# Competitive Matching Fund

# Administrative Guidelines

**Overview**

The Competitive Matching Funds (CMF) is available to all Colleges to financially assist programs in the recruitment of outstanding graduate students by providing a competitive funding package to match that from another University.

**Value:** Various amounts

**Type of Funding:** Graduate Research Assistantship (GRA)

**Available:**  University-wide for upcoming summer, fall, or winter offers of admission

**Eligibility:** Minimum first-class admission average (A-).

# Process:

* Department Graduate Program Coordinators will nominate potential candidates by email to the Assistant VP, Graduate Studies (AVP), with a copy to the College ADR and the Graduate Awards Officers (grschol@uoguelph.ca). The email will include details of the applicant and the competing offer(s).
* The AVP will determine if a matching offer is to be made and the dollar amount. Funding amounts may match but not exceedthe funding offered by the competing university. The AVP will notify the Graduate Program Coordinator, ADR and Graduate Awards Officers of the decision.
* Once the CMF are approved:
  + If an official offer of admission had already been made, the Graduate Awards Officers will provide the department with a copy of a letter from the AVP, which the department can forward to the applicant notifying them of the additional funding amount. The Graduate Awards Officers will also provide a copy of the letter to the appropriate OGPS Admission Specialist.
  + If an official offer of admission had not yet been made to the applicant, the department will proceed with preparing the offer as usual, incorporating the Funding Form.
* Every January the Graduate Awards Officers will contact the College Dean’s Office requesting the appropriate coding in order to journal the funds to cover GRAs for the fiscal year.