fiscal 2007 to fiscal 2011) to begin to address the backlog of major capital deferred maintenance for its campus infrastructure (buildings and utilities delivery systems). This plan which is approved annually by the Board of Governors (the “Five-Year Capital Renewal Financing Plan”) has identified \$108 million in spending for high priority projects in both residences and main campus facilities. While funding for these projects will include annual provincial grants and housing revenues, at this time, the majority of the expenditures will be financed with new external debt.

In fiscal 2010 major capital acquisitions totaled \$89.5 million (\$69.1 million in fiscal 2009). \$12.3 million of this expenditure was under the Five-Year Capital Renewal Financing Plan of which a total of \$7.8 million was financed with new external debt. This debt was secured through bank loans using 15 year interest rate SWAP’s to fix the University’s interest cost. \$2.8 million of the debt will be serviced from the Operating Fund and \$5 million funded by the Ancillary Enterprise unit, Student Housing Services. Other acquisitions reflect the combined impact of both increased research funding under federal and provincial government programs and a general increase in teaching equipment purchases and renovations funded from operating revenues.

Total external<sup>9</sup> debt and debt servicing as a percentage of total University revenue are 28.2% (28.3% in 2009) and 2.4% (2.1% in 2009) respectively. Refer to Graph K. Both percentages are within University policy limits of 45% and 4.5%, respectively. The increase in total debt in fiscal 2010 reflects the new debt (\$7.8 million) partially offset by a total debt repayment of \$4.2 million.<sup>10</sup>

**Graph K**

**Total Debt and Debt Servicing as a Percentage of Total Revenue**



Note: policy limits for % debt to revenues and % debt servicing to revenues are 45% and 4.5% respectively.

<sup>9</sup> The University presents internal funds used for the temporary financing of capital projects in both the Capital Fund and Ancillary Enterprise Fund. They are reported on Statement 3 Page 29 of this report under Internally Restricted Net Assets in the appropriate fund (Capital or Ancillary).

<sup>10</sup> Total external debt repayment excludes internal “sinking” fund investments (\$18.0 million, market value, in fiscal 2010) that have been set up to retire interest- only debt. Refer to Note 6 on Page 37 “Investments Held for Debt Repayment”.

University of Guelph  
**Annual Financial Report**  
For the fiscal year May 1, 2009 to April 30, 2010

## H. CHANGES IN UNIVERSITY NET ASSETS

The following section summarizes changes to the net asset component of the University's balance sheet. Net assets contain four major elements; **Invested in Capital Assets** which indicates the University's "equity" (asset value less debt) in capital assets; **Endowed** which indicates the size of total endowment accounts (assets, commitments), **Internally Restricted** which indicates funds set aside for specific purposes by the University; **Unrestricted Surplus (Deficit)** which records the net operating position of the University.

### H.1 Summary - All Funds

Total University income received in fiscal 2010 from all funds was \$634.0 million. Total expenses were \$636.6 million, less \$3.9 million in Unrealized Gain on Interest Rate Swaps. The net result was a surplus of \$1.3 million (\$10.7 million net deficit in 2009). In order to complete the total calculation of changes in Net Assets the impact of the changes to "Endowment Contributions" must be considered. In 2010 Endowment Contributions totaled \$37.0 million (a net result of positive investment returns, new contributions less funds allocated for spending). The resulting \$38.3 million net increase in Net Assets was allocated in accordance with external restrictions, Board policy, and future budget and expenditure requirements. The following table summarizes total University changes in Net Assets for fiscal year 2009/2010:

**2009/2010 UNIVERSITY RESULTS**  
**Summary of All Funds (\$millions)**

|   | Opening<br>Net Assets<br>(Deficit) | 2009/2010<br>Results | Closing<br>Net Assets<br>(Deficit) |
|---|------------------------------------|----------------------|------------------------------------|
| Total University Revenues                   |                                    | 634.0                |                                    |
| Total University Expenses                   |                                    | 636.6                |                                    |
| Unrealized Gain(Loss) on Interest Rate Swap |                                    | 3.9                  |                                    |
| Revenue Less Expenses                       |                                    | 1.3                  |                                    |
| Add: Endowment Contributions                |                                    | 37.0                 |                                    |
| Increase (Decrease) in Net Assets           |                                    | 38.3                 |                                    |
| <b>UNIVERSITY NET ASSETS:</b>               |                                    |                      |                                    |
| Invested in Capital Assets                  | 136.2                              | 7.7                  | 143.9                              |
| Endowed Funds                               | 140.1                              | 40.7                 | 180.8                              |
| Internally Restricted                       | 76.8                               | 35.2                 | 112.0                              |
| Unrestricted Operating                      | (161.7)                            | (52.2)               | (213.9)                            |
| Unrestricted All Other Funds                | (3.8)                              | 6.9                  | 3.1                                |
| <b>Total Net Assets</b>                     | <b>187.6</b>                       | <b>38.3</b>          | <b>225.9</b>                       |

### H.2 Changes in Net Assets, By Fund

The following notes and tables summarize the distribution of changes to Net Assets (Statement 1, Page 27) based on fiscal 2010 financial results:



University of Guelph  
**Annual Financial Report**  
For the fiscal year May 1, 2009 to April 30, 2010

---

**Invested in Capital Assets:** increase of \$7.7 million (2009, increase of \$5.1 million). This account records the net change in the University's equity in its capital assets. This account increased as a result of an increase in net book value of capital assets (acquisitions greater than depreciation) partially offset by the increase in debt on the University's capital assets.

**Endowment Fund:** Endowment Net Assets records the impact of annual changes in endowment investment income and net funds flow due to donations and disbursements. Endowment Net Assets for fiscal 2010 increased by \$40.7 million (\$17.9 million decrease in fiscal 2009). This net increase consisted of:

- \$3.7 million (\$2.3 million in 2009) transferred to the Heritage Fund from real estate net proceeds;
- \$10.8 million (\$4.1 million in 2009) in additional capital, mainly from donations, received during the year;
- \$26.2 million (\$34.2 million decrease in 2009) endowed investment income, which is the net of \$28.1 million earned less the amount provided for fiscal 2010 spending of \$1.9 million.

(Note: Recorded Endowed Assets of \$180.8 million is that portion of endowed investments of \$189.3 million designated for initial donated capital, plus accumulated investment earnings allocated for inflation protection and growth. The balance of investments has been either designated for spending in accordance with Board policies or has been advanced to the endowment fund for investment purposes only.)

**Internally Restricted:** (refer to Statement 3 on Page 29) – Internally Restricted refers to funds that are designated for specific purposes by either the Board of Governors or University policy. Examples are funds committed or used for specific purposes such as temporarily financing capital projects, outstanding purchase commitments, departmental funds,<sup>11</sup> research, capital replacement expenses or contingencies. In total, the University's Internally Restricted Net Assets increased by \$35.2 million (2009, increase of \$43.2 million). Details by Fund are as follows:

- **Internally Restricted Assets - Operating Fund:** This account records funds designated for specific Operating Fund purposes under either University policy (e.g., carry forwards of unspent departmental funds) or Board designated funds. The net increase of \$30 million to \$97.2 million consists of:
  - \$0.1 million increase in funds to be used for the purchase of Equipment and Supplies mainly by operational units (colleges and departments);
  - \$28.0 million increase to the University Contingency fund which now stands at \$40.0 million. These funds were realized largely from University operating revenues received over budget estimates (refer to Table B). The positive results were the consequence of higher enrolments, increasing tuition income and provincial grants, and the continuation of the provincial practice of allocating one-time year end grants to the post-secondary sector. The University does not budget for these one-time grants as they are not part of normal in-year funding estimates and are to a large extent based on the status of provincial finances at their fiscal year end (March 31). The allocation of these funds to the University Contingency account is a deliberate decision taken in preparation for anticipated major increases in pension contributions;
  - \$1.9 million in funds for Employee Benefits (timing differences between payments and recoveries by departments for employee benefit costs).
  -
- **Internally Restricted Assets - Capital Fund:** This account records funds designated for specific capital purposes (excluding capital projects funded from Ancillary Operations) such as unspent (but committed) project funds, funds set aside for debt repayment (sinking funds) or funds used to internally finance capital

---

<sup>11</sup> Internally Restricted refers to funds that are designated for specific purposes by either the Board of Governors or University policy. A major example of Internally Restricted funds is operating budget funds that departments may "carry forward" into the following year for specific purposes. Carry-forward funds are calculated as net positive variances relative to budget allocations in any unit at year end.

University of Guelph  
**Annual Financial Report**  
For the fiscal year May 1, 2009 to April 30, 2010

---

projects. The net decrease of \$3.1 million consists of \$6.4 million in new internal financing offset by increases of \$2.3 million in funds designated to complete projects in fiscal 2010 and \$1.0 million in additional sinking funds (designated to retire debt).

- **Internally Restricted Assets - Ancillary Fund:** This account records funds designated for specific operating and capital purposes funded from Ancillary Enterprise Operations. Major capital items include funding designated for debt repayment (sinking funds) and internally financed capital projects. The net increase in this fund of \$0.5 million consists of \$1.0 million decrease in sinking funds which was the repayment of a Student Housing Services mortgage offset by a net repayment of internal financing of \$1.5 million.
- **Internally Restricted Assets - Research and Trust Fund:** This account records internal funding designated for specific research or special purpose accounts that has not been spent. The increase of \$7.8 million reflects new funds that have been designated but not spent for these purposes

**Unrestricted Surplus (Deficit)** – reports the accumulated net income or deficit of University operations after adjustments for internal restrictions and investments in capital assets. In total, the University's Unrestricted Deficit increased by \$45.3 million to \$210.8 million (\$165.5 million in fiscal 2009). Components of this increase were:

- **Operating Fund:** recorded an increase in the deficit of \$52.2 million. \$38.6 million of this deficit increase is the portion of the accounting accrual (non-cash expense) of post-employment benefits that is not funded through the University's annual budget process. In addition, \$13.4 million in net costs were incurred in fiscal 2010 from one-time restructuring costs associated with the University's Multi-Year Plan to eliminate its structural deficit in the MTCU Operating Budget by 2011/2012. This deficit, now totaling \$40.5 million will be repaid over a seven year period starting in fiscal 2012 from savings set aside as part of the Multi-Year Plan and is within maximum limits established by the Board of Governors. An additional small increase in the total Operating Fund deficit was realized by a \$0.2 million decrease in the University's equity share of the capital assets the Guelph-Humber joint venture.
- **Ancillary Fund:** Most Ancillary Enterprise units have as their primary object to fund all expenses including capital debt costs from revenues. In fiscal 2010, unrestricted net assets for the Ancillary Fund increased by \$5.3 million in fiscal 2010. \$3.3 million of this is the result of a favorable fair market value adjustment on long term debt contracts in Student Housing Services and Real Estate (the impact of accounting for financial instruments. Refer to section E.6). This was augmented by a net total surplus of \$2.0 million from all other operations.
- **Capital Fund:** an increase of \$1.3 million to the Capital Fund as a result of the accumulated market value adjustments for interest rate swaps and the reduction of unfunded prior years' project balances.
- **Research & Trust Funds:** the deficit decreased by \$0.3 million to \$0.3 million recording an unfunded research project. This deficit will be retired in the next fiscal year from allocations from other unrestricted research operations.

## I.MTCU Budget to Actual Variances

Table B (following page) presents the University's net financial results, compared to the approved budget, for the MTCU component of the Operating Fund (referred to as the MTCU Operating Budget). The MTCU Operating Budget records the University's teaching and related infrastructure costs including most faculty and support staff positions. Overall results were positive relative to budget, reflecting unexpected year-end MTCU grants, higher than expected enrolments and other program revenues greater than budget estimates. Table B presents results and the disposition of net funds for fiscal 2010 by major category of revenue and expense.

University of Guelph  
**Annual Financial Report**  
For the fiscal year May 1, 2009 to April 30, 2010

**2009/2010 MTCU Operating Fund Results**                      **TABLE B**  
(in thousands of dollars)

|  | <u>2009/10</u><br><u>Budget</u> | <u>2009/10</u><br><u>Actual</u> | <u>Variance</u> |
|--|---------------------------------|---------------------------------|-----------------|
| <b>Revenue</b>                             |                                 |                                 |                 |
| MTCU Grants                                | 156,248                         | 166,696                         | 10,448          |
| Tuition (Credit & Non-Credit)              | 115,800                         | 124,199                         | 8,399           |
| Sales of Goods and Services                | 25,388                          | 26,837                          | 1,449           |
| Investment Income                          | 391                             | 507                             | 116             |
| Other Revenue                              | 14,530                          | 20,259                          | 5,729           |
| Research OH Cost Rec & Rev                 | 30,390                          | 31,185                          | 795             |
| Institutional Recoveries                   | 19,062                          | 18,796                          | (266)           |
| Uof G Share of Guelph Humber Surplus       |                                 | 5,560                           | 5,560           |
| <b>Total Revenue</b>                       | <u>361,809</u>                  | <u>394,039</u>                  | <u>32,230</u>   |
| <b>Expenses</b>                            |                                 |                                 |                 |
| Salaries                                   | 215,737                         | 215,180                         | 557             |
| Benefits                                   | 50,735                          | 48,181                          | 2,554           |
| Operating                                  | 60,687                          | 62,787                          | (2,100)         |
| Budgeted Carryforwards for Dept Operations | 31,006                          |                                 | 31,006          |
| Utilities                                  | 20,153                          | 19,641                          | 512             |
| Scholarships and Bursaries                 | 15,918                          | 15,425                          | 493             |
| Other Institutional Transfers              | 11,800                          | 11,800                          | -               |
| University Contingency - General           | 4,755                           |                                 | 4,755           |
| University Contingency - Capital           | 5,210                           |                                 | 5,210           |
| University Contingency - Restructuring     | 7,200                           |                                 | 7,200           |
| Restructuring Costs                        | 9,000                           | 4,358                           | 4,642           |
| Unallocated Multi-Year Target              | (3,956)                         |                                 | (3,956)         |
| <b>Total Expenses</b>                      | <u>428,245</u>                  | <u>377,372</u>                  | <u>50,873</u>   |
| Revenue Less Expenses                      | (66,436)                        | 16,667 #1                       | 83,103          |
| Add: Int Restricted Net Assets - Beginning | 48,436                          | 67,219 #2                       |                 |
| <b>Total Funds Available</b>               | <u>(18,000)</u>                 | <u>83,886</u>                   | <u>101,886</u>  |
| Less: Int Restricted Net Assets - Ending   |                                 |                                 |                 |
| For Departments                            |                                 | 48,576                          | 48,576          |
| For Self Insured Losses                    |                                 | 1,000                           | 1,000           |
| For Employee Benefits                      |                                 | 7,667                           | 7,667           |
| For University Contingency                 |                                 | 40,000                          | 40,000          |
| <b>Total Int. Restricted Net Assets</b>    | <u>-</u>                        | <u>97,243 #2</u>                | <u>97,243</u>   |
| <b>Net Change in Fund Balance</b>          | <u>(18,000)</u>                 | <u>(13,357)</u>                 | <u>4,643</u>    |

#1 Excludes the \$38.629 million accrual for employee future benefits (see note #14 , excluding Guelph Humber) which is unbudgeted for within the Operating fund. This accounts for the difference between the net expense of \$16.667 million in Table B above and the \$22.162 million Net Decrease in Operating Net Assets per Schedule #1.

#2 See Statement 3 on Page 29 - Statement of Changes in Internally Restricted Net Assets

October 14, 2010

## **Auditors' Report**

### **To the Governors of the University of Guelph**

We have audited the statement of financial position of the **University of Guelph** as at April 30, 2010 and the statements of operations and changes in net assets (internally restricted, unrestricted surplus, endowed, and invested in capital assets), changes in internally restricted net assets and cash flows for the year then ended. These financial statements are the responsibility of the management of the University of Guelph. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In our opinion, these financial statements present fairly, in all material respects, the financial position of the University of Guelph as at April 30, 2010 and the results of its operations and its cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.

*PricewaterhouseCoopers LLP*

**Chartered Accountants, Licensed Public Accountants**

**Statement 1**

**UNIVERSITY OF GUELPH**  
**STATEMENT OF FINANCIAL POSITION**  
**AS AT APRIL 30, 2010**  
(in thousands of dollars)

|   | <b>2010</b>      | <b>2009</b>      |
|---|------------------|------------------|
| <b><u>ASSETS</u></b>  |                  |                  |
| <b>Current</b>  |                  |                  |
| Cash and Cash Equivalents (Note 4)                              | 152,541          | 146,129          |
| Short-term Investments (Note 6)                                 | 69,539           | 74,363           |
| Accounts Receivable   | 18,490           | 21,132           |
| Inventories   | 3,551            | 3,419            |
| Prepaid Expenses  | 1,799            | 1,905            |
|   | <b>245,920</b>   | <b>246,948</b>   |
| Deferred Pension Costs (Schedule 3)                             | 58,403           | 77,531           |
| Real Estate Projects in Progress                                | 708              | 594              |
| Long-term Accounts Receivable                                   | 279              | 186              |
| Investments (Note 6)  | 202,753          | 153,932          |
|   | <b>262,143</b>   | <b>232,243</b>   |
| Capital Assets (Note 9)   | 646,637          | 595,725          |
|   | <b>1,154,700</b> | <b>1,074,916</b> |
| <b><u>LIABILITIES</u></b>                                       |                  |                  |
| <b>Current</b>  |                  |                  |
| Accounts Payable and Accrued Charges                            | 65,302           | 52,417           |
| Unrealized Loss on Swap Contracts (Note 10)                     | 7,994            | 11,920           |
| Current Portion of Long-term Debt (Note 10)                     | 3,658            | 4,307            |
| Current Portion of Deferred Revenue and Contributions (Note 11) | 30,522           | 30,865           |
|   | <b>107,476</b>   | <b>99,509</b>    |
| Employee Future Benefits (Schedule 3)                           | 168,863          | 146,388          |
| Long-term Debt (Note 10)  | 175,424          | 171,166          |
| Deferred Revenue and Contributions (Note 11)                    | 153,222          | 186,101          |
| Deferred Capital Contributions (Note 12)                        | 323,792          | 284,152          |
|   | <b>928,777</b>   | <b>887,316</b>   |
| <b><u>NET ASSETS</u></b>  |                  |                  |
| Invested in Capital Assets (Note 13)                            | 143,877          | 136,214          |
| Endowed (Note 15)   | 180,791          | 140,117          |
| Internally Restricted (Statement 3)                             | 112,071          | 76,777           |
| Unrestricted Surplus (Deficit) (Note 14)                        | (210,816)        | (165,508)        |
|   | <b>225,923</b>   | <b>187,600</b>   |
|   | <b>1,154,700</b> | <b>1,074,916</b> |

Commitments and Contingencies (Notes 18 & 19)

(See accompanying notes)

E. Siddall                      Chair

A. Summerlee                  President

**UNIVERSITY OF GUELPH**  
**STATEMENT OF OPERATIONS AND CHANGES IN NET ASSETS**  
**FOR THE YEAR ENDED APRIL 30, 2010**

(in thousands of dollars)

|   | <u>2010</u>    | <u>2009</u>    |
|---|----------------|----------------|
| <b>REVENUE</b>  |                |                |
| Ministry of Training, Colleges and Universities                   | 168,427        | 166,107        |
| Ministry of Agriculture, Food and Rural Affairs Agreement         | 63,108         | 62,930         |
| Tuition (Credit and Non-Credit)                                   | 124,199        | 111,092        |
| Donations (Note 16)   | 8,350          | 7,521          |
| Sales of Goods and Services                                       | 116,007        | 115,234        |
| Investment Income (Note 7)  | 3,956          | 11,488         |
| Other Grants and Contracts  | 101,484        | 99,170         |
| Amortization of Deferred Capital Contributions (Note 12)          | 21,372         | 21,469         |
| Other   | 27,131         | 25,787         |
|   | <u>634,034</u> | <u>620,798</u> |
| <b>EXPENSES</b>   |                |                |
| Salaries  | 304,285        | 300,686        |
| Benefits  | 95,864         | 90,815         |
| Travel  | 13,204         | 14,004         |
| Operating   | 140,380        | 138,135        |
| Minor Renovations and Repairs                                     | 6,611          | 7,495          |
| Interest  | 11,278         | 10,941         |
| Scholarships and Bursaries  | 26,461         | 26,659         |
| Capital Asset Amortization  | 38,541         | 38,442         |
|   | <u>636,624</u> | <u>627,177</u> |
| Unrealized Gain(Loss) on Interest Rate Swaps                      | 3,926          | (4,342)        |
| Revenue Less Expenses   | 1,336          | (10,721)       |
| Endowment Investment Income (Loss) Net of Contributions (Note 15) | 36,987         | (22,324)       |
| Net Increase (Decrease) in Net Assets                             | 38,323         | (33,045)       |
| Net Assets, Beginning of Year                                     | <u>187,600</u> | <u>220,645</u> |
| Net Assets, End of Year   | <u>225,923</u> | <u>187,600</u> |

(See accompanying notes)

**UNIVERSITY OF GUELPH**  
**STATEMENT OF CHANGES IN**  
**INTERNALLY RESTRICTED NET ASSETS**  
**FOR THE YEAR ENDED APRIL 30, 2010**

(in thousands of dollars)

| <b>OPERATING FUND</b>                             | <u>Balance, Beginning<br/>of Year</u> | <u>Transfer To (From)<br/>Internally Restricted</u> | <u>Balance, End<br/>of Year</u> |
|---|---------------------------------------|---|---------------------------------|
| Equipment and Supplies                            | 48,436                                | 140   | 48,576                          |
| Self Insured Losses                               | 1,000                                 |   | 1,000                           |
| Employee Benefits                                 | 5,783                                 | 1,884   | 7,667                           |
| University Contingency                            | 12,000                                | 28,000  | 40,000                          |
|   | <u>67,219</u>                         | <u>30,024</u>                                       | <u>97,243</u>                   |
| <br><b>CAPITAL FUND</b>                           |                                       |   |                                 |
| Capital Projects and Renovations                  | 4,734                                 | 1,031   | 5,765                           |
| Minor Renovations                                 | 908                                   | 1,280   | 2,188                           |
| Sinking Fund                                      | 4,314                                 | 957   | 5,271                           |
| Internally Financed Projects                      | (40,964)                              | (6,352)   | (47,316)                        |
|   | <u>(31,008)</u>                       | <u>(3,084)</u>                                      | <u>(34,092)</u>                 |
| <br><b>ANCILLARY ENTERPRISES FUND</b>             |                                       |   |                                 |
| Student Housing Services                          | 500                                   |   | 500                             |
| Student Housing Sinking Fund                      | 13,786                                | (1,026)   | 12,760                          |
| Student Housing Internally Financed Projects      | (12,579)                              | 1,033   | (11,546)                        |
| Parking Services Internally Financed Projects     | (1,624)                               | (107)   | (1,731)                         |
| Hospitality Services Internally Financed Projects | (3,876)                               | 601   | (3,275)                         |
| University Centre                                 | 246                                   |   | 246                             |
|   | <u>(3,547)</u>                        | <u>501</u>  | <u>(3,046)</u>                  |
| <br><b>RESEARCH AND TRUST FUND</b>                |                                       |   |                                 |
| Research and Trust                                | 44,113                                | 7,853   | 51,966                          |
|   | <u>44,113</u>                         | <u>7,853</u>  | <u>51,966</u>                   |
| <b>TOTAL</b>                                      | <u>76,777</u>                         | <u>35,294</u>                                       | <u>112,071</u>                  |

(See accompanying notes)

## Statement 4

**UNIVERSITY OF GUELPH**  
**STATEMENT OF CASH FLOWS**  
**FOR THE YEAR ENDED APRIL 30, 2010**

(in thousands of dollars)

|  | <u>2010</u>           | <u>2009</u>           |
|--|-----------------------|-----------------------|
| <b>OPERATING ACTIVITIES</b>  |                       |                       |
| Net Increase (Decrease) in Net Assets (Statement 2)                    | 38,323                | (33,045)              |
| Add (Deduct) Non-cash Items:   |                       |                       |
| Capital Asset Amortization (Statement 2)                               | 38,541                | 38,442                |
| Amortization of Deferred Capital Contributions (Statement 2)           | (21,372)              | (21,469)              |
| Increase (Decrease) in Unrealized Investment Income                    | 48,358                | 8,517                 |
| Increase (Decrease) in Unrealized Loss on Swap Contracts (Statement 2) | (3,926)               | 4,342                 |
| (Increase) Decrease in Long-term Receivables                           | (93)                  | 26                    |
| Decrease in Deferred Pension Costs                                     | 19,128                | 13,615                |
| Increase in Employee Future Benefits                                   | 22,475                | 27,955                |
| (Increase) Decrease in Non-cash Working Capital                        | 15,387                | (4,040)               |
|  | <u>156,821</u>        | <u>34,343</u>         |
| <b>FINANCING ACTIVITIES</b>  |                       |                       |
| Increase in Long-term Debt   | 7,800                 | 9,996                 |
| Repayment of Long-term Debt  | (4,191)               | (2,177)               |
| Deferred Capital Contributions Received During the Year                | 61,012                | 38,782                |
| Increase (Decrease) in Deferred Revenue and Contributions              | (33,222)              | (25,301)              |
|  | <u>31,399</u>         | <u>21,300</u>         |
| <b>INVESTING ACTIVITIES</b>  |                       |                       |
| Net Sales (Purchases) of Investments                                   | (92,355)              | 23,241                |
| Acquisition of Capital Assets (Note 9)                                 | (89,453)              | (69,053)              |
|  | <u>(181,808)</u>      | <u>(45,812)</u>       |
| Change in Cash & Cash Equivalents                                      | 6,412                 | 9,831                 |
| <b>CASH &amp; CASH EQUIVALENTS, BEGINNING OF THE YEAR</b>              | <u>146,129</u>        | <u>136,298</u>        |
| <b>CASH &amp; CASH EQUIVALENTS, END OF THE YEAR</b>                    | <u><u>152,541</u></u> | <u><u>146,129</u></u> |

*(See accompanying notes)*



**UNIVERSITY OF GUELPH**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED APRIL 30, 2010**  
(in thousands of dollars)

---

**1. AUTHORITY AND PURPOSE**

The University of Guelph operates as a not-for-profit entity under the authority of the University of Guelph Act (1964). The University is a comprehensive, research intensive university offering a range of undergraduate and graduate programs. With the exception of academic governance, which is vested in the University's Senate, the University is governed by the Board of Governors. The University is a registered charity (#10816 1829 RR001) and is therefore exempt from income taxes under section 149 of the Income Tax Act.

**2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES AND REPORTING PRACTICES**

These financial statements have been prepared by management in accordance with generally accepted accounting principles, applied consistently within the framework of the accounting policies summarized below:

**(a) Change in Accounting Policies**

The University adopted the following recommendation of the Canadian Institute of Chartered Accountants ("CICA") handbook:

Section 1540, Cash Flow Statements. This standard requires the disclosure of information about the historical changes in cash and cash equivalents of an entity by means of a cash flow statement that classifies cash flows during the period arising from operating, investing, and financing activities.

Apart from the definition of cash and cash equivalents within the financial statements, the adoption of the new or amended sections did not have a significant impact on the consolidated financial statements.

**(b) Fund Accounting**

The accounts of the University are maintained in accordance with the principles of fund accounting in order to observe the limitations and restrictions placed on the use of available resources. Under fund accounting, resources for various purposes are classified for accounting and reporting purposes into separate funds in accordance with specified activities or objectives. For financial reporting purposes, the University has combined funds with similar characteristics into five major fund groups:

- i. The Operating Fund presents the academic, administrative and other operating activities of the University.
- ii. The Capital Fund presents the funds received and expended on property, plant and equipment except capital expenditures related to ancillary operations.
- iii. The Ancillary Enterprises Fund presents the operations of services carried on by the University that are supportive of but not directly related to the University's primary functions of teaching and research. Any deficits incurred are recoverable from each ancillary's future operations. The Ancillary Enterprises Fund includes the following:

Hospitality Services  
Parking Services and Transportation Planning  
Real Estate Division  
Student Housing Services  
University Centre

- iv. The Research and Trust Fund includes those funds provided by benefactors and external contracts, the expenditure of which is restricted to a specific purpose. Also included is that portion of investment income on endowments which is available for expenditures.
- v. The Endowment Fund records donations provided by benefactors or funds designated by the Board, which are restricted as to purpose and expendability. Only the accumulated investment income earned on these funds, after having provided for inflation protection and, in specific cases, growth may be expended for the

**UNIVERSITY OF GUELPH**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED APRIL 30, 2010**  
(in thousands of dollars)

---

designated purpose. The endowment capital is preserved by restricting future spending should insufficient income be available. Endowment earnings available for expenditure are recorded in the Research and Trust Fund.

The Endowment Fund consists of two major groups of investments each with different spending objectives: the Heritage Fund and the General Endowment Fund.

The Heritage Fund was created in 1991 by a declaration of trust of the Board of Governors with the sole intention that the capital of the Heritage Fund will be held in perpetuity for University strategic purposes. The main sources of growth for the Heritage Fund are proceeds of University real estate sales and leases from designated properties and investment income earned on the Heritage Fund.

Distributions from the Heritage Fund are made in accordance with a formula based on a five-year average of market returns after having provided for inflation protection and growth. Management of the Heritage Fund is delegated by the Board of Governors to the Board of Trustees of the Heritage Fund.

The General Endowment Fund contains all remaining University endowments which consist of private and Board designated donations directed primarily for student aid.

**(c) Cash and Cash Equivalents**

Cash and Cash Equivalents are cash on hand and highly liquid low risk investments held for the purpose of meeting short-term cash commitments rather than for investing or other purposes, such as debt repayment. Cash equivalents subject to restrictions are classified as short term investments on the Statement of Financial Position.

**(d) Short-term Investments**

These are highly liquid short-term investments that are held-for-trading. The investments are readily convertible to cash and are recorded at cost plus accrued income, which approximates fair value.

**(e) Accounts Receivable**

Accounts Receivable consists primarily of trade receivables that are recorded at amortized cost.

**(f) Long-term Investments**

The University reports its investments at fair value. Publicly traded securities are valued on the latest bid prices and pooled funds are valued based on reported unit values.

**(g) Joint Venture**

With the approval of the Ontario Ministry of Training, Colleges and Universities, the University of Guelph and The Humber College Institute of Technology and Advanced Learning entered into a Memorandum of Understanding dated June 10, 1999, to develop and deliver joint programming as the University of Guelph-Humber (the Joint Venture). Under the Joint Venture, the University is represented on the Executive Committee of the Joint Venture. The Joint Venture has not been consolidated in the University financial statements; however the University recognizes 50% of the Joint Venture's total net operating results in the Statement of Operations and Changes in Net Assets.

**(h) Inventory Valuation**

Inventories are recorded at the lower of cost and net realizable value.

**UNIVERSITY OF GUELPH**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED APRIL 30, 2010**  
(in thousands of dollars)

---

**(i) Capital Assets**

Capital assets are recorded at cost less accumulated amortization, except for the donated assets which are recorded at appraised values. Art, rare books and artifacts are recorded at a nominal value of \$1 and are not amortized.

The cost of capital assets is amortized on a straight-line basis over the estimated useful lives as follows:

|                            |                |
|----------------------------|----------------|
| Land Improvements          | 10 to 60 Years |
| Buildings                  | 40 Years       |
| Furniture and Equipment    | 10 Years       |
| Computer Equipment         | 3 Years        |
| Library and Art Collection | 5 Years        |

**(j) Leases Payable**

The University has entered into certain equipment and building leases for which title to the related assets will vest in the University on the termination of the leases. The cost of these assets is reflected in capital assets and the present value of the lease commitments is reflected as a liability, which approximates fair value.

**(k) Internally Restricted Net Assets**

These are restrictions of net assets designated for future purchase order commitments; capital and renovation projects committed but not completed; capital assets funded through internal borrowings; unspent organizational unit funds permitted to be carried forward at the end of each year for expenditure in the following year; and contingencies in such amounts as are deemed necessary by the Board.

**(l) Recognition of Revenue**

The University accounts for restricted contributions in accordance with the deferral method.

Externally restricted contributions received for:

- purposes other than endowment or the acquisition of capital assets are deferred and recognized as revenue in the year in which the related expenses are incurred.
- the acquisition of capital assets having limited life are initially recorded as deferred contributions in the period in which they are received. They are recognized as revenue over the useful life of the related assets.
- the acquisition of unlimited life assets such as land and collections are recognized as direct increases in net assets in the period in which they are received.

Endowment contributions and related investment income or loss allocated to endowment capital preservation and growth are recognized as direct increases or decreases in net assets in the period in which they are received or earned.

Unrestricted contributions are recognized as revenue when received.

Revenues received for the provision of goods and services are recognized in the period in which the goods or services are provided by the University. Revenues received for a future period are deferred until the goods or services are provided.

**UNIVERSITY OF GUELPH**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED APRIL 30, 2010**  
(in thousands of dollars)

---

**(m) Employee Future Benefits**

The University maintains three defined benefit pension plans for its employees: Professional Plan, Retirement Plan and Non-Professional Plan. Pension plan assets, liabilities and changes in net assets are reported in the respective financial statements of these plans. The assets of the plans are held by an independent custodian.

In addition, the University provides extended health care and dental benefits to retirees and their eligible dependents on a cost-sharing basis.

The cost of the pension and other retirement benefits earned by employees is actuarially determined using the projected benefit method prorated on service and management's best estimate of expected plan investment performance, salary escalation, retirement ages of employees and other actuarial factors. Future plan obligations are discounted using current market interest rates.

As allowed under generally accepted accounting principles, the University has exercised a three-month accelerated measurement date for financial reporting purposes. Accordingly, January 31 of each year is the measurement date used for determining the benefit obligation and value of plan assets.

For the purpose of calculating the expected return of plan assets, the assets are valued at fair value. Actuarial gains (losses) arise from actual experience differing from expected or from changes in actuarial assumptions used to determine the accrued benefit obligation. The excess of the net accumulated actuarial gain (loss) over 10 percent of the greater of the accrued benefit obligation and the fair value of plan assets is amortized over the average remaining service period of the active employees (or, if applicable, the average remaining life expectancy of the former employees). Past service costs arising from plan amendments are amortized over the average remaining service period of employees active at the date of amendment.

**(n) Real Estate Projects**

The Real Estate Division is included in the Ancillary Enterprise Fund. The Real Estate Division was established to develop certain real estate properties owned by the University and designated as Heritage Fund properties.

Real Estate projects in progress are carried at the lower of total cost and estimated net realizable value.

Costs of projects not yet completed are deferred and recorded as "Real Estate Projects in Progress" on the Statement of Financial Position. It is anticipated that these project costs will be recovered from future Real Estate Division revenues.

**3. FINANCIAL INSTRUMENTS**

**(a) Fair value**

Cash and cash equivalents, short-term investments, accounts receivable, accounts payable and accrued liabilities are short term financial instruments whose fair value approximates the carrying amount given that they will mature shortly. The fair value of long-term investments is based on publicly traded securities which are valued on the latest bid prices. The fair value of derivatives has been estimated using market quoted rates and interest rates at April 30. Derivatives are recorded on the Statement of Financial Position as assets and liabilities and are measured at fair value. Changes in the fair value of interest rate swap contracts are recorded in the Statement of Operations and Changes in Net Assets as an Unrealized Gain (Loss) on Swap Contracts.

**UNIVERSITY OF GUELPH**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED APRIL 30, 2010**  
(in thousands of dollars)

---

**(b) Interest rate risk**

The University entered into interest rate exchange (swap) contracts with the Toronto Dominion Bank, Bank of Montreal, Royal Bank of Canada and Canadian Imperial Bank of Commerce in order to convert variable-rate borrowings to fixed rates, thereby reducing interest rate risk associated with its outstanding debt. The interest rate swap contract involves an exchange of floating rate to fixed rate interest payments between the University and the financial institutions. Under the terms of these agreements, the University pays a fixed rate and receives a variable rate on each swap's notional principal amount. The swap transactions are completely independent and have no direct effect on the relationship between the University and its lenders. (Refer to Note 10)

**(c) Credit risk**

The University is exposed to credit risk in its cash and cash equivalents, short-term investments, accounts receivable, and to the credit risk of its derivative financial instrument counterparties that do not meet their obligations. The University minimizes the credit risk of cash and cash equivalents and short-term investments by depositing with only reputable financial institutions and investing in securities that meet minimum credit ratings as stipulated by the University's investment policy and limiting exposure to any one investment. The University minimizes its credit risk of its accounts receivable by performing credit reviews where necessary. The University minimizes the credit risk of its derivative financial instruments by dealing only with reputable financial institutions and monitoring the credit risk of these financial institutions.

**(d) Foreign Exchange Risk**

Foreign exchange risk is the risk that the value of the foreign denominated financial instrument portfolio will fluctuate as a result of changes in foreign exchange rates.

The University has an exposure to foreign currency exchange rates primarily because the net assets and earnings of certain investments are denominated in foreign currencies.

**4. CASH AND CASH EQUIVALENTS**

Cash and Cash Equivalents are comprised as follows:

|                         | <u>2010</u>           | <u>2009</u>           |
|-------------------------|-----------------------|-----------------------|
| Cash                    | 11,849                | 1,103                 |
| Money Markets           | 125,773               | 113,697               |
| Canadian Treasury Bills | <u>14,919</u>         | <u>31,329</u>         |
|                         | <u><u>152,541</u></u> | <u><u>146,129</u></u> |

**UNIVERSITY OF GUELPH**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED APRIL 30, 2010**  
(in thousands of dollars)

---

**5. CAPITAL MANAGEMENT**

The University defines its capital as the total of endowment, expendable and externally restricted investments, as well as interest bearing debt. The University's objectives in managing capital are: the preservation of capital, minimizing risk of capital loss, maintaining liquidity for operational requirements, complying with imposed external restrictions and financing capital projects in an effective and competitive manner.

Investment performance and asset allocation for the endowment funds is reviewed by the Investment Management Committee of the Board of Trustees and is reported to the Finance Committee of the Board of Governors. Investment performance and asset allocation for expendable investments are reviewed by the Finance Committee of the Board of Governors. Both investment portfolios are managed under Board approved policy.

Capital borrowing is undertaken by the administration only after review and approval by the Board of Governors. The University has selected the following two key ratios as benchmarks for the maximum level of debt: Ratio of Debt to Total Revenue 45% and Debt Service Costs as a Percentage of Revenues 4.5%. Compliance with these ratios should ensure that the University maintains a strong credit rating and stable access to competitively priced financing. The University also has available a \$10 million unused line of credit.

|                       | <u>2010</u>    | <u>2009</u>    |
|-----------------------|----------------|----------------|
| <b>Investments</b>    |                |                |
| Endowments            | 189,311        | 144,167        |
| Expendable            | 219,593        | 206,928        |
| Externally Restricted | 15,929         | 23,329         |
| <b>Debt</b>           |                |                |
| Interest Bearing Debt | <u>179,082</u> | <u>175,473</u> |
|                       | <u>603,915</u> | <u>549,897</u> |

**UNIVERSITY OF GUELPH**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED APRIL 30, 2010**  
(in thousands of dollars)

**6. INVESTMENTS**

|                               | <u>2010</u>    | <u>2009</u>    |
|-------------------------------|----------------|----------------|
| <b>Short-term Investments</b> |                |                |
| Money Market Funds            | 60,257         | 66,022         |
| Canadian Treasury Bills       | 1,443          | 3,073          |
| Provincial Bonds              | 1,082          |                |
| Guelph-Humber Equity          | 6,757          | 5,268          |
|                               | <u>69,539</u>  | <u>74,363</u>  |
| <b>Long-term Investments</b>  |                |                |
| Government of Canada Bonds    | 11,027         | 1,520          |
| Province of Ontario Bonds     | 6,628          | 7,545          |
| Canadian Equities             | 45,647         | 34,859         |
| Canadian Fixed Income         | 43,615         | 36,099         |
| Foreign Equities              | 95,836         | 73,340         |
| Foreign Fixed Income          |                | 569            |
|                               | <u>202,753</u> | <u>153,932</u> |

Included in short and long-term investments are investments held for debt repayment and the General and Heritage Endowment Funds. The total amounts held are as follows:

|   | <u>2010</u>    | <u>2009</u>    |
|---|----------------|----------------|
| <b>Investments Held for Debt Repayment</b>  |                |                |
| Money Market Funds                          | 6,868          | 9,035          |
| Canadian Treasury Bills                     | 1,443          |                |
| Government of Canada Bonds                  | 2,011          | 1,520          |
| Provincial Bonds                            | 7,709          | 7,545          |
|   | <u>18,031</u>  | <u>18,100</u>  |
| <b>General and Heritage Endowment Funds</b> |                |                |
| Cash and Short-term Notes                   | 14,058         | 7,879          |
| Canadian Equities                           | 35,802         | 26,280         |
| Canadian Fixed Income                       | 43,615         | 36,099         |
| Foreign Equities                            | 95,836         | 73,340         |
| Foreign Fixed Income                        |                | 569            |
|   | <u>189,311</u> | <u>144,167</u> |

The assets of the General and Heritage Endowment Funds have been pooled for investment purposes. Each fund's interest in the pooled investments is calculated based on the units held by each fund in the investment pool using market values. The respective values of the assets of the General and Heritage Endowment Funds, based on the number of units held by each fund, are as follows:

|                   | <u>2010</u>    | <u>2009</u>    |
|-------------------|----------------|----------------|
| General Endowment | 124,741        | 95,624         |
| Heritage Fund     | 64,570         | 48,543         |
|                   | <u>189,311</u> | <u>144,167</u> |

**UNIVERSITY OF GUELPH**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED APRIL 30, 2010**  
(in thousands of dollars)

**7. INVESTMENT INCOME**

Investment income is earned from operations and endowments. The investment income from endowments is recorded in operations as the income becomes available for expenditure.

|  | <u>Operations</u> | <u>Endowment</u> | <u>Total<br/>2010</u> | <u>Total<br/>2009</u> |
|--|-------------------|------------------|-----------------------|-----------------------|
| Net Realized Investment Income (Loss)                        | 1,668             | 1,758            | 3,426                 | (4,625)               |
| Unrealized Gain (Loss) in Investment Income                  | 1,368             | 26,344           | 27,712                | (20,646)              |
| Total Investment Income (Loss)                               | 3,036             | 28,102           | 31,138                | (25,271)              |
| (Increase) Decrease in Accumulated Endowed Investment Income |                   | (26,243)         | (26,243)              | 34,242                |
| Investment Income Available for Expenditure                  | 1,859             | (1,859)          |                       |                       |
| Net (Increase) Decrease in Deferred Contributions            | (939)             |                  | (939)                 | 2,517                 |
| Total  | <u>3,956</u>      |                  | <u>3,956</u>          | <u>11,488</u>         |

**8. JOINT VENTURE, UNIVERSITY OF GUELPH-HUMBER**

With the approval of the Ontario Ministry of Training, Colleges and Universities, the University of Guelph and The Humber College Institute of Technology and Advanced Learning entered into a Memorandum of Understanding dated June 10, 1999, to develop and deliver joint programming as the University of Guelph-Humber (the Joint Venture). Under the Joint Venture, the University is represented on the Executive Committee of the Joint Venture.

As part of its participation in the Joint Venture, the University also provides certain services including academic administration, student recruitment and admissions, curriculum development, student aid and course delivery. The University advances funds equal to the cost of these services to the Joint Venture on an ongoing basis and is then reimbursed for these expenses periodically. At April 30, 2010, there is a net advance of \$191 (2009 \$4,058) outstanding.

The Joint Venture has not been consolidated in the University financial statements however the University recognized 50% of the total net operating results of the Joint Venture as an investment and revenue. Separately audited financial statements are prepared for the Joint Venture (year-ended March 31, 2010). The total net return for the University is \$6,757 (2009 \$5,268).

A financial summary of the joint venture for the fiscal years ended March 31, 2010 and 2009 is as follows:

|                                 |               |               |
|---------------------------------|---------------|---------------|
| Financial Position:             | <u>2010</u>   | <u>2009</u>   |
| Total Assets                    | 19,904        | 16,039        |
| Total Liabilities               | 6,390         | 5,503         |
| Total Net Assets                | <u>13,514</u> | <u>10,536</u> |
| Results of Operations:          |               |               |
| Total Revenue                   | 36,995        | 32,729        |
| Total Expenses                  | 25,775        | 23,738        |
| Excess of Revenue over Expenses | <u>11,220</u> | <u>8,991</u>  |
| Net Assets                      |               |               |
| Unrestricted                    | 11,120        | 8,241         |
| Internally Restricted           | 500           |               |
| Invested in capital Assets      | 1,894         | 2,295         |
|                                 | <u>13,514</u> | <u>10,536</u> |
| <b>University Share (50%)</b>   | <u>6,757</u>  | <u>5,268</u>  |



**UNIVERSITY OF GUELPH**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED APRIL 30, 2010**  
(in thousands of dollars)

**9. CAPITAL ASSETS**

**a) Details**

|                            | <b>2010</b>      |                             | <b>2009</b>       |                   |
|----------------------------|------------------|-----------------------------|-------------------|-------------------|
|                            | Cost             | Accumulated<br>Amortization | Net Book<br>Value | Net Book<br>Value |
| Land                       | 8,761            |                             | 8,761             | 8,761             |
| Land improvements          | 28,371           | 11,232                      | 17,139            | 17,409            |
| Buildings                  | 670,200          | 215,892                     | 454,308           | 448,877           |
| Furniture and equipment    | 223,086          | 138,288                     | 84,798            | 90,231            |
| Construction in progress   | 73,214           |                             | 73,214            | 23,309            |
| Computer equipment         | 31,023           | 26,978                      | 4,045             | 2,866             |
| Library and art collection | 16,918           | 12,546                      | 4,372             | 4,272             |
|                            | <u>1,051,573</u> | <u>404,936</u>              | <u>646,637</u>    | <u>595,725</u>    |

**b) Change in Net Book Value**

|                                      | <b>2010</b>    | <b>2009</b>    |
|--------------------------------------|----------------|----------------|
| Balance, beginning                   | 595,725        | 565,114        |
| Purchase of capital assets           | 89,453         | 69,053         |
| Less: Amortization of capital assets | (38,541)       | (38,442)       |
| Balance, ending                      | <u>646,637</u> | <u>595,725</u> |

**c) Insured Values**

|  | <b>2010</b>       | <b>2010</b>      | <b>2009</b>       | <b>2009</b>      |
|--|-------------------|------------------|-------------------|------------------|
|  | Net Book<br>Value | Insured<br>Value | Net Book<br>Value | Insured<br>Value |
| Buildings                              | <u>454,308</u>    | <u>1,544,000</u> | <u>448,877</u>    | <u>1,393,607</u> |
| Furniture, equipment and library books | <u>93,214</u>     | <u>706,000</u>   | <u>97,368</u>     | <u>698,122</u>   |
| Art and artifacts collection           | <u>1</u>          | <u>36,976</u>    | <u>1</u>          | <u>31,703</u>    |

**UNIVERSITY OF GUELPH**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED APRIL 30, 2010**  
(in thousands of dollars)

**10. a) LONG-TERM DEBT**

|                                      | <u>Interest<br/>Rate</u><br>% | <u>Issue<br/>Date</u> | <u>Due<br/>Date</u> | <u>2010<br/>Total</u> | <u>2009<br/>Total</u> |
|--------------------------------------|-------------------------------|-----------------------|---------------------|-----------------------|-----------------------|
| <b>Series A Unsecured Debenture</b>  | 6.24                          | 11-Oct-02             | 10-Oct-42           | <u>100,000</u>        | <u>100,000</u>        |
| <b>Banker's Acceptance</b>           |                               |                       |                     |                       |                       |
| Toronto Dominion Bank                | 4.91                          | 20-Dec-07             | 20-Dec-22           | 6,827                 | 7,359                 |
| Toronto Dominion Bank                | 4.54                          | 10-Apr-08             | 10-Apr-23           | 2,601                 | 2,800                 |
| Toronto Dominion Bank                | 4.89                          | 13-Mar-09             | 13-Mar-24           | 9,333                 | 9,996                 |
| Canadian Imperial Bank of Commerce   | 4.96                          | 1-May-06              | 2-May-16            | 3,791                 | 4,389                 |
| Bank of Montreal                     | 7.01                          | 16-Oct-00             | 15-Jun-25           | 30,100                | 30,600                |
| Royal Bank of Canada                 | 4.85                          | 23-Mar-10             | 24-Mar-25           | 7,800                 |                       |
|                                      |                               |                       |                     | <u>60,452</u>         | <u>55,144</u>         |
| <b>Leases payable</b>                |                               |                       |                     |                       |                       |
| Ontario Student Housing Corp.        | 6.13                          | 1-Jan-69              | 1-Dec-18            | 513                   | 555                   |
| Canada Mortgage and Housing Corp.    | 5.88                          | 1-Jan-69              | 1-Dec-18            | 4,503                 | 4,874                 |
|                                      |                               |                       |                     | <u>5,016</u>          | <u>5,429</u>          |
| <b>Mortgages payable</b>             |                               |                       |                     |                       |                       |
| Canada Mortgage and Housing Corp.    | 5.38                          | 1-Jan-67              | 1-Dec-16            | 534                   | 595                   |
| Ontario Housing Corp.(interest only) | 10.36                         | 1-Oct-90              | 1-Apr-10            |                       | 1,225                 |
| Ontario Housing Corp.(interest only) | 9.86                          | 1-Dec-92              | 1-Jun-11            | 13,080                | 13,080                |
|                                      |                               |                       |                     | <u>13,614</u>         | <u>14,900</u>         |
|                                      |                               |                       |                     | 179,082               | 175,473               |
| Current Portion                      |                               |                       |                     | <u>(3,658)</u>        | <u>(4,307)</u>        |
|                                      |                               |                       |                     | <u>175,424</u>        | <u>171,166</u>        |

During the current fiscal year, the University of Guelph made principal repayments in the amount of \$4,191 (2009 \$2,177) and incurred \$11,278 (2009 \$10,941) in interest expense from long-term debt.

The repayments required in the next five years and thereafter for the debt listed above are summarized as follows:

|            | <u>Principal</u> | <u>Interest</u> | <u>Total</u>  |
|------------|------------------|-----------------|---------------|
| 2011       | 3,658            | 11,329          | 14,987        |
| 2012       | 16,630           | 11,117          | 27,747        |
| 2013       | 3,881            | 9,630           | 13,511        |
| 2014       | 3,915            | 9,429           | 13,344        |
| 2015       | 4,150            | 9,196           | 13,346        |
|            | <u>32,234</u>    | <u>50,701</u>   | <u>82,935</u> |
| Thereafter | <u>146,848</u>   |                 |               |
|            | <u>179,082</u>   |                 |               |

**UNIVERSITY OF GUELPH**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED APRIL 30, 2010**  
(in thousands of dollars)

**b) SERIES A UNSECURED DEBENTURE**

On October 11, 2002 the University issued a Series A senior unsecured debenture in the aggregate principal amount of \$100,000 at a price of \$998.69 for proceeds of \$99,869. The debenture bears interest at 6.24%, which is payable semi-annually on April 10 and October 10 with the principal amount to be repaid on October 10, 2042. The proceeds of the issue were primarily used to finance capital projects including the construction of new classrooms and a science complex.

**c) INTEREST RATE SWAP**

The University entered into interest rate exchange (swap) contracts with the Toronto Dominion Bank, Bank of Montreal, Royal Bank of Canada and Canadian Imperial Bank of Commerce in order to convert variable-rate borrowings to fixed rates, thereby reducing interest rate risk associated with its outstanding debt.

The interest rate swap contract involves an exchange of floating rate to fixed rate interest payments between the University and the financial institutions. Under the terms of these agreements, the University pays a fixed rate and receives a variable rate on each swap's notional principal amount. The swap transactions are completely independent and have no direct effect on the relationship between the University and its lenders.

The University entered into an interest rate exchange (swap) with the Royal Bank of Canada (RBC), dated March 17, 2010, for two debt instruments to be used for the building and infrastructure renewal program.

The notional amounts of the interest rate swap and the net unrealized gain (loss) on these contracts outstanding at April 30, 2010 are:

|                                    | Due Date  | 2010            |                | 2009            |                 |
|------------------------------------|-----------|-----------------|----------------|-----------------|-----------------|
|                                    |           | Notional Amount | Gain/(Loss)    | Notional Amount | Gain/(Loss)     |
| Toronto Dominion                   | 20-Dec-22 | 6,803           | (452)          | 7,335           | (924)           |
| Toronto Dominion                   | 10-Apr-23 | 2,601           | (112)          | 2,800           | (280)           |
| Toronto Dominion                   | 13-Mar-24 | 9,333           | 402            | 10,000          | (46)            |
| Royal Bank of Canada               | 24-Mar-25 | 7,790           | (89)           |                 |                 |
| Royal Bank of Canada               | 1-May-25  | 10,000          | (120)          |                 |                 |
| Canadian Imperial Bank of Commerce | 2-May-16  | 3,750           | (240)          | 4,350           | (471)           |
| Bank of Montreal                   | 15-Jun-25 | 30,038          | (7,383)        | 30,538          | (10,199)        |
|                                    |           |                 | <u>(7,994)</u> |                 | <u>(11,920)</u> |

**UNIVERSITY OF GUELPH**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED APRIL 30, 2010**  
(in thousands of dollars)

---

**11. DEFERRED REVENUE AND CONTRIBUTIONS**

Deferred revenue and contributions are monies received in the current and prior years for services to be provided in a future year.

|   |                       |                       |
|---|-----------------------|-----------------------|
| <b>a) Deferred Revenue</b>                        | <b><u>2010</u></b>    | <b><u>2009</u></b>    |
| Prepaid Leases, Fees and Grants                   | 15,965                | 16,546                |
| OMAFRA Advance                                    | 16,478                | 14,621                |
| OMAFRA Five Year Grant                            | 46,407                | 52,258                |
| Other   | <u>2,877</u>          | <u>3,126</u>          |
|   | 81,727                | 86,551                |
| Less: Current Deferred Revenue                    | <u>(30,522)</u>       | <u>(30,865)</u>       |
|   | <u>51,205</u>         | <u>55,686</u>         |
| <b>b) Deferred Contributions</b>                  |                       |                       |
| Changes in Deferred Contributions are as follows: |                       |                       |
| Balance, beginning of year                        | 130,415               | 151,802               |
| Contributions received during the year            | 109,119               | 119,054               |
| Contributions recognized in the year              | <u>(137,517)</u>      | <u>(140,441)</u>      |
| Balance, end of year                              | <u>102,017</u>        | <u>130,415</u>        |
| Total Deferred Revenue and Contributions          | <u><u>153,222</u></u> | <u><u>186,101</u></u> |

**12. DEFERRED CAPITAL CONTRIBUTIONS**

Deferred capital contributions represent the unamortized amount of donations and grants received over a number of years restricted to the purchase of capital assets. The amortization of deferred capital contributions is recorded as revenue in the statement of operations and changes in net assets.

|   |                       |                       |
|---|-----------------------|-----------------------|
|   | <b><u>2010</u></b>    | <b><u>2009</u></b>    |
| Changes in Deferred Capital Contributions are as follows: |                       |                       |
| Balance, beginning of year                                | 284,152               | 266,839               |
| Contributions received during the year                    | 61,012                | 38,782                |
| Amortization of deferred capital contributions            | <u>(21,372)</u>       | <u>(21,469)</u>       |
| Balance, end of year                                      | <u><u>323,792</u></u> | <u><u>284,152</u></u> |

**UNIVERSITY OF GUELPH**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED APRIL 30, 2010**  
(in thousands of dollars)

**13. INVESTED IN CAPITAL ASSETS**

|   | <b>2010</b>  | <b>2009</b>  |
|---|--------------|--------------|
| Capital Assets (Net Book Value)             | 646,637      | 595,725      |
| Less:                                       |              |              |
| Long-term Debt                              | (179,082)    | (175,473)    |
| Deferred Capital Contributions              | (323,792)    | (284,152)    |
| Add: Unused Real Estate Debt                | 114          | 114          |
| Invested in Capital Assets                  | 143,877      | 136,214      |
| <br>  |              |              |
| <b>Change in Invested in Capital Assets</b> |              |              |
|   | <b>2,010</b> | <b>2,009</b> |
| Purchase of Capital Assets                  | 89,453       | 69,053       |
| Debt Payment                                | 4,191        | 2,177        |
| (Unused) Real Estate Debt                   |              | (434)        |
| Increase in Deferred Capital Contributions  | (61,012)     | (38,782)     |
| Amortization Expense                        | (38,541)     | (38,442)     |
| Deferred Capital Contribution Amortization  | 21,372       | 21,469       |
| Increase in Long-term Debt                  | (7,800)      | (9,996)      |
|   | 7,663        | 5,045        |

**14. UNRESTRICTED SURPLUS/(DEFICIT)**

|   | <b>2010</b> | <b>2009</b> |
|---|-------------|-------------|
| <b>Operating Fund</b>                         |             |             |
| Unfunded Deficit & Restructuring Costs        | (40,482)    | (27,125)    |
| Accrual for Employee Future Benefits          | (174,406)   | (135,777)   |
| University of Guelph-Humber                   | 947         | 1,147       |
|   | (213,941)   | (161,755)   |
| <br>  |             |             |
| <b>Capital Fund</b> (Schedule 1)              | 176         | (1,133)     |
| <b>Ancillary Enterprises</b> (Schedule 2)     | 3,225       | (2,094)     |
| <b>Research &amp; Trust Fund</b> (Schedule 1) | (276)       | (526)       |
| <br>  |             |             |
| Balance, end of year                          | (210,816)   | (165,508)   |

The University's total Unrestricted Surplus (Deficit) for the Operating Fund at the end of fiscal 2009/10 shows a net deficit of \$213,941 consisting of:

- **Unfunded Deficit & Restructuring Costs:** The University has an unfunded accumulated operating budget deficit of \$25,100 and restructuring costs (employee buy-out programs) of \$15,382. This deficit has been approved by the Board of Governors as part of a multi-year plan to eliminate the University's structural deficit over a four year period.
- **Accrual for Employee Future Benefits:** The University has costs associated with its sponsorship of three pension plans and other post-retirement benefits. These costs are actuarially determined and charged to the University's Statement of Operations and Changes in Net Assets.
- **University of Guelph-Humber:** This joint venture surplus represents a portion of the University's unrestricted net assets with The Humber College Institute of Technology and Advanced Learning.

**UNIVERSITY OF GUELPH**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED APRIL 30, 2010**  
(in thousands of dollars)

**15. CHANGES IN NET ASSETS – ENDOWED**

Endowed net assets include externally restricted donations received by the University and donations designated by the Board to be endowed for specific purposes. The University endowment policy has the objective of protecting the real spending value of the endowed principal by limiting spending of investment income earned on endowments. The balance of annual investment income is recorded as a direct change to the endowed net assets.

|  | <u>Externally<br/>Restricted</u> | <u>Board<br/>Restricted</u> | <u>Total<br/>2010</u> | <u>Total<br/>2009</u> |
|--|----------------------------------|-----------------------------|-----------------------|-----------------------|
| Investment income (loss) on endowments                     | 25,072                           | 3,030                       | 28,102                | (29,894)              |
| Less: available for expenditure                            | <u>(1,245)</u>                   | <u>(614)</u>                | <u>(1,859)</u>        | <u>(4,348)</u>        |
| Increase (Decrease) in                                     |                                  |                             |                       |                       |
| accumulated endowed investment income                      | 23,827                           | 2,416                       | 26,243                | (34,242)              |
| Contributions received during year                         | <u>10,608</u>                    | <u>136</u>                  | <u>10,744</u>         | <u>11,918</u>         |
| Endowment Investment Income (Loss) Net<br>of Contributions | 34,435                           | 2,552                       | 36,987                | (22,324)              |
| Transfers in   | <u>3,687</u>                     | <u>3,687</u>                | <u>3,687</u>          | <u>4,363</u>          |
| Net Increase (Decrease) in Net Assets                      | <u>38,122</u>                    | <u>2,552</u>                | <u>40,674</u>         | <u>(17,961)</u>       |
| Net assets, beginning of year                              | <u>124,108</u>                   | <u>16,009</u>               | <u>140,117</u>        | <u>158,078</u>        |
| Net assets, end of year                                    | <u><u>162,230</u></u>            | <u><u>18,561</u></u>        | <u><u>180,791</u></u> | <u><u>140,117</u></u> |

**16. DONATIONS**

|   | <u>2010</u>         | <u>2009</u>         |
|---|---------------------|---------------------|
| Donations received during the year                      | 15,586              | 18,191              |
| Donations recorded as a direct addition to endowments   | (10,358)            | (2,688)             |
| Donations (increase) decrease in deferred contributions | 3,739               | (7,477)             |
| Donations recorded as deferred capital contributions    | <u>(617)</u>        | <u>(505)</u>        |
| Donations recognized as revenue                         | <u><u>8,350</u></u> | <u><u>7,521</u></u> |

**17. VILLAGE BY THE ARBORETUM**

The Village by the Arboretum (VBA) is an adult lifestyle community situated on 110 acres of University land, which is managed by Reid's Heritage Homes Ltd. The University (Landlord) entered into a lease agreement with Reid's Heritage Homes Ltd. (Tenant), whereby, the tenant contributes to two reserve funds for the repair and replacement of capital items. The fund balance at December 31, 2009 is \$2,992 (2008 \$2,378).

These funds are restricted for the above stated purpose and are held by an independent portfolio manager in a consolidated account.

The University makes no financial contribution to these funds and the assets are not readily realizable by the University. Consequently, the University's interest in the assets, liabilities and results of operation are not included in these financial statements. During the term of the lease the Tenant has ownership responsibility for the property and improvements. On expiration July 1, 2052 the ownership responsibilities are passed to the Landlord.

**UNIVERSITY OF GUELPH**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED APRIL 30, 2010**  
(in thousands of dollars)

---

**18. COMMITMENTS**

Costs to complete major capital projects in progress as at April 30, 2010 are estimated to be \$57,554 (2009 \$52,919) and will be funded by government grants, gifts and University resources.

**19. CONTINGENCY**

The University is a defendant in a number of legal proceedings. Claims against the University in these proceedings have not been reflected in these financial statements. It is the opinion of management that the resolution of these claims will not have a material effect on the financial position of the University.

The University is a member in a self-insurance co-operative in association with other Canadian universities to provide property and general liability insurance coverage. Under this arrangement referred to as the Canadian Universities Reciprocal Insurance Exchange (C.U.R.I.E.), the University is required to share in any net losses experienced by C.U.R.I.E. The commitment was renewed to January 1, 2013.

The University allows a licensee to extract aggregate from its Puslinch property. Under the terms of the license agreement, the licensee is responsible for site restoration after extraction is complete, according to an agreed upon plan of restoration. Site restoration is regularly carried out by the licensee as extraction from portions of property is complete. While management is of the view that the licensee will meet its obligations under the agreement with respect to site restoration, should the licensee be unable to do so, the University as property owner would be responsible.

The Guelph Golf & Recreation Club Limited was wholly owned by the University. As of March 31, 2005, the Guelph Golf & Recreation Club Limited discontinued operations. The University has entered into a new lease arrangement with the Guelph Cutten Club, whereby the University leases the assets to the Guelph Cutten Club, which is owned by the members.

The University has guaranteed a loan of up to \$2,500 for the Guelph Cutten Club. As of April 30, 2010 the Guelph Cutten Club borrowed \$1,683 under this guarantee.

The University has signed a letter of credit with the City of Guelph related to the landscaping at the Pathobiology/Animal Health lab facility. The letter of credit is for \$32.

**20. COMPARATIVE NUMBERS**

Certain comparative numbers have been reclassified to conform to the presentation adopted for the current year.

**UNIVERSITY OF GUELPH**  
**STATEMENT OF OPERATIONS AND CHANGES IN NET ASSETS**  
**FOR THE YEAR ENDED APRIL 30, 2010**

(in thousands of dollars)

|   | <b>OPERATING<br/>FUND</b> | <b>CAPITAL<br/>FUND</b> | <b>ANCILLARY<br/>ENTERPRISES</b> | <b>RESEARCH<br/>&amp; TRUST FUND</b> | <b>ENDOWMENT<br/>FUND</b> | <b>TOTAL<br/>2010</b> | <b>TOTAL<br/>2009</b> |
|---|---------------------------|-------------------------|----------------------------------|--------------------------------------|---------------------------|-----------------------|-----------------------|
|   |                           |                         | (Schedule 2)                     |                                      |                           |                       |                       |
| <b>REVENUE</b>  |                           |                         |                                  |                                      |                           |                       |                       |
| Ministry of Training, Colleges and Universities                   | 166,696                   | 1,621                   | 110                              |                                      |                           | 168,427               | 166,107               |
| Ministry of Agriculture, Food and Rural Affairs Agreement         | 63,108                    |                         |                                  |                                      |                           | 63,108                | 62,930                |
| Tuition (Credit and Non-credit)                                   | 124,199                   |                         |                                  |                                      |                           | 124,199               | 111,092               |
| Donations (Note 16)   | 55                        |                         |                                  | 8,295                                |                           | 8,350                 | 7,521                 |
| Sales of Goods and Services                                       | 44,295                    |                         | 71,712                           |                                      |                           | 116,007               | 115,234               |
| Investment Income (Note 7)  | 733                       | 97                      | 173                              | 2,953                                |                           | 3,956                 | 11,488                |
| Other Grants and Contracts  | 11,220                    |                         |                                  | 90,264                               |                           | 101,484               | 99,170                |
| Amortization of Deferred Capital Contributions (Note 12)          |                           | 21,304                  | 68                               |                                      |                           | 21,372                | 21,469                |
| Other   | 26,429                    | 208                     | 494                              |                                      |                           | 27,131                | 25,787                |
|   | <u>436,735</u>            | <u>23,230</u>           | <u>72,557</u>                    | <u>101,512</u>                       |                           | <u>634,034</u>        | <u>620,798</u>        |
| <b>EXPENSES</b>   |                           |                         |                                  |                                      |                           |                       |                       |
| Salaries  | 247,806                   |                         | 15,037                           | 41,442                               |                           | 304,285               | 300,686               |
| Benefits  | 87,972                    |                         | 3,140                            | 4,752                                |                           | 95,864                | 90,815                |
| Travel  | 7,033                     |                         | 153                              | 6,018                                |                           | 13,204                | 14,004                |
| Operating   | 85,443                    | 43                      | 23,576                           | 31,318                               |                           | 140,380               | 138,135               |
| Minor Renovations and Repairs                                     |                           | 4,893                   | 1,718                            |                                      |                           | 6,611                 | 7,495                 |
| Interest  |                           | 6,682                   | 4,596                            |                                      |                           | 11,278                | 10,941                |
| Scholarships and Bursaries  | 15,476                    |                         |                                  | 10,985                               |                           | 26,461                | 26,659                |
| Institutional (Recovery) Charges                                  | (9,728)                   |                         | 9,728                            |                                      |                           |                       |                       |
| Capital Asset Amortization  |                           | 33,985                  | 4,556                            |                                      |                           | 38,541                | 38,442                |
|   | <u>434,002</u>            | <u>45,603</u>           | <u>62,504</u>                    | <u>94,515</u>                        |                           | <u>636,624</u>        | <u>627,177</u>        |
| Unrealized Gain(Loss) on Interest Rate Swaps                      |                           | 666                     | 3,260                            |                                      |                           | 3,926                 | (4,342)               |
| Revenue Less Expenses   | 2,733                     | (21,707)                | 13,313                           | 6,997                                | -                         | 1,336                 | (10,721)              |
| Endowment Investment Income (Loss) Net of Contributions (Note 15) |                           |                         |                                  |                                      | 36,987                    | 36,987                | (22,324)              |
| Interfund Transactions  | (24,895)                  | 25,815                  | (5,713)                          | 1,106                                | 3,687                     |                       |                       |
| <b>Net Increase (Decrease) in Net Assets</b>                      | <u>(22,162)</u>           | <u>4,108</u>            | <u>7,600</u>                     | <u>8,103</u>                         | <u>40,674</u>             | <u>38,323</u>         | <u>(33,045)</u>       |
| Composed Of:  |                           |                         |                                  |                                      |                           |                       |                       |
| Net Increase (Decrease) in Invested in Capital Assets             |                           | 5,883                   | 1,780                            |                                      |                           | 7,663                 | 5,045                 |
| Net Increase (Decrease) in Endowments                             |                           |                         |                                  |                                      | 40,674                    | 40,674                | (17,961)              |
| Net Increase (Decrease) in Internally Restricted                  | 30,024                    | (3,084)                 | 501                              | 7,853                                |                           | 35,294                | 43,191                |
| Net Increase (Decrease) in Unrestricted                           | (52,186)                  | 1,309                   | 5,319                            | 250                                  |                           | (45,308)              | (63,320)              |
| Net Increase (Decrease) in Net Assets                             | <u>(22,162)</u>           | <u>4,108</u>            | <u>7,600</u>                     | <u>8,103</u>                         | <u>40,674</u>             | <u>38,323</u>         | <u>(33,045)</u>       |



**UNIVERSITY OF GUELPH**  
**STATEMENT OF OPERATIONS AND CHANGES IN NET ASSETS**  
**FOR THE YEAR ENDED APRIL 30, 2010**

(in thousands of dollars)

|  | <u>OPERATING<br/>FUND</u> | <u>CAPITAL<br/>FUND</u> | <u>ANCILLARY<br/>ENTERPRISES</u><br>(Schedule 2) | <u>RESEARCH<br/>&amp; TRUST FUND</u> | <u>ENDOWMENT<br/>FUND</u> | <u>TOTAL<br/>2010</u> | <u>TOTAL<br/>2009</u> |
|--|---------------------------|-------------------------|--|--------------------------------------|---------------------------|-----------------------|-----------------------|
| Net Assets, Beginning of Year              | (94,536)                  | 73,998                  | 24,434   | 43,587                               | 140,117                   | 187,600               | 220,645               |
| Net Increase (Decrease) in Net Assets      | (22,162)                  | 4,108                   | 7,600  | 8,103                                | 40,674                    | 38,323                | (33,045)              |
| Net Assets, End of Year                    | <u>(116,698)</u>          | <u>78,106</u>           | <u>32,034</u>                                    | <u>51,690</u>                        | <u>180,791</u>            | <u>225,923</u>        | <u>187,600</u>        |
| <b>Net Assets Components:</b>              |                           |                         |  |                                      |                           |                       |                       |
| Invested in Capital Assets                 |                           | 112,022                 | 31,855   |                                      |                           | 143,877               | 136,214               |
| Endowed                                    |                           |                         |  |                                      | 180,791                   | 180,791               | 140,117               |
| Internally Restricted                      | 97,243                    | (34,092)                | (3,046)  | 51,966                               |                           | 112,071               | 76,777                |
| Unrestricted Surplus (Deficit)             | <u>(213,941)</u>          | <u>176</u>              | <u>3,225</u>                                     | <u>(276)</u>                         |                           | <u>(210,816)</u>      | <u>(165,508)</u>      |
| Net Assets, End of Year, Surplus (Deficit) | <u>(116,698)</u>          | <u>78,106</u>           | <u>32,034</u>                                    | <u>51,690</u>                        | <u>180,791</u>            | <u>225,923</u>        | <u>187,600</u>        |

(See accompanying notes)

**UNIVERSITY OF GUELPH**  
**STATEMENT OF OPERATIONS AND CHANGES IN NET ASSETS**  
**FOR ANCILLARY ENTERPRISES**  
**FOR THE YEAR ENDED APRIL 30, 2010**

(in thousands of dollars)

|   | <u>HOSPITALITY</u><br><u>SERVICES</u> | <u>REAL</u><br><u>ESTATE</u> | <u>STUDENT</u><br><u>HOUSING</u><br><u>SERVICES</u> | <u>PARKING</u> | <u>UNIVERSITY</u><br><u>CENTRE</u> | <u>TOTAL</u><br><u>2010</u> | <u>TOTAL</u><br><u>2009</u> |
|---|---------------------------------------|------------------------------|---|----------------|------------------------------------|-----------------------------|-----------------------------|
| <b>REVENUE</b>  | 32,294                                | 5,401                        | 29,797  | 2,912          | 2,153                              | 72,557                      | 72,922                      |
| <b>EXPENSES</b>                                       |                                       |                              |   |                |                                    |                             |                             |
| Cost of Materials                                     | 13,010                                |                              |   |                | 422                                | 13,432                      | 13,998                      |
| Salaries  | 9,694                                 | 187                          | 3,961   | 338            | 857                                | 15,037                      | 15,286                      |
| Benefits  | 1,998                                 | 53                           | 817   | 93             | 179                                | 3,140                       | 3,153                       |
| Institutional Charges                                 | 1,904                                 |                              | 7,117   | 223            | 484                                | 9,728                       | 9,426                       |
| Operating   | 4,268                                 | 782                          | 4,448   | 296            | 350                                | 10,144                      | 10,258                      |
| Travel  | 42                                    | 7                            | 83  | 13             | 8                                  | 153                         | 132                         |
| Minor Renovations and Repairs                         | 56                                    |                              | 1,500   | 162            |                                    | 1,718                       | 699                         |
| Interest  | -                                     | 171                          | 4,425   |                |                                    | 4,596                       | 4,463                       |
| Capital Asset Amortization                            | 629                                   | 489                          | 3,193   | 218            | 27                                 | 4,556                       | 4,386                       |
| Total Operating Expenses                              | 31,601                                | 1,689                        | 25,544  | 1,343          | 2,327                              | 62,504                      | 61,801                      |
| Unrealized Gain(Loss) on Interest Rate Swaps          |                                       | 231                          | 3,029   |                |                                    | 3,260                       | (3,954)                     |
| Revenue Less Expenses                                 | 693                                   | 3,943                        | 7,282   | 1,569          | (174)                              | 13,313                      | 7,167                       |
| Interfund Transactions                                | (428)                                 | (3,561)                      | (983)   | (960)          | 219                                | (5,713)                     | (4,002)                     |
| <b>Net Increase (Decrease) in Net Assets</b>          | 265                                   | 382                          | 6,299   | 609            | 45                                 | 7,600                       | 3,165                       |
| Composed Of:  |                                       |                              |   |                |                                    |                             |                             |
| Net Increase (Decrease) in Invested in Capital Assets | (361)                                 | 164                          | 1,514   | 416            | 47                                 | 1,780                       | 4,374                       |
| Net Increase (Decrease) in Internally Restricted      | 601                                   |                              | 7   | (107)          |                                    | 501                         | 228                         |
| Net Increase (Decease) in Unrestricted                | 25                                    | 218                          | 4,778   | 300            | (2)                                | 5,319                       | (1,437)                     |
| Net Increase (Decrease) in Net Assets                 | 265                                   | 382                          | 6,299   | 609            | 45                                 | 7,600                       | 3,165                       |

**UNIVERSITY OF GUELPH**  
**STATEMENT OF OPERATIONS AND CHANGES IN NET ASSETS**  
**FOR ANCILLARY ENTERPRISES**  
**FOR THE YEAR ENDED APRIL 30, 2010**

(in thousands of dollars)

|  | <u>HOSPITALITY<br/>SERVICES</u> | <u>REAL<br/>ESTATE</u> | <u>STUDENT<br/>HOUSING<br/>SERVICES</u> | <u>PARKING</u> | <u>UNIVERSITY<br/>CENTRE</u> | <u>TOTAL<br/>2010</u> | <u>TOTAL<br/>2009</u> |
|--|---------------------------------|------------------------|---|----------------|------------------------------|-----------------------|-----------------------|
| Net Assets, Beginning of Year              | 6,025                           | 12,592                 | 578                                     | 4,408          | 831                          | 24,434                | 21,269                |
| Net Increase (Decrease) in Net Assets      | 265                             | 382                    | 6,299                                   | 609            | 45                           | 7,600                 | 3,165                 |
| Net Assets, End of Year                    | <u>6,290</u>                    | <u>12,974</u>          | <u>6,877</u>                            | <u>5,017</u>   | <u>876</u>                   | <u>32,034</u>         | <u>24,434</u>         |
| Net Assets Components:                     |                                 |                        |   |                |                              |                       |                       |
| Invested in Capital Assets                 | 9,507                           | 9,172                  | 6,914                                   | 5,869          | 393                          | 31,855                | 30,075                |
| Internally Restricted                      | (3,275)                         |                        | 1,714                                   | (1,731)        | 246                          | (3,046)               | (3,547)               |
| Unrestricted Surplus (Deficit)             | 58                              | 3,802                  | (1,751)                                 | 879            | 237                          | 3,225                 | (2,094)               |
| Net Assets, End of Year, Surplus (Deficit) | <u>6,290</u>                    | <u>12,974</u>          | <u>6,877</u>                            | <u>5,017</u>   | <u>876</u>                   | <u>32,034</u>         | <u>24,434</u>         |

**UNIVERSITY OF GUELPH**  
**EMPLOYEE FUTURE BENEFITS**  
**For the Year Ended April 30, 2010**  
(in thousands of dollars)

Schedule 3

**a) Description of Plans**

The University has a number of funded and unfunded defined benefit programs that provide pension and other post-employment benefits to its employees. The pension programs provide benefits that are based on years of service and best average earnings. The benefit rates are adjusted annually to reflect any increase in the Consumer Price Index (limited to 8%) that is in excess of 2%. The University's other benefit plans provide extended health care and dental plan benefits to retirees and their eligible dependents on a cost-sharing basis. Retiree contributions to the health and dental programs cover 30% and 50% of the costs respectively.

**b) Accrued Benefit Obligations and Plan Assets**

The University measures the accrued benefit obligations (ABOs) and the fair value of plan assets for accounting purposes as at January 31 of each year. Information about the University's defined benefit plans, in aggregate, is as follows:

|   | <u>Pension Plans*</u> |                | <u>Other Benefit Plans</u> |                | <u>Total</u>     |                  |
|---|-----------------------|----------------|----------------------------|----------------|------------------|------------------|
|   | <u>2010</u>           | <u>2009</u>    | <u>2010</u>                | <u>2009</u>    | <u>2010</u>      | <u>2009</u>      |
| <b>Change in Benefit Obligation</b>                           |                       |                |                            |                |                  |                  |
| Benefit obligation - beginning of measurement period          | 884,532               | 1,001,128      | 207,435                    | 249,977        | 1,091,967        | 1,251,105        |
| Current service cost (employer)                               | 20,573                | 29,704         | 6,953                      | 9,660          | 27,526           | 39,364           |
| Interest cost   | 56,583                | 51,529         | 13,737                     | 13,122         | 70,320           | 64,651           |
| Employee contributions  | 12,494                | 12,057         | -                          | -              | 12,494           | 12,057           |
| Employee transfers  | 703                   | 1,144          | -                          | -              | 703              | 1,144            |
| Plan amendments   | -                     | 1,859          | -                          | -              | -                | 1,859            |
| Actuarial loss (gain)   | 98,209                | (165,682)      | (2,600)                    | (61,385)       | 95,609           | (227,067)        |
| Benefits paid   | (48,554)              | (47,207)       | (4,002)                    | (3,939)        | (52,556)         | (51,146)         |
| Benefit obligation - end of measurement period                | <u>1,024,540</u>      | <u>884,532</u> | <u>221,523</u>             | <u>207,435</u> | <u>1,246,063</u> | <u>1,091,967</u> |
| <b>Change in Plan Assets</b>                                  |                       |                |                            |                |                  |                  |
| Market value of plan assets - beginning of measurement period | 719,233               | 879,549        | -                          | -              | 719,233          | 879,549          |
| Actual return on plan assets, net of expenses                 | 135,336               | (134,826)      | -                          | -              | 135,336          | (134,826)        |
| Employer contribution   | 16,875                | 8,516          | 4,002                      | 3,939          | 20,877           | 12,455           |
| Employee contribution   | 12,494                | 12,057         | -                          | -              | 12,494           | 12,057           |
| Employee transfers  | 703                   | 1,144          | -                          | -              | 703              | 1,144            |
| Benefits paid   | (48,554)              | (47,207)       | (4,002)                    | (3,939)        | (52,556)         | (51,146)         |
| Market value of plan assets - end of measurement period       | <u>836,087</u>        | <u>719,233</u> | <u>-</u>                   | <u>-</u>       | <u>836,087</u>   | <u>719,233</u>   |

**UNIVERSITY OF GUELPH**  
**EMPLOYEE FUTURE BENEFITS**  
**For the Year Ended April 30, 2010**  
(in thousands of dollars)

Schedule 3

**b) Accrued Benefit Obligations and Plan Assets (continued)**

|   | <u>Pension Plans*</u> |               | <u>Other Benefit Plans</u> |                  | <u>Total</u>     |                 |
|---|-----------------------|---------------|----------------------------|------------------|------------------|-----------------|
|   | 2010                  | 2009          | 2010                       | 2009             | 2010             | 2009            |
| <b>Reconciliation of funded status</b>                          |                       |               |                            |                  |                  |                 |
| Funded status - surplus (deficit)                               | (188,453)             | (165,299)     | (221,523)                  | (207,435)        | (409,976)        | (372,734)       |
| Employer contributions after measurement date                   | 5,117                 | 3,284         | 1,385                      | 1,214            | 6,502            | 4,498           |
| Unamortized transitional obligation (asset)                     | (39,229)              | (51,409)      | 21,383                     | 25,661           | (17,846)         | (25,748)        |
| Unamortized past service costs                                  | 19,750                | 22,834        | -                          | -                | 19,750           | 22,834          |
| Unamortized net actuarial loss (gain)                           | 263,349               | 269,544       | 26,881                     | 30,180           | 290,230          | 299,724         |
| Accrued benefit asset (liability), before Valuation Allowance   | 60,534                | 78,954        | (171,874)                  | (150,380)        | (111,340)        | (71,426)        |
| Total Valuation Allowance (VA)                                  | (3,971)               | (2,994)       | -                          | -                | (3,971)          | (2,994)         |
| Accrued benefit asset (liability), net of VA                    | <u>56,563</u>         | <u>75,960</u> | <u>(171,874)</u>           | <u>(150,380)</u> | <u>(115,311)</u> | <u>(74,420)</u> |
| <br>  |                       |               |                            |                  |                  |                 |
| <b>Statement of Financial Position</b>                          |                       |               |                            |                  |                  |                 |
| Deferred pension costs  | 58,403                | 77,531        | -                          | -                | 58,403           | 77,531          |
| Accounts payable (employee future benefits - current liability) | (22)                  | (22)          | (4,829)                    | (5,541)          | (4,851)          | (5,563)         |
| Employee future benefits (long-term liability)                  | (1,818)               | (1,549)       | (167,045)                  | (144,839)        | (168,863)        | (146,388)       |
| Accrued benefit asset (liability), net of VA                    | <u>56,563</u>         | <u>75,960</u> | <u>(171,874)</u>           | <u>(150,380)</u> | <u>(115,311)</u> | <u>(74,420)</u> |

\*Pension plans include accrued benefit obligations and plan assets in respect of plans that are not fully funded of \$1,015,495 and \$822,953 respectively (\$876,129 and \$707,674 respectively for 2009).

**UNIVERSITY OF GUELPH**  
**EMPLOYEE FUTURE BENEFITS**  
**For the Year Ended April 30, 2010**  
(in thousands of dollars)

Schedule 3

**c) Net Benefit Plan Costs**

|  | Pension Plans |           | Other Benefit Plans |          | Total     |           |
|--|---------------|-----------|---------------------|----------|-----------|-----------|
|  | 2010          | 2009      | 2010                | 2009     | 2010      | 2009      |
| <b>Components of cost</b>  |               |           |                     |          |           |           |
| Current service cost (employer)  | 20,573        | 29,704    | 6,953               | 9,660    | 27,526    | 39,364    |
| Interest cost  | 56,583        | 51,529    | 13,737              | 13,122   | 70,320    | 64,651    |
| Actual return on assets  | (135,336)     | 134,826   | -                   | -        | (135,336) | 134,826   |
| Actuarial (gains) losses   | 98,209        | (165,682) | (2,600)             | (61,385) | 95,609    | (227,067) |
| Past service costs   | -             | 1,859     | -                   | -        | -         | 1,859     |
| Difference between actual and expected return                          | 87,402        | (193,349) | -                   | -        | 87,402    | (193,349) |
| Difference between actual and<br>recognized actuarial gains (losses)   | (81,207)      | 179,833   | 3,299               | 66,710   | (77,908)  | 246,543   |
| Difference between actual and<br>recognized past service costs in year | 3,084         | 1,240     | -                   | -        | 3,084     | 1,240     |
| Amortization of transitional obligation (asset)                        | (12,180)      | (12,655)  | 4,278               | 4,278    | (7,902)   | (8,377)   |
| Amortization of transitional increase in VA                            | -             | 3         | -                   | -        | -         | 3         |
| Current increase (decrease) in VA                                      | 977           | (1,555)   | -                   | -        | 977       | (1,555)   |
| Net benefit cost   | 38,105        | 25,753    | 25,667              | 32,385   | 63,772    | 58,138    |

The net benefit plan costs are recorded in the Statement of Operations and Changes in Fund Balances as a benefit expense.

**UNIVERSITY OF GUELPH**  
**EMPLOYEE FUTURE BENEFITS**  
**For the Year Ended April 30, 2010**  
(in thousands of dollars)

**Schedule 3**

**d) Cash Payments**

Total cash payments for employee future benefits for the 12-months ended January 31, 2010, consisting of cash contributions by the University to the funded pension plans and cash payments directly to beneficiaries for the unfunded other benefit plans, were \$20,877 (2009 \$12,455).

**e) Asset Allocation**

The asset allocation of the pension plans pooled funds, at the measurement date of January 31, is as follows:

| <b>Percentage plan assets at January 31</b> | <u><b>2010</b></u> | <u><b>2009</b></u> |
|---|--------------------|--------------------|
| Equity securities                           | 66.0%              | 56.9%              |
| Debt securities                             | 32.0%              | 34.6%              |
| Cash and short term investments             | 2.0%               | 8.1%               |
| Other                                       | 0.0%               | 0.4%               |
|   | <u>100.0%</u>      | <u>100.0%</u>      |

**f) Actuarial Valuations**

The most recent actuarial valuations for the University's defined benefit plans are as follows:

|                          |                |
|--------------------------|----------------|
| Registered Pension Plans | August 1, 2007 |
| Other Plans              | August 1, 2009 |

For the University's registered pension plans, the next funding valuation is required to be prepared with an effective date no later than August 1, 2010.

**UNIVERSITY OF GUELPH**  
**EMPLOYEE FUTURE BENEFITS**  
**For the Year Ended April 30, 2010**  
(in thousands of dollars)

Schedule 3

**g) Significant Assumptions**

The significant actuarial assumptions adopted are as follows:

|  | Pension Plans |             | Other Benefit Plans |        |
|--|---------------|-------------|---------------------|--------|
|  | 2010          | 2009        | 2010                | 2009   |
| <b>For determining accrued benefit obligation at end of fiscal period:</b> |               |             |                     |        |
| Discount rate  | 5.65%         | 6.45%       | 5.80%               | 6.60%  |
| Rate of increase in future compensation                                    | 3.50-4.00%    | 3.50%-4.50% |                     |        |
| Rate of increase in national average wage                                  | 3.25%         | 3.25%       |                     |        |
| Rate of increase in Consumer Price Index (CPI)                             | 2.25%         | 2.25%       |                     |        |
| Rate of post-retirement pension increases                                  | 0.50%         | 0.50%       |                     |        |
| Expected long-term rate of return on plan assets                           | 6.75%         | 6.75%       |                     |        |
| <b>For determining benefit cost during fiscal period:</b>                  |               |             |                     |        |
| Discount rate  | 6.45%         | 5.15%       | 6.60%               | 5.20%  |
| Rate of increase in future compensation                                    | 3.50-4.00%    | 3.50%-4.50% |                     |        |
| Rate of increase in national average wage                                  | 3.25%         | 3.25%       |                     |        |
| Rate of increase in Consumer Price Index (CPI)                             | 2.25%         | 2.25%       |                     |        |
| Rate of post-retirement pension increases                                  | 0.50%         | 0.50%       |                     |        |
| Expected long-term rate of return on plan assets                           | 6.75%         | 6.75%       |                     |        |
| <b>Assumed health care cost trend rate at end of fiscal period:</b>        |               |             |                     |        |
| Dental Inflation   |               |             | 4.50%               | 4.50%  |
| Initial health care cost trend rate  |               |             | 10.00%              | 10.00% |
| Annual rate of decline in health care cost trend rate                      |               |             | 0.50%               | 0.50%  |
| Year of initial decline in health care cost trend rate                     |               |             | 2011                | 2010   |
| Ultimate health care cost trend rate                                       |               |             | 5.00%               | 5.00%  |



**UNIVERSITY OF GUELPH**  
**EMPLOYEE FUTURE BENEFITS**  
**For the Year Ended April 30, 2010**  
(in thousands of dollars)

**h) Sensitivity Analysis**

Assumed discount rate and health care cost trend rates have a significant effect on the amounts reported for the benefit plans. The sensitivities of each assumption have been calculated independently of changes in other assumptions. Actual experience may result in changes in multiple assumptions simultaneously, which could magnify or reduce certain sensitivities

|   | Pension Plans       |              | Other Benefit Plans |              |
|---|---------------------|--------------|---------------------|--------------|
|   | Benefit             | Net          | Benefit             | Net          |
|   | Obligation          | Benefit Cost | Obligation          | Benefit Cost |
|   | 2010                | 2011         | 2010                | 2011         |
|   | Increase (Decrease) |              | Increase (Decrease) |              |
| Impact of discount rate change:               |                     |              |                     |              |
| 1% increase                                   | (127,497)           | (16,403)     | (32,564)            | (2,136)      |
| 1% decrease                                   | 145,707             | 17,881       | 41,646              | 5,090        |
| Impact of health care cost trend rate change: |                     |              |                     |              |
| 1% increase                                   |                     |              | 40,317              | 7,530        |
| 1% decrease                                   |                     |              | (32,121)            | (4,004)      |