Grant & Trust Professional (GTP) Benefits

The University of Guelph is pleased to provide eligible GTP employees with an extensive range of benefits. Some of these include Extended Health, Dental, Life Insurance, Long Term Disability. For more comprehensive information, reference your Benefits Booklet below.

Benefit Booklet [1]

Flexible Spending Credits [2]

Important Information

- Sun Life Member Services website [3]
  Having problems logging onto the website? Learn how to connect [4].
- My Sun Life Mobile [5]
- Submitting a Health and Dental Claim
  - E-Claims [6]
  - Benefit Forms
    Can be downloaded from the Sun Life Member website. [3]
  - Questions/Issues Regarding Claims
    If you have questions regarding your health and dental claims, please direct contact Sun Life and refer to our policy #82010. You can contact Sun Life by email [7] or by phone 1-800-361-6212.
- Coordination of Benefits [8]
  Many people have coverage under more than one benefit plan – for example, their own plan plus their spouse's plan or a plan offered through their professional association. If this is your situation, you can use both plans when claiming expenses. This is called coordinating your benefits, and it's a great way to cover more of your costs.
- Your Travel Benefit [9]
  A medical emergency while travelling can be a frightening and costly experience. But with your Sun Life Financial group benefits plan you'll have the protection you need and you'll have access to the expertise of our emergency travel assistance partner – Global Excel Management (GEM) 24 hours a day if you suffer an illness or injury while away from home.
- Educational Opportunities & Scholarship Plans
  Forms and further information can be found in HR Policy 403 [10] for the Scholarship Plan, and in HR Policy 401 [11] for the Educational Opportunities Plan.

Other Helpful Information

- Pharmacy Dispensing Fees [12]
- Coordination of Benefits Claims Adjudication Change [13]
- Understanding Your Child's Health & Dental Coverage While Studying Out-Of-Province [14]
- Understanding Orthotics and Orthopaedic Shoes [15]
- Ministry of Health and Long Term Care website [16]
- Changes regarding eligibility of osteopathic providers [17] - Posted August 2017
- Delisted Provider Update September 2017 [18] - Posted September 2017
- ?Coverage for Continuous Glucose Monitors [19] - Posted October 2017
- Life and Health Insurance Conversion to Individual Policy [20]- Posted March 7, 2018
- Epipen Shortages- [21] Posted October 19, 2018

File attachments: SunLife Online Registration.pdf [4]

Benefit Booklet [1]

Source URL:https://www.uoguelph.ca/hr/staff-faculty/benefits/grant-trust-professional-gtp-benefits-0

Links
[1] https://www.uoguelph.ca/hr/system/files/GTP%20Employee%20Benefit%20Booklet_June%202026.pdf [2] https://www.uoguelph.ca/hr/staff-faculty/benefits/grant-trust-professional-gtp-benefits-0/gtp-flexible-spending-credit [3] http://www.sunlife.ca/member [4] https://www.uoguelph.ca/hr/system/files/SunLife%20Online%20Registration_10.pdf [5] https://www.sunlife.ca/ca/Customer+support/Sign+in+help/my+Sun+Life+Mobile?vgnLocale=en_CA [6] https://www.uoguelph.ca/hr/staff-faculty-benefits/e-claims-extended-health-care-and-dental-plans [7] mailto:askus@sunlife.com [8] https://www.uoguelph.ca/hr/staff-faculty-benefits/coordination-benefits [9] https://www.uoguelph.ca/hr/staff-faculty-benefits/understanding-your-travel-benefit [10] https://www.uoguelph.ca/hr/node/4131/ [11] https://www.uoguelph.ca/hr/node/4129/ [12] https://www.uoguelph.ca/hr/system/files/Dispensing%20Fee%20communication%20-%20August%202020%20%288%29.pdf [13] https://www.uoguelph.ca/hr/system/files/COB%20Admin%20Change%20Feb%201%202016.pdf [14] https://www.uoguelph.ca/hr/system/files/Students%20Studying%20outside%20the%20province-1.pdf [15] https://www.uoguelph.ca/hr/system/files/Understanding%20orthotics%20and%20orthopaedic%20shoes.pdf [16] http://www.health.gov.on.ca/ [17] https://www.uoguelph.ca/hr/system/files/Summary%20of%20Activity%20Codes.pdf [18] https://www.uoguelph.ca/hr/system/files/700_Member_EN.pdf [19] https://www.uoguelph.ca/hr/system/files/Continuous%20Glucose%20Monitors.pdf [20] https://www.uoguelph.ca/hr/system/files/Life%20and%20Health%20Insurance%20Conversion%20to%20Individual%20Policy.pdf [21] https://www.uoguelph.ca/hr/sites/uoguelph.ca.hr/files/public/810_Focus.pdf