Manager, Ontario Veterinary College Medical Communications Program

The University of Guelph is committed to equity in its policies, practices, and programs, supports diversity in its teaching, learning and work environments, and ensures that applications for members of underrepresented groups are seriously considered under its employment equity policy. All qualified individuals who would contribute to the further diversification of our University community are encouraged to apply.

Professional and Managerial Group

Manager, Ontario Veterinary College Medical Communications Program

Population Medicine, Ontario Veterinary College (OVC)

Hiring #: 2016-0071

Please read the Application Instructions [1] before applying

Reporting to the Communications Faculty member of the Department of Population Medicine the Medical Communications Manager will be responsible for identifying and training simulated clients in portraying a specific veterinary client. Communications is taught through lectures, tutorials and Simulated Client Communications laboratories. In addition, the Coordinator is responsible for identifying and training the veterinarians who volunteer their time as coaches. This position will also support the delivery and teaching of communication skills training throughout the Doctor of Veterinary Medicine program including student instruction during OVC's primary veterinary care rotations taken by all final-year veterinary students.

As their direct supervisor, the Manager is accountable for the recruitment and overall performance of approximately 30 simulated clients and 15 practitioner coaches who provide teaching to DVM students through face-to-face instruction, feedback, professional skills development and conflict management support. The Manager will maintain positive relationships and communications between practitioner coaches, clients and AVM streams.

As a member of the Communications Team, the Manager will also contribute to the development of organizational strategies, policies and practices and will provide oversight to various projects.

In addition, this position will have a 5% research component, involving identification and development of pedagogical research projects in the area of medical communications training.

Requirements for this position include: Doctor of Veterinary Medicine (DVM) degree and experience in private veterinary practice or an equivalent combination of education and experience. Additional requirements include: comprehensive knowledge of veterinary medicine, relevant regulations and policies, including the Ontario Health and Safety Act and Human Rights code; working knowledge of Microsoft Suite, e.g. database management; the demonstrated ability to coach, lead and manage others; effective communication organization and problem solving skills; demonstrated interpersonal and customer service skills; and the ability to maintain positive and professional relationships with various stakeholders. An understanding and knowledge of simulated clients/patient training and pedagogy would be an asset.

Position Number          0243-063
Classification           P04*
Professional/Managerial Salary Bands [2]

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*Tentative evaluation; subject to committee review

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**Closing Date:** 2016 03 11

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