International Graduate Tuition Scholarships (IGTS)

Administrative Guidelines

2018/19

# Value and Duration

These scholarships were created to encourage recruitment of international graduate students. At $15,000 per year they essentially cover the difference between international & domestic tuition.

Master’s - $15,000 per year for up to 2 years, payable over 3 semesters per year

Doctoral - $15,000 per year for up to 4 years, payable over 3 semesters per year

* NOTE: The Colleges may choose to break these into 3 semester awards, and grant one-year or multiple-year awards. However, the payment distribution must match the original schedule.
  + For example, a 2018-19 Master’s award allocation may be paid as a 2-year award from 2018-20, or the College can offer it as a 1-year award in 2018-19 *and* a 1-year award in 2019-20.
* If a student is offered an award for multiple years and finishes/withdraws before the end of the award term, the remaining award can be re-distributed in 3-semester increments.
  + For example, if there were six semesters of funding remaining, the College could give out two additional 1-year awards, or one additional 2-year award.
  + Any “leftover” semesters not divisible by three (e.g., the award finished one or two semesters early), will be returned to the IGTS budget and included in the pool of funds available for determining the subsequent year’s IGTS allocations.

# Eligibility to be nominated

A minimum 80%/A- or equivalent admission average is required. International students entering a graduate program in the upcoming May, September or January semester.

# Eligibility to hold the scholarship

* Not tenable with the China Scholarship Council Scholarship, the Ontario Trillium Scholarship or the CONACyT Scholarship.
* Students must maintain full-time registration and satisfactory progress in their program.
* Students who transfer from a Master’s to Doctoral program are eligible to keep any semesters of funding remaining under their original award.
* Colleges may choose to nominate transfer students for a new award.

# Administration of the Award

* Colleges will be notified of their IGTS allocation by mid-December each year. Colleges should determine how the awards will be distributed among their graduate programs and notify the departments accordingly.
* Departments will forward nominations to the College Associate Dean Research & Graduate Studies (ADRGS)’s office for endorsement by the College Awards Committee.
  + If the College chooses, they may ask that departments complete and submit an IGTS nomination form for each nominee. The nomination form is available on the [Office of Graduate & Postdoctoral Studies – Faculty & Staff – Scholarships and Awards Administrative Guidelines - website](https://www.uoguelph.ca/graduatestudies/faculty-staff/scholarships-and-awards-administrative-guidelines).
* Once the nomination is endorsed by the College Awards Committee, the ADR’s office will confirm the nomination to the department.
  + If an official offer of admission was already made prior to approval of the IGTS, the department will notify the student that they have been awarded the IGTS.
  + If an official offer of admission has not already been made prior to approval of the IGTS, the department will prepare the *Recommendation for Offer of Admission* as usual and include the IGTS in the funding form.
* Once the student has indicated their acceptance of the award/admission, the department will notify OGPS of the IGTS recipient.
  + OGPS will verify eligibility and notify Student Financial Services (SFS) to post the award to the student’s account.
* If an IGTS recipient declines an offer of admission, the department will notify the ADRGS of their college immediately so that the IGTS can be reassigned to another applicant.

# Questions?

If you have any questions please email us at: [grschol@uoguelph.ca](mailto:grschol@uoguelph.ca)