



HHNS*6920 Applied Research Techniques and Processes - DRAFT

Winter 2020

Section(s): C01

Department of Human Health and Nutritional Sciences

Credit Weight: 0.50

Version 1.00 - October 22, 2019

1 Course Details

1.1 Calendar Description

Under the supervision of a faculty advisor, students will gain practical experience in discipline-specific aspects of research. This will be accomplished through experience in a pre-arranged practicum in an applied setting. Objective outcomes will be evaluated and will include documentation of the experience in a written report.

Restrictions: Restricted to HHNS MSc. course work and project students.
Instructor consent required.

1.2 Course Description

Course Description:

Under the supervision of a faculty advisor, students will gain practical experience in discipline-specific aspects of research. This may be accomplished through experience in a pre-arranged practicum in an applied setting; the details of which are to be coordinated by a faculty advisor. If applicable, the faculty advisor will communicate with a practicum advisor regarding organizational issues and the role of the student in the experience.

1.3 Timetable

This class does not formally meet.

Students will coordinate, individually, with faculty who are advising them in this course.

If you have any questions or concerns throughout the semester, please contact the course coordinator.

Your paper will be due to your faculty advisor sometime during the final exam period at the end of each semester and you will present your work to the course coordinator or designate around the same time. The course coordinator will announce the exact submission deadlines near the start of each semester by email and through the HHNS MSc Coursework Courselink.

1.4 Final Exam

There is no final written exam.

2 Instructional Support

2.1 Instructional Support Team

Course Co-ordinator: Amanda Wright
Email: ajwright@uoguelph.ca
Telephone: +1-519-824-4120 x54697
Office: HHNS Annex 283

Office Hours: Appointments can be scheduled as necessary through email.

3 Learning Resources

There are no formal learning resources.

4 Learning Outcomes

4.1 Course Learning Outcomes

By the end of this course, you should be able to:

1. Have an expanded understanding of a specific research process.
 2. Have improved scientific writing skills.
 3. Have improved oral communication skills.
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5 Teaching and Learning Activities

This course is completed by independent study under the advisement of a faculty advisor.

6 Assessments

6.1 Assessment Details

Written Report (40%)

Learning Outcome: 1, 2

The purpose of the written report is to document and communicate your research experience as it occurred throughout the semester. Since the specific experiences will vary, the precise format of the written report should be finalized between the student and their faculty advisor. The written report will be due at the end of the semester with sufficient time for your faculty advisor to assign a grade, with grades due the last day of the final exam period to the course coordinator.

Individual Oral Presentation (20%)

Learning Outcome: 1, 3

All students registered for this course will gather at the end of the semester to present their oral presentations. The scheduling of the oral presentations will be during the final exam period with the precise date to be determined each semester. The format of the oral presentations will be a 15 minute time slot per student that must include a few minutes for questions. The presentation will be graded by the course coordinator or designate.

Progress/Effort throughout the semester (40%)

Learning Outcome: 1

*The criteria for evaluation of effort/progress throughout the semester may include but is not limited to activities such as independent thought, discipline, problem solving skills, organization, productivity, ability to plan, ethics and safety.

7 Department of Human Health and Nutritional Sciences Statements

7.1 Academic Advisors

If you are concerned about any aspect of your academic program:

- Make an appointment with a program counsellor in your degree program. [B.Sc. Academic Advising](#) or [Program Counsellors](#)

7.2 Academic Support

If you are struggling to succeed academically:

- Learning Commons: There are numerous academic resources offered by the Learning Commons including, Supported Learning Groups for a variety of courses, workshops related to time management, taking multiple choice exams, and general study skills. You can also set up individualized appointments with a learning specialist. <http://www.learningcommons.uoguelph.ca/>
- Science Commons: Located in the library, the Science Commons provides support for physics, mathematic/statistics, and chemistry. Details on their hours of operations can be found at: <http://www.lib.uoguelph.ca/get-assistance/studying/chemistry-physics-help> and <http://www.lib.uoguelph.ca/get-assistance/studying/math-stats-help>

7.3 Wellness

If you are struggling with personal or health issues:

- Counselling services offers individualized appointments to help students work through personal struggles that may be impacting their academic performance. <https://www.uoguelph.ca/counselling/>
- Student Health Services is located on campus and is available to provide medical attention. <https://www.uoguelph.ca/studenthealthservices/clinic>
- For support related to stress and anxiety, besides Health Services and Counselling Services, Kathy Somers runs training workshops and one-on-one sessions related to stress management and high performance situations. <http://www.selfregulationskills.ca/>

8 University Statements

8.1 Email Communication

As per university regulations, all students are required to check their e-mail account regularly: e-mail is the official route of communication between the University and its students.

8.2 When You Cannot Meet a Course Requirement

When you find yourself unable to meet an in-course requirement because of illness or compassionate reasons please advise the course instructor (or designated person, such as a teaching assistant) in writing, with your name, id#, and e-mail contact. The grounds for Academic Consideration are detailed in the Undergraduate and Graduate Calendars.

Undergraduate Calendar - Academic Consideration and Appeals

<https://www.uoguelph.ca/registrar/calendars/undergraduate/current/c08/c08-ac.shtml>

Graduate Calendar - Grounds for Academic Consideration

<https://www.uoguelph.ca/registrar/calendars/graduate/current/genreg/index.shtml>

Associate Diploma Calendar - Academic Consideration, Appeals and Petitions

<https://www.uoguelph.ca/registrar/calendars/diploma/current/index.shtml>

8.3 Drop Date

Students will have until the last day of classes to drop courses without academic penalty. The deadline to drop two-semester courses will be the last day of classes in the second semester. This applies to all students (undergraduate, graduate and diploma) except for Doctor of Veterinary Medicine and Associate Diploma in Veterinary Technology (conventional and alternative delivery) students. The regulations and procedures for course registration are available in their respective Academic Calendars.

Undergraduate Calendar - Dropping Courses

<https://www.uoguelph.ca/registrar/calendars/undergraduate/current/c08/c08-drop.shtml>

Graduate Calendar - Registration Changes

<https://www.uoguelph.ca/registrar/calendars/graduate/current/genreg/genreg-reg-regchg.shtml>

Associate Diploma Calendar - Dropping Courses

<https://www.uoguelph.ca/registrar/calendars/diploma/current/c08/c08-drop.shtml>

8.4 Copies of Out-of-class Assignments

Keep paper and/or other reliable back-up copies of all out-of-class assignments: you may be asked to resubmit work at any time.

8.5 Accessibility

The University promotes the full participation of students who experience disabilities in their academic programs. To that end, the provision of academic accommodation is a shared responsibility between the University and the student.

When accommodations are needed, the student is required to first register with Student Accessibility Services (SAS). Documentation to substantiate the existence of a disability is required; however, interim accommodations may be possible while that process is underway.

Accommodations are available for both permanent and temporary disabilities. It should be

noted that common illnesses such as a cold or the flu do not constitute a disability.

Use of the SAS Exam Centre requires students to book their exams at least 7 days in advance and not later than the 40th Class Day.

For Guelph students, information can be found on the SAS website
<https://www.uoguelph.ca/sas>

For Ridgetown students, information can be found on the Ridgetown SAS website
<https://www.ridgetownc.com/services/accessibilityservices.cfm>

8.6 Academic Integrity

The University of Guelph is committed to upholding the highest standards of academic integrity, and it is the responsibility of all members of the University community-faculty, staff, and students-to be aware of what constitutes academic misconduct and to do as much as possible to prevent academic offences from occurring. University of Guelph students have the responsibility of abiding by the University's policy on academic misconduct regardless of their location of study; faculty, staff, and students have the responsibility of supporting an environment that encourages academic integrity. Students need to remain aware that instructors have access to and the right to use electronic and other means of detection.

Please note: Whether or not a student intended to commit academic misconduct is not relevant for a finding of guilt. Hurried or careless submission of assignments does not excuse students from responsibility for verifying the academic integrity of their work before submitting it. Students who are in any doubt as to whether an action on their part could be construed as an academic offence should consult with a faculty member or faculty advisor.

Undergraduate Calendar - Academic Misconduct
<https://www.uoguelph.ca/registrar/calendars/undergraduate/current/c08/c08-amisconduct.shtml>

Graduate Calendar - Academic Misconduct
<https://www.uoguelph.ca/registrar/calendars/graduate/current/genreg/index.shtml>

8.7 Recording of Materials

Presentations that are made in relation to course work - including lectures - cannot be recorded or copied without the permission of the presenter, whether the instructor, a student, or guest lecturer. Material recorded with permission is restricted to use for that course unless further permission is granted.

8.8 Resources

The Academic Calendars are the source of information about the University of Guelph's procedures, policies, and regulations that apply to undergraduate, graduate, and diploma programs.

Academic Calendars

<https://www.uoguelph.ca/academics/calendars>

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